



**AGENDA**  
**CITY OF LAUREL**  
**BUDGET/FINANCE COMMITTEE**  
**TUESDAY, NOVEMBER 12, 2019**  
**5:30 PM**  
**COUNCIL CONFERENCE ROOM**

**Public Input:** *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

**General Items**

1. Review and approve the minutes from the October 22, 2019 Budget and Finance Committee meeting.
2. Review and Approve Purchase Requisitions.
3. Review and approve the October 2019 Utility Billing Adjustments.
4. Review and approve the October 2019 Financial Statements.
5. Review and approve the October 2019 Month End Close Report.
6. Review claims entered through 11/08/2019 and recommend approval to Council.
7. Review and approve the payroll register for pay period ending 10/25/19 totaling \$188,989,05.

**New Business**

**Old Business**

**Other Items**

8. Review the October Journal Vouchers.
9. Review the Comp/Overtime Report for 10/25/2019.
10. Update from Clerk/Treasurer
11. Update from Mayor.

**Announcements**

12. The next Budget and Finance Committee meeting will be held on November 26, 2019 at 5:30 pm.
13. Claims review for the November 26, 2019 meeting is Scot Stokes.

**The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.**

**Item Attachment Documents:**

1. Review and approve the minutes from the October 22, 2019 Budget and Finance Committee meeting.

**Minutes of City of Laurel  
Budget/Finance Committee  
Tuesday, October 22, 2019**

**Members Present:**     **Emelie Eaton**                             **Bruce McGee**  
                              **Richard Klose**

**Others Present:**     **Mayor Nelson**                             **Bethany Langve**

The Meeting was called to order by Chair Eaton at 5:40 pm.

**Public Input:** *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

**General Items**

- Review and approve the minutes of the October 8, 2019 meeting. Mayor Nelson made a motion to approve the minutes of the October 8, 2019 Budget and Finance Committee meeting. Bruce McGee seconded the motion to approve the October 8, 2019 Budget and Finance Committee meeting minutes, all in favor, motion passed.
- Review and approve purchase requisitions – Purchase requisition from the Ambulance Department for two CF-33 Toughbooks. The Committee reviewed the documents provided regarding the purchase requisition. They had no questions or comments regarding the purchase. Bruce McGee made a motion to approve the purchase requisition for the two CF-33 Toughbooks. Emelie Eaton seconded the motion to approve the purchase requisition for CF-33 Toughbooks, all in favor, motion passed.
- Review and approve purchase requisitions – Purchase requisition from the Water Department for a lawn tractor. The Committee reviewed the documents provided regarding the purchase requisition. The committee asked if this tractor had a cab on it for the colder temperatures. The Clerk/Treasurer stated that she didn't know but she would find out. The Committee talked briefly regarding the three quotes and chose the Kubota Lawn Tractor. The Committee had no further questions or comments regarding the purchase. Bruce McGee made a motion to approve the purchase requisition for the Water Department to purchase a Kubota Lawn Tractor. Emelie Eaton seconded the motion to approve the purchase of a Kubota Lawn Tractor for the Water Department, all in favor, motion passed.
- Review and approve the September 2019 Utility Billing Adjustments. The Committee reviewed the September 2019 Utility Billing Adjustments and had no questions or comments. Richard Klose made a motion to approve the September 2019 Utility Billing Adjustments, Bruce McGee seconded the motion, all in favor, motion passed.
- Review and approve the September 2019 Financial Statements. The Clerk/Treasurer briefly went over the September 2019 Financial Statements. The Committee had no questions or comments. Bruce McGee made a motion to approve the September 2019 Financial Statements. Richard Klose seconded the motion to approve the September 2019 Financial Statements, all in favor, motion passed.
- Review and approve the September 2019 Month End Close Report. The Committee reviewed the September 2019 Month End Close report. The Committee had no questions or comments. Mayor Nelson made a motion to approve the September 2019 Month End Close report. Emelie Eaton seconded the motion to approve the September 2019 Month End Close report, all in favor, motion passed.
- Review and recommend approval to Council Claims entered through 10/18/19. Richard Klose had previously reviewed the Claims Detail report and the check register for accuracy. There were no questions regarding the claims. Bruce McGee made a motion to recommend approval to Council the claims entered through 10/18/19, Richard Klose seconded the motion, all in favor, motion passed.

- Review and approve Payroll Register for pay period ending 10/06/19 totaling \$189,175.76. The two-page summary was reviewed, signed and dated. Richard Klose made a motion to approve the Payroll Register for the pay period ending 10/06/19 totaling \$189,175.76, Bruce McGee seconded the motion, all in favor, motion passed.

**New Business** – none

**Old Business** – none

**Other Items**

- Review the September 2019 Journal Vouchers. The Committee reviewed the September 2019 Journal Vouchers and had no questions or comments.
- Review the Comp/Overtime report for pay period ending 10/06/2019. The Committee reviewed the comp/overtime report for pay period ending 10/06/2019 and had no questions or comments.
- The Clerk/Treasurer stated that she had looked into the purchases questioned at the 10/08/19 meeting. None of the purchases were made on different dates to circumvent the Purchasing Policy. What had happened is a purchase was made over a thousand dollars, with the Mayor's approval, and it was shipped in two separate shipments. The two separate shipments generated two invoices, and this is what made it look like two separate orders. All purchases were done correctly via the policy. The Clerk/Treasurer passed out to the Committee the warranty information for the heat trace approved at the 10/08/2019 meeting for the FAP Building. The Committee had no additional questions or comments regarding the heat trace.
- The Mayor stated that he had received the prosecutor's resignation. The Committee asked if it was normal for a prosecutor to put in their resignation so quickly. The Mayor stated that he had received some feedback from the previous law firm and this prosecutor that the workload was too demanding. The Committee stated that if the pay is not equal to the demand then the pay needed to be looked at. The Mayor agreed and stated that the City would need to go out for another prosecutor. The Committee asked if the City would be able to hire a full-time attorney. The Committee asked what the City currently pays for attorneys. The Clerk/Treasurer stated that currently the City pays approximately \$89,000 in just wages. The Committee asked if the City could look into hiring individuals recently out of law school. The Committee stated that if the City has a full-time workload then the City needs to pay full-time wages. The Mayor stated that he was working on a long-term solution, but it wasn't an easy one. The Mayor stated that he recently met with the Planning Director regarding delegating duties to his two staff members, and the meeting went well. The Mayor stated that he read in the Laurel Outlook a statement from Don Nelson regarding the intake not running nor being utilized. The Mayor stated that he will be attending the October 28, 2019 Emergency Services Committee meeting as the safety mill levy would be discussed. The Mayor also stated that the Ambulance response has gone up and he hopes that the department will stay encouraged with all the support they have from the Fire Department, Council and the citizens.

**Announcements** –

- The next Budget and Finance Meeting will be held on November 12, 2019 at 5:30pm
- Emelie Eaton will be reviewing claims for the next meeting

Respectfully submitted,

Bethany Langve  
Clerk/Treasurer

**NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.**

*Draft Minutes*

**Item Attachment Documents:**

2. Review and Approve Purchase Requisitions.

# PURCHASE ORDER

CITY HALL  
 115 W. 1ST ST.  
 PUB WORKS: 828-4796  
 WATER OFC: 828-7431  
 COURT: 828-1964  
 FAX: 828-2241

## City of Laurel

P.O. Box 10  
 Laurel, MT 59044



PURCHASE ORDER NUMBER

44541

The above order number must appear on all invoices, packages and correspondence.

**TO:** Russell Industries  
Po Box 2990  
CASPER WY 82602

DATE: 10/24/19  
 FUND: SEWER  
 DEPT: Systems  
 INVOICE NO: 139468

QUAN-TITY	FULLY ITEMIZE	COST	BUDGETARY ACCOUNT NUMBER
	REPAIR Pump - Elm h. STATION	6814.57	5310 630 430 631 233
Amount of Claim \$		6814.57	

AUTHORIZED SIGNATURE

*[Handwritten Signature]*

AUTHORIZED SIGNATURE

*[Handwritten Signature]*



**RUSSELL INDUSTRIES INC.**  
P.O. BOX 2990 Casper, WY 82602  
(307)265-9566 FAX (307)265-3019  
www.russellpumps.com

# INVOICE

INVOICE NO.	INVOICE DATE	PAGE #
139468-00	10/24/19	1
P.O. NO.		Taken By
VERBAL TIM/GUY		tla

Cust #: 1374

**Bill To: City of Laurel**  
**P.O. Box 10**  
**Laurel, MT 59044**

Ship To: **City of Laurel**  
**115 W. First Street**  
**Laurel, MT 59044**

Instructions		Reference	
ELM STREET STN: 10-1346-ASVP			
Ship Point	Via	Shipped	Terms
Russell Industries Inc.	Rll Truck	10/24/19	Net 30 Days

LINE	ITEM AND DESCRIPTION	QUANTITY ORDERED	QUANTITY SHIPPED	QUANTITY B.O.	UNIT PRICE	QTY. U/M	NET TOTAL
Please send invoice and statements to: ap@laurel.mt.gov *** *** JOB #19-01664 *** *** TEAR DOWN AND INSPECT FOR REPAIR *** GORMAN RUPP SF4A-X S/N 1591131 ***							
1	INSPECTION FEE [SEE BELOW]	1	1	0	0.00	each	\$ 0.00
2	47112-087 GR ROTOR/SHAFT ASSY	1	1	0	2094.65	each	\$ 2094.65
3	25152-279 GR O-RING BUNA	1	1	0	6.75	each	\$ 6.75
4	S1934 GR JC SEAL 1-1/2 T-2	1	1	0	53.80	each	\$ 53.80
5	MNR100820 GR IMPELLER KEY RECT	1	1	0	10.95	each	\$ 10.95
6	25152-276 GR O RING	1	1	0	5.85	each	\$ 5.85
7	38621-008 GR IMPELLER	1	1	0	1589.40	each	\$ 1589.40
8	OUTSIDE LABOR IMPELLER TRIM	1	1	0	772.48	each	\$ 772.48
9	25285-856 GR MECH SEAL 1-1/2	1	1	0	115.09	each	\$ 115.09
10	25154-022 GR O RING FLUOROCBN	1	1	0	1.05	each	\$ 1.05
11	31161-042 GR SPRING RETAINER 17000	1	1	0	22.09	each	\$ 22.09
12	37J GR ADJ SHIM SET 17090	1	1	0	3.56	each	\$ 3.56
13	31441-030 GR SHAFT SLEEVE 1706H	1	1	0	135.53	each	\$ 135.53

Continued on next page ...





**RUSSELL INDUSTRIES INC.**  
 P.O. BOX 2990 Casper, WY 82602  
 (307)265-9566 FAX (307)265-3019  
 www.russellpumps.com

**INVOICE**

INVOICE NO.	INVOICE DATE	PAGE #
139468-00	10/24/19	2
P.O. NO.		Taken By
VERBAL TIM/GUY		tla

Cust #: 1374

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**P.O. Box 10**  
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Ship Point	Via	Shipped	Terms
Russell Industries Inc.	Rll Truck	10/24/19	Net 30 Days

Ship To: City of Laurel  
 115 W. First Street  
 Laurel, MT 59044

LINE	ITEM AND DESCRIPTION	QUANTITY ORDERED	QUANTITY SHIPPED	QUANTITY B.O.	UNIT PRICE	QTY. U/M	NET TOTAL
14	25152-379 GR O-RING BUNA	1	1	0	7.88	each	\$ 7.88
15	ALLTEST MOTOR DIAGNOSTIC MOTOR TESTING	1	1	0	85.00	each	\$ 85.00
16	SHOP SUPPLIES	1	1	0	130.00	each	\$ 130.00
17	REPAIR LABOR 8 HRS @ \$95.00/HR-SHOP LABOR [SEE BELOW]	1	1	0	0.00	each	\$ 0.00
18	FIELD SERVICE LABOR 2 HRS @ \$100/HR- PULL & REINSTALL [SEE BELOW] ** 10/08/19 -PULL PUMP-1 HR ** 10/15/19 -REINSTALL PUMP-1 HR	1	1	0	0.00	each	\$ 0.00
19	MILEAGE 36 MI ROUNDTRIP @ \$1.50/ MILE X2 TRIPS[SEE BELOW]	1	1	0	0.00	each	\$ 0.00
19 Lines Total		Qty Shipped Total		19	Total		5034.08
						Mtr Frt In	522.49
						TearDown Fee	190.00
						Repair Labor	760.00
						ServiceLabor	200.00
						Mileage	108.00
						Invoice Total	6814.57

**Item Attachment Documents:**

3. Purchase Requisition for 15 portable radios for the Ambulance Department.

Date: 11/12/19  
 Fund: General  
 Dept.: Ambulance

# PURCHASE REQUISITION

CITY OF LAUREL  
 MONTANA  
 59044

VENDOR: Rocky Mountain Oilfield

VENDOR NO.: \_\_\_\_\_

Quantity	Fully Itemize	Est. Cost	Account Number
12	Portable Radios	<del>11,445</del> <sup>BL</sup> 14306.28	
Total estimated cost		<del>11,445</del> <sup>BL</sup> 14306.28	

The items listed above are a proper charge against the account shown hereon and the services or materials are to be used exclusively for the purpose against which said items are charged.

*[Signature]*  
 Dept. Authorized Signature



**CITY OF LAUREL  
MONTANA  
EMERGENCY MEDICAL SERVICES**

215 W 1<sup>ST</sup> ST  
LAUREL, MONTANA – 59044  
OFFICE: (406) 628 – 1611 | DISPATCH: (406) 628 - 8737



10/25/2019

Dear Budget & Finance Committee:

I have secured a quote in the amount of \$11,445.00 for twelve new portable radios from Rocky Mountain Communication Systems in Casper, WY. Our radio supply is dwindling as we continue to use radios that were purchased in 1994, and given on a grant from 2005. Portable radios are primarily our lifeline while responding to calls, but ever-so-importantly, the citizen's lifeline as that is how we are notified of their emergencies. Having modern, working equipment is essential to our operation.

The specific model being proposed (Tait TP9400) will give us full functionality, plus more, than our current radios. We did quote out radios through two local vendors in Billings, but it was much more cost effective to go with this company out of Casper. These radios should last approximately 8-10 years into the future before being due for replacement.

While the quote is for twelve portables, I am seeking approval to purchase 15 radios. This would bring the total cost to \$14,306.28. This is a great price for a dependable radio. The City of Billings has been using these radios for several years with great success. They are P25 compliant (in the event we receive federal dollars) and exceed military durability standards.

Should you have additional questions, please do not hesitate to contact me via telephone at (406) 208 – 1371, or email at [rhutchens@laurel.mt.gov](mailto:rhutchens@laurel.mt.gov).

Regards,

A handwritten signature in cursive script that reads "Riley Hutchens".

Riley Hutchens, NREMT  
EMS Director

# Rocky Mountain Oilfield Warehouse

Rocky Mountain Communication Systems

414 S. Elm St.

Casper, WY 82601

Phone: 307-266-2260

Fax: 307-266-2261

E-Mail: sales@rmow.com

Website: www.rmow.com

# SALES

# QUOTATION

Original

Quotation No.: 13747  
Quotation Date: 11/01/2019  
Due Date: 12/01/2019  
Customer No.: C1000  
Customer Ref. No.: Laurel, MT EMS  
Page No.: Page 1 of 1

Sales Employee: Dean Sparks

Contact Name: No Name

Terms: Net 30

Ship Via:

FOB:

Item No.	Description	Quantity	Unit Price	Discount %	Total
20T09	TP9400 4 Key P25 Portable VHF Radio - Green	12.00	\$ 970.000	25.00	\$ 8,730.00
21T47	TP9400 2400 mAh Battery	12.00	\$ 114.000	25.00	\$ 1,026.00
21T46	TP9400 136-174 MHz Antenna	12.00	\$ 30.000	25.00	\$ 270.00
21T49	TP9400 Single Bay Charger	12.00	\$ 83.000	25.00	\$ 747.00
21T39	SFE - Single Key AES, DES, ARC4 Encryption	12.00		0.00	
21T31	TP9300 & TP9400 55mm Belt Clips	12.00	\$ 11.000	0.00	\$ 132.00
19A09A	Programming and Testing Radio - Charge per radio	12.00	\$ 45.000	0.00	\$ 540.00

Subtotal \$ 11,445.00

Shipping

Tax

**Total Order Value** \$ 11,445.00

**Item Attachment Documents:**

4. Purchase Requisition Ferno Stair-Chair

Date: 11/12/19  
 Fund: General  
 Dept.: Ambulance

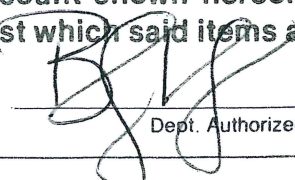
**PURCHASE  
 REQUISITION**  
 CITY OF LAUREL  
 MONTANA  
 59044

VENDOR: Ferno

VENDOR NO.: \_\_\_\_\_

Quantity	Fully Itemize	Est. Cost	Account Number
1	Ferno Model 59T Stair- Chair	6323.67	
Total estimated cost		6323.67	

The items listed above are a proper charge against the account shown hereon and the services or materials are to be used exclusively for the purpose against which said items are charged.

  
 Dept. Authorized Signature

Account: \_\_\_\_\_



**CITY OF LAUREL**  
**MONTANA**  
**EMERGENCY MEDICAL SERVICES**  
215 W 1<sup>ST</sup> ST  
LAUREL, MONTANA – 59044  
OFFICE: (406) 628 – 1611 | DISPATCH: (406) 628 - 8737



10/24/2019

Dear Budget & Finance Committee:

Attached you will find a quote in the amount of \$6,323.67 for a Ferno Model 59T Stair-chair. I am requesting to purchase this item out of our budget. Lifting and moving patients is a frequent activity that our EMS personnel engage in. Lifting and moving is also the #1 cause for on-duty injuries in the United States for EMTs and Paramedics. The current stair chairs we are carrying on the ambulance, while they have served us faithfully, are nearly 15 years old. They are due for replacement and modernization.

The new model which I am proposing we purchase is motorized and can carry a 500 pound patient up and down stairs with only moderate effort on behalf of the care provider. Calls involving bariatric patients often require the need for a full fire personnel response to assist with lifting. I am anticipating we may be able to cut down on some of those responses with this piece of equipment. More importantly, this keeps our patients and personnel safer from injury. According to the Center for Disease Control statistics, it is not uncommon for back injuries to cost EMS agencies \$100,000 per year, per claim. It is in the city's best interest, and the citizen's best interest, to acquire equipment which lessens the probability of injury.

Should you have questions, please contact me directly via email at [rhutchens@laurel.mt.gov](mailto:rhutchens@laurel.mt.gov), or my phone at (406) 208 – 1371.

Regards,

A handwritten signature in blue ink, appearing to read "Riley Hutchens".

**Riley Hutchens, NREMT**  
**EMS Director**





Quote Prepared For Our Valued Customer:  
LAUREL VOLUNTEER AMBULANCE,CITY OF

Account ID: 33789620

Quote #: 6307

## Customer Contact:

Riley Hutchens

## Billing Address:

LAUREL VOLUNTEER  
AMBULANCE,CITY OF

215 W 1ST STREET

Laurel, MT

59044

## Shipping Address:

LAUREL VOLUNTEER  
AMBULANCE,CITY OF

215 W 1ST STREET

Laurel, MT

59044

Terms: Net 30 Days

Valid Until: 01/18/2020

Freight Quote #:

Carrier: TBD

FOB Origin: TBD

## Your Sales Representative is:

Matt Hense

m.hense@ferno.com

(406) 223-1833

## Your Customer Service Contact is:

Karen Boler

k.boler@ferno.com

(877) 733-0911

Qty	Item #	Product	Total List Price	Total Customer Savings	Customer Price
1	0731371	59-T EZGLDPWRTRX,RED,IV&LH120V	\$ 7,615.00	\$ 1,446.85	\$ 6,168.15
1	0822430	59-T HEADREST KIT	\$ 192.00	\$ 36.48	\$ 155.52

Hard Copy PO Required?  Yes  No

Approval: \_\_\_\_\_

Printed Name

Signature

Credit Card: \_\_\_\_\_ Secure Code: \_\_\_\_\_ Exp: \_\_\_\_\_

Comments: Freight Charge not included. LITHIUM  
Battery and charger included. Factory training  
included.

Subtotal: \$ 6,323.67

Sales Tax: \$ 0.00

Shipping Quote: \$ 0.00

Your Price: \$ 6,323.67

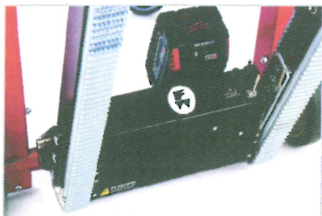


## EZ-Glide® with POWERTraxx®

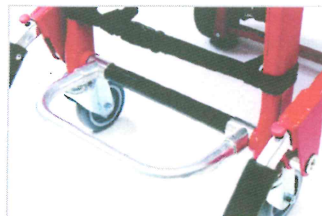


The **EZ-Glide Stair Chair with POWERTraxx** provides maximum safety and power when transporting a patient up or down stairs. Its electronically-controlled motor, direct drive transmission, and powered tracks push and pull patient loads of up to 500 pounds. The chair and track system carry the weight, increasing patient safety and reducing operator fatigue and risk of injury.

- **Maximum safety** when going up and down stairs
- **Easy to operate** with paddle-style wireless controller
- **Built-in electronic speed control** limits track speed during descent to a safe, manageable level
- **Electronic brake** automatically locks tracks during stops on ascent or descent
- **5-position lift bar and handles** reduce the strain of lifting and provide maximum control for operators of various heights (wireless motor controls work in any handle position)
- **SAE J3043 compliant** when combined with the Secure Lock+



**Motorized tracks** power chair up and down stairs



**Extending footrest** provides added support and comfort for patients

# EZ-Glide® with POWERTraxx®

## Specifications



HEIGHT (MIN)	37.5 in   953 mm
HEIGHT (MAX)	63.5 in   1613 mm
WIDTH (OVERALL)	20.313 in   516 mm
WIDTH (SEAT)	16.5 in   419 mm
DEPTH (FRONT TO BACK)	51 in   1295 mm
LENGTH (FOLDED)	37.5 in   953 mm
WIDTH (FOLDED)	20.313 in   516 mm
DEPTH (FOLDED)	10 in   250 mm
WEIGHT	40 lb   18 kg
LOAD LIMIT	500 lb   227 kg
POWER SUPPLY	28V Lithium Ion Battery

## Features

- **Rechargeable Milwaukee® lithium-ion battery** (included) is easy to remove, commercially available, and runs up to 20 flights of stairs per charge
- **All-metal frame construction** provides durability and long life
- **Smooth 4-inch front swivel wheels and extra tall 6-inch rear wheels** do not collect debris and provide maneuverability in confined spaces
- **One inch track-to-ground clearance** provides smooth rolling over carpet and rough surfaces, as well as easier descent down stairs
- **Extending footrest and lower track angle** increase patient sense of security
- **Patient seating surface** is large and has removable ABS plastic seat panels
- **Positive locking hinge mechanism** ensures chair is locked in place whether deployed for use or folded for carrying and storage
- **The POWERTraxx Conversion Kit** can retrofit powered tracks to previous models of the EZ-Glide Stair Chair (No. 0832195)

## Accessories

If you are seeking an **evacuation chair**, rather than a stair chair designed for use by EMS professionals, ask your FERNO sales representative about FERNO's line of evacuation chairs and solutions.

### PATIENT HANDLING ACCESSORIES



**EZ-Glide Headrest**  
No. 0822430



**EZ-Glide Rear Handles**  
No. 0821975



**EZ-Glide IV Pole**  
No. 0821976



**EZ-Glide Headrest Pouch (pouch only)**  
No. 0314117



**Oxy-Clip™ O<sup>2</sup> Bottle Holder**  
No. 0821977



**Battery Charger**  
No. 0832199  
**Battery**  
No. 0832198



**Kwik Klip Restraint System**  
No. 0314002



**Model 44 Rescue Seat**  
No. 0313030, Orange  
No. 0313070, Burgundy

### STORAGE



**Secure Lock™+ (SAE J3403 Compliant)**  
No. 600251006



**EZ-Glide Secure Mount**  
No. 0822072

**Item Attachment Documents:**

11. Review the Comp/Overtime Report for 10/25/2019.

# Comp and Overtime Report

PPE: 10-20-19

Division: Palme

Submitted by: Pitts

Date	Comp Hours	O/T Hours	Name	Reason	Rate
10-17-19		4 ✓	Baumgartner	Scheduled OT	23.64
10-14-19		12 ✓	Huss	Holiday worked	19.95
10-08-19	4 ✓		Sell	Scheduled OT	21.99
10-16-19	4 ✓		Sell	Scheduled OT	21.99
10-14-19		10 ✓	Sauter	Holiday worked	27.24
10-14-19		12 ✓	Canape	Holiday worked	23.24
10-15-19		2 1/2 ✓	Cortese	Search warrant return	23.64
10-17-19		4 ✓	Cortese	Scheduled OT	
* 10-16-19		5 ✓	Cortese	DUI Task Force Shift	
* 10-19-19		4 ✓	Cortese	DUI Task Force Shift	
10-14-19		12 ✓	Heusner	Holiday worked	
10-18-19		1/2 ✓	Heusner	mental Health Transport	
10-20-19		4 ✓	Heusner	Scheduled OT	↓
10-14-19		12 ✓	Kinn	Holiday worked	20.95
10-20-19		4 ✓	Pitts	Scheduled OT	30.71
10-09-19	3 ✓		Rasmussen	Frisk case for <sup>P20190931</sup> crime time	23.64
* 10-11-19		5 ✓	Rasmussen	DUI Task Force Shift	
* 10-12-19		5 ✓	Rasmussen	DUI Task Force Shift	
10-14-19		12 ✓	Rasmussen	Holiday worked	
10-18-19	1/2 ✓		Rasmussen	mental Health Transport	↓
10-20-19	4 ✓		Rasmussen	Scheduled OT	↓
10-11-19	1 ✓		Bryant	Homecoming Parade Traffic control	26.24
10-14-19		8 ✓	Bryant	Holiday worked	26.24
10-14-19	1/2 ✓		Bryant	P20190953 Traffic Stop	26.24
10-17-19		4 ✓	Sedgwick	Scheduled OT	22.64
* 10-14-19		8 ✓	Brew	Holiday worked (DEA)	26.24
* 10-15-19		1 ✓	Brew	DEA OT	↓
* 10-16-19		1 ✓	Brew	DEA OT	↓
10-14-19		8 ✓	Booth	Holiday worked	22.64
10-08-19	2 1/2		Johnson	Call out regarding Diego Hernandez	24.68
10-14-19		12 ✓	Johnson	Holiday worked	24.68
10-20-19	4		Johnson	Scheduled OT	24.68
10-14-19	12 ✓		McCartney	Holiday worked	21.99

35.50 150 OT hours

All Totals on Back Page

# Police Continued from front

## Comp and Overtime Report

PPE: 10/20/19

Division: \_\_\_\_\_

Submitted by: *Jelly Stricker*

Date	Comp Hours	O/T Hours	Name	Reason	Rate
	35.5				
	<del>1.5</del>				
	53.25			Comp hours	
				30 X 21.99 =	659.70
				11.25 X 23.64 =	265.95
				2.25 X 26.24 =	59.04
				9.75 X 24.68 =	240.63
					1225.32
					<u>          </u>
				150 OT hours	
				12 X (19.95 X 1.5) =	359.10
				12 X (20.95 X 1.5) =	377.10
				12 X (22.64 X 1.5) =	407.52
				12 X (23.24 X 1.5) =	418.32
				58 X (23.64 X 1.5) =	2056.48
				12 X (24.68 X 1.5) =	444.24
				18 X (26.24 X 1.5) =	708.48
				10 X (27.24 X 1.5) =	408.60
				4 X (30.71 X 1.5) =	184.26
					5364.30
					<u>          </u>
Total # 6589.62					

# Comp and Overtime Report

PPE: 10/20/19

Division: Shop

Submitted by: Kelly Strecker

Date	Comp Hours	O/T Hours	Name	Reason	Rate
10/7	.5		G. Kolison	Elm Lift Station	25.52
10/8	.5		G. Kolison	Work through lunch	25.52
10/8	5		G. Kolison	E. Main Fire Hydrant	25.52
10/8		(5)	K. Guy	E main fire Hydrant	23.50
10/8		(5)	W. Smucker	" " "	22.33
10/10		(2.5)	K. Hoffmann	Back from School at 6	23.50
<hr/>					
	6				
	<del>x1.5</del>				
	9 Comp hours				
				$9 \times 25.52 =$	229.68
					<u>          </u>
<hr/>					
		12.5	OT hours		
				$5 \times (22.33 \times 1.5) =$	167.48
				$7.5 \times (23.50 \times 1.5) =$	264.38
					431.86
					<u>          </u>
<hr/>					
<del>Total</del>				<del>161.54</del>	

# Comp and Overtime Report

PPE: 10/20/19

Division: WWTP + WTP

Submitted by: Kelly Stricker

Date	Comp Hours	O/T Hours	Name	Reason	Rate
10/7	2.5		H. Nuernberger	Water school	24.96
10/8	8		H. Nuernberger	Water School	24.96
10/10	10.5		H. Nuernberger	Water School	24.96
10/14	8		H. Nuernberger	Holiday Worked	24.96
10/14		(8)	J. Sawyer	Holiday Worked	24.96
10/7		(2.5)	C. Nicholson	Holiday Worked	24.96
10/7		(2)	D. Nauman	Water school	22.88
10/8		(8)	D. Nauman	Water School	↓
10/10		(2)	D. Nauman	Water School	
10/9		(8)	N. Herman	Water School	↓
10/20		(8)	N. Herman	Water School	
10/7		(2)	T. Henry	Water School	26.35
10/14	8		D. Ceaser	Holiday Worked	24.96
10/14		(8)	C. Caswell	Holiday Worked	24.96
8/14		(8)	T. Henry	Holiday Worked	26.35
/					
	37				
	X 1.5				
	55.50 comp hours				
				55.50 X 24.96 =	1385.28
/					
				56.50 OT hours	
				12 X (22.88 X 1.5) =	411.84
				18.5 X (24.96 X 1.5) =	692.64
				26 X (26.35 X 1.5) =	1027.65
					<u>2132.13</u>

Total = 3517.41