



**AGENDA
CITY OF LAUREL
CITY COUNCIL MEETING
WEDNESDAY, JANUARY 02, 2019
6:30 PM
COUNCIL CHAMBERS**

NEXT RES. NO.
R19-01

NEXT ORD. NO.
O19-01

WELCOME . . . By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified times for citizen comments on its agenda -- once following the Consent Agenda, at which time citizens may address the Council concerning any brief community announcement not to exceed one minute in duration for any speaker; and again following Items Removed from the Consent Agenda, at which time citizens may address the Council on any matter of City business that is not on tonight's agenda. Each speaker will be limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. Citizens may also comment on any item removed from the consent agenda prior to council action, with each speaker limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. If a citizen would like to comment on an agenda item, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor. Once again, each speaker is limited to three minutes.

Any person who has any question concerning any agenda item may call the City Clerk-Treasurer's office to make an inquiry concerning the nature of the item described on the agenda. Your City government welcomes your interest and hopes you will attend the Laurel City Council meetings often.

Pledge of Allegiance

Roll Call of the Council

Approval of Minutes

1. [Approval](#) of City Council Minutes from December 18, 2018.

Correspondence

2. WBI Energy Transmission Letter

Council Disclosure of Ex Parte Communications

Public Hearing

Consent Items

NOTICE TO THE PUBLIC

*The Consent Calendar adopting the printed Recommended Council Action will be enacted with one vote. **The Mayor will first ask the Council members if any Council member wishes to remove any item from the Consent Calendar for discussion and consideration.** The matters removed from the Consent Calendar will be considered individually at the end of this Agenda under "Items Removed from the Consent Calendar." (See Section 12.) The entire Consent Calendar, with the exception of items removed to be discussed under "Items Removed from the Consent Calendar," is then voted upon by roll call under one motion.*

3. Claims for the month of December 2018.
4. Clerk/Treasurer Financial Statements for the month of December 2018.
5. Approval of Payroll Register for PPE 12/16/2018 totaling \$169,601.23.
6. Receiving the committee/Board Minutes into the Record.
 - Budget/Finance minutes of December 18, 2018.
 - Laurel Airport Authority minutes of September 25, 2018.
 - Laurel Airport Authority minutes of October 23, 2018.
 - Emergency Services Committee minutes of October 22, 2018.

Ceremonial Calendar

Reports of Boards and Commissions

Audience Participation (Three-Minute Limit)

Citizens may address the Council regarding any item of City business that is not on tonight's agenda. Comments regarding tonight's agenda items will be accepted under Scheduled Matters. The duration for an individual speaking under Audience Participation is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda.

Scheduled Matters

7. Appointment of Evan Bruce to Park Board for a term ending December 31, 2022.

Items Removed From the Consent Agenda

Community Announcements (One-Minute Limit)

This portion of the meeting is to provide an opportunity for citizens to address the Council regarding community announcements. The duration for an individual speaking under Community Announcements is limited to one minute. While all comments are welcome, the Council will not take action on any item not on the agenda.

Council Discussion

Council members may give the City Council a brief report regarding committees or groups in which they are involved.

Mayor Updates

Unscheduled Matters

Adjournment

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

DATES TO REMEMBER

Backup material for agenda item:

Approval of City Council Minutes from December 18, 2018.

MINUTES OF THE CITY COUNCIL OF LAUREL

DECEMBER 18, 2018

A regular meeting of the City Council of the City of Laurel, Montana, was held in the Council Chambers and called to order by Mayor Tom Nelson at 6:36 p.m. on December 18, 2018.

COUNCIL MEMBERS PRESENT: Emelie Eaton Heidi Sparks
 Bruce McGee Richard Herr
 Scot Stokes Irv Wilke
 Richard Klose Bill Mountsier

COUNCIL MEMBERS ABSENT: None

OTHER STAFF PRESENT: Bethany Langve, Clerk/Treasurer
 Officer Husener
 Officer Booth
 Officer Anglin
 Officer Sauter
 Officer Pitts
 Captain Langve
 Susan Canape, Dispatcher
 Jessica McCartney, Dispatcher

Mayor Nelson led the Pledge of Allegiance to the American flag.

Mayor Nelson asked the council to observe a moment of silence.

MINUTES:

Motion by Council Member McGee to approve the minutes of the regular meeting of December 4, 2018, as presented, seconded by Council Member Eaton. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

CORRESPONDENCE:

- Laurel Chamber of Commerce minutes of November 8, 2018; Laurel Chamber of Commerce Agenda of December 13, 2018.

COUNCIL DISCLOSURE OF EX PARTE COMMUNICATIONS: None.

PUBLIC HEARING: None.

CONSENT ITEMS:

- **Claims for the month of November 2018 in the amount of \$204,637.91.**
 A complete listing of the claims and their amounts is on file in the Clerk/Treasurer's Office.
- **Approval of Payroll Register for PPE 12/2/2018 totaling \$182,271.68.**
- **Receiving the Committee/Board/Commission Reports into the Record.**
 - Budget/Finance Committee minutes of December 4, 2018, were presented.
 - Council Workshop minutes of November 13, 2018, were presented.
 - Council Workshop minutes of November 27, 2018, were presented.
 - Council Workshop minutes of December 11, 2018, were presented.
 - Park Board minutes of November 1, 2018, were presented.

Council Minutes of December 18, 2018

--Park Board minutes of December 6, 2018, were presented.

--Laurel Urban Renewal Agency minutes of November 19, 2018, were presented.

--Library Board minutes of November 13, 2018, were presented.

--Library Board minutes of December 11, 2018, were presented.

--Cemetery Commission minutes of July 10, 2018, were presented.

--Cemetery Commission minutes of August 14, 2018, were presented.

--Cemetery Commission minutes of November 13, 2018, were presented.

--Tree Board minutes of November 29, 2018, were presented.

The mayor asked if there was any separation of consent items. There was none.

Motion by Council Member Eaton to approve the consent items as presented, seconded by Council Member McGee. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

CEREMONIAL CALENDAR: None.

REPORTS OF BOARDS AND COMMISSIONS: None.

AUDIENCE PARTICIPATION (THREE-MINUTE LIMIT):

David Newton, 1310 East Maryland Lane, spoke his concerns regarding traffic control on the east side of town. He gave examples of East 5th Street and Alder, East 8th Street and Alder, and East 8th Street and Cottonwood. He asked that the City consider placing stop signs at these locations. He also stated his concern with there being no sidewalk on East Maryland for pedestrians to walk on.

SCHEDULED MATTERS:

- **Confirmation of Appointments.**
 - Appointment of Stanley J. Langve as Chief of the Laurel Police Department.

Motion by Council Member Stokes to approve the Mayor's appointment of Stanley J. Langve as Chief of the Laurel Police Department, seconded by Council Member Eaton. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

Mayor Nelson stated that typically the Current Police Chief would be performing this ceremony and pass the baton onto their predecessor, however former Police Chief Musson has already retired. Mayor Nelson asked that former Police Chief Musson and former Police Captain Guy do the brass pinning.

Judge Kerr swore in the newly appointed Chief Langve.

Former Police Chief Musson spoke briefly regarding the newly appointed Police Chief Langve. Former Police Captain Guy assisted in the pinning of the collar brass.

Police Chief Langve requested his wife do the honor of pinning his badge.

- Appointment of Tristen Willis to the Laurel Volunteer Ambulance.

Motion by Council Member Klose to approve the Mayor's appointment of Tristen Willis to the Laurel Volunteer Ambulance, seconded by Council Member Mountsier. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- **Resolution No. R18-85: A Resolution of the City Council Authorizing the Release of Funds from the Tax Increment Financing District Fund for Façade Improvements for the Properties located at 101 West Railroad Street, Laurel Montana.**

DRAFT

Motion by Council Member Mountsier to approve Resolution No. R18-85, seconded by Council Member Sparks. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- **Resolution No. R18-86: A Resolution of the City Council Authorizing the Release of Funds from the Tax Increment Financing District Fund for Façade Improvements for the Properties located at 217-221 West Main Street, Laurel Montana.**

Motion by Council Member Wilke to approve Resolution No. R18-86, seconded by Council Member Mountsier. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- **Resolution No. R18-87: A Resolution Authorizing the Mayor to Execute Agreements with Centron Services, Inc. D/B/A Credit Systems For Collection Services for the Laurel Ambulance.**

Motion by Council Member Herr to approve Resolution No. R18-87, seconded by Council Member Sparks. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- **Resolution No. R18-88: A Resolution Declaring Certain Items of the City as Surplus Available for Sale or Trade to the Public or Other City Vendors for New Equipment.**

Motion by Council Member Sparks to approve Resolution No. R18-88, seconded by Council Member McGee. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- **Resolution No. R18-89: Resolution Authorizing the Mayor to Execute an Agreement with Beartooth RC&D Economic Development District.**

Motion by Council Member McGee to approve Resolution No. R18-89, seconded by Council Member Eaton. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

ITEMS REMOVED FROM THE CONSENT AGENDA: None.

COMMUNITY ANNOUNCEMENTS (ONE-MINUTE LIMIT): None.

COUNCIL DISCUSSION:

It was brought up at the most recent Public Works Committee meeting that some citizens have expressed interest in protesting their taxes due to the condition of the streets. It was cautioned that by doing so, may be counter-intuitive. The City does the best it can with the resources it has and cannot do any more without funding from taxes.

MAYOR UPDATES: None.


UNSCHEDULED MATTERS:

Mayor Nelson stated due to the only agenda item being an appointment he has canceled the December 26th Workshop. Council will meet next on January 2, 2019.

ADJOURNMENT:

Motion by Council Member Eaton to adjourn the council meeting, seconded by Council Member McGee. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

There being no further business to come before the council at this time, the meeting was adjourned at 7:10 p.m.


Brittney Moorman, Administrative Assistant

DRAFT

Council Minutes of December 18, 2018

Approved by the Mayor and passed by the City Council of the City of Laurel, Montana, this 2nd day of January 2019.

Thomas C. Nelson, Mayor

Attest:

Bethany Langve, Clerk/Treasurer

Backup material for agenda item:

WBI Energy Transmission Letter

December 11, 2018

Dear Neighbor,

WBI Energy Transmission owns and operates approximately 4,000 miles of high pressure natural gas pipelines and over 40 compressor stations. Areas of operation include Minnesota, Montana, North Dakota, South Dakota and Wyoming. Much of our pipeline system is buried underground, while other facilities related to our business are above ground (compressor stations, meter stations, valves, etc.).

You will find enclosed with this mailing a map of our pipeline that lies within your community. A portion of our pipeline that lies within your community is considered a High Consequence Area or HCA. From previous mailings you might recall that an HCA is considered to have the potential of endangering a large number of people if a pipeline failure occurs. In general, these areas can be described as:

- Areas that meet certain criteria of high population density
- Areas that contain populations of impaired mobility (schools, hospitals, assisted living facilities etc.)
- Areas where people congregate (church facilities, parks, ball fields, etc.)
- All daycare facilities and preschools

In accordance with federal regulations, WBI Energy Transmission has prepared a plan for managing the integrity of the pipeline that lies within this HCA. Our goal is to protect people, property and the environment through pipeline damage prevention measures. These measures include routine inspections and maintenance, corrosion protection, integrity management, continuous monitoring, public awareness programs and emergency response plans. Toward these goals, it is important that you are familiar with our pipeline facilities in your community and the safety information contained on the back of this letter. Only by working together can we achieve the highest standard of safe operation of the pipeline.

Thank you for taking the time to allowing us to share this important information. WBI Energy Transmission hopes you have a better understanding of our commitment to the safety of the communities where we are located. If you notice any suspicious activity near our pipeline, call our emergency number 1-888-859-7291. If you have questions or would like further information, please contact us at (406) 359-7316 or email pipelineinfo@wbienergy.com.

Sincerely,

WBI Energy Transmission

24-hour emergency number: 1-888-859-7291



**Know what's below.
Call before you dig.**

Locates

Most pipeline accidents occur when individuals dig and are not aware of buried pipelines. Help prevent pipeline incidents by knowing what is buried below. Call 811 before you dig. **IT'S FREE, AND IT'S THE LAW!** Calling 811 starts the process of informing owners and operators of underground utilities of your proposed excavation. Call at least 2 business days before excavation to allow underground utilities to be marked.

Pipeline markers

Because pipelines are underground, pipeline markers warn that a buried pipeline is located in the area. WBI Energy Transmission's emergency phone number can be found on all pipeline markers.

If damage occurs

If a pipeline is damaged, even if the damage only appears to be minor, please notify us immediately. It is important that we evaluate and have the opportunity to inspect and repair any damage, no matter how minor.



How to recognize a leak

Natural gas is a colorless, odorless gas that is lighter than air. Because natural gas is odorless, odorant is added to help consumers smell gas should a leak occur. However, you may not always be able to detect a leak by smell.

There are several other ways to detect an underground leak:

- A hissing sound
- Dirt being blown or thrown into the air
- Water being blown into the air at a pond, creek or river
- Dead grass / vegetation or a dry spot in a moist field
- Fire apparently coming from the ground or burning above the ground

In case of emergency

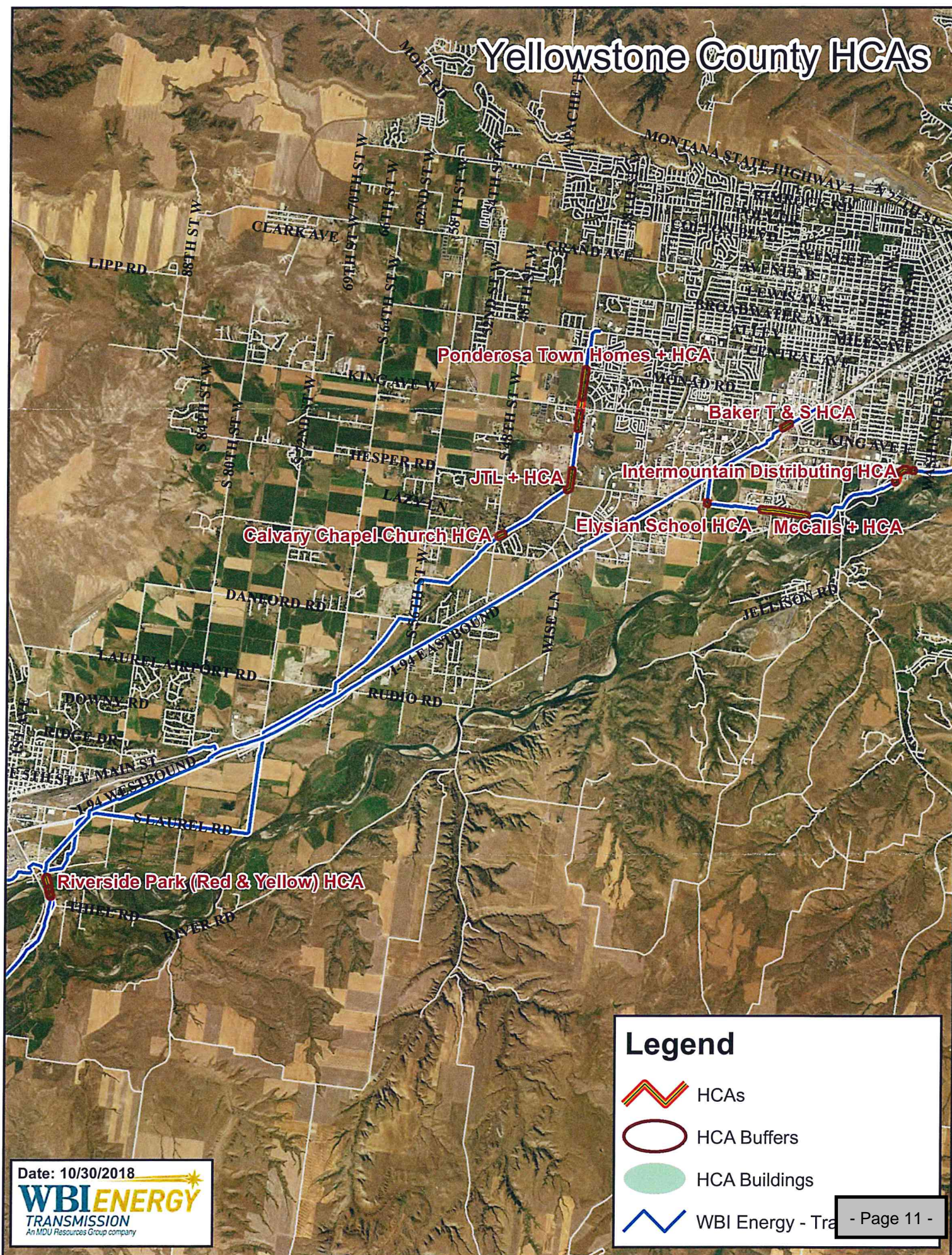
If released, natural gas will rise and diffuse rapidly. If you are in the area of a leaking or damaged pipeline, leave the area quickly. Do not turn on lights, smoke or anything that may cause a spark. Only use a phone when in a safe location. Remember emergency contact information can be found on all pipeline markers.

Pipeline emergency action will begin the moment we are notified of a situation. WBI Energy Transmission personnel and equipment will be dispatched to identify the emergency, control the flow of gas and make necessary repairs. We will coordinate our actions with fire, police and other public officials.

Fire, police and other public officials participating in a pipeline emergency shall do whatever they deem necessary to safeguard the public and property. If gas ignition has not occurred, precautions should be taken to prevent ignition. Do not extinguish burning gas. And please do not operate valves on our pipelines.

24-hour emergency number: 1-888-859-7291

Yellowstone County HCAs



Backup material for agenda item:

Receiving the committee/Board Minutes into the Record.

Budget/Finance minutes of December 18, 2018.

Laurel Airport Authority minutes of September 25, 2018.

Laurel Airport Authority minutes of October 23, 2018.

Emergency Services Committee minutes of October 22, 2018.

**MINUTES
CITY OF LAUREL
BUDGET/FINANCE COMMITTEE
TUESDAY, DECEMBER 18, 2018**

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

General Items

1. Review and approve the minutes of the December 04, 2018 meeting - Bruce McGee made a motion to approve the minutes of the December 04, 2018 meeting, Scot Stokes seconded the motion, all in favor, motion passes.
2. Review and approve November 2018 journal vouchers – The Committee reviewed the journal vouchers. Bruce McGee made a motion to approve the November 2018 journal vouchers, Scot Stokes seconded the motion, all in favor, motion passes.
3. Review and approve the November 2018 financial statements – Bethany gave a brief overview of the November 2018 financial statements. Bruce McGee made a motion to approve the November 2018 financial statements, Scot Stokes seconded the motion, all in favor, motion passes.
4. Review and approve the November 2018 utility billing adjustments – The Committee reviewed the November 2018 utility billing adjustments. Scot Stokes made a motion to approve the November 2018 utility billing adjustments, Richard Klose seconded the motion, all in favor, motion passes.
5. Review and recommend Council approve claims entered through 12/14/2018 – The Committee reviewed the claims detail report to the check register for accuracy. There were no questions regarding the claims. Bruce McGee made a motion to recommend approval of the claims to council, Scot Stokes seconded the motion, all in favor, motion passes.
6. Review Comp/Overtime hours from PPE 12/02/2018 – The Committee reviewed the Comp/Overtime hours and had no questions or comments.
7. Review and approve the payroll register for PPE 12/02/2018 totaling \$192,358.68 – The Committee reviewed and signed the payroll register for PPE 12/02/2018. Scot Stokes made a motion to approve the payroll register for PPE 12/02/2018 totaling \$192,358.68, Richard Klose seconded the motion, all in favor, motion passes.

New Business

Old Business

8. Update by the CAO on the City Court accounts receivables – The CAO was not in attendance, so the Mayor gave a brief update. The Mayor stated that the CAO will attend the 01/02/2019 Budget and Finance Committee meeting to provide an update on this topic. The Committee commented that this update has been outstanding for a long time now.

Other Items

The Mayor stated that once the Union 303 contract has been ratified the City will move a part-time dispatcher to a full-time position. He also stated that the City is going to have to be ready to become a class two city. Once the 2020 census comes out Laurel may be forced to become a class two city and hire a full time Fire Chief and Assistant Chief. The Mayor is working to prepare for this as it will cost the City money. The Committee questioned the \$6,500 emergency expenditure for one of the treatment plants computers. The Mayor explained that one of the computers that run the plant

went down and the City only has one back up, that is located at the Sewer Plant. As this computer part is vital to the operation of the plant the Mayor approved of the expenditure. The Mayor let the Committee know that Fish Wildlife and Parks would be in Laurel on the 2nd of January to meet with City Staff to discuss the 2003 intake. The Mayor stated that there would not be a City Council Workshop on the 26th of December. He stated that all business will be conducted at the January 2, 2019 City Council Meeting.

Announcements

9. The next scheduled meeting will be held January 02, 2019.
Happy New Year!!

MINUTES
LAUREL AIRPORT AUTHORITY BOARD MEETING
Tuesday, September 25, 2018

A Laurel Airport Authority Board meeting was held in the Airport Pilot's Lounge and called to order by Chairman John Smith at 19:00.

BOARD MEMBERS PRESENT:

Dr. John Smith, Chairman
Randy Hand, Secretary
Shane Linse
Will Metz
Brock Williams

OTHERS PRESENT:

Doug Poehhls, Hardin Graham, RW Rich McKamy, Bob Spannagel,
Frank Felke, Mark Webb, John Ostlund

1. Public Input

Citizens may address the board regarding any item of business not on the agenda. The duration for an individual speaking under Public Comment is limited to three minutes. While all comments are welcome, the board will not take action on any item not on the agenda.

- a. None Received

2. General Items

- a. Dr. John Smith announced his retirement from the Board and Chairmanship. Dr. Smith was presented a plaque in appreciation of his service and a brief celebration was had.
- b. Randy Hand was elected Chairman by unanimous consent. A discussion was had regarding terms and it was decided to limit Chairman's term to 1 year until bylaws can be found or re-drafted.
- c. Brock Williams was elected Secretary

- d. Previous minutes approved by unanimous consent
- e. Regular occurring claims were approved
- f. Report from Craig Canfield of KLJ on runway project:
 - i. Midland approximately 95% done with electrical
 - ii. Riverside needs to finish grading, building relocation, re-seeding, repair speed bump on road, and general cleanup. Frank Felke to show Craig some areas that need attention.
 - iii. KLJ to do Aeronautical survey after all is complete
- g. Report from Will on Air National Guard
 - i. Provided copy of budget for entire program
 - ii. Provided some background information on similar sites at other airports. Still waiting on detailed information and lease copies from a number of sites
 - iii. Discussed that time is of the essence as MTANG has funds that they need to commit soon
 - iv. Conference call scheduled for October 9 at 7pm
- h. Discussion regarding web page work that was never completed. Decided that Brock will take over web page maintenance and try to get it updated.
- i. Randy to send letter to hangar owners and other interested parties regarding Board changes

3. Old Business

- a. Runway Opening, decided to get gift cards for Bob and Kent with Northern Skies in appreciation of their help and assistance.
- b. Capital Improvement Plan
 - i. FAA has \$1 billion supplemental discretionary funding for 2019-2020 that we will put in for
 - ii. Craig proposed Overlaying 4/22, reconstructing old portion of Taxiway B, access road reconstruction, and pavement maintenance. Approximately \$3 million worth of work
 - iii. Engineering fees would be payable up front of approximately \$275,000. If we do not receive supplemental discretionary funding we would likely receive 90/10 FAA contribution for engineering
 - iv. Randy to review reserve account balances to confirm ability to cover our share

- v. Motion to approve the Capital Improvement Plan as submitted. Motion carried without dissent.

4. New Business

- a. Discussion regarding changing meeting date/time to accommodate Laurel City Council members who may wish to attend. Motion made to move to 3rd Tuesday of month as of January 1. Motion carried without dissent.
- b. Presentation by Hardin Graham regarding desire to open a new FBO on the airport. Hardin stated he had tried to purchase Northern Skies but was unable to come to terms. Would like to build a new hangar adjacent to the ramp along with new fuel systems. Hardin stated he would be sending a Letter of Intent to the Authority in order to begin the process of negotiating a lease.
- c. Northern Skies Closing. Randy and Brock to try and meet with Kent next week to discuss status and options. Need to make sure Kent is aware that the airport cannot continue to extend month-to-month lease.

The meeting was adjourned at 21:30.

Respectfully submitted,

Brock Williams
Secretary

NOTE: This meeting is open to the public. This meeting is for information and discussion of listed agenda items.

MINUTES
LAUREL AIRPORT AUTHORITY BOARD MEETING
Tuesday, October 23, 2018

A Laurel Airport Authority Board meeting was held in the Airport Pilot's Lounge and called to order by Chairman Randy Hand at 19:00.

BOARD MEMBERS PRESENT:

- ☐ Randy Hand, Chairman
- ☐ Brock Williams, Secretary
- ☐ Will Metz
- ☐

OTHERS PRESENT:

Jim Simons, Curtis Lord, Irv Wilke, Mark Webb, Frank Felke, John Ostlund

1. Public Input

Citizens may address the board regarding any item of business not on the agenda. The duration for an individual speaking under Public Comment is limited to three minutes. While all comments are welcome, the board will not take action on any item not on the agenda.

- a. Heard presentation from representatives for the Laurel Rod & Gun club. They are trying to build a shooting range on 20 acres adjacent to the airport.
 - i. NRA Certified range. Will be bonded & insured. Will investigate making the Airport a Named Insured
 - ii. Mark Webb suggested requiring an overhead cover to protect against stray rounds from the pistol round
 - iii. Motion and second for conditional approval to move forward with design, pending further review of backstops, design, safety plan and FAA approval.

2. General Items

- a. Previous minutes approved by unanimous consent
- b. Regular occurring claims were approved
 - i. Accountant going to prepare a spreadsheet of bills for us to review and will hold payments until approval by board.
 - ii. FAA payments for Runway project issued
 - iii. YVEC check issued for runway project power cutover
 - iv. Riverside August pay request \$709k
- c. Report from Craig Canfield of KLJ on runway project:
 - i. Almost done, just seeding & mulching to do. Will pull Xs and reopen runway tomorrow.
 - ii. Need to complete building demo/cleanup.
 - iii. Punchlist from Frank given to Craig
 - iv. Well- need to pull unused well pump and cap well so pump doesn't get ruined
 - v. Runway lights cutover in progress
 - vi. AGIS aerial survey and ground survey done. Data processing in progress. Should be done by June
- d. Report from Craig on SRE Buildings:
 - i. KLJ met with Siewart, Riverside. State inspector requiring stamped foundation plans and Siewart plan will not work structurally. Meeting scheduled for Monday with Siewart and engineer Phil Green to see how we can move forward
 - ii. Rob Engh willing to sublease his hangar over the winter for snowplow storage for \$275/mo plus utilities.
 - 1. Brock motion to approve sublease. Will second. Randy abstain due to conflict. Motion passed.

3. New Business

- a. Review Capital Improvement Plan with Craig
 - i. Motion and second to approve CIP. Motion carried without dissent.
- b. MTANG. Will has a couple lease examples. MTANG would like a Broker Opinion on the lease rates. Randy to contact Al Koelzer, Brock to contact Dick Zier to see about them providing a Broker Opinion.
- c. Discussion regarding Chairman Pro Tem. Motion and second to designate the Secretary as the Chairman Pro Tem. Motion

carried without dissent.

4. Old Business

- a. Northern Skies. No news on potential sale of Northern Skies.
Randy to talk to Ken Peterson regarding ability to extend NSA lease, potentially month-to-month.

5. Other Items

- a. none

6. Announcements

- a. none

The meeting was adjourned at 21:35.

Respectfully submitted,

Brock Williams
Secretary

NOTE: This meeting is open to the public. This meeting is for information and discussion of listed agenda items.

**MINUTES
CITY OF LAUREL
EMERGENCY SERVICES COMMITTEE
MONDAY, OCTOBER 22, 2018**

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

General Items

1. Review and approve the minutes of the June 25, 2018 meeting – Irv Wilke made a motion to approve the minutes of the June 25, 2018 meeting, Taryn Massa seconded the motion, all in favor, motion passes.

New Business

1. The Committee was handed the current regulations related to parking for review. The question was asked if the Committee would like to review these regulations and discuss them at the January 2019 meeting. The Committee voiced that they felt reviewing the parking regulations was something that needed to happen as parking was an issue in some areas of the City. The Police Chief stated that the Committee should work with the Mayor on the topic. There was a brief discussion regarding current parking issues.

Old Business

1. The Committee requested the Laurel Municipal Code (LMC) for Ambulance. The Clerk/Treasurer stated that the LMC was accessible online.

Other Items

The Police Chief, Rick Musson, spoke to the Committee about the future of the Police Department as his last day is October 31, 2018. He asked for the Committee to continue to support the new Police Chief and the community. He thanked the Committee for the work they had done and wished them all well. The Committee thanked the Chief for all his many years of service to the Community.

Announcements

1. The next meeting will be held January 28, 2019 at 6:00pm

Backup material for agenda item:

Appointment of Evan Bruce to Park Board for a term ending December 31, 2022.

Brittney Moorman

From: City Mayor
Sent: Monday, November 12, 2018 3:16 PM
To: Brittney Moorman
Subject: Fw:Board Appointment

Brittany,
Please see below.

Thank you,

Tom Nelson
Laurel City Mayor
City Hall
PO Box 10
Laurel, MT. 59044-0010
406.633.3809
citymayor@laurel.mt.gov



From: Evan Bruce <evanblaurel@gmail.com>
Sent: Monday, November 12, 2018 8:50 AM
To: City Mayor
Subject: Board Appointment

My appointment is listed as ending this December for the Yellowstone Historic Board. I wish to be re-appointed to the board.

I would also like to be appointed to the Park Board this coming year. I heard there will be several seats open. I am very interested in sitting on the Park Board in the interest of the Riverside Park as well as the improvements to the city pool.

I did get a new phone number. 406-598-7883

Evan Bruce
evanblaurel@gmail.com
406-598-7883