



**AGENDA
CITY OF LAUREL
CITY COUNCIL MEETING
TUESDAY, MAY 21, 2019
6:30 PM
COUNCIL CHAMBERS**

NEXT RES. NO.
R18-XX

NEXT ORD. NO.
O18-XX

WELCOME . . . By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified times for citizen comments on its agenda -- once following the Consent Agenda, at which time citizens may address the Council concerning any brief community announcement not to exceed one minute in duration for any speaker; and again following Items Removed from the Consent Agenda, at which time citizens may address the Council on any matter of City business that is not on tonight's agenda. Each speaker will be limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. Citizens may also comment on any item removed from the consent agenda prior to council action, with each speaker limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. If a citizen would like to comment on an agenda item, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor. Once again, each speaker is limited to three minutes.

Any person who has any question concerning any agenda item may call the City Clerk-Treasurer's office to make an inquiry concerning the nature of the item described on the agenda. Your City government welcomes your interest and hopes you will attend the Laurel City Council meetings often.

Pledge of Allegiance

Roll Call of the Council

Approval of Minutes

1. Approval of Minutes of May 7, 2019.

Correspondence

2. Chamber of Commerce minutes of April 11, 2019; Laurel Chamber of Commerce agenda of May 10, 2019.

Council Disclosure of Ex Parte Communications

Public Hearing

Consent Items

NOTICE TO THE PUBLIC

*The Consent Calendar adopting the printed Recommended Council Action will be enacted with one vote. **The Mayor will first ask the Council members if any Council member wishes to remove any item from the Consent Calendar for discussion and consideration.** The matters removed from the Consent Calendar will be considered individually at the end of this Agenda under "Items Removed from the Consent Calendar." (See Section 12.) The entire Consent Calendar, with the exception of items removed to be discussed under "Items Removed from the Consent Calendar," is then voted upon by roll call under one motion.*

3. Claims for the month of May 2019.
4. Clerk/Treasurer Financial Statements for the month of April 2019.
5. Approval of Payroll Register for PPE 5/5/2019 totaling \$193,199.31.
6. Receiving the Committee/Board Minutes into the Record.

Budget/Finance Minutes of May 7, 2019.

Workshop Minutes of May 14, 2019.

Ceremonial Calendar

Reports of Boards and Commissions

Audience Participation (Three-Minute Limit)

Citizens may address the Council regarding any item of City business that is not on tonight's agenda. Comments regarding tonight's agenda items will be accepted under Scheduled Matters. The duration for an individual speaking under Audience Participation is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda.

Scheduled Matters

7. Resolution No. R19-16: Resolution Approving Change Order No.1 To The Contract For The City Of Laurel's WWTP Sludge Dewatering Facilities And Authorizing The Mayor To Sign All Change Order Documents On The City's Behalf.
8. Resolution No. R19-17: Resolution Approving Change Order No.2 To The Contract For The City Of Laurel's WWTP Sludge Dewatering Facilities And Authorizing The Mayor To Sign All Change Order Documents On The City's Behalf.

Items Removed From the Consent Agenda

Community Announcements (One-Minute Limit)

This portion of the meeting is to provide an opportunity for citizens to address the Council regarding community announcements. The duration for an individual speaking under Community Announcements is limited to one minute. While all comments are welcome, the Council will not take action on any item not on the agenda.

Council Discussion

Council members may give the City Council a brief report regarding committees or groups in which they are involved.

Mayor Updates

Unscheduled Matters

Adjournment

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

DATES TO REMEMBER

Item Attachment Documents:

1. Approval of Minutes of May 7, 2019.

MINUTES OF THE CITY COUNCIL OF LAUREL

MAY 7, 2019

A regular meeting of the City Council of the City of Laurel, Montana, was held in the Council Chambers and called to order by Mayor Tom Nelson at 6:31 p.m. on May 7, 2019.

COUNCIL MEMBERS PRESENT:	Emelie Eaton	Heidi Sparks
	Bruce McGee	Richard Herr
	Scot Stokes	Irv Wilke

COUNCIL MEMBERS ABSENT:	Richard Klose	Bill Mountsier
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OTHER STAFF PRESENT:	Brent Peters, Fire Chief
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Mayor Nelson led the Pledge of Allegiance to the American flag.

Mayor Nelson asked the council to observe a moment of silence.

MINUTES:

- Approval of Minutes of April 16, 2019.

Motion by Council Member McGee to approve the minutes of the regular meeting of April 16, 2019, as presented, seconded by Council Member Eaton. There was no public comment or council discussion. A vote was taken on the motion. All six council members present voted aye. Motion carried 6-0.

CORRESPONDENCE: None.

COUNCIL DISCLOSURE OF EX PARTE COMMUNICATIONS: None.

PUBLIC HEARING:

- Ordinance No. O19-01: An Ordinance Amending Title 2, Chapters 2.08, 2.12, And 2.60, 2.64, And 2.76 Of The Laurel Municipal Code For The Purpose Of Clarifying That Current City Employees Are Not Eligible To Serve As Members Of City Committees And Commissions Or To Serve As Elected City Officers In Accordance With Montana Law And For Other Purposes.

Mayor Nelson stated this is the time and place set for the public hearing on the City of Laurel's Ordinance No. O19-01: An Ordinance Amending Title 2, Chapters 2.08, 2.12, And 2.60, 2.64, And 2.76 Of The Laurel Municipal Code For The Purpose Of Clarifying That Current City Employees Are Not Eligible To Serve As Members Of City Committees And Commissions Or To Serve As Elected City Officers In Accordance With Montana Law And For Other Purposes.

Mayor Nelson opened the public hearing and stated that this is an ordinance change with the language changes after the first Workshop.

Mayor Nelson opened the floor for public comment and stated that copies of the rules governing the public hearing were posted in the council chambers.

Mayor Nelson asked three times if there were any proponents. There were none.

Mayor Nelson asked three times if there were any opponents. There were none.

Mayor Nelson asked Staff to respond to any relevant questions. There were none.

Mayor Nelson closed the public hearing.

CONSENT ITEMS:

- **Claims for the month of April 2019 in the amount of \$1,036,969.86.**
A complete listing of the claims and their amounts is on file in the Clerk/Treasurer's Office.
- **Clerk/Treasurer Financial Statements for the month of March 2019.**
- **Approval of Payroll Register for PPE 4/21/2019 totaling \$175,957.65.**
- **Receiving the Committee/Board/Commission Reports into the Record.**
 - Budget/Finance Committee minutes of April 16, 2019, were presented.
 - Council Workshop minutes of April 30, 2019, were presented.
 - Laurel Urban Renewal Agency Minutes of March 25, 2019, were presented.
 - Laurel Urban Renewal Agency Minutes of April 15, 2019, were presented.
 - Library Board Minutes of March 12, 2019, were presented.
 - Library Board Minutes of April 9, 2019, were presented.
 - Emergency Services Committee minutes of February 25, 2019, were presented.
 - City-County Planning Board minutes of April 4, 2019, were presented.

The mayor asked if there was any separation of consent items. There was none.

Motion by Council Member Eaton to approve the consent items as presented, seconded by Council Member McGee. There was no public comment or council discussion. A vote was taken on the motion. All six council members present voted aye. Motion carried 6-0.

CEREMONIAL CALENDAR:

- Poppy Day Proclamation
- Mayor Nelson read the Poppy Day proclamation declaring May 24, 2019, as Poppy Day.

REPORTS OF BOARDS AND COMMISSIONS: None.**AUDIENCE PARTICIPATION (THREE-MINUTE LIMIT):**

Karl Dan Koch, no address given, stated that for three years in a row he asked that the handicap parking [near the football stadium] be addressed. He reminded Council that this parking lot is City owned. He stated this is a handshake agreement between the former Mayor Olsen and the School. The City placed the millings, and the school put up the signs and painted. He has previously requested angled parking. He has requested that this lot only be handicap parking during track and football seasons. He stated if someone parks perpendicular to the fence post it can be difficult to maneuver or get out of the parking lot. He was told that the Police are unable to ticket when someone is parked in the no parking any time zone. There is only one sign present; a second sign is needed. He had offered to buy a second sign. He had even written a check, but that check did not include the pole or labor to put it in. He stated he again offered to pay for those costs too. Asking for this issue to be dealt with.

SCHEDULED MATTERS:

- **Confirmation of Appointments:**
 - Mayor's Appointment of Sean Parkinson to the Laurel Volunteer Fire Department.

Fire Chief Peters introduced Mr. Parkinson to Council. Mr. Parkinson had been a member of the Laurel Volunteer Fire Department for 7 years. He had moved away to Park City and recently moved back.

Fire Chief Peters also stated that Fire and EMS had appreciated the service cards.

Motion by Council Member Stokes to approve the Mayor's appointment of Sean Parkinson to the Laurel Volunteer Fire Department, seconded by Council Member McGee. There was no public comment or council discussion. A vote was taken on the motion. All six council members present voted aye. Motion carried 6-0.

- **Resolution No. R19-13: A Resolution Accepting The Bid From FirstMark Construction And Authorizing The Mayor And City Clerk To Sign All Related Documents For The East 6th Street Project, City Of Laurel, Montana.**

Motion by Council Member Wilke to approve Resolution No. R19-13, seconded by Council Member Eaton. There was no public comment or council discussion. A vote was taken on the motion. All six council members present voted aye. Motion carried 6-0.

- **Resolution No. R19-14: Resolution Relating To Special Improvement District No. 119; Declaring It To Be The Intention Of The City Council To Create The District For The Purpose Of Undertaking Certain Local Improvements And Financing The Costs Thereof And Incidental Thereto Through The Issuance Of Special Improvement District Bonds Secured By The City's Special Improvement District Revolving Fund; And Establishing Compliance With Reimbursement Bond Regulations Under The Internal Revenue Code**

Motion by Council Member Herr to approve Resolution No. R19-14, seconded by Council Member Sparks. There was no public comment or council discussion. A vote was taken on the motion. All six council members present voted aye. Motion carried 6-0.

- **Resolution No. R19-15: A Resolution To Approve A Non-Exclusive Franchise Agreement Between The City Of Laurel And Fatbeam LLC For Installation, Construction, Reconstruction, Operation, And Maintenance Of A Fiber Optic System Within The City Of Laurel, Montana.**

Motion by Council Member Sparks to approve Resolution No. R19-15, seconded by Council Member Wilke. There was no public comment or council discussion. A vote was taken on the motion. All six council members present voted aye. Motion carried 6-0.

- **Ordinance No. O19-01: An Ordinance Amending Title 2, Chapters 2.08, 2.12, And 2.60, 2.64, And 2.76 Of The Laurel Municipal Code For The Purpose Of Clarifying That Current City Employees Are Not Eligible To Serve As Members Of City Committees And Commissions Or To Serve As Elected City Officers In Accordance With Montana Law And For Other Purposes.(2nd Reading)**

Motion by Council Member McGee to adopt Ordinance No. O19-01, seconded by Council Member Wilke. There was no public comment or council discussion. A roll call vote was taken on the motion. All six council members present voted aye. Motion carried 6-0.

ITEMS REMOVED FROM THE CONSENT AGENDA: None.

COMMUNITY ANNOUNCEMENTS (ONE-MINUTE LIMIT): None.

COUNCIL DISCUSSION:

It was requested for an update on West Railroad and new website at the next Workshop.

It was requested for Council to discuss a possible tow-away zone in reference to Mr. Koch's concerns.

Emergency Services Committee has been moved to May 20, 2019, at 6 p.m. in Council Chambers.

Public Works Committee will be May 20, 2019, at 6 p.m. in Council Conference Room. Get any agenda items to Council Member Eaton.

MAYOR UPDATE: None.

UNSCHEDULED MATTERS: None.

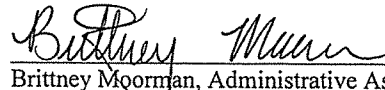
DRAFT

ADJOURNMENT:

Mr. Koch requested that the millings from the East. 6th Street project is put down on the parking lot [near the football stadium]. Mayor Nelson stated this could be brought forward to Workshop and discussed.

Motion by Council Member Eaton to adjourn the council meeting, seconded by Council Member McGee. There was no public comment or council discussion. A vote was taken on the motion. All six council members present voted aye. Motion carried 6-0.

There being no further business to come before the council at this time, the meeting was adjourned at 6:58 p.m.


Brittney Moorman, Administrative Assistant

Approved by the Mayor and passed by the City Council of the City of Laurel, Montana, this 21st day of May 2019.

Thomas C. Nelson, Mayor

Attest:

Bethany Langve, Clerk/Treasurer

Item Attachment Documents:

2. Chamber of Commerce minutes of April 11, 2019; Laurel Chamber of Commerce agenda of May 10, 2019.

Laurel Chamber of Commerce **Board Meeting Minutes**

The Meeting was held on **April 11, 2019 at Guadalajara's**. In attendance were: Executive Board Members: President- Amanda Powell, Treasurer- Evan Bruce and Executive Secretary- Camilla Nelson. Directors: Katie Whitmoyer, Patsy Woody, Lori Hodges, Beth Hoferer, Megan Cutting, Renee Studiner, and Billie Lehman. Member- Jayson Nicholson

Amanda called the meeting to order.

The minutes were reviewed: Beth motioned that the minutes be approved, Lori 2nd, minutes were approved

Bills to be presented for payment:

None to date

Old BUSINESS

- **Budget:** Committee met March 28th, Cami reported on Budget for 2019. Katie motioned to approve Budget, Billie 2nd
- **Job Fair-** April 16th from 4-7pm at The Corner, 7 businesses are signed up
- **Chamber Logo-** Options for Logos were presented. We narrowed it down to 2 options. It was decided on to do an email vote so that all board members can vote on the Logo. Cami will get that sent out.

NEW BUSINESS

- **New Members – Our Savior's Lutheran Church, Yellowstone Boys & Girls Ranch**
- **July 4th** – 17 food vendors and 11 craft vendor have paid
 - **Hire Marcia for part-time help-** Beth motioned we hire Marcia for summer help, Katie 2nd; it was approved.
 - **Grand Marshall?** - It was suggested to have retired Chief Musson to be the Grand Marshal. Cami will contact him
 - **Candy-** Cami will email the policy to Board members and talk with Curtis; it was suggested to have Curtis come talk at the meeting.
 - **Entertainment/Stage-** Jaycee's said we can use their stage, he is not sure how it would work for dancers, etc., and it's more of a band stage. To have stage at the park it would require a special permit- asking the school thoughts on having it on school property.
 - **Activities-** City does not allow bouncy houses. Cami was thinking maybe getting a dunk tank and having volunteers sign up? Still waiting to hear about carnival games
 - **Walkie Talkies-** The schools would not have the reach we would need for the 4th of July. Katie motioned we have a \$100 budget for walkie talkies, Renee 2nd, approved.
- **Christmas light pole @ IGA-** We will need to replace a pole by IGA if we want those ornaments to light up. Lumpy got us quotes on a pole and will donate his time to put it up. Beth motioned to pay up to \$400 for the new pole, Billie 2nd, approved.
- **Sidewalk-** I have received 2 bids for the sidewalk- Must be ADA , we are going to see if we can get a 3rd bid since the bids were so different.
- **Tourism Grant-** Evan presented a grant through Southeastern Montana- he will get working on it

OPEN FORUM

Chamber will be Closed April 22nd.

Business After Hours –

- **May-** Chamber

Meeting Adjourned

Next meeting – May 9, 2019

Fowl Play

Agenda
Laurel Chamber of Commerce
May 9, 2019
Fowl Play

Moment of Silence

Presentation of minutes:

Guest Speaker – Laurel Museum Inc & Laurel Community Foundation

Financial Report -

Yellowstone Checking -	\$ 84,879.36
Altana CD	\$ 8,405.53
Altana Saving	\$ 748.55
Christmas Repair Fund	\$ 3,706.34
TOTAL	\$ 97, 739.78

Bills to be presented for payment: - done to date

OLD BUSINESS

- **Job Fair-** April 16th -only had around 5 people show up, ideas on how to grow the Job Fair?
- **Chamber Logo-** Email votes are tied
- **Audit-** Brent will report

NEW BUSINESS -

- **New Members -Elite Salon, 406 Kids Drop-In Childcare**
- **July 4th** – 20 food vendors(we are full), 18 craft vendors, 14 runners and 2 parade
 - **Ordered Walkie Talkies-** Found a deal on Amazon 3 for \$67.99
 - **-Candy-**
 - **Grand Marshall?-**
 - **Entertainment/Stage-**
- **Sidewalk-**
- **Brochures-** Last brochures were done in 2016; need to get some new ones made up. \$2,249 for 7,500 at the Outlook-
- **Tourism Grant-** Update from Evan on this
- **Spring MACE Conference-** Cami would like to attend this, cost is \$80 June 3-4, grant is available
- **Farmer's Market-** What about doing it 1 Saturday a month and getting food trucks etc. to join?

Ribbon Cuttings

- **406 Kids Drop-In Childcare-** May 10th @ 12pm

OPEN FORUM -

- **LURA-**

Business After Hours -

- **May-** Chamber
- **June-** Thomae Lumber

If you would like to host an event, please contact the Chamber.

Next Meeting – June 13, 2019 Sid's

Item Attachment Documents:

6. Receiving the Committee/Board Minutes into the Record.
Budget/Finance Minutes of May 7, 2019.
Workshop Minutes of May 14, 2019.

**MINUTES
CITY OF LAUREL
BUDGET/FINANCE COMMITTEE
TUESDAY, MAY 07, 2019**

Members Present: **Emelie Eaton** **Scot Stokes**
 Bruce McGee

Others Present: **Mayor Nelson** **Bethany Langve**
 Evan Bruce

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

General Items

- Review and approve the minutes from the April 16, 2019 Budget and Finance Committee meeting – Bruce McGee made a motion to approve the minutes of the April 16, 2019 Budget and Finance Committee meeting, Scot Stokes seconded the motion, all in favor, motion passed.
- Review claims entered through 05/03/2019 and recommend approval to Council – Emelie Eaton had previously reviewed the claims detail report and the check register for accuracy. Scot Stokes made a motion to recommend approval of the claims entered through 05/03/2019 to Council, Emelie Eaton seconded the motion, all in favor, motion passed.
- Review the Comp/Overtime report for Pay Period Ending 04/21/2019 - The Committee reviewed the Comp/Overtime hours for pay period ending 04/21/2019 and had no questions or comments regarding the comp/overtime reports.
- Review and approve the payroll register for pay period ending 04/21/2019 totaling \$175,957.65 – The Committee reviewed the payroll register for pay period ending 04/21/2019. Scot Stokes made a motion to approve the payroll register for pay period ending 04/21/2019 totaling \$175,957.65, seconded by Bruce McGee, all in favor, motion passed.

New Business

Old Business

Other Items

Update from the Mayor – The Mayor stated that the Council will be seeing two change orders for extra work done at the Wastewater Treatment Plant. There will be a further update on the sludge pond for the digesters and improvements to help with maintenance. The Mayor gave a brief update on the SED Basins. The City is on the new pipe and clarifiers are working great. The City is now providing raw water to CHS. The project is running behind due to February weather delays.

Announcements

The next Budget and Finance Committee meeting will be held on May 21, 2019 at 5:30pm

Respectfully submitted,


Bethany Langve
Clerk/Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the **listed workshop** agenda items.

**MINUTES
CITY OF LAUREL
CITY COUNCIL WORKSHOP
TUESDAY, MAY 14, 2019**

A Council Workshop was held in the Council Chambers and called to order by Council President Eaton at 6:30 p.m. on May 14, 2019.

COUNCIL MEMBERS PRESENT:

<input checked="" type="checkbox"/> Emelie Eaton	<input checked="" type="checkbox"/> Heidi Sparks
<input checked="" type="checkbox"/> Bruce McGee	<input checked="" type="checkbox"/> Richard Herr
<input checked="" type="checkbox"/> Scot Stokes	<input checked="" type="checkbox"/> Irv Wilke
<input type="checkbox"/> Richard Klose	<input type="checkbox"/> Bill Mountsier

OTHERS PRESENT:

Nick Altonaga, City Planner
Stan Langve, Chief of Police
Tim Reiter, Utilities Superintendent

Public Input:

There were none.

General Items:

There were none.

Executive Review

1. Resolution: A Resolution Of The City Council To Amend The Large Grant Request Program Pursuant To The Recommendation Of The Laurel Urban Renewal Agency.

Nick Altonaga, City Planner, stated in the past few years the requests for the Large Grant Program had increased significantly. Last year there was between \$400k to \$500k in requests. LURA is requesting a limit raise to \$225k. Current grant requests are at \$225k with two weeks remaining until the deadline.

It was questioned how much tax revenue is diverted into the LURA funds every year. It was clarified that the Planner did not have a budget with him.

Judy Goldsby, LURA Chair, stated the funds are currently in excess of \$1mil.

It was questioned how much of the annual taxable income is set aside in various grant accounts. It was stated the Large grant program has a cap of \$100k. The Small grants do not have a cap but have limits based on hours, square footage, etc. LURA has never come close to using all their funds.

It was questioned if the Mayor had spoken with LURA about a bondable project. It was clarified that he had spoken about the various options to extend the TIF District. That there was no presented bondable project. There had been discussions about the project on the east end of town being the bondable project, but no formal presentation has been made. The Mayor also spoke about a second TIF district for the west end development.

It was questioned how much reserves will need to be used for a bondable project. LURA had been told that there was federal funding available for roads.

Council President Eaton asked that this matter be set aside until the next Workshop. Currently, \$604k of taxable income is placed into LURA's funds each year. Of that, 37% is designated for grant accounts. The Mayor has specifically outlined the project on the east end of town. That project is looking to be approximately \$1.5 mil.

There is a question if the money coming in from HB124 will be around to service this loan. Do not want LURA to be in a position that they can not afford to continue the grant programs.

It was requested that the Clerk/Treasurer attend the next Workshop to discuss.

Council agreed they wanted to see the financials before more than doubling the Large Grant cap.

Item will be brought back at the next Workshop on May 28th.

2. Resolution: Resolution Approving Change Order No.1 To The Contract For The City Of Laurel's WWTP Sludge Dewatering Facilities And Authorizing The Mayor To Sign All Change Order Documents On The City's Behalf.

Doug Whitney, KLJ, presented Change Order No. 1. During the process of pumping down digester B, the City's pump could not pump the material out. The City was able to get within four feet of the top of the cone. To protect the City's only pump, the contractor pumped the remaining material. There is a discrepancy between the contractor's estimate and the engineer's estimate. It was clarified that the difference in the estimates was because the contractor has pumped material to the bottom of the cone. The disputed amount is from the top of the cone to the bottom of the cone. The Change Order amount is only to the pumping of the top of the cone. The remainder will be disputed at the end of the project.

It was questioned if this Change Order puts the project over budget. It was clarified this change order puts the City above the bid amount. It was unclear if the contingency has been used.

Tim Reiter, Utilities Superintendent, stated that the City expected to run into issues as they pumped down each digester. They had not been physically inspected in 20 years. There was a healthy, contingency budget.

3. Resolution: Resolution Approving Change Order No.2 To The Contract For The City Of Laurel's WWTP Sludge Dewatering Facilities And Authorizing The Mayor To Sign All Change Order Documents On The City's Behalf.

Doug Whitney, KLJ, stated as they pumped digester B down, they found approximately six items that needed to be addressed. The contractor's estimate was for \$39k. The contractor was paid on a time and material bases and reduced the cost to \$11k. The City did work on one of the items. This item cost the City \$1k in parts plus labor. The contractor had estimated the cost for that item at \$12k to \$14k.

Council Issues

4. Update on Website

The Mayor gave the following update. The website is functioning, and re-directing is being tested and issues being resolved. The last of the information for the several departments being installed. Working on the integration of the online bill pay program. The website should live by or before July 1, 2019

5. Update on West Railroad

The Mayor gave the following update. KLJ is helping to determine their cost estimate compared to the States. Identifying and reviewing other sources for additional funding.

6. Discussion of Tow Away Zone near Stadium

Council clarified that this discussion item is in relation to Mr. Koch's statement at last weeks Council meeting. It was further clarified that people are parking along the fence, making it difficult for people to maneuver the parking lot. It was requested if along the fence could be a tow away zone.

Police Chief Langve stated that he needs clarification if this parking lot is City owned or School owned. There are different enforcement laws for public and private property. In order for Police to write a ticket in a handicap spot, the sign needs to clearly identify the spot as handicap with posted fine. The ability for the Police to have a vehicle towed change in a parking lot.

Council requested to know who owns the property. It was further requested that discussion on the sign with fine being posted at next Workshop.

Karl Dan Koch, 320 Colorado Avenue, stated this is the third year he has been bringing up the issues with this parking lot. He stated that it needs to be bigger. He does not think a tow away zone is needed. He originally wanted angled parking. He clarified that this was a handshake agreement. The City donated the property, and the School took care of the painting. He stated he does not want the entire parking lot handicap parking. He stated the pavement needs to be wider.

Nick Altonaga, City Planner, stated he has spoken with the Public Works Director this morning. The parking lot is City owned. This was an agreement with the School to provide parking for the stadium. This is general handicap parking year-round. He warned that making this lot seasonal parking could have its pitfalls with ADA regulations. He stated he is happy to work with the Police Chief on this matter, but that Staff works at the direction of the Mayor. He stated he would follow up with the Mayor and see how the Mayor would like Staff to move forward.

Other Items

The next Public Works Committee is May 20th at 6:00 p.m. in the Council Conference Room.

The next Emergency Services Committee is May 20th at 6:00 p.m. in Council Chambers.

Review of Draft Council Agendas

7. Draft Council Agenda, May 21, 2019.

Remove the LURA resolution as discussed previously.

Attendance at Upcoming Council Meeting

All in attendance will be at next weeks Council meeting.

Announcements

8. May Employee Recognition.

Council President Eaton read employee recognitions clarifying a typo. Chief Peters has been with the City for 20 years.

The council workshop adjourned at 7:11 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Brittney Moorman", written over a horizontal line.

Brittney Moorman
Administrative Assistant

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.

Item Attachment Documents:

7. Resolution No. R19-16: Resolution Approving Change Order No.1 To The Contract For The City Of Laurel's WWTP Sludge Dewatering Facilities And Authorizing The Mayor To Sign All Change Order Documents On The City's Behalf.

RESOLUTION NO. R19-16

RESOLUTION APPROVING CHANGE ORDER NO.1 TO THE CONTRACT FOR THE CITY OF LAUREL'S WWTP SLUDGE DEWATERING FACILITIES AND AUTHORIZING THE MAYOR TO SIGN ALL CHANGE ORDER DOCUMENTS ON THE CITY'S BEHALF.

WHEREAS, the City of Laurel planned and publicly advertised the project known as the WWTP Sludge Dewatering Facilities Project, and the City awarded the project to Strategic Construction Solutions; and

WHEREAS, City Staff requested additional work on the project as detailed in the attached Change Order Documents and the additional work increased the charges due under the contract; and

WHEREAS, the City's Engineers, KLJ, prepared the attached Change Order No. 1 and has determined the additional work requires an extension of the contract term and cost which are both necessary, reasonable, and in the City's best interest.

NOW, THEREFORE, BE IT RESOLVED, the City Council hereby approves the attached Change Order No. 1 and authorizes the Mayor to execute it and all necessary documents on the City's behalf.

BE IT FUTHER RESOLVED the City Council authorizes both the increased cost and term of the contract as detailed and provided in the attached Change Order No. 1.

Introduced at a regular meeting of the City Council on May 21, 2019, by Council Member Herr.

PASSED and APPROVED by the City Council of the City of Laurel this 21st day of May 2019

APPROVED by the Mayor this 21st day of May 2019.

CITY OF LAUREL

Thomas C. Nelson, Mayor

ATTEST:

Bethany Langve, Clerk-Treasurer, Clerk-Treasurer

Approved as to form:

Sam Painter, Civil City Attorney

April 29, 2019

Tim Reiter
Utility Plants Superintendent
City of Laurel
PO Box 10
Laurel, MT 59044

Re: WWTP Sludge Dewatering Facilities Change Order 1 – Partial Reconciliation

Dear Tim:

It is our recommendation that the City move forward with Change Order 1 (attached) for the WWTP Sludge Dewatering Facilities project. Change Order 1 involves the additional work required to pump down Digester B to the top of the cone after the City's pumps stopped working. The Contractor has agreed to move forward with payment as proposed in the Engineer's Recommendation Letter prepared March 25, 2019, included in Change Order 1. The proposed changes have been agreed upon by the Contractor with the understanding that the remaining cost in the Proposed Change Order 1 prepared by the Contractor submitted March 4th, 2019 (email) would be open to debate. The effects of this Change Order are as follows:

- **Contract Price Changes**
 - Original Contract Price - \$1,575,000.00
 - Increase to Contract Price - \$26,173.04
 - Final Contract Price - \$1,601,173.04
- **Contract Time Changes**
 - Original Contract Dewatering Time – 45 days
 - Increase to Dewatering Time – 9 days
 - Final Contract Dewatering Time – 54 days

It is important to note that the increase of Contract Time will only affect the time allocated for dewatering and will not influence the Substantial Completion date for the project. Please review the attached Change Order 1 for the WWTP Sludge Dewatering Facilities project. Feel free to contact us if you have any questions.

Sincerely,

KLJ

A handwritten signature in blue ink, appearing to read 'Doug Whitney', written over a horizontal line.

Douglas C. Whitney, PE
Project Engineer

Enclosure(s): Change Order 1 & Attachments
Project #: 1804-00120
cc: Terry Sutherland, File

Change Order

No. 1

Date of Issuance: April 29, 2019

Effective Date: _____

Project: WWTP Sludge Dewatering Facilities	Owner: City of Laurel	Owner's Contract No.: N/A
Contract: Base Bid Lump Sum Price		Date of Contract: 11/16/2018
Contractor: Strategic Construction Solutions		Engineer's Project No.: 1804-00120

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

This Change Order is to address the additional pumping required in Digester B, to lower the existing sludge to the top of the cone after the City's pumps stopped working. Change Order 1 address the work performed between February 4th and 12th as stated in the Engineer's Recommendation to the City of Laurel (March 25, 2019) and agreed upon by Strategic Construction Solutions. Additional contract price and contract time requested by Strategic Construction Solutions regarding this change in condition and not addressed in this Change Order will remain open to discussion, and potential reconciliation. As part of this Change Order an additional 9 days will be added to the 45 days of allocated time for dewatering. These days will not affect the Contract Time for Substantial completion.

Attachments (list documents supporting change):

Engineers Recommendation Letter & Attachments – 3/25/19 (3 pages), Proposed Change Order prepared by SCS - 2/28/19 (1 page)

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$ 1,575,000.00

Increase from previously approved Change Orders No. 0 to No. 0:

\$ 0.00

Contract Price prior to this Change Order:

\$ 1,575,000.00

Increase of this Change Order:

\$ 26,173.04

Contract Price incorporating this Change Order:

\$ 1,601,173.04

CHANGE IN CONTRACT TIMES:

Dewatering Contract Times: ☐ Working days ☒ Calendar days

Dewatering completion (days): 45

Ready for final payment (days): N/A

Increase from previously approved Change Orders No. 0 to No. 0:

Dewatering completion (days): 0

Ready for final payment (days): N/A

Contract Times for Dewatering prior to this Change Order:

Dewatering completion (days): 45

Ready for final payment (days): N/A

Increase of this Change Order:

Dewatering completion (days): 9

Ready for final payment (days): N/A

Contract Times with all approved Change Orders:

Dewatering completion (days): 54

Ready for final payment (days): N/A

RECOMMENDED:

By: [Signature]
Engineer (Authorized Signature)

Date: 4/29/19

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: [Signature]
Contractor (Authorized Signature)

Date: 4-19-29



2611 Gabel Road
Billings, MT 59102-7329
406 245 5499
KLJENG.COM

March 25, 2019

Tim Reiter
Utility Plants Superintendent
City of Laurel
PO Box 10
Laurel, MT 59044

Re: WWTP Sludge Dewatering Facilities Claim 1 – Engineers Recommendation

Dear Tim:

As per section 10.05 A. of the Montana Public Works Standard Specifications (MPWSS) General Conditions, this letter is to service as the Engineer's recommendation to the proposed Change Order received by KLJ from Strategic Construction Solution (SCS) on March 4, 2019 (attached).

The proposed Change Order requests an additional Contract Price of \$74,424.70 and Contract Time of 22 days be added to the Contract due to additional Work and materials needed to dewater Digester B when the City's pumps stopped working.

Section 13265 Digester Drawdown, Sludge Dewatering and Digester Cleaning states that "after the sludge has been dewatered and the digesters have been drawn down to the top of the cones, cleaning of the digester will take place." The intent of this passage is to convey our anticipation that the City would be able to use the existing pumps to drawdown Digester B until the sludge reached the top of the cone, at which point the Contractor would be responsible for the removal of the remaining sludge from Digester B.

The City's pump stopped working on February 4th and SCS reached the top of the cone as of February 12th. The date regarding the City's pump is stated directly in the proposed Change Order provided by SCS, and the date that SCS reached the top of cone was determined from the weekly construction meeting and corresponding meeting minutes that took place February 12th. Meeting minutes from the weekly construction meetings are distributed to both the City and Contractor weekly.

It is the Engineers recommendation that additional Contract Price (\$26,173.04) and Contract Time (9 Days) between the dates of February 4th and February 12th be reimbursed to SCS in the proposed Change Order. It is KLJ's opinion that the City's inability to pump the sludge down to the top of the cone would constitute a change in condition and therefore the cost incurred during this time frame was not represented in SCS's bid and is eligible for reimbursement. The additional Contract Price includes the cost associated with Badger Daylighting Corp, who was brought in as a sub-contractor to assist with the sludge removal, SCS's labor cost (including Per Diem), and corresponding Contractors Fee (CF) as stated in MPWSS's General Conditions Section 12.01.C. Please see the corresponding adjustment to Contract Price and Time below. All cost were determined using invoices and labor costs provided by SCS.



Badger Daylighting Corp	\$15,052.85
SCS's Labor & Per Diem	\$9,015.26
Badger Daylighting Corp CF (5%)	\$752.64
SCS CF (15%)	\$1,352.29
Additional Contract Price	\$26,173.04
Additional Contract Time (Dewatering)	9 Days

Invoices submitted from Superior Water Solutions, Curb Box Specialists Inc., and Pierce Leasing and Commercial will not be considered as part of the Change Order as stated below.

- Superior Water Solutions – Pressure Washer (Part of cleaning operation)
- Curb Box Specialists Inc. – Backflow Rental (Outside of dates for Change Order)
- Pierce Leasing and Commercial – Job Trailer (No change to critical path or overall project)

Please review our Change Order recommendation for an additional Contract Price of \$26,173.04 and Contract Time of 9 days. The additional Contract Time of 9 days is only added to the 45 days of allocated time for dewatering and will not extend the 150 days until Substantial Completion, as sludge drawdown work is not a critical pathway for the overall construction process and work on the overall project could have continued.

Feel free to contact us if you have any additional questions or concerns regarding the recommendation or would like to request any additional material be provided.

Sincerely,

KLJ

Douglas C. Whitney, PE
Project Engineer

Enclosure(s): Proposed Change Order – March 4, 2019 email
Project #: 1804-00120
cc: Terry Sutherland, File

From: [Terry Sutherland](#)
To: [Doug Whitney](#)
Cc: [McKenzie Butcher](#); [William Willis](#); [Riley Willis](#)
Subject: Sludge removal
Date: Monday, March 4, 2019 7:26:32 AM
Attachments: [PCO 1.pdf](#)

Doug,
Please see attached PCO 1 for removal of sludge.

Terry Sutherland
Estimator/Project Manager

Strategic Construction Solutions

AN ATWELL GROUP COMPANY
406.581.3312 Mobile
4700 E Southern Avenue Mesa, AZ 85206
www.scsbuild.com

Confidential Notice: This is a confidential communication. If you received in error, please notify the sender of the delivery error by replying to this message and then delete it from your system. Electronic Data: Since data stored on electronic media can deteriorate, be translated or modified, SCS Build, an Atwell company, will not be liable for the completeness, correctness or readability of the electronic data. The electronic data should be checked against the hard copy (paper, mylar, etc.). Hard copies are on file with Atwell and can be provided upon request.



PCO #001

SCS
4700 E Southern Ave
Mesa, Arizona 85206
Phone: (480) 586-2400

Project: SCS18002715 - SCS - Laurel WWTP Sludge Dewatering
Facilities
Laurel, Montana 59044

Prime Contract Potential Change Order #001: CE #01 - Change Order #1 - Sludge Removal

TO:	KLJ 2611 Gabel Rd. Billings Montana, 59102	FROM:	Strategic Construction Solutions 4700 E. Southern Ave Mesa Arizona, 85206
PCO NUMBER/REVISION:	001 / 0	CONTRACT:	1 - SCS - Laurel WWTP Sludge Dewatering Facilities Prime Contract
REQUEST RECEIVED FROM:		CREATED BY:	Wendi DeLaCruz (SCS)
STATUS:	Pending - In Review	CREATED DATE:	2/28/2019
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	22 days	PAID IN FULL:	No
		TOTAL AMOUNT:	\$74,424.70

POTENTIAL CHANGE ORDER TITLE: CE #01 - Change Order #1 - Sludge Removal

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #01 - Change Order #1 - Sludge Removal

As of February 4th, city's pump would no longer pump the sludge due to the thickness of sludge. SCS crews had to bring in a vac truck to remove the sludge that was the owners responsibility to pump. The level of the sludge in the tank was approximately 9' above the top of the cone. In addition to the associated costs we request an additional 22 days of contract time to both the dewatering and cleaning and total contract times.

ATTACHMENTS:

#	SubJob	Cost Code	Description	Type	Amount
1	N/A	160.1 - Sludge Dewatering	SCS Labor	Labor	\$23,585.55
2	N/A	160.1 - Sludge Dewatering	United Rentals - Forklift	Equipment	\$1,797.98
3	N/A	160.1 - Sludge Dewatering	Badger- Vac Truck	Commitment	\$29,742.84
4	N/A	160.1 - Sludge Dewatering	Materials	Materials	\$5,005.00
5	N/A	160.1 - Sludge Dewatering	Trucks	Equipment	\$3,000.00
6	N/A	160.1 - Sludge Dewatering	Office Trailer/Backflow Rental	Other	\$945.00
7	N/A	160.1 - Sludge Dewatering	1% GRT	Other	\$736.88
8	N/A	160.1 - Sludge Dewatering	SCS 15% Profit and Overhead	Other	\$9,611.45
Subtotal:					\$74,424.70
Grand Total:					\$74,424.70

Doug Whitney (KLJ)
2611 Gabel Rd.
Billings Montana 59102

KLJ
2611 Gabel Rd.
Billings Montana 59102

Strategic Construction Solutions
4700 E. Southern Ave
Mesa Arizona 85206

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE

SCS

page 1 of 1

Printed On: 3/1/2019 11:0

- Page 24 -

Item Attachment Documents:

8. Resolution No. R19-17: Resolution Approving Change Order No.2 To The Contract For The City Of Laurel's WWTP Sludge Dewatering Facilities And Authorizing The Mayor To Sign All Change Order Documents On The City's Behalf.

RESOLUTION NO. R19-17

RESOLUTION APPROVING CHANGE ORDER NO.2 TO THE CONTRACT FOR THE CITY OF LAUREL'S WWTP SLUDGE DEWATERING FACILITIES AND AUTHORIZING THE MAYOR TO SIGN ALL CHANGE ORDER DOCUMENTS ON THE CITY'S BEHALF.

WHEREAS, the City of Laurel planned and publicly advertised the project known as the WWTP Sludge Dewatering Facilities Project, and the City awarded the project to Strategic Construction Solutions; and

WHEREAS, City Staff requested additional work on the project as detailed in the attached Change Order Documents and the additional work increased the charges and time required by the contract; and

WHEREAS, the City's Engineers, KLJ, prepared the attached Change Order No. 2 and has determined the additional work requires an extension of the contract term and cost which are both necessary, reasonable, and in the City's best interest.

NOW, THEREFORE, BE IT RESOLVED, the City Council hereby approves the attached Change Order No. 2 and authorizes the Mayor to execute it and all necessary documents on the City's behalf.

BE IT FUTHER RESOLVED the City Council authorizes both the increased cost and term of the contract as detailed and provided in the attached Change Order No.2.

Introduced at a regular meeting of the City Council on May 21, 2019, by Council Member Mountsier.

PASSED and APPROVED by the City Council of the City of Laurel this 21st day of May 2019

APPROVED by the Mayor this 21st day of May 2019.

CITY OF LAUREL

Thomas C. Nelson, Mayor

ATTEST:

Bethany Langve, Clerk-Treasurer, Clerk-Treasurer

Approved as to form:

Sam Painter, Civil City Attorney

April 29, 2019

Tim Reiter
Utility Plants Superintendent
City of Laurel
PO Box 10
Laurel, MT 59044

Re: WWTP Sludge Dewatering Facilities Change Order 2 – Recommendation & Reconciliation

Dear Tim:

KLJ has reviewed the information submitted by the Contractor for the additional repair Work in Digester B as per Work Change Directive #1. It is KLJ's recommendation that the City move forward with Change Order 2 (attached) for the WWTP Sludge Dewatering Facilities project. Our records show a date range from February 27th (Inspection) to March 31st (completed) for the additional work in Digester B. Therefore, we recommend that 32 days be added to the Contract Time for both the Dewatering and Contract portion of the project. The effects of this Change Order on the project are as follows:

- **Contract Price Changes**
 - Original Contract Price - \$1,575,000.00
 - Contract Price after Change Order 1 - \$ 1,601,173.00
 - Increase to Contract Price from Change Order 2 - \$11,758.11
 - Final Contract Price - \$ 1,612,931.15
- **Contract Time Changes (Contract)**
 - Original Contract Time to Substantial Completion – 150 days
 - Increase to Contract Time to Substantial Completion – 32 days
 - Final Contract Time to Substantial Completion – 182 days
- **Contract Time Changes (Dewatering)**
 - Original Contract Dewatering Time – 45 days
 - Increase to Dewatering Time after Change Order 1 – 54 days
 - Increase to Dewatering Time from Change Order 2 – 32 days
 - Final Contract Dewatering Time – 86 days

Please review the attached Change Order 2 for the WWTP Sludge Dewatering Facilities project. Feel free to contact us if you have any questions.

Sincerely,

KLJ



Douglas C. Whitney, PE
Project Engineer

Enclosure(s): Change Order 2 & Attachments
Project #: 1804-00120
cc: Terry Sutherland, File

Change Order

No. 2

Date of Issuance: April 29, 2019

Effective Date: _____

Project: WWTP Sludge Dewatering Facilities	Owner: City of Laurel	Owner's Contract No.: N/A
Contract: Base Bid Lump Sum Price		Date of Contract: 11/16/2018
Contractor: Strategic Construction Solutions		Engineer's Project No.: 1804-00120

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

This Change Order is for approved additional repair Work in Digester B. Description of Work included can be found in Work Change Directive 1 and corresponding attachments. As part of this Change Order an additional 32 days will be added to the allocated time for dewatering and overall Contract Time.

Attachments (list documents supporting change):

Work Change Directive 1 & corresponding attachments-3/13/19 (4 Pages), SCS Proposed Change Order Package & Corresponding Attachments Excluding Work Change Directive 1 which is already attached and Daily Logs-available upon request (2 pages).

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$ 1,575,000.00

Increase from previously approved Change Orders No. 0 to No. 1:

\$ 26,173.04

Contract Price prior to this Change Order:

\$ 1,601,173.00

Increase of this Change Order:

\$ 11,758.11

Contract Price incorporating this Change Order:

\$ 1,612,931.15

CHANGE IN CONTRACT TIMES:

Original Contract Times: ☐ Working days ☒ Calendar days

Substantial (Dewatering) completion (days): 150 (45)

Ready for final payment (days): 30 (N/A)

Increase from previously approved Change Orders No. 0 to No. 1:

Substantial (Dewatering) completion (days): 0 (9)

Ready for final payment (days): 0 (N/A)

Contract Times prior to this Change Order:

Substantial (Dewatering) completion (days): 150 (54)

Ready for final payment (days): 30 (N/A)

Increase of this Change Order:

Substantial (Dewatering) completion (days): 32 (32)

Ready for final payment (days): 0 (N/A)

Contract Times with all approved Change Orders:

Substantial (Dewatering) completion (days): 182 (86)

Ready for final payment (days): 30 (N/A)

RECOMMENDED:

By: [Signature]
Engineer (Authorized Signature)

Date: 4/29/19

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: [Signature]
Contractor (Authorized Signature)

Date: 4-29-19

Work Change Directive

No. 1

Date of Issuance: 3/13/19

Effective Date: 1/18/19

Project: WWTP Sludge Dewatering Facility	Owner: Laurel, MT	Owner's Contract No.: N/A
Contract: WWTP Sludge Dewatering Facilities	Date of Contract: 11/16/18 (Effective Date)	
Contractor: Strategic Construction Solutions	Engineer's Project No.: 1804-00120	

Contractor is directed to proceed promptly with the following change(s):

Item No.	Description
1	Items #1, 2 and 3 from the KLJ email dated 3/1/19. (Note*)
Note *	Additional Work may be required as directed by Engineer. Re-coating will not be required. Payment will be on actual time and materials plus Contractor's Fee as allowed by the Contract Documents. Additional contract Time will be added to the digester dewatering and cleaning portion of the Agreement.

Attachments (list documents supporting change):

KLJ email of 3/1/19

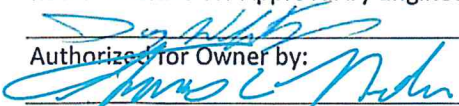
Purpose for Work Change Directive:

Authorization for Work described herein to proceed on the basis of Cost of the Work due to:

- ☒ Non-agreement on pricing of proposed change.
- ☒ Necessity to expedite Work described herein prior to agreeing to changes on Contract Price and Contract Time.

Estimated change in Contract Price and Contract Times:

Contract Price \$7,833.00 (increase/decrease) Contract Time 24 (increase/decrease)

Recommended for Approval by Engineer:	Date: <u>3/13/19</u>
Authorized for Owner by: 	Date: <u>3/13/19</u>
Received for Contractor by:	Date:
Received by Funding Agency (if applicable): N/A	Date:

Doug Whitney

From: Doug Whitney
Sent: Friday, March 01, 2019 2:14 PM
To: 'Terry Sutherland'
Subject: Laurel WWTP - Repair Work

Terry,
The City requests a budgetary estimate for the following repair work on Digester B prior to returning it into service.
Please provide budgetary cost and additional days.
Please get back to us asap so we can decide how to proceed.

Thanks,
Doug

1. Weld repair on the dome exterior and piping under the PRV isolation valve.



2. Weld repair the split in the outer water jacket of the heat exchanger.



3. Weld patch over hole in the Methane Box.



4. Clean and repair six bracket points on the heat exchanger.

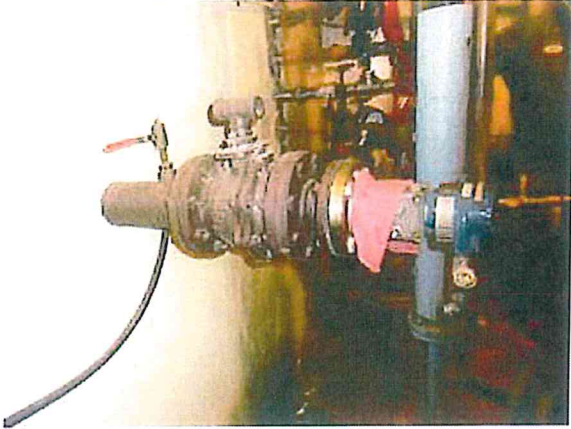


Five to be sand blasted and re-coated.
One to receive welding to repair leak and re-coated.

5. Replace six sections of 1.5-inch piping in the digester pipe gallery with stainless steel piping. Replace two unions, one ball valve, one gate valve and one 45-degree bend on each segment. Completed piping to be simiula to that on Digester A.



6. Remove valve, grout inside of 4-inch pipe and cap pipe.



All welded is to be cleaned and re-coated.

Doug Whitney PE



406-247-2913 Direct
406-861-7853 Cell
2611 Gabel Road
Billings, MT 59102-7329
kljeng.com



PCCO #001

SCS
4700 E Southern Ave
Mesa, Arizona 85206
Phone: (480) 586-2400

Project: SCS18002715 - SCS - Laurel WWTP Sludge Dewatering
Facilities
1599 Sewer Plant Rd.
Laurel, Montana 59044

Prime Contract Change Order #001: CE #04 - Secondary digester repairs

TO:	KLJ 2611 Gabel Rd. Billings, Montana 59102	FROM:	Strategic Construction Solutions 4700 E. Southern Ave Mesa, Arizona 85206
DATE CREATED:	4/10/2019	CREATED BY:	Terry Sutherland (SCS)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
SCHEDULE IMPACT:	24 days	EXECUTED:	No
CONTRACT FOR:	1:SCS - Laurel WWTP Sludge Dewatering Facilities Prime Contract	TOTAL AMOUNT:	\$11,758.11

DESCRIPTION:

CE #04 - Secondary digester repairs

1. Weld repair on the dome exterior piping under the prv.
2. Weld repair the split in the outer water jacket of heat exchanger.
3. Weld patch over hole in methane box.

ATTACHMENTS:

[2019-03-29.pdf](#) [2019-03-28.pdf](#) [2019-03-27.pdf](#) [Work Change Directive 1.pdf](#) [2019-03-21.pdf](#) [2019-03-22.pdf](#) [2019-03-19.pdf](#) [2019-03-18.pdf](#) [2019-03-20.pdf](#)

POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER:

PCO #	Title	Schedule Impact	Amount
003	CE #04 - Secondary digester repairs		\$11,758.11
Total:			\$11,758.11

CHANGE ORDER LINE ITEMS:

PCO # 003 : CE #04 - Secondary digester repairs

#	SubJob	Cost Code	Description	Type	Amount
1	N/A	000-000.2 - Change Order 2	Labor	Labor	\$6,746.41
2	N/A	000-000.2 - Change Order 2	Welder, small tools & trucks	Equipment	\$3,100.00
3	N/A	000-000.2 - Change Order 2	Materials	Materials	\$127.24
4	N/A	000-000.2 - Change Order 2	15% profit & overhead	Other	\$1,496.05
5	N/A	000-000.2 - Change Order 2	Bonds	Other	\$172.00
6	N/A		1% GRT	Other	\$116.41
Subtotal:					\$11,758.11
Grand Total:					\$11,758.11

The original (Contract Sum)	\$1,575,000.00
Net change by previously authorized Change Orders	\$0.00
The contract sum prior to this Change Order was	\$1,575,000.00
The contract sum would be changed by this Change Order in the amount of	\$11,758.11
The new contract sum including this Change Order will be	\$1,586,758.11
The contract time will be increased by this Change Order by 24 days.	

Doug Whitney (KLJ)
2611 Gabel Rd.
Billings, Montana 59102

KLJ
2611 Gabel Rd.
Billings, Montana 59102

Strategic Construction Solutions
4700 E. Southern Ave
Mesa, Arizona 85206

SIGNATURE DATE

SCS

SIGNATURE DATE

page 2 of 2

SIGNATURE DATE

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