



**AGENDA
CITY OF LAUREL
BUDGET/FINANCE COMMITTEE
TUESDAY, JUNE 09, 2026
5:30 PM
COUNCIL CONFERENCE ROOM**

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

General Items

1. Review and approve Budget Finance Committee Minutes of May 26, 2026.
2. Review and approve purchase requisitions.
3. Review and approve Council claims entered through June 5, 2026.
4. Review and approve payroll register for pay period ending May 24, 2026, totaling \$230,731.08.
5. Review and approve May 2026 Utility Billing Adjustments.

New Business

Old Business

Other Items

6. Review Comp/OT report for pay period ending May 24, 2026.
7. Mayor's Executive Update.
8. Clerk Treasurer's Financial Update.

Announcements

9. The next Budget Finance Meeting will be held on Tuesday June 23, 2026, at 5:30 p.m.
10. Jessica Banks is scheduled to review the claims for the next meeting.

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 5100, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

File Attachments for Item:

1. Review and approve Budget Finance Committee Minutes of May 26, 2026.

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, May 26, 2026**

Members' Present: Jessica Banks, Tom Canape, Richard Klose

Others Present: Kelly Strecker, Matt Wheeler

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public comment.

General Items –

1. Review and approve May 12, 2026, Budget and Finance Committee meeting minutes. Tom Canape moved to approve the minutes of May 12, 2026. Jessica Banks seconded the motion. With no objection, the minutes of May 12, 2026, were approved. There was no public comment or committee discussion.
2. Review and approve purchase requisitions. Matt brought back the gas compressor for the digester purchase requisition that was approved on January 27, 2026. On the original requisition the shipping charges were not on the quote. The shipping charges were added to the invoice. The cost of the shipping charges is \$ 288.43. Jessica Banks moved to approve the purchase requisition to add shipping charges. Tom Canape seconded the motion. With no objection, the purchase requisition was approved. Matt presented a purchase requisition for a new 40-yard roll-off container with a screen lid to be placed at the container site. The cost of the new 40-yard roll-off container with lid and shipping charges is \$17,895.00. Tom Canape moved to approve the purchase requisition for a new 40-yard roll-off container with lid. Jessica Banks seconded the motion. With no objection, the purchase requisition was approved. Matt presented another purchase requisition for the replacement of power inverter drivers, VFD's, for the blowers at the sewer plant. Service technicians performed service maintenance on the blowers last month and found no major issues and the blowers performed properly. They recommended starting to replace the power inverter drivers, VFD's due to their age. Matt stated that they are thirteen years old. Matt stated that there is no indication of VFD's failing, but they will all of the sudden stop working. Matt did state that if one fails it would be because of their age. The quote is from Aerzen and the cost to replace the three VFD's is \$53,501.98. Tom Canape moved to approve the purchase requisition for the new VFD's. Jessica Banks seconded the motion. With no objection, the purchase requisition was approved.
3. Review and recommend approval to Council; claims entered through May 22, 2026. Tom Canape moved to approve the claims and check register for claims entered through May 22, 2026. Richard Klose seconded the motion. With no objection, the claims and check register of May 22, 2026, were approved. There was no public comment.
4. Review and approve Payroll Register for the pay period ending May 10, 2026, totaling \$262,649.42. Jessica Banks motioned to approve the payroll register for the pay period ending May 10, 2026, totaling \$262,649.42. Tom Canape seconded the motion. With no objection, the payroll register was approved. There was no public comment.

New Business -None

Old Business – None

Other Items –

1. Review and approve Comp/OT reports for the pay period ending May 10, 2026. Richard Klose moved to approve the Comp/OT report for the pay period ending May 10, 2026. Tom Canape seconded the motion. With no objection, the Comp/OT report was approved. There was no public comment or committee discussion.
2. Mayor Update – None.
3. Clerk/Treasurer Financial Update-Kelly stated that if there was anyone wanting to go to the Municipal Summit put on by MMIA, that several were going to go to Columbus on July 9, 2026. She said that she would register anyone that would like to go. Jessica, Tom and Richard stated that they would be interested in going.

Announcements –

1. The next Budget and Finance Committee meeting will be held on June 09, 2026, at 5:30 pm.
2. Casey Wheeler is scheduled to review the claims for the next meeting.

Meeting Adjourned at 5:55 p.m.

Respectfully submitted,



Kelly Strecker

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.

File Attachments for Item:

6. Review Comp/OT report for pay period ending May 24, 2026.

Comp and Overtime Report

PPE: 5-24-2026

Division: Police

Submitted by : Anglin

Date	Comp Hours	OT Hours	Name	Reason *Reimbursed OT*	Rate
5-18		10	Baumgartner	Swat training	30.42
5-21		4	Baumgartner	Scheduled OT	30.42
5-21		6.5	Booth	DEA Bozeman assist	31.92
5-22		3.5	Booth	Range quals/DEA interview	31.92
5-22	4		Bryant	Firearms range quals	33.17
5-21		2	Collins	Firearms range quals	29.26
5-24		4	Collins	Scheduled OT	29.26
5-22	5		Johnson	Scheduled OT	30.42
5-21		2	Lafrombois	Firearms range quals	29.26
5-22		0.5	Lafrombois	P202600447 assisted day shift	29.26
5-23		1	Lafrombois	P202600460	29.26
5-24		4	Lafrombois	Scheduled OT	29.26
5-21		4	Mayo	Scheduled OT	29.26
5-22		3	Mayo	Firearms range quals	29.26
5-17	10		McCartney	Covered Dayshift	28.51
5-18	8		McCartney	Missing persons training	28.51
5-19	8		McCartney	Missing persons training	28.51
5-20	8		McCartney	Missing persons training/covered dispatch	28.51
5-16		12	Nelson	OT due to CIT training	25.87
5-18		3	Ratcliff	CPR training	29.26
5-21		4	Ratcliff	Scheduled OT	29.26
5-22		2	Ratcliff	Firearms range quals	29.26
5-21	2		Schaff	Firearms range quals	28.26
5-24	4		Schaff	Scheduled OT	28.26
5-22		5	Sedgwick	Scheduled OT	30.42
5-21		4	Seibert	Scheduled OT	29.26
5-13	4		Sell	Covered Dispatch	29.51
5-21	3		Swan	Firearms range quals	31.92
5-24	8		Swan	Scheduled OT/P202600459 case interviews	31.92
	64	74.50			

Comp and OT Report

PPE: 5/24/26
 Dept: police

Date	Comp Hours	OT Hours	Names	Reason *Reimbursed OT*	Regular Rate
				6 X 33.17 =	199.02
	64			7.50 X 30.42 =	228.15
	x 1.5			51 X 28.51 =	1454.01
	96	Comp Hours		9 X 28.26 =	254.34
				6 X 29.51 =	177.06
				16.50 X 31.92 =	526.68
					2839.26
					=
		74.50 OT Hours			
				19 X (30.42 x 1.5) =	866.97
				10 X (31.92 x 1.5) =	478.80
				33.50 X (29.26 x 1.5) =	1470.32
				12 X (25.87 x 1.5) =	465.66
					3281.75
					=

Comp Hours

OT Hours

TOTAL \$ 6121.01

