



**AGENDA
CITY OF LAUREL
BUDGET/FINANCE COMMITTEE
TUESDAY, JUNE 08, 2021
5:30 PM
COUNCIL CONFERENCE ROOM**

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

General Items

- [1.](#) Review and approve the May 11, 2021, Budget and Finance Committee minutes.
- [2.](#) Review and approve the May 25, 2021, Budget and Finance Committee minutes.
- [3.](#) Review and approve purchase requisitions.
4. Review and recommend approval to Council claims entered through 06/04/2021.
5. Review and approve the payroll register for pay period ending 05/30/2021 totaling \$202,116.20.
- [6.](#) Utility Billing Adjustments for May 2021.

New Business

7. Discussion on alternatives to summer lawn care/park maintenance.

Old Business

8. Meal pay and drill pay resolution updates.
9. Cemetery parking lot update.

Other Items

- [10.](#) Review 05/30/2021 Comp/OT reports.
- [11.](#) Clerk/Treasurer Update.
12. Mayor Update.

Announcements

13. The next Budget/Finance Committee Meeting will be held on June 22, 2021.
14. Emelie Eaton is scheduled to review claims for the next meeting.

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

File Attachments for Item:

1. Review and approve the May 11, 2021, Budget and Finance Committee minutes.

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, May 11, 2021**

Members Present: **Emelie Eaton** **Bruce McGee**
 Richard Klose **Scot Stokes**

Others Present: **Mayor Nelson**
 Bethany Langve, Clerk/Treasurer
 Judge Kerr

The meeting was called to order by the Committee Chair at 5:31pm.

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*
There was no public input.

General Items –

1. Review and approve the April 27, 2021 Budget and Finance Committee meeting minutes. Richard Klose moved to approve the minutes of the April 27, 2021 Budget and Finance Committee meeting. Scot Stokes seconded the motion, all in favor, motion passed.
2. Review and Approve purchase requisition – There were no purchase requisitions presented to the Committee.
3. Review and recommend approval to Council, Claims entered through 05/07/2021. The claims and check register had previously been reviewed by the Committee. Richard Klose made a motion to approve the claims entered through 05/07/2021. Bruce McGee seconded the motion, all in favor, motion passed.
4. Review and approve the June 2020 Financial Statements. There were no questions or comments. Bruce McGee made a motion to approve the June 2020 Financial Statements. Scot Stokes seconded the motion, all in favor, motion passed.
5. Review and approve the July 2020 Financial Statements. There were no questions or comments. Bruce McGee made a motion to approve the July 2020 Financial Statements. Scot Stokes seconded the motion, all in favor, motion passed.
6. Review and approve the August 2020 Financial Statements. There were no questions or comments. Bruce McGee made a motion to approve the August 2020 Financial Statements. Scot Stokes seconded the motion, all in favor, motion passed.
7. Review and approve the April 2021 Utility Billing Adjustments. There were no questions or comments. Emelie Eaton made a motion to approve the April 2021 Utility Billing Adjustments. Bruce McGee seconded the motion, all in favor, motion passed.
8. Review and approve Payroll Register for pay period ending 05/02/2021 totaling \$205,114.91. Bruce McGee made a motion to recommend approval of the payroll register for pay period ending 05/02/2021 totaling \$205,114.91. Scot Stokes seconded the motion, all in favor, motion passed.

New Business –

9. CARES Funding Discussion – The Committee asked if the departments were being asked to request CARES money during budget time. The Mayor stated the CARES funds must be spent from the fund which they were originally expended from. The Committee asked if there are any

plans regarding spending the CARES funds? The Mayor stated the Ambulance Department needs sleeping quarters, the Police Department needs a remodel, and the Fire Department needs two vehicles. He stated there are other funds coming from the State as well. Judge Kerr stated she was in attendance to get clarification on the CARES funds and if any of the money would come to the City Court. The Mayor stated most of the money was paid out of the General Fund due to the Fire, Ambulance and Police departments, and most of that was the Police Department wages. The Mayor stated if reimbursement could be provided to the Court he would look into it. He stated there would be other opportunities down the road as well.

10. Claims Review Schedule Beginning with 7/13/2021 –

7/13/2021 – Scot Stokes	7/27/2021 – Bruce McGee
8/10/2021 – Emelie Eaton	8/24/2021 – Scot Stokes
9/14/2021 – Richard Klose	9/28/2021 – Bruce McGee

Old Business –

11. The Committee requested the Meal Pay and Drill Pay Resolutions be moved to the next agenda since there were no updates.
12. The Committee stated Dan McGee had been given all of the information, regarding the Cemetery land, to the City Planning Director, and the Mayor and City Clerk would have to Sign and file it.

Other Items –

13. Review the Pay Period Ending 05/02/2021 Comp/Overtime Report. The Committee reviewed the comp/overtime reports and had no questions or comments.
14. Clerk/Treasurer Update – The Clerk/Treasurer stated she had no updates at this time other than she was preparing for budget time.
15. Mayor Update – The Mayor stated the newest officer was earning his keep. The Mayor stated on the 30th of April the Safety Officer and the Fire Marshall attempted to have a fire drill at City Hall. When they did it was discovered, there was no fire alarm. It was also discovered there are no smoke or carbon monoxide detectors in City Hall. Not only are there none in City Hall but there are none at the FAP, WWTP, WTP and the Library. The Mayor stated he is going to have to work with City Staff to remedy this.

Announcements –

16. The next Budget and Finance Committee meeting will be held on May 25, 2021 at 5:30pm.
17. Scot Stokes will be reviewing the claims for the next meeting.

Respectfully submitted,

Bethany Langve
Clerk/Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.

File Attachments for Item:

2. Review and approve the May 25, 2021, Budget and Finance Committee minutes.

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, May 25, 2021**

Members Present: Scott Stokes
Emelie Eaton
Bruce McGee
Richard Klose
Mayor T. C. Nelson

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

General Items

1. Review and Approve purchase requisitions. There were none presented to the committee.
2. Review and recommend approval to Council, Claims entered through 5/21/2021. Scott Stokes had reviewed the Claims Detail report and the check register for accuracy. He had one question about a \$1,200 purchase made by the Ambulance Department. It was explained that the purchase was for water bottles to keep moral up for the volunteers. Scot subsequently made a motion to recommend approval of the claims entered through 5/21/2021. Richard Klose seconded the motion, all in favor, motion passed.
3. Review and approve Payroll Register for pay period ending 5/16/2021 totaling \$193,827.66. Richard Klose made a motion to recommend approval of this claim totaling \$193,827.66. Since the amount matched the register, Bruce McGee seconded the motion, all were in favor and the motion passed.

New Business –

4. Pay increase for Police Reserves. Emelie Eaton had recently attended the graduation ceremony for the reserves. It was announced at that time that the Reserves receive \$60 twice a year as a stipend for their clothing. Emelie subsequently verified with Bruce McGee, who is a Police Reservist, that sum is correct. She contacted the Chief of Police and acknowledged that this matter was under his purview but that she felt it would be in order to at least allow the committee to discuss whether an increase would be possible in the 2021-2022 budget. Chief Langve was in attendance at the Budget and Finance meeting and stated that he felt the minimum the Reservists should be receiving should be \$75 a month because the Police Officers have stated to him it costs approximately \$1,500 to completely outfit themselves. He further stated that if they only received \$450 annually (approximately \$37.50 monthly) the officers could equip themselves over time and save for a bullet resistant vest. He stated there are currently 14 reservists, which is an abnormally high number. There was general discussion about the status of the reserves. The question was asked of the Mayor that if Chief Langve included such a request in his upcoming budget, would there be opposition to such an increase. The Mayor said he would be willing to talk with the Chief and he could look into the constraints to increasing the Reservists' stipend. The committee stated it would be willing to back an increase.

Old Business –

5. Meal Pay – Drill Pay resolutions. Chair Eaton pointed out that back in November, 2020 Resolutions had been written and submitted to the committee and then reportedly passed on to the City Attorney to have the funds dispersed properly. It was now May and there had been no action on this

matter even though the committee had been told it would be finalized in April. The Mayor stated he had not been able to speak with the City Attorney.

6. Update from Mayor regarding Cemetery Parking Lot. Richard Klose from the American Legion stated there was no activity on this matter. A committee member then inquired as to whether the American Legion was planning to put a standard surface on this parking lot or if it would be surfaced something like the handicapped parking lot next to the high school bleachers in Thompson Park. Richard Klose stated the Legion intended to give the cemetery parking lot a standard surface coverage.

Other Items –

7. Review Comp Overtime Report from PPE 5/16/2021. Everything looked to be in order. A question was asked regarding a new item on the police reports from the FRA (Federal Railroad Administration).

8. Clerk Treasurer Update – not in attendance, no update available.

9. Mayor Update –

A. The Mayor stated he would be speaking to Department Heads individually again this year regarding perceived needs.

B. The Mayor stated the City is looking into purchasing a new vehicle for City employees to use to travel to conventions or seminars. He stated the need arose because the City vehicle currently available is not precisely road worthy and there is a lack of rental cars or if there are vehicle available it is cost prohibitive. Scot Stokes abstained from further on record discussion since it was mentioned that the City was looking into purchasing a Ford Escape which Scot had knowledge of.

C. The Mayor stated the City would be looking at repairing Vehicle 7 which had sustained \$38,000 in damages. The question was asked why the insurance company had not totaled the vehicle. There was discussion on repair versus replacement of this police vehicle.

D. The Mayor stated the Fire Department was looking to purchase two vehicles. They have abandoned purchasing an F350 as none can be found and are looking at an F250. The Mayor stated that the Motel 6 being built by Walmart will be 4 stories and it is important to get a ladder truck.

E. The Mayor stated he was anxious to get KLJ working on developing a CIP master plan. Not only would it help with annual Departmental requests for big ticket items but it is needed to qualify for most grants.

Announcements –

10. The next Budget and Finance meeting will be held on June 8, 2021 at 5:30 p.m.

11. Bruce McGee will be reviewing the claims for the next Budget & Finance meeting. The Chair reviewed the schedule that had been printed as part of the May 11, 2021 minutes and stated it would be reprinted for everyone's convenience in these minutes.

6/8/2021 Bruce McGee 6/22/2021 Emelie Eaton 7/6/2021 Richard Klose

7/20/2021 Scott Stokes 8/10/2021 Emelie Eaton 8/24/2021 Scot Stokes

9/14/2021 Richard Klose 9/28/2021 Bruce McGee

The meeting was adjourned at 6:16 p.m.

Respectfully submitted,

Emelie Eaton
Budget and Finance Chair

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.

DRAFT

File Attachments for Item:

3. Review and approve purchase requisitions.

Date: 6-8-2021
Fund: General
Dept.: Ambulance

PURCHASE REQUISITION


CITY OF LAUREL
MONTANA
59044

VENDOR: Verathon
20001 N. Creek Parkway
Bothell WA 98011

VENDOR NO.: _____

Quantity	Fully Itemize	Est. Cost	Account Number
3	Glide Scope G10	10,500-	1000.270.420730.948
3	Carrying Case	135-	
2	Spectrum Su	800-	
1	Discount	(600)	
Total estimated cost		11485-	

The items listed above are a proper charge against the account shown hereon and the services or materials are to be used exclusively for the purpose against which said items are charged.


Dept. Authorized Signature



**CITY OF LAUREL
MONTANA**
EMERGENCY MEDICAL SERVICES
215 W 1ST ST
LAUREL, MONTANA – 59044
OFFICE: (406) 628 – 1611 | DISPATCH: (406) 628 - 8737



Budgeting and Finance Committee,

With the review of our budget and the possibility of some funding remaining, I would very much like to purchase equipment that is needed for our service.

The first item that I would like to request is a mannequin for training purposes. As you know, our EMS providers work hard to receive their training to become certified, however medicine is something that you must continually train and practice to stay proficient in all of the skills. It is imperative that we have an opportunity to stay vigilant in our training. We do have some training equipment, however much of it is old and shows its age and we do not have a full sized adult mannequin. This is a mannequin that will allow us to practice assessments, do BLS and ALS airway care, start IVs and IOs, CPR and defibrillation. I have experience with this particular model through the MSU City College and feel strongly that it is the best mannequin for the money. It is durable and long lasting.

I have received a quote from Laerdal the manufacturer and checked pricing at Boundtree which is the only medical supply company that we have an account with and the pricing is the same.

1) MegaCode Kelly Basic - \$5,332.00 + Shipping \$101.63 = Total \$5,433.63

The second item I would like to request is a device that has become a standard of care for advanced airway management. Our paramedics have the ability to intubate a patient that is not breathing, this is placing a tube directly into their lungs which has significant benefits particularly with our long transports. This is a difficult skill particularly on patients that have, what is described as, a difficult airway. The piece of equipment is a video laryngoscope that utilizes an actual video camera to see all of the necessary airway anatomy on the patient while performing the skill. All hospital emergency departments and operating rooms utilize this tool and now EMS departments across the country are moving to use it as well. I would like one for each ambulance and the QRU. The company states that they will also come to Laurel to provide hands on training at no charge. There is only one company that sells this specialized equipment so I am not able to do a price comparison. The scope is separate from the case as well as the spectrum portion that goes into the patients mouth.

- 2) GlideScope Go – Monitor Kit - \$3,700 each x 3 = \$10,500.00
- Carrying Case - \$45.00 each x 3 = \$135.00
- Spectrum SU different sizes \$400.00 each x2 = \$800.00
- Discount Price currently available = - \$600.00
- On site training to staff = no charge
- Total - \$11,485.00**

Please let me know if you have any questions and thank you for your time and support.

Respectfully,

Lyndy Gurchiek, NRP, Director
Laurel EMS
406-670-5021



GlideScope

To: Laurel Emergency Medical Services
215 West 1st Street
Laurel, MT 59044
Name: Lyndy Gurchiek
Phone: (406) 860-8233
Email: lgurchiek@laurel.mt.gov

Account Number 80052062
Quote Number 00197511
Created Date 6/7/2021
Expiration Date 6/30/2021

To prevent delays, please do ensure the PO matches this quotation and includes the quotation number when ordering.

Please Email or Fax Purchase Order to:

Amanda Schweiger
amanda.schweiger@verathon.com

Phone: 801-599-3923

Fax: 801-599-3923

Quantity	Product	Product Code	Sales Price	Upgrade Value	Total Price
3.00	GlideScope Go Monitor Kit	0570-0368	USD 3,700.00	USD -600.00	USD 10,500.00
3.00	Sm Carrying Case, GS Go, OPEN MARKET*	0800-0567	USD 45.00		USD 135.00
1.00	Spectrum SU, LoPro S3 (SW), Box/10	0270-0938	USD 400.00		USD 400.00
1.00	Spectrum SU, LoPro S4 (SW), Box/10	0270-0939	USD 400.00		USD 400.00

Subtotal USD 12,035.00

Discount Amount USD 600.00

Sales Price USD 11,435.00

Shipping and Handling USD 50.00

Grand Total USD 11,485.00



www.Verathon.com

If applicable, taxes will be included on your invoice, Please do not pay from quote.

Verathon Medical Corporate Headquarters
20001 North Creek Parkway
Bothell WA, 98011

To view Verathon terms and conditions, click here: <https://www2.verathon.com/l/708283/2021-04-02/21prv6>

TID 1658

Verathon Terms and Conditions shall apply to all orders and can be found at:
<http://verathon.com/download/0003-0625.pdf>



 GLIDESCOPE® Go™

 VERATHON®



Go

ANYWHERE.

PORTABILITY WITHOUT
COMPROMISE.

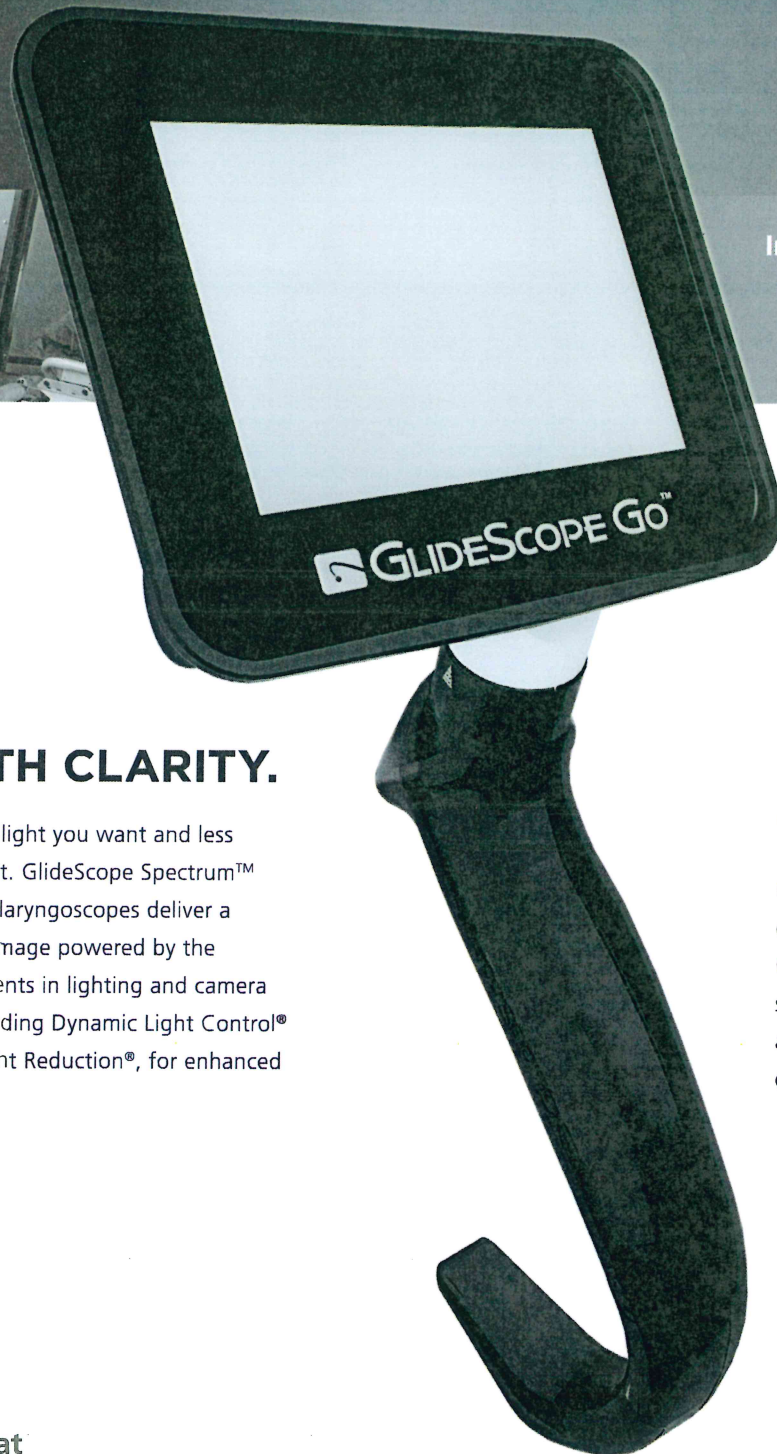
GlideScopeGo.com

GO WITH CONFIDENCE.

Get the confidence of GlideScope® whenever and wherever you need it, with the portable GlideScope Go™ – the handheld system created for both EMS and mobile care teams.



Intubate routine and difficult airways with the handheld system designed for rapid, first-pass success.



GO WITH CLARITY.

Get more of the light you want and less of light you don't. GlideScope Spectrum™ single-use video laryngoscopes deliver a high-resolution image powered by the latest advancements in lighting and camera technology, including Dynamic Light Control® and Ambient Light Reduction®, for enhanced airway views.

GO WITH CONVENIENCE.

Compact, durable, easy to charge and ready on demand, GlideScope Go is ideal for use in small spaces, emergent procedures and whenever your environment demands mobility.

Learn more at
GlideScopeGo.com

GO WITH COMPATIBILITY.

Access the portfolio* of GlideScope® Spectrum™ single-use video laryngoscopes. Spectrum generates clear airway views and provides the widest range of single-use video laryngoscopes. Each is hot-swappable and compatible with your GlideScope cart-based or handheld system.



GO WITH SMART FEATURES.

- Fully submersible video monitor and battery to simplify cleaning
 - Easy to use and easy to train, with on/off button and intuitive display
 - Rugged design ensures functionality even when dropped from 4 feet
 - IP67 rating ensures full dust protection and reliable operation in wet conditions
-
- 3.5" landscape, color display with vertical tilt adjustment
 - Scratch-resistant screen with anti-glare coating for reliable clarity in any environment
-
- Integrated battery charges to 80% in 2 hours and delivers a minimum of 100 minutes of continuous use on a full charge
 - Operates on corded, external power should battery be discharged
 - Remaining Charge indicator eliminates guessing
 - Automatic recording with removable micro-USB drive
 - Backed by a full warranty and customer support



*See Operations and Maintenance Manual for full line of Spectrum video laryngoscopes that can be used with GlideScope Go.



GO WITH THE SYSTEM YOU TRUST.

From the trusted leader in emergent and procedural airway management, GlideScope® Go™ serves as the go-to system for EMS and mobile care teams. An essential complement to GlideScope cart-based systems and compatible with our wide range of Spectrum™ single-use video laryngoscopes.



GlideScope® Core™



GlideScope® Spectrum™
Single-Use Video Laryngoscopes



GlideScope® Go™
Handheld System



Verathon Inc.
20001 North Creek Parkway
Bothell, WA 98011
USA
Tel: +1 800 331 2313
(USA and Canada only)
Tel: +1 425 867 1348
Fax: +1 425 883 2896

EC REP

Verathon Medical (Europe) B.V.
Willem Fenengastrat 13
1096 BL Amsterdam
The Netherlands
Tel: +31 (0) 20 210 30 91
Fax: +31 (0) 20 210 30 92

Verathon Medical (Australia) Pty Limited
Unit 9, 39 Herbert Street
St Leonards NSW 2065
Australia
Tel: 1800 613 603 (Within Australia)
Fax: 1800 657 970
Tel: +61 2 9431 2000 (International)
Fax: +61 2 9475 1201

PURCHASE
REQUISITIONCITY OF LAUREL
MONTANA
59044Date: 4-8-2021
Fund: General
Dept.: AmbulanceVENDOR: Laerdal
1167 Myers Corners Rd.
Wappingers Falls NY 12590

VENDOR NO.: _____

Quantity	Fully Itemize	Est. Cost	Account Number
1	MegaCode Kelly Basic	5332-	1000.270.420730.948
1	Shipping	101.63	
Total estimated cost		5433.63	

The items listed above are a proper charge against the account shown hereon and the services or materials are to be used exclusively for the purpose against which said items are charged.


 Dept. Authorized Signature



**CITY OF LAUREL
MONTANA**
EMERGENCY MEDICAL SERVICES
215 W 1ST ST
LAUREL, MONTANA – 59044
OFFICE: (406) 628 – 1611 | DISPATCH: (406) 628 - 8737



Budgeting and Finance Committee,

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- Discount Price currently available = - \$600.00
- On site training to staff = no charge
- Total - \$11,485.00**

Please let me know if you have any questions and thank you for your time and support.

Respectfully,

Lyndy Gurchiek, NRP, Director
Laurel EMS
406-670-5021



Laerdal Medical Corporation
167 Myers Corners Road
Wappingers Falls, NY 12590
Phone Order To: 877-LAERDAL
Fax Order To: (800) 227-1143
customerservice@laerdal.com

CLIENT EXECUTIVE
Mike Mikkelsen
(845) 245-7082
mike.mikkelsen@laerdal.com

ACCOUNT MANAGER
Jane Barrett
(845) 296-6578
jane.barrett@laerdal.com

To prevent any delays in processing your purchase, please include your quote # when ordering.

DATE: 4/16/2021
ATTN: Lyndy Gurchiek
+11406628611
lgurchiek@laurel.mt.gov

QUOTE NUMBER: Q-438125
CREDIT TERMS: CC
EXPIRATION DATE: 8/14/2021

BILL TO: 02499040
Laurel EMS
215 West 1st Street
Laurel MT 59044

QTY	PRODUCT	DESCRIPTION	LIST PRICE	UNIT PRICE	EXTENDED PRICE
1	203-05050	MegaCode Kelly Basic (ECG Capability) (L)	\$5,332.00	\$5,332.00	\$5,332.00
TOTAL:					\$5,332.00

ITEM TOTAL : \$5,332.00
SHIPPING/HANDLING : \$101.63
TAX : \$0.00
ADDITIONAL CHARGE/CREDIT : \$0.00
TOTAL : \$5,433.63

Optional items:

QTY	PRODUCT	DESCRIPTION	LIST PRICE	UNIT PRICE	EXTENDED PRICE
1	204-30001	SimPad PLUS System (US) Includes SimPad PLUS Remote Control, SimPad PLUS Link Box, AC Adapter, Battery, Headset & Microphone, Wrist Strap, Manikin Strap, Ethernet Cable, Protective Sleeve, and USB Cable. 204-50150 LLEAP for SimPad PLUS software license required for operation.	\$1,635.00	\$1,635.00	\$1,635.00
1	204-50150	LLEAP for SimPad PLUS Includes: License Key providing access to Manual Mode, Automatic Mode, and Log Viewer Application.	\$2,757.00	\$2,757.00	\$2,757.00
1	400-10201	Laptop For use with LLEAP, Ultrasound, or as a Patient Monitor	\$1,985.00	\$1,985.00	\$1,985.00

There are various payment options; please see bottom of your quote for further clarification.

Appropriate Sales Tax will be added to invoice - Pricing and Availability are subject to change
Shipping/Handling costs will be added to invoice

By Accepting this Quote, the following terms are hereby incorporated into customer's order:

Products:

Products that are currently on contract will be removed immediately if manufacturing or distribution of the product is discontinued.

Payment:

Net 30 Days for approved open accounts; CIA; Credit Cards accepted. Financing options now available – sample leasing payment terms follow. For additional information, ask your Account Manager listed above.

Warranty:

One(1) year warranty on manufactured products and 90 day warranty on refurbished products

Two(2) year parts replacement warranty with technical assistance by phone on all Hill-Rom refurbished products

Delivery:

Delivery of product to a specific location within your building, if requested is at an additional charge and not included in this quote

Training:

Training will be scheduled within a year of the customer's agreed upon due date.

CANCELLATION or RESCHEDULING of EDUCATIONAL or TECHNICAL SERVICES WILL RESULT IN CANCELLATION/RESCHEDULING FEES.

7 DAYS OR LESS: 100% of Course / Service Cost
8 DAYS to 2 WEEKS: 75% of Course / Service Cost
15 DAYS to 20 DAYS: 50% of Course / Service Cost
3 WEEKS or MORE: NO FEE

Customer will be required to submit a new PO to reschedule a cancelled course / service.

PURCHASE
REQUISITIONCITY OF LAUREL
MONTANA
59044Date: 6-8-2021Fund: General GeneralDept.: GeneralVENDOR: Laurel Ford
500 SE 4th ST
Laurel MT 59044

VENDOR NO.: _____

Quantity	Fully Itemize	Est. Cost	Account Number
1	2020 escape AWD	25,194	1000.180.411200.943
Total estimated cost			

The items listed above are a proper charge against the account shown hereon and the services or materials are to be used exclusively for the purpose against which said items are charged.


 Dept. Authorized Signature

LOU-003419

MT

9-NORMAL, NB, 203419, KJ302

7184

120191007 4018

UT.C CERT CERT TRD

U R

MT BUMP CAMP BOOK EXFTL



1FMCU9G60

LUA37008 NB

GU13

VEHICLE DESCRIPTION

ESCAPE AWD

2020 ESCAPE SE AWD
106.7" WHEELBASE
1.5L ECOBOOST W/START-STOP
8-SPD AUTO TRANSMISSION

LU A37008

EXTERIOR
RAPID RED MET TINTED CC
INTERIOR
DARK EARTH GRAY CLOTH SEATS

EPA Fuel Economy and Environment

Fuel Economy

28

MPG

26

city

31

highway

3.6

gallons per 100 miles

Small SUVs range from 18 to 120 MPG.
The best vehicle rates 136 MPG.

Gasoline Vehicle

You Save
\$250

in fuel costs
over 5 years
compared to the
average new vehicle.

Fuel Economy & Greenhouse Gas Rating (tailpipe only)

1 6 10 Best

Smog Rating (tailpipe only)

1 7 10 Best

This vehicle emits 319 grams CO₂ per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions, learn more at fuelconomy.gov.

Annual fuel cost

\$1,450

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 27 MPG and costs \$7,500 to fuel over 5 years. Cost estimates are based on a 15,000-mile annual mileage, 15¢ per gallon, NHTSA's miles per gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fuelconomy.gov

Calculate personalized estimates and compare vehicles



OR Code

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score

Based on the combined ratings of frontal, side and rollover.
Should ONLY be compared to other vehicles of similar size and weight.

Not Rated

Frontal Crash

Driver

Not Rated

Passenger

Not Rated

Based on the risk of injury in a frontal impact.
Should ONLY be compared to other vehicles of similar size and weight.

Side Crash

Front seat

Not Rated

Rear seat

Not Rated

Based on the risk of injury in a side impact.

Rollover

Not Rated

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest.

Source: National Highway Traffic Safety Administration (NHTSA).

www.safercar.gov or 1-888-327-4236

FordPass Connect™

Download the FordPass™ app* and you can:

- Access Vehicle Control Features
- Remotely start, lock and unlock your vehicle.
- Locate your vehicle and check approximate fuel range.
- Receive vehicle health alerts.

Activate 4G LTE Wi-Fi Hotspot

- New vehicles include a 3-month or 3GB data (whichever comes first) Wi-Fi trial.
- Connect up to ten Wi-Fi-equipped devices.

*Compatible with select smartphones. FordPass Connect™ services require an active data plan. See ford.com/fordpass for details. FordPass Connect™ is a trademark of Ford Motor Company. ©2019 Ford Motor Company. All rights reserved.

The FordPass Connect™ modem is active and sending vehicle data (e.g., diagnostics) to Ford. See in-vehicle Settings for connectivity options.

FORD PROTECT™

Insist on Ford Protect™. The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit www.FordOwner.com.

SCAN OR TEXT 2FUA37008 TO 40088

Map & Data
renew every
year.

For help
call 1-800-4FORD

www.ford.com/fordpass-protect

WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.

1FMCU9G60LUA37008



TOTAL MSRP \$30,975.00

Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit www.ford.com/finance.



FORD CREDIT

RAIL

ITEM # 74-0035 OT 2

RAMP ONE

RS16

RAMP TWO

This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, Lubricants, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.

KJ302 N RB 2X 025 003419 09 30 19

05/18/2021

1201910074018

Bethany Langve



Subject:

Attachments:

dannyl@laurelford.net

Tuesday, May 18, 2021 5:07 PM

Bethany Langve

RE: 2020 Ford Escape

2020 Ford Escape.pdf

Bethany,

I have attached the window sticker to the 2020 Escape SE. If you or the Mayor have any questions on the features, you can reach me directly at (406) 694-5108.

The pricing is reduced from **\$30,975 to \$25,194** (includes all DMV and Doc fees).

Thanks again,

Danny Looney

From: Bethany Langve <cityclerk@laurel.mt.gov>

Sent: Tuesday, May 18, 2021 4:59 PM

To: Danny Looney <dannyl@laurelford.net>

Subject: RE: 2020 Ford Escape

Hi Danny,

Can you please send me all of the details regarding the 2020 Escape? The Mayor thinks this is a great deal for the City.

Thank you,

Bethany Langve

Clerk/Treasurer

City of Laurel, Montana

(406) 628-7431 extension 6669

From: Danny Looney <dannyl@laurelford.net>

Sent: Tuesday, May 18, 2021 9:58 AM

To: Bethany Langve <cityclerk@laurel.mt.gov>

Subject: Re: 2020 Ford Escape

Thanks Bethany.

Let me know if anything is needed from me.

- Danny Looney

Date: 6-8-2021
 Fund: Solid Waste
 Dept.: Disposal

PURCHASE REQUISITION

CITY OF LAUREL
MONTANA
59044

VENDOR: Kols Brothers
2107 Harnish Blvd
Billings MT 59101

VENDOR NO.: _____

Quantity	Fully Itemize	Est. Cost	Account Number
1	15 yard 22' Sludge Container	13,152-	5410.700.430840.934
Total estimated cost		13,152-	

The items listed above are a proper charge against the account shown hereon and the services or materials are to be used exclusively for the purpose against which said items are charged.

KOIS EQUIPMENT COMPANY INC.

DENVER
5200 Colorado Blvd.
Commerce City, CO 80022
Phone: 303-298-7370
Fax: 303-298-8527

BILLINGS
2107 Harnish Blvd.
Billings, MT 59101
Phone: 406-652-3975
Fax: 406-652-3744

GREAT FALLS
1610 River Drive North
Great Falls, MT 59401
Phone: 406-452-2757
Fax: 406-452-2799

DATE 04/13/21
PAGE 1
QUOTE NO. 20-17090
*** QUOTE ***

SOLD TO:

CITY OF LAUREL
MATT WHEELER 406-208-1885
P.O. BOX 10
LAUREL MT 59044

SHIP TO:

CITY OF LAUREL
MATT WHEELER 406-208-1885
P.O. BOX 10
LAUREL MT 59044

CUSTOMER PO	CUSTOMER NUM	SHIP VIA	SALESMAN	TERMS	CUSTOMER PHONE
QUOTE/BID	12310	FOB BILLINGS	17	NET 10	406-628-7431

Matt,

We are pleased to submit the following quotation for your consideration. The equipment we are providing is supplying the best possible solution to your equipment needs. We strive to give the highest quality of equipment so that your down time is minimalized. Please review the quote and let us know if there is anything we can change for you. Thank you for working with KoIs Brothers Equipment Company. We look forward to meeting your needs.

Thank You,

Roy Pilcher cell 406-403-5321

Matt the steel for these has increased from .45 to .95 per pound. Sorry we are all paying the price.

*** These prices are good for 60 days and are subject to steel surcharges that may occur if a purchase order is not written within that time frame. Notifications of chassis hold up due to other manufacturing constraints must be clarified immediately of award. ***

PART NUMBER	DESCRIPTION	QTY ORD	UOM	PRICE	EXTENDED
40 YARD ROLL-OFF	*CONTAINER WINCH SCREEN TOPROO	1.00	EA	17,630.00	17,630.00

40 YARD 22' LONG 8' WIDE BODY WITH 7 GAUGE FLOOR AND 10 GAUGE SIDES, SCREEN TOP WITH CRANK WINCH MOUNT TO BACK DROP, 3" CROSSMEMBERS AND 6" TUBULAR LONG SILLS WITH 8" ROLLERS BUILT PER PICTURES PROVIDED BY THE CITY .
CHAIN HOOK MECHANISM MOUNT UP FRONT.

15 YARD 22' SLUDGE	*CONTAINER WITH WATERTIGHT DOO	1.00	EA	13,152.00	13,152.00
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*** CONTINUED NEXT PAGE ***

KOIS EQUIPMENT COMPANY INC.

DENVER
5200 Colorado Blvd.
Commerce City, CO 80022
Phone: 303-298-7370
Fax: 303-298-8527

BILLINGS
2107 Harnish Blvd.
Billings, MT 59101
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Phone: 406-452-2757
Fax: 406-452-2799

DATE 04/13/21
PAGE 2
QUOTE NO. 20-17090
*** QUOTE ***

SOLD TO:
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MATT WHEELER 406-208-1885
P.O. BOX 10
LAUREL MT 59044

SHIP TO:
CITY OF LAUREL
MATT WHEELER 406-208-1885
P.O. BOX 10
LAUREL MT 59044

CUSTOMER PO	CUSTOMER NUM	SHIP VIA	SALESMAN	TERMS	CUSTOMER PHONE
QUOTE/BID	12310	FOB BILLINGS	17	NET 10	406-628-7431

PART NUMBER	DESCRIPTION	QTY ORD	UOM	PRICE	EXTENDED
-------------	-------------	---------	-----	-------	----------

***** WATER TIGHT DOUBLE LATCH TAILGATE WITH SCREW LOCKS *****
7 GAUGE FLOOR, 10 GAUGE SIDES AND BACK 3" CHANNEL CROSSMEMBERS
SILLS ARE 6" X 2" TUBING, REAR ROLLERS & STANDS ACCESS LADDER
CHAIN HOOK STYLE CONNECTION FOR THE MOUNTED, 22' LONG 8' WIDE

All returned goods must be accompanied by
invoice and are subject to handling charge after 30 days.

NO RETURNS AFTER 90 DAYS

A SERVICE CHARGE OF 2% PER MONTH, 24% PER ANNUM WILL BE ADDED TO ANY INVOICE NOT PAID.
BY THE LAST DAY OF THE MONTH IN WHICH IT IS DUE. WE ARE CONFORMING WITH THE FAIR LABOR
STANDARTDS ACT OF 1938 AS AMENDED. NOT RESPONSIBLE FOR TIMELOST DUE TO FIRES, STRIKES
OR CAUSES BEYOND OUR CONTROL. STENOGRAPHICAL AND CLERICAL ERRORS SUBJECT TO CORRECTION
THANK YOU FOR ALLOWING US TO QUOTE THESE ITEMS. YOUR COST IS

Sub Total	30,782.00
Sales Tax	0.00
F.E.T.	0.00
Freight	0.00
TOTAL	30,782.00

PURCHASE REQUISITION

CITY OF LAUREL
MONTANA
59044

Date: 5-20-21Fund: GEN / C.A.R.E.S. ACTDept.: POLICEVENDOR: BISON FORD

VENDOR NO.: _____

500 10TH AVENUE SOUTHGREAT FALLS, MT. 59405

Quantity	Fully Itemize	Est. Cost	Account Number
1	2021 POLICE INTERCEPTOR "ROAD READY PACKAGE"	\$45,213. ³⁰	C.A.R.E.S. ACT FUND
1	STALKER DSR X2 RADAR	\$3,080	
1	KENWOOD NX-5700 CAR RADIO	\$1,108	
1	SENTINIA CARGO ORGANIZER	\$1,679	
1	SENTINIA RIFLE / SHOTGUN MOUNT	\$439	
1	ROCK RIVER PATROL RIFLE WITH EOTECH SIGHT	\$1,500	
1	PANASONIC CF-31 MDT		
1	STINGER SPIKE STRIP		
Total estimated cost		\$58,376	

The items listed above are a proper charge against the account shown hereon and the services or materials are to be used exclusively for the purpose against which said items are charged.


Dept. Authorized Signature



Laurel Police Department

215 W. 1st Street Laurel, Mt. 59044 ▪ Phone 406-628-8737 ▪ Fax 406-628-4641

Chief of Police Stanley J Langve

May 19, 2021

Mayor Tom Nelson,

I requested bids for a police patrol vehicle from Bison Ford and JC Billion Dodge. Those two dealerships offer “road ready” packages for police vehicles and are past vendors. I did not request a bid from a Chevy dealership as their police vehicle options are a Tahoe or a pickup which do not meet our current needs.

Both Ford and Dodge offered similarly priced and equipped vehicle packages. Production is a concern with both models; however Dodge is experiencing significant delays. They were unable to provide me with a quote until recently as they only released pricing for the 2022 model and have not released a production start date. Last years model did not begin until February of this year. I fear that it could take nine months to a year to take possession of any vehicle ordered through Dodge. Ford estimated delivery with in six months.

It is my recommendation we the 2021 Ford Interceptor. I am also requesting allocations of funds (listed below) to fully equip the vehicle with equipment not provided by the dealer.

Stalker DSRX2 Radar \$3,080
Kenwood NX5700 car radio \$1,108
Sentina cargo organizer \$1,679
Sentina rifle/ shotgun mount \$439
Rock River patrol rifle with Eotech sights \$1,500
Panasonic CF-31 mobile data terminal \$4,700
Stinger spike strip \$659

TOTAL \$13,163
Vehicle quote \$45,213.30

The grand total of this request is \$ 58,376



Chief Stanley J Langve
Laurel Montana Police Department
215 West 1st Street
Laurel, MT 59044
Office (406) 628-8737

File Attachments for Item:

6. Utility Billing Adjustments for May 2021.

BLACK MOUNTAIN SOFTWARE UTILITY BILLING SYSTEM

ACCOUNTS RECEIVABLE SUMMARY

For AP-Year 5-2021

CITY OF LAUREL

08:30:38 - 06/01/2021

Service	Fund	Old Balance	Billings	Payments	[- - - - - Adjustments - - - - -]		New Balance
					Auto Distribute	Other	
WATER	5210	241610.71	214231.31	229122.43	-1755.22	-86.36	224878.01
CAP IMP WATER	5210	29746.22	29201.68	27171.24	-611.74	-27.10	31137.82
SEWER	5310	139823.54	132722.00	122425.19	-2187.97	-400.03	147532.35
CAP IMP SEWER	5310	33391.51	32116.04	29927.63	-628.08	-33.87	34917.97
GARBAGE	5410	77007.62	73198.84	69586.23	-1356.30	-47.42	79216.51
OTHER	5210	0.00	0.00	0.00	0.00	0.00	0.00
SERVICE CHARGE	5210	1373.04	800.00	1250.00	-25.00	400.00	1298.04
WATER SUPPLIES	5210	297.95	227.71	353.11	0.00	50.00	222.55
WTR LINE INS-1	5210	2591.97	2439.37	2246.47	-54.21	-1.62	2729.04
WTR LINE INS-2	5210	288.00	271.02	249.59	-6.04	-0.17	303.22
OVERPAYMENT	5210	-18207.55	0.00	4616.98	6624.56	-2549.96	-18749.93
Grand Totals by Service:		507923.01	485207.97	486948.87	0.00	-2696.53	503485.58

Grand Total by Fund:

Old Balance

New Balance

5210 257700.34
5310 173215.05
5410 77007.62

241818.75
182450.32
79216.51

APPROVED:

File Attachments for Item:

10. Review 05/30/2021 Comp/OT reports.

Comp and Overtime Report

PPE: 5-30-21

Division: POLICE

Submitted by: LANGUO

[illegible]

27 OT hours

$$20 \times (24.11 \times 1.5) = 723.30$$
$$3 \times (26.76 \times 1.5) = 120.42$$
$$4 \times (31.32 \times 1.5) = 187.92$$

1031.64

Comp and Overtime Report

PPE: 5/30/21

Division: Shop

Submitted by: Kelly Strecker

Date	Comp Hours	O/T Hours	Name	Reason	Rate
5/18	2.5		J. Baker	Emergency Locate	26.08
5/20		(.5)	D. Saylor	longer back east end.	25.37
5/17	2		F. Schweigert	Spray Parks	
5/18	2		F. Schweigert	Spray Parks	
5/19	2		F. Schweigert	Spray Park	
5/24	2		F. Schweigert	Spray Parks	
5/25	2		F. Schweigert	Spray parks	
<hr/>					
	12.5				
	x 1.5				
	18.75 Comp hours:				
				15 X 25.37 =	380.55
				3.75 X 26.08 =	97.80
					478.35
					=
				.50 OT hours	
				.50 x (25.37 x 1.5)	19.04
					=
<hr/>					
Total \$ 497.39					

Comp and Overtime Report

PPE: 5/30/21

Division: WTP + WWTP

Submitted by: Kelly Strecker

Date	Comp Hours	O/T Hours	Name	Reason	Rate
5/18		(8)	D. Ceaser	Cover for Dave Sick	25.51
5/19		(8)	D. Ceaser	Cover for Dave Sick	25.51
5/20	8		H. Neuenberger	Cover for Dave Sick	26.92
<hr/>					
	8				
	$\times 1.5$				
	12 hours				
				$12 \times 26.92 =$	323.04
					<u> </u>
<hr/>					
		16 OT hours			
				$16 \times (25.51 \times 1.5)$	612.24
					<u> </u>
<hr/>					
Total \$ 935.28					

Comp and Overtime Report

PPE: 5/30/2021

Division: Clerks Office

Submitted by: Kelly Strecker

[illegible]

Comp and Overtime Report

PPE: 5/30/21

Division: Court

Submitted by: Kelly Strecker

[illegible]

Comp and Overtime Report

PPE: 5/30/21

Division: Ambulance

Submitted by: Kelly Strecker

Date	Comp Hours	O/T Hours	Name	Reason	Rate
5/27		①	M. Ecklund	Call in - Appx. Lyndy	18.25
5/17	1.5		E. Grayson	911 Sterni	16.50
5/26	3		E. Grayson	Reports + Pickup Ambulance	16.50
<div>4.5 x 1.5 10.75 comp hours</div>					
10.75 x 16.50 =					177.38
<div>1 OT hours</div>					
1 x (18.25 x 7.5)					27.38
Total \$ 138.76					

File Attachments for Item:

11. Clerk/Treasury Update.

From: [Lyndy Gurchiek](#)
To: [City Mayor](#)
Cc: [Bethany Langve](#)
Subject: Water bottles for EMS staff
Date: Sunday, June 6, 2021 9:08:37 PM

Hello

I just wanted to pass along the details of the recent water bottle purchase and thank you for your support in the purchase.

The water bottles that we purchased were Yeti 36 oz water bottles that keep the water cold and they claim “will keep ice for days”. They are stainless steel, leak proof and will last for a very long time. I chose this bottle because it is tough, nice and long lasting and I do want the ambulance crew to have something they would appreciate as well as keep them hydrated in the coming hot months that they may end up on a standby for hours or running back to back calls literally all day.

I also put our logo on in so that they could show their pride in our service as well as identify it was from our service.

Although the cost of the bottle seems a bit more than a plastic bottle, they are guaranteed for the life of the bottle and again will be something that they can use for many years to come and a plastic bottle won't keep a drink cold or be shatter proof / guaranteed leak proof in the environment that we are in. The cost of the bottle is usually \$49.99 but I was able to get a discount so that each one was \$39.99 and I have an excellent relationship with the high school Career Center and they offered to put our logo on the bottles at no charge as a gift to our crews for all of their hard work. The course instructor in charge of this allowed one of the students to use the project as a final grade for the year and that student and the Career Center were very excited to work with our service. This would have otherwise cost \$8 per bottle. I did provide a \$50 thank you gift card for this program to use as they so desire.

I used the money in our ambulance donations code. I have been told by the interim director, and even in the short time I have been here, there have been donations to the service that stated they would like the donation to go to the ambulance crew members. I feel that this was a great way to provide something they can use daily on their shifts and show our appreciation for all of their work. It has been insanely busy with calls and our crews, volunteer and paid, have absolutely stood up to the challenge of these calls. I am super proud of them.

When the bottles were received by the staff they were so excited, many commenting that they had never received anything like this during their time here. I have been thanked many times over and I know they appreciate it and are excited to be appreciated.

Thank you again for your support in this small token to the people who do a hard job every day to care for the community. I appreciate it!

Sincerely

Lyndy Gurchiek, NRP
Director

Laurel EMS

215 W 1st Street

Laurel, MT 59044

lgurchiek@laurel.mt.gov

406-860-8233



Get [Outlook for iOS](#)