



**AGENDA
CITY OF LAUREL
CITY COUNCIL WORKSHOP
TUESDAY, OCTOBER 04, 2022
6:30 PM
COUNCIL CHAMBERS**

Public Input: *Citizens may address the Council regarding any item of City business that is not on tonight's agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda. If a citizen would like to speak or comment regarding an item that is on tonight's agenda, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor. Once again, each speaker is limited to three minutes.*

Be advised, if a discussion item has an upcoming public hearing, we would request members of the public to reserve your comments until the public hearing. At the public hearing, the City Council will establish an official record that will include all of your comments, testimony and written evidence. The City Council will base its decision on the record created during the public hearing. Any comments provided tonight will not be included in the record or considered by the City Council.

General Items

Executive Review

1. Resolution - Resolution Of The City Of Laurel City Council To Approve And Adopt Vision And Mission Statement For The City Of Laurel
2. Resolution - Resolution Of The City Of Laurel City Council Authorizing The City Of Laurel To Apply For American Rescue Plan Act Competitive Grant Funds For The South 4th Street Water, Sewer Stormwater, Infrastructure Improvements Project And Authorization To Commit Matching Funds
3. Resolution - Resolution Of The City Of Laurel City Council Requesting Distribution Of Bridge And Road Safety And Accountability Program Funds

Council Issues

Other Items

Attendance at Upcoming Council Meeting

Announcements

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

DATES TO REMEMBER

File Attachments for Item:

1. Resolution - Resolution Of The City Of Laurel City Council To Approve And Adopt Vision And Mission Statement For The City Of Laurel

RESOLUTION NO. R22-_____

**RESOLUTION OF THE CITY OF LAUREL CITY COUNCIL TO APPROVE AND
ADOPT VISION AND MISSION STATEMENT FOR THE CITY OF LAUREL**

WHEREAS, the City of Laurel City Council believes that it would be beneficial to the City and its constituents to approve and adopt a Vision and Mission Statement for the City;

WHEREAS, the Vision and Mission Statement of the City is reflected in the attached Exhibit A to this Resolution; and

WHEREAS, the City of Laurel City Council believes that it is in the best interests of the City to approve and adopt the attached Vision and Mission Statement for the City of Laurel.

NOW THEREFORE, BE IT RESOLVED that the attached Vision and Mission Statement is hereby adopted and approved as the official Vision and Mission Statement of the City of Laurel.

Introduced at a regular meeting of the City Council on the _____ day of _____, 2022 by Council Member _____.

PASSED and APPROVED by the City Council of the City of Laurel, Montana on the _____ day of _____, 2022.

APPROVED by the Mayor on the _____ day of _____, 2022.

CITY OF LAUREL

Dave Waggoner, Mayor

ATTEST:

Kelly Strecker, Clerk-Treasurer

APPROVED AS TO FORM:

Michele L. Braukmann, Civil City Attorney

CITY HALL
115 W. 1st. St.
PUB WORKS: 628-4796
PWD FAX: 628-2241
WATER OFFICE: 628-7431
WTR FAX: 628-2289
MAYOR: 628-8456

City of Laurel

P.O. Box 10
Laurel, Montana 59044



DEPARTMENT

MAYOR AND CITY COUNCIL VALUES, VISION, MISSION, GOALS AND STRATEGIES FOR THE CITY OF LAUREL, MONTANA

CORE VALUES

These are the Core Values of the City of Laurel, Montana.

LEADERSHIP:

We strive to uphold the highest work ethic, treat everyone fairly, empower people to do their best, promote continuous improvement, foster teamwork, and communicate openly and respectfully, so that, as a City, we are able to achieve trust and accountability throughout our community.

INCLUSIVENESS:

We cultivate an environment of trust and respect for all residents and visitors alike. We strive to ensure that our actions are inclusive and reflective of the community we strive to be, while maintaining our “small town roots” and keeping our historical values in focus.

INTEGRITY:

We safeguard public trust through honest business practices and open communication. Our credibility with the public depends on our strong ethical stewardship of all resources.

COLLABORATION:

We promote transparent engagement with citizens and stakeholders and expect our City personnel and consultants to understand the needs and values of our community.

STEWARDSHIP:

We protect our unique natural environment and the habitat it provides. We facilitate a culture of sustainable practices. We maintain and preserve our municipal assets.

VISION STATEMENT

The City of Laurel will thoughtfully grow as an Eastern Montana community that protects residential character, historic resources, promotes multi-beneficial development, ensures respect for the environment, and maintains a friendly and “home-town” feel.

MISSION STATEMENT

Deliver quality professional public services to all residents in the City of Laurel community and the region, while ensuring high value and quality results.

GOALS AND CORRESPONDING STRATEGIES

1. City Asset Stewardship: *Repair, maintain and improve City assets, including streets, sidewalks, sewer systems, buildings, parks and public spaces to better serve the community, anticipate future needs and prevent further degradation.*

- a. Work with community partners for possible development of a City Splash Park for use by City residents and families.
- b. Upkeep of City signage.
- c. Invest in City recreation and outdoor assets, to the extent fiscally responsible.

2. Transparency, Accountability and Communication: *Implement programs, processes, revisions and training to improve and advance the City's efforts.*

- a. Establish various Advisory Boards/Committees that encourage citizen involvement.
- b. Bolster social media platform presence and utilize City online resources to roll out proposed programs and resolution/ordinance changes.
- c. Design, develop and deploy a community engagement portal.

3. Financial Stability: *Develop a strategic plan to better address current and future City expenditure and revenue needs, while continuing to provide high quality municipal service.*

- a. Conduct Impact Fee Assessments to determine feasibility of implementing new fees associated with development and update existing fees.
- b. Identify additional/missing City revenue opportunities/sources outside of property tax streams.
- c. Strengthen policies and procedures for financial reporting and budgeting of capital improvements.

- d. Review all local projects for efficiency, optimization, and fiscal sustainability purposes.
- e. Identify new grant and other public funding sources for City projects/needs.

4. Growth and Improvement of Public Safety/Emergency Response Services: *Assess continued needs for City residents in being provided the best public safety and emergency response services.*

- a. Assess gaps in quality of public safety/emergency response services and determine how to best provide services for City residents and community members.
- b. Identify grant funding opportunities for public safety and emergency response services.
- c. Improve equipment and services addressing public safety needs.
- d. Evaluate possible partnerships with Yellowstone County to best serve City residents in relationship to public safety emergency response services.

5. Complete/Maintained Streets: *Plan, design and implement streets, sidewalks, parking, and transportation methods that allow the best possible access for all types of users.*

- a. Continue to maintain and improve the existing street and sidewalk infrastructure within the City of Laurel.
- b. Engage the public in conducting parking studies, recommendations, and funding sources for additional parking within the City of Laurel.

6. Environmental Stewardship: *Adopt and develop policies and ordinances that preserve and protect the environment.*

- a. Identify potential projects that foster environmental stewardship, reduce the City's carbon footprint and allow eligibility for developing grant funding.
- b. Design and implement outreach programs to encourage tree planting and additional environmental aesthetic growth.
- c. Implement public infrastructure projects that enhance conservation of the environment and sustainable practices.

7. Civic Pride and Building a Family-Friendly Community: *Promote the growth and advancement of civic pride and support for family services and activities.*

- a. Identify potential projects that foster civic pride, support for the community, and advocacy for multiple generations of City constituents.
- b. Identify family-friendly development, including parks and other recreational opportunities, to encourage and promote safe and healthy interaction between families.
- c. Implement programming that supports community involvement in the development of a Splash Park, other park opportunities, and expanded park spaces, within the City of Laurel.

File Attachments for Item:

2. Resolution - Resolution Of The City Of Laurel City Council Authorizing The City Of Laurel To Apply For American Rescue Plan Act Competitive Grant Funds For The South 4th Street Water, Sewer Stormwater, Infrastructure Improvements Project And Authorization To Commit Matching Funds

RESOLUTION NO. R22-_____

**RESOLUTION OF THE CITY OF LAUREL CITY COUNCIL AUTHORIZING THE
CITY OF LAUREL TO APPLY FOR AMERICAN RESCUE PLAN ACT
COMPETITIVE GRANT FUNDS FOR THE SOUTH 4TH STREET WATER, SEWER
STORMWATER, INFRASTRUCTURE IMPROVEMENTS PROJECT AND
AUTHORIZATION TO COMMIT MATCHING FUNDS**

WHEREAS, the United States Congress approved the American Rescue Plan Act of 2021, providing \$350 billion for eligible state, local, territorial, and tribal governments to respond to the COVID-19 emergency; and

WHEREAS, the State of Montana Legislature passed HB 632, providing appropriations and allocations of Federal funds; and

WHEREAS, one of the grants established in HB 632 is the Competitive Grant Program, providing funding for water and sewer infrastructure projects; and

WHEREAS, the Laurel City Council has adopted a Capital Improvement Plan (hereinafter "CIP") for long-range infrastructure planning that includes construction of water, sewer stormwater, and infrastructure improvements; and

WHEREAS, the City of Laurel, Montana, being a local government, is eligible to receive American Rescue Plan Act funds.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Laurel, Montana that:

1. South 4th Street Water, Sewer Stormwater, Infrastructure Improvements Project. The Laurel City Council approves this Resolution to authorize City Staff to submit grant applications for American Rescue Plan Act Competitive Grant funds on behalf of the City of Laurel for the following eligible water, sewer stormwater, and infrastructure improvements project: the 4th Street Water, Sewer Stormwater, Infrastructure Improvements Project.
2. EFFECTIVE DATE. This Resolution shall be effective upon adoption.

Introduced at a regular meeting of the City Council on the _____ day of _____, 2022 by Council Member _____.

PASSED and APPROVED by the City Council of the City of Laurel, Montana on the _____ day of _____, 2022.

APPROVED by the Mayor on the _____ day of _____, 2022.

CITY OF LAUREL

Dave Waggoner, Mayor

ATTEST:

Kelly Strecker, Clerk-Treasurer

APPROVED AS TO FORM:

Michele L. Braukmann, Civil City Attorney

File Attachments for Item:

3. Resolution - Resolution Of The City Of Laurel City Council Requesting Distribution Of Bridge And Road Safety And Accountability Program Funds

RESOLUTION NO. R22-_____

**RESOLUTION OF THE CITY OF LAUREL CITY COUNCIL REQUESTING
DISTRIBUTION OF BRIDGE AND ROAD SAFETY AND ACCOUNTABILITY
PROGRAM FUNDS**

WHEREAS, the Bridge and Road Safety and Accountability Account (hereinafter “BaRSAA”) requires the Montana Department of Transportation to allocate accrued funds to cities, towns, counties, and consolidated city-county governments for construction, reconstruction, maintenance, and repair of rural roads, city or town streets and alleys, bridges, or roads and streets that the city, town, county, or consolidated city-county government has the responsibility to maintain;

WHEREAS, a city, town, county, or consolidated city-county government that requests funds under BaRSSA must match each \$20 requested with \$1 of local government matching funds;

WHEREAS, a city, town, county, or consolidated city-county government requesting distribution of allocated funds may make such a request to the Department of Transportation between March 1 and November 1 of the year the funds were allocated;

WHEREAS, the project to be funded by the City of Laurel is a Citywide Street Improvement Project; and

WHEREAS, the local match for the allocated funds has been budgeted by the City of Laurel from Fund 2500 Street Maintenance Fund.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Laurel, Montana that:

1. The City of Laurel requests distribution of its share of the allocated BaRSSA funds to be used for the project identified herein.

2. That the City Council of the City of Laurel hereby empowers and authorizes the Mayor or other staff to execute such further documents as may be necessary to facilitate the distribution of said funds.

Introduced at a regular meeting of the City Council on the _____ day of _____, 2022 by Council Member _____.

PASSED and APPROVED by the City Council of the City of Laurel, Montana on the _____ day of _____, 2022.

APPROVED by the Mayor on the _____ day of _____, 2022.

CITY OF LAUREL

Dave Waggoner, Mayor

ATTEST:

Kelly Strecker, Clerk-Treasurer

APPROVED AS TO FORM:

Michele L. Braukmann, Civil City Attorney