



**AGENDA
CITY OF LAUREL
CITY COUNCIL WORKSHOP
TUESDAY, DECEMBER 16, 2025
6:30 PM
COUNCIL CHAMBERS**

Public Input: *Citizens may address the Council regarding any item of City business that is not on tonight's agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda. Because of the Rules that govern public meetings, Council is not permitted to speak in response to any issue raised that is a non-Agenda item. The Mayor may provide factual information in response, with the intention that the matter may be addressed at a later meeting. In addition, City Council may request that a particular non-Agenda item be placed on an upcoming Agenda, for consideration. Citizens should not construe Council's "silence" on an issue as an opinion, one way or the other, regarding that non-Agenda matter. Council simply cannot debate an item that is not on the Agenda, and therefore, they must simply listen to the feedback given during public input. If a citizen would like to speak or comment regarding an item that is on tonight's agenda, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor.*

Be advised, if a discussion item has an upcoming public hearing, we would request members of the public to reserve your comments until the public hearing. At the public hearing, the City Council will establish an official record that will include all of your comments, testimony, and written evidence.

General Items

1. Appointment of Peggy Pollock to the Laurel Urban Renewal Agency for a four-year term ending December 31, 2029.
2. Appointment of Cheryl Hill to the Laurel Urban Renewal Agency - Advisory of a four-year ending December 31, 2029.

Executive Review

3. **Mayor:** Ordinance - An Ordinance Amending Title 20, Chapter 02 Of The Laurel Municipal Code Related To The Laurel Urban Renewal Agency.

Council Issues

Other Items

Attendance at Upcoming Council Meeting

Announcements

4. Swearing in of newly elected officials on December 22, 2025 City Council Meeting.

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 5100, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

File Attachments for Item:

1. Appointment of Peggy Pollock to the Laurel Urban Renewal Agency for a four-year term ending December 31, 2029.

Laurel Public Schools

Peggy Pollock, Director of Human Resources & Title IX Coordinator
School District No. 7 & 7-70
410 Colorado Avenue
Laurel, Montana 59044

Office (406) 628-3360, ext. 3352 • Website: www.laurel.k12.mt.us
Fax (406) 628-3375 • Email: peggy_pollock@laurel.k12.mt.us



September 26, 2025

Dear Committee Members,

I am writing to formally express my interest in serving on the Laurel Urban Renewal Agency Advisory Board as a representative for the schools. I am honored to have been recommended by Matt Torix and welcome the opportunity to be considered for this role.

In my capacity as Director of Human Resources and Title IX Coordinator for Laurel Public Schools, I oversee critical initiatives that shape policy, ensure regulatory compliance, and support the success of students and staff across the district. My responsibilities require a high level of collaboration with administrators, educators, and community stakeholders, equipping me with a comprehensive understanding of the interconnection between strong schools and a thriving community.

I am particularly drawn to the Advisory Board's mission of guiding revitalization and development within the Urban Renewal District. I believe my professional experience in strategic planning, policy development, and organizational leadership, combined with my personal commitment to the Laurel community, would allow me to contribute meaningfully to this important work.

Thank you for considering my application. I would be honored to serve on the Laurel Urban Renewal Agency Advisory Board and to support its efforts in advancing growth, sustainability, and opportunity for our community. I also look forward to attending the upcoming meeting on October 6th at 11:00 a.m. at City Hall.

Sincerely,

A handwritten signature in black ink, which appears to read "P. Pollock". The signature is written in a cursive, flowing style.

Peggy Pollock

File Attachments for Item:

2. Appointment of Cheryl Hill to the Laurel Urban Renewal Agency - Advisory of a four-year ending December 31, 2029.

Brittney Harakal

From: The Front Porch <thefrontporchmt@gmail.com>
Sent: Wednesday, December 3, 2025 8:55 AM
To: Brittney Harakal; City Mayor; Laurel Chamber of Commerce
Subject: Cheryl Hill's letter of intent to stay on LURA

Dear mayor and city Council

This is my letter of an intent to stay on the LURA Board !

I have enjoyed being part of this committee and looking forward to continue with more projects !

Thank you

The Front Porch MT
Cheryl Hill
406.696.7678
thefrontporch.info

File Attachments for Item:

3. Mayor: Ordinance - An Ordinance Amending Title 20, Chapter 02 Of The Laurel Municipal Code Related To The Laurel Urban Renewal Agency.

ORDINANCE NO. 025-_____

AN ORDINANCE AMENDING TITLE 20, CHAPTER 02 OF THE LAUREL MUNICIPAL CODE RELATED TO THE LAUREL URBAN RENEWAL AGENCY.

WHEREAS, the City Council desires to keep the Laurel Municipal Code current by modifying and updating Titles, Chapters, Sections, and Subsections to address situations and problems within the City and to remain in accordance with Montana law;

WHEREAS, City Staff prepared, reviewed, and approved the following amendments to the existing LMC Title 20, Chapter 02, as noted herein and on the attached, and hereby recommends the same to the City Council for its full approval; and

WHEREAS, the proposed changes to the existing LMC are attached hereto and hereby fully incorporated herein. *See* attached revised LMC Title 20, Chapter 02.

This Ordinance shall become effective thirty (30) days after final passage by the City Council and approved by the Mayor.

Introduced and passed on first reading at a regular meeting of the City Council on the _____ day of _____, 2025, upon Motion by Council Member _____.

PASSED and ADOPTED by the Laurel City Council on second reading on the _____ day of _____, 2025, upon Motion by Council Member _____.

APPROVED BY THE MAYOR on the _____ day of _____, 2025.

CITY OF LAUREL

Dave Waggoner, Mayor

ATTEST:

Kelly Strecker, Clerk-Treasurer

APPROVED AS TO FORM:

Michele L. Braukmann, Civil City Attorney

20.02.020 Agency composition and term of offices.

The board shall constitute ~~seven~~ **five** voting commissioners, all of whom, **with the exception of the Yellowstone County and Laurel Schools commissioners**, must maintain residency in the city limits. For purposes of this chapter, residency is defined as either owning property, a business, or maintaining permanent employment within the city limits. The initial voting membership shall consist of one member appointed for one year, one member for two years, one member for three years, and two members for four years. Each appointment thereafter shall be for four years. In addition to the ~~seven~~ **five** commissioners, the mayor, with approval of the city council, shall appoint four advisory members, as provided herein, who shall not vote but shall provide advice and counsel to the voting commissioners.

(Ord. No. O09-04, 4-21-09; Ord. No. O12-01, 3-6-12; Ord. No. O13-01, 8-20-2013)

20.02.030 Commissioners.

A. Each commissioner shall hold office until his/her successor is appointed and has qualified.

B. A commissioner shall receive no compensation for his/her service but is entitled to authorized necessary expenses, including traveling expenses, incurred in the discharge of his/her duties.

C. **With the exception of the Yellowstone County and Laurel Schools commissioners**, any person may be appointed as a commissioner if he/she maintains residency within the city limits. If possible, the preferred composition of the agency should include two residents of the district, two city resident business owners in the district, and one member city resident at large.

D. A commissioner may be removed by the city council for inefficiency, neglect of duty, or misconduct in office. Misconduct in office is defined by MCA § 7-15-4240.

E. A majority of the commissioners shall not hold any other public office under the city other than their membership or office with respect to the agency.

F. The powers and responsibilities of the agency shall be exercised by the commissioners according to adopted bylaws approved by the city council. A majority of the commissioners shall constitute a quorum for the purpose of conducting business and exercising the powers and responsibilities of the agency and for all other purposes. Action may be taken by the agency upon a vote of a majority of the commissioners (**four** ~~three~~) unless the bylaws shall require a larger number.

(Ord. No. O09-04, 4-21-09; Ord. No. O13-01, 8-20-2013)

20.02.040 Advisory members.

A. In addition to the ~~seven~~ five voting commissioners, the agency shall include a non-voting advisory membership of not more than four individuals. The initial membership shall consist of one member appointed for one year, one for two years, one for three years, and one for four years. Each appointment thereafter shall be for four years. Advisory members must possess a demonstrated interest in the district, specific expertise and/or other qualifications necessary to help the agency implement the renewal plan.

1. Each advisory member shall hold office until his/her successor has been appointed and has qualified.

2. An advisory member shall receive no compensation for his/her services but may be entitled to authorized necessary expenses, including traveling expenses, incurred in the discharge of his/her duties in the discretion of the mayor.

3. An advisory member may be removed by the city council for inefficiency, neglect of duty, or misconduct in office. Misconduct in office is defined by MCA § 7-15-4240.

B. City staff shall perform the agency's administrative duties as assigned, until other funding becomes available from alternate sources to hire and pay for permanent staff, if requested by the Agency and approved by the city council.

(Ord. No. O09-04, 4-21-09; Ord. No. O13-01, 8-20-2013)