



**AGENDA
CITY OF LAUREL
CITY COUNCIL MEETING
TUESDAY, OCTOBER 10, 2023
6:30 PM
COUNCIL CHAMBERS**

NEXT RES. NO.
R23-82

NEXT ORD. NO.
O23-04

WELCOME . . . By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified times for citizen comments on its agenda -- once following the Consent Agenda, at which time citizens may address the Council concerning any brief community announcement not to exceed one minute in duration for any speaker; and again following Items Removed from the Consent Agenda, at which time citizens may address the Council on any matter of City business that is not on tonight's agenda. Each speaker will be limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. Citizens may also comment on any item removed from the consent agenda prior to council action, with each speaker limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. If a citizen would like to comment on an agenda item, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor.

Any person who has any question concerning any agenda item may call the City Clerk-Treasurer's office to make an inquiry concerning the nature of the item described on the agenda. Your City government welcomes your interest and hopes you will attend the Laurel City Council meetings often.

Pledge of Allegiance

Roll Call of the Council

Approval of Minutes

1. Approval of Minutes of September 26, 2023.

Correspondence

2. Police Monthly Report - September 30, 2023.

Council Disclosure of Ex Parte Communications

Public Hearing

Consent Items

NOTICE TO THE PUBLIC

*The Consent Calendar adopting the printed Recommended Council Action will be enacted with one vote. **The Mayor will first ask the Council members if any Council member wishes to remove any item from the Consent Calendar for discussion and consideration.** The matters removed from the Consent Calendar will be considered individually at the end of this Agenda under "Items Removed from the Consent Calendar." (See Section 12.) The entire Consent Calendar, with the exception of items removed to be discussed under "Items Removed from the Consent Calendar," is then voted upon by roll call under one motion.*

3. Council Workshop Minutes of October 3, 2023.

Ceremonial Calendar

Reports of Boards and Commissions

4. Budget/Finance Committee Minutes of September 26, 2023.
5. Emergency Services Committee Minutes of September 25, 2023.
6. Tree Board Minutes of September 7, 2023.

Audience Participation (Three-Minute Limit)

Citizens may address the Council regarding any item of City business that is not on tonight's agenda. Comments regarding tonight's agenda items will be accepted under Scheduled Matters. The duration for an individual speaking under Audience Participation is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda.

Scheduled Matters

- [7.](#) Appointment of Mykal Kurchera to the Laurel Volunteer Fire Department.
- [8.](#) Appointment of Bridget Coleman to the Tree Board for the remainder of a three-year term ending June 30, 2025.
9. Appointment of Kurt Markegard to the Big Sky EDA for a five-year term ending December 31, 2028.

Items Removed From the Consent Agenda

Community Announcements (One-Minute Limit)

This portion of the meeting is to provide an opportunity for citizens to address the Council regarding community announcements. The duration for an individual speaking under Community Announcements is limited to one minute. While all comments are welcome, the Council will not take action on any item not on the agenda.

Council Discussion

Council members may give the City Council a brief report regarding committees or groups in which they are involved.

Mayor Updates

Unscheduled Matters

Adjournment

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

DATES TO REMEMBER

File Attachments for Item:

1. Approval of Minutes of September 26, 2023.

MINUTES OF THE CITY COUNCIL OF LAUREL

September 26, 2023

A regular meeting of the City Council of the City of Laurel, Montana, was held in the Council Chambers and called to order by Mayor Dave Waggoner at 6:30 p.m. on September 26, 2023.

COUNCIL MEMBERS PRESENT:

Michelle Mize
Casey Wheeler
Richard Klose

Heidi Sparks (6:31 p.m.)
Irv Wilke
Jodi Mackay

COUNCIL MEMBERS ABSENT:

Emelie Eaton
Richard Herr

OTHER STAFF PRESENT:

Michele, Braukmann, Civil City Attorney
Brittney Harakal, Administrative Assistant
Kurt Markegard, Planning Director
Kelly Strecker, Clerk/Treasurer
Stan Langve, Police Chief
Travis Pitts, Police Captain
Jarred Anglin, Police Sergeant

Mayor Waggoner led the Pledge of Allegiance to the American flag.

MINUTES:

- Approval of Minutes of September 5, 2023.

Motion by Council Member Wilke to approve the minutes of the special meeting of September 5, 2023, as presented, seconded by Council Member Klose. There was no public comment or council discussion. A vote was taken on the motion. All five Council Members present voted aye. Motion carried 5-0.

- Approval of Minutes of September 12, 2023.

Motion by Council Member Wilke to approve the minutes of the regular meeting of September 12, 2023, as presented, seconded by Council Member Klose. There was no public comment or council discussion. A vote was taken on the motion. All six Council Members present voted aye. Motion carried 6-0.

CORRESPONDENCE:

- Beartooth RC&D Correspondence.

COUNCIL DISCLOSURE OF EX PARTE COMMUNICATIONS: None.

PUBLIC HEARING:

- Ordinance O23-03: An Ordinance Amending Sections 13.01.010 (Adoption) And 13.01.020 (Updated References) Of The Laurel Municipal Code Related To The Adoption Of The International Fire Code.

Mayor Waggoner opened the public hearing and asked Staff to present the item.

Kurt Markegard, Planning Director, stated that the State adopted the 2021 International Fire Code. The City has six months to follow suit. This ordinance is adopting the 2021 International Fire Code.

Mayor Waggoner opened the floor for public comment and stated that copies of the rules governing the public hearing were posted in the Council chambers.

Mayor Waggoner asked three (3) times if there were any proponents. There were none.

Mayor Waggoner asked three (3) times if there were any opponents. There were none.

Mayor Waggoner stated that he would not have Staff respond to questions as there were none.

CONSENT ITEMS:

- **Claims entered through September 22, 2023.**
A complete listing of the claims and their amounts is on file in the Clerk/Treasurer's Office.
- **Approval of Payroll Register for retro pay totaling \$20,914.69.**
- **Approval of Payroll Register for PPE 9/17/2023 totaling \$228,945.03.**

The Mayor asked if there was any separation of consent items. There was none.

Motion by Council Member Klose to approve the consent items as presented, seconded by Council Member Wilke. There was no public comment or council discussion. A vote was taken on the motion. All six Council Members present voted aye. Motion carried 6-0.

CEREMONIAL CALENDAR: None.

REPORTS OF BOARDS AND COMMISSIONS:

- Budget/Finance Committee Minutes of September 12, 2023.
- Tree Board Minutes of August 3, 2023.
- Tree Board Minutes of September 7, 2023.
- Park Board Minutes of September 7, 2023.
- Public Works Committee Minutes of July 17, 2023.
- Public Works Committee Minutes of August 21, 2023.
- Public Works Committee Minutes of September 18, 2023.
- Emergency Services Committee Minutes of August 28, 2023.

AUDIENCE PARTICIPATION (THREE-MINUTE LIMIT):

Patty Smith, 409 Maple Avenue, spoke regarding her concerns over the S. 4th Street Construction project.

SCHEDULED MATTERS:

- **Confirmation of Appointments.** Appointment of Ryland Ratcliff to the Laurel Police Department.

Motion by Council Member Klose to approve the Mayor's appointment of Ryland Ratcliff to the Laurel Police Department, seconded by Council Member Mackay. There was no public comment or council discussion. A vote was taken on the motion. All six Council Members present voted aye. Motion carried 6-0.

Stan Langve, Police Chief, did a pinning ceremony for Officer Ratcliff. He received his badge and recited the code of ethics.

- **Resolution No. R23-81: A Resolution Of The City Council Authorizing The Mayor To Execute The Task Order And All Related Documents For The 5th-7th Avenue Sewer Line Replacement By And Between The City Of Laurel And KLJ Engineering, Inc.**

Motion by Council Member Mackay to approve Resolution No. R23-81, seconded by Council Member Wilke. There was no public comment or council discussion. A vote was taken on the motion. All six Council Members present voted aye. Motion carried 6-0.

- **Ordinance No. O23-03: An Ordinance Amending Sections 13.01.010 (Adoption) And 13.01.020 (Updated References) Of The Laurel Municipal Code Related To The Adoption Of The International Fire Code. (Second Reading)**

Motion by Council Member Wheeler to adopt Ordinance No. O23-03, seconded by Council Member Wilke. There was no public comment or council discussion. A roll call vote was taken on the motion. Council Members Sparks, Wilke, Mackay, Klose, Wheeler, and Mize voted aye. Motion carried 6-0.

DRAFT

Council Minutes of September 26, 2023

ITEMS REMOVED FROM THE CONSENT AGENDA: None.

COMMUNITY ANNOUNCEMENTS (ONE-MINUTE LIMIT): None.

COUNCIL DISCUSSION: None.

MAYOR UPDATES:

Mayor Waggoner stated that S. 4th Street is almost complete. The footer in Russel Park is for the playground.

The Splash Park is moving forward; the contractor is working on installation.

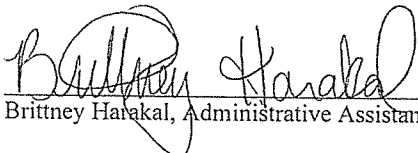
The Court move has begun.

UNSCHEDULED MATTERS: None.

ADJOURNMENT:

Motion by Council Member Mize to adjourn the council meeting, seconded by Council Member Wilke. There was no public comment or council discussion. A vote was taken on the motion. All six Council Members present voted aye. Motion carried 6-0.

There being no further business to come before the council at this time, the meeting was adjourned at 6:52 p.m.


Brittney Harakal, Administrative Assistant

Approved by the Mayor and passed by the City Council of the City of Laurel, Montana, this 10th day of October 2023.

Dave Waggoner, Mayor

Attest:

Kelly Strecker, Clerk/Treasurer

File Attachments for Item:

2. Police Monthly Report - September 30, 2023.



Laurel Police Department

215 W. 1st Street Laurel, Mt. 59044 ▪ Phone 406-628-8737 ▪ Fax 406-628-4641

Total Calls

Printed on September 30, 2023

[CFS Date/Time] is between '2023-08-31 00:00:00' and '2023-09-30 23:59:59' and

[Primary Incident Code->Code : Description] All

Code : Description

Totals

10-15 : With Prisoner	0	0
: Abandoned Vehicle	15	15
: Agency Assist	65	65
: Alarm - Burglary	8	8
: Alarm - Fire	4	4
AMB : Ambulance	103	103
: Animal Complaint	10	10
: Area Check	2	2
: Assault	3	3
: Bad Checks	0	0
: Barking Dog	7	7
: Bomb Threat	0	0
: Burglary	0	0
: Child Abuse/Neglect	3	3
: Civil Complaint	13	13
: Code Enforcement Violation	12	12
: Counterfeiting	0	0

Code : Description		Totals	
	: Criminal Mischief	11	11
	: Criminal Trespass	6	6
	: Cruelty to Animals	2	2
	: Curfew Violation	2	2
	: Discharge Firearm	1	1
	: Disorderly Conduct	10	10
	: Dog at Large	24	24
	: Dog Bite	7	7
DUI	: DUI Driver	4	4
	: Duplicate Call	2	2
	: Escape	0	0
	: Family Disturbance	14	14
	: Fight	2	2
FIRE	: Fire or Smoke	11	11
	: Fireworks	2	2
	: Forgery	0	0
	: Found Property	4	4
	: Fraud	0	0
	: Harassment	2	2
	: Hit & Run	8	8
	: Identity Theft	0	0

Code : Description	Totals	
: Indecent Exposure	0	0
: Insecure Premises	1	1
: Intoxicated Pedestrian	0	0
: Kidnapping	0	0
: Littering	0	0
: Loitering	3	3
: Lost or Stray Animal	17	17
: Lost Property	5	5
: Mental Health	2	2
: Missing Person	4	4
: Noise Complaint	2	2
: Open Container	0	0
: Order of Protection Violation	3	3
: Parking Complaint	15	15
: Possession of Alcohol	0	0
: Possession of Drugs	3	3
: Possession of Tobacco	2	2
: Privacy in Communications	1	1
: Prowler	0	0
: Public Assist	48	48
: Public Safety Complaint	3	3

Code : Description	Totals	
: Public Works Call	6	6
: Report Not Needed	6	6
: Robbery	0	0
: Runaway Juvenile	4	4
: Sexual Assault	2	2
: Suicide	0	0
: Suicide - Attempt	1	1
: Suicide - Threat	3	3
: Suspicious Activity	77	77
: Suspicious Person	11	11
: Theft	37	37
: Threats	14	14
: Tow Call	0	0
: Traffic Accident	28	28
: Traffic Hazard	6	6
: Traffic Incident	21	21
: TRO Violation	0	0
: Truancy	1	1
T/S : Traffic Stop	79	79
: Unattended Death	1	1
: Unknown - Converted	0	0

Code : Description		Totals	
:	Unlawful Transactions w/Minors	0	0
:	Unlawful Use of Motor Vehicle	0	0
:	Vicious Dog	2	2
:	Warrant	13	13
:	Welfare Check	23	23
Totals		801	801

File Attachments for Item:

3. Council Workshop Minutes of October 3, 2023.

**MINUTES
CITY OF LAUREL
CITY COUNCIL WORKSHOP
TUESDAY, OCTOBER 03, 2023**

A regular Council Workshop was held in Council Chambers and called to order by Mayor Dave Waggoner at 6:29 p.m. on September 19, 2023.

COUNCIL MEMBERS PRESENT:

<input checked="" type="checkbox"/> Emelie Eaton	<input type="checkbox"/> Heidi Sparks
<input checked="" type="checkbox"/> Michelle Mize	<input checked="" type="checkbox"/> Richard Herr
<input checked="" type="checkbox"/> Casey Wheeler	<input checked="" type="checkbox"/> Irv Wilke
<input checked="" type="checkbox"/> Richard Klose	<input checked="" type="checkbox"/> Jodi Mackay

OTHERS PRESENT:

Michele Braukmann, Civil City Attorney
Brittney Harakal, Administrative Assistant
Matt Wheeler, Public Works Director
Ryan Welsh, KLJ

Public Input:

Joe Zimmerman, 802 1st Avenue, spoke regarding a recently installed fence at the intersection of W. 9th and 2nd Avenue. The fence abuts the sidewalk and is within the public right of way.

Mayor Waggoner stated he would have the Building Inspector look into this first thing in the morning.

General Items

1. Appointment of Mykal Kurchera to the Laurel Fire Department.

There was no discussion on the item.

2. Appointment of Bridget Daily to the Tree Board for the remainder of a three-year term ending June 30, 2025.

Mayor Waggoner clarified Bridget's last name is Coleman; Daily is her maiden name. This will be fixed for next week's meeting.

There was no Council discussion on the item.

3. Appointment of Kurt Markegard to the Big Sky EDA for a five-year term ending December 31, 2028.

There was no discussion on the item.

Executive Review

Council Issues

4. Update on S. 4th Street Construction Project.

Ryan Welsh, KLJ, stated the substantial completion date for the project is October 14th. All asphalt, curbs, and gutters are installed. There is still some hydroseeding and sidewalks left to do.

It was questioned what substantial completion means. It was clarified that substantial completion means that 95% of the project is completed. There will be a final walk-through, and the contract will have a specified timeframe to complete any remaining items.

Council asked for clarification on returning to similar conditions for Maple and S. 5th Street. It was clarified that the City prioritized paving in front of South School. Other areas would be graveled due to the age and condition of the utilities. Public Works Director Wheeler showed the Council a section of a water line that was removed during the S. 4th Street Project. The infrastructure will need to be replaced in the very near future.

Council questioned if another big project was in the works. It was clarified that the City designated the Southside as a priority. S. 4th Street was done first to give a route for future projects.

Mayor Waggoner clarified that each one block section would cost approximately 600k to 700k to replace all infrastructure, curb, gutter, and asphalt. The City will focus on a street or two as the budget allows.

It was questioned if the City could get dust control oil put on the graveled roads to keep the dust manageable. It was clarified that this is a viable solution. The City has done this in previous years, and it has worked well until it rains.

It was questioned if Russel Park is completed. It was clarified that the contractor is still waiting for the playground equipment to arrive.

It was questioned if there is any ponding happening in this area now that the streets have been paved. It was clarified that the Engineer had not seen any ponding happening on the Street that has been redone. However, as previously stated, if someone's Street had issues prior, they will continue to have issues.

Council thanked KLJ, the Mayor, and COP Construction for their work on this project. It was a very painful project, but it addressed many of the issues on the Southside and is just the beginning.

Other Items

Attendance at Upcoming Council Meeting

Council Members Klose and Sparks will be absent.

Mayor Waggoner also stated he will be absent from next week's meeting.

Announcements

A Constituent contacted a Council Member regarding two alley approaches that need to be addressed as they are very steep; see attached pictures.

Mayor Waggoner stated that he would have Public Works look into this in the morning.

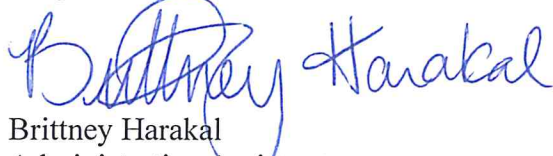
Council Member Eaton noticed as she was going through some scanned documents that in March of 1915, the final estimate for Water District No. 9 was \$2,119.57. In comparison, in 2023, it was more expensive to purchase a whole beef.

Ambulance staff will be doing more educational sessions this week for the EMS Mill Levy.

The Cracked Egg opens on Friday at 6:00 a.m.

The council workshop adjourned at 7:03 p.m.

Respectfully submitted,



Brittney Harakal
Administrative Assistant

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.



313 Pennsylvania

412 E 4th St

Street



412 E 4th St

412 E 4th St

File Attachments for Item:

4. Budget/Finance Committee Minutes of September 26, 2023.

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, September 26, 2023**

Members Present: Richard Klose, Heidi Sparks (6:04 p.m. via phone), Michelle Mize

Others Present: Kelly Strecker, Mayor David Waggoner

The meeting was called to order by the Committee Chair at 6:04 pm.

Public Input: There was no public comment.

General Items –

1. Review and approved September 12, 2023, Budget and Finance Committee meeting minutes. Heidi Sparks moved to approve the minutes of September 12, 2023. Michelle Mize seconded the motion, all in favor, motion passed 3-0.
2. Review and approve purchase requisitions. Matt Wheeler presented a requisition for a new air compressor. He stated that this will replace the existing 1979 air compressor that the city currently has. Matt said that this air compressor is used continuously at the shop, to blow out sprinklers in the parks and is used for a lot of other things around the city.
3. Review and recommend approval to Council; claims entered through September 22, 2023. Richard Klose moved to approve the claims and check the register for claims entered through September 22, 2023. Michelle Mize seconded the motion, all in favor, motion passed 3-0.
4. Review and approve the August 2023 Utility Billing Adjustments, Michelle Mize moved to approve the August 2023 Utility Billing Adjustments. Heidi Sparks seconded the motion, all in favor, motion passed 3-0.
5. Review and approve Payroll Register for the pay period ending September 20, 2023, totaling \$20,914.69. Michelle Mize motioned to approve the payroll register for the pay period ending September 20, 2023, totaling \$20,914.69. Heidi Sparks seconded the motion, all in favor, motion passed 3-0.
6. Review and approve Payroll Register for the pay period ending September 17, 2023, totaling \$228,945.03. Michelle Mize motioned to approve the payroll register for the pay period ending September 17, 2023, totaling \$228,945.03. Heidi Sparks seconded the motion, all in favor, motion passed 3-0.

New Business –None

Old Business – None

Other Items –

1. Review Comp/OT reports for the pay period ending September 17, 2023.
2. Mayor Update – The Mayor stated that the Splash Park is under construction and that they have been working on it for about 10 days.
3. Clerk/Treasurer Financial Update-Kelly stated that she did not have much of a financial update as she has been helping with the court move. Cleaning out the old conference room, helping the mayor get moved upstairs and situated. Kelly did mention that all payments have been made to the city from Montana Rail Link on the Riverside Park rental from the train derailment.

Announcements –

4. The next Budget and Finance Committee meeting will be held on October 10, 2023, at 5:30 pm.
5. Michelle Mize is scheduled to review claims for the next meeting.

Meeting Adjourned at 6:14 p.m.

Respectfully submitted,



Kelly Strecker
Clerk Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.

File Attachments for Item:

5. Emergency Services Committee Minutes of September 25, 2023.



**MINUTES
CITY OF LAUREL
EMERGENCY SERVICES COMMITTEE
MONDAY, SEPTEMBER 25, 2023**

The Emergency Services Committee meeting was called to order at 6:00pm on Monday, September 25, 2023, by Chair- Heidi Sparks

Members Present: Heidi Sparks- Chair, Jodi Mackay, Richard Klose, Bruce McGee,

Others Present: Police Chief Stan Langve, Ambulance Director Lyndy Gurchiek, Fire Chief JW Hopper, Troy Charbonneau- Ambulance, Bridger Fournier- Fire Captain

Public Input: None

General Items

1. Approval of Emergency Services Committee minutes of August 28, 2023. Bruce McGee moved to approve the minutes; Richard Klose seconded- Motion carried 4-0

New Business

2. Update from Emergency Departments
 - a. Ambulance Director Lyndy Gurchiek- Report attached
 - i. Items to note:
 1. August was a busy month with 127 calls, unable to respond to 25 times or 20%
 2. Should know by end of October if we received the MDT grant to purchase and ambulance
 3. Mill Levy education with various media outlets
 - b. Fire Chief JW Hopper- Report attached
 - i. Items to note:
 1. NWE electrical training taking place this week
 2. Going to be making a recruitment video to try to boost recruits
 3. Open House on October 11th from 6:00-9:00pm
 4. DNRC Staffing is done for the season, numbers came in at about half of last season
 - c. Police Chief Stan Langve- report attached
 - i. Items to note:
 1. Total YTD for calls is 7,731 which is a 8.4% increase over the 3-year average, this includes 1001 crimes reported for a 15.3% increase over 3-year average
 2. This past month has been prominently mental health calls along with theft and disturbance
 3. Two vendors being considered for the city's surveillance system

Old Business:

3. Mill Levy update- Yard signs are in and Director Gurchiek has been making rounds with media and community events. Ballots will be mailed around October 18, 2023.

Other Items:

Announcements

4. Next Meeting will be Monday, October 23, 2023, at 6:00pm in Council Chambers

Meeting adjourned at 6:28pm



Laurel Police Department

215 W. 1st Street Laurel, Mt. 59044 ▪ Phone 406-628-8737 ▪ Fax 406-628-4641

Chief of Police Stanley J Langve

Emergency Services Report September 2023

For the reporting period of August 26th through September 24th, 2023, the FAP had 837 total calls for service, with 101 crimes reported for the 30-day period. At the time of the report the FAPS calls for service were 7731 for the year. Which is an 8.4% increase over the 3-year average. This continues the statistical trend of reaching approximately 10,500 Calls for Service for the year. YTD crimes reported (1001) is an increase of 15.3%. For the reporting period Calls for Service were down -2.3% from 854 to 834 from the 3-year average. From the Police Department side, these numbers would have been even higher, but discretionary activity has been impacted by the minimal staffing situation.

We currently have one applicant from the previous hiring cycle that we will be asking the council to appoint at tomorrow evening's council meeting. There are two more applicants currently in backgrounds. We have received 10 applications for this hiring cycle and began that process today. I have spots reserved through the 2024 Calendar year for the Law Enforcement Academy.

Of note for the last month, Theft, Disturbance, and Mental Health calls have been prominent. Code Enforcement has been very busy and making a positive impact. I have had several citizens mention to me they appreciate his efforts. Our K-9 Officer Jackson Booth had a call out for an 8-year-old nonverbal child that walked out of her residence at night and was missing. Colt was able to track the child and located her very quickly asleep nearby.

A couple of project updates,

I have two vendors in consideration for the City's surveillance system. We are currently testing out a camera in the library on a trial basis.

All the repeaters have updated power backups. The new Fire repeater was installed but was only operating at 50% output. The old repeater was reinstalled, and Dunne Communications is working to identify and fix the problem. We are also beginning preliminary talks on identifying needs and an action plan for connecting with the State's trunking network.

Respectfully,

Chief Langve



Laurel Police Department

215 W. 1st Street Laurel, Mt. 59044 • Phone 406-628-8737 • Fax 406-628-4641

Total Calls

Printed on September 25, 2023

[CFS Date/Time] is between '2023-08-26 00:00:00' and '2023-09-25 23:59:59' and

[Primary Incident Code->Code : Description] All

Code : Description	Totals	
10-15 : With Prisoner	0	0
: Abandoned Vehicle	16	16
: Agency Assist	72	72
: Alarm - Burglary	11	11
: Alarm - Fire	5	5
AMB : Ambulance	107	107
: Animal Complaint	12	12
: Area Check	3	3
: Assault	5	5
: Bad Checks	0	0
: Barking Dog	6	6
: Bomb Threat	0	0
: Burglary	0	0
: Child Abuse/Neglect	2	2
: Civil Complaint	14	14
: Code Enforcment Violation	15	15
: Counterfeiting	1	1

Code : Description**Totals**

: Criminal Mischief	11	11
: Criminal Trespass	6	6
: Cruelty to Animals	1	1
: Curfew Violation	2	2
: Discharge Firearm	1	1
: Disorderly Conduct	10	10
: Dog at Large	22	22
: Dog Bite	4	4
DUI : DUI Driver	5	5
: Duplicate Call	4	4
: Escape	0	0
: Family Disturbance	16	16
: Fight	2	2
FIRE : Fire or Smoke	16	16
: Fireworks	2	2
: Forgery	0	0
: Found Property	5	5
: Fraud	3	3
: Harassment	4	4
: Hit & Run	6	6
: Identity Theft	0	0

Code : Description	Totals	
: Indecent Exposure	0	0
: Insecure Premises	0	0
: Intoxicated Pedestrian	0	0
: Kidnapping	0	0
: Littering	0	0
: Loitering	3	3
: Lost or Stray Animal	15	15
: Lost Property	5	5
: Mental Health	3	3
: Missing Person	5	5
: Noise Complaint	1	1
: Open Container	0	0
: Order of Protection Violation	3	3
: Parking Complaint	20	20
: Possession of Alcohol	0	0
: Possession of Drugs	3	3
: Possession of Tobacco	2	2
: Privacy in Communications	1	1
: Prowler	0	0
: Public Assist	52	52
: Public Safety Complaint	3	3

Code : Description	Totals	
: Public Works Call	5	5
: Report Not Needed	5	5
: Robbery	0	0
: Runaway Juvenile	4	4
: Sexual Assault	3	3
: Suicide	0	0
: Suicide - Attempt	0	0
: Suicide - Threat	2	2
: Suspicious Activity	77	77
: Suspicious Person	9	9
: Theft	37	37
: Threats	11	11
: Tow Call	1	1
: Traffic Accident	27	27
: Traffic Hazard	8	8
: Traffic Incident	22	22
: TRO Violation	0	0
: Truancy	0	0
T/S : Traffic Stop	81	81
: Unattended Death	1	1
: Unknown - Converted	0	0

Code : Description		Totals	
:	Unlawful Transactions w/Minors	0	0
:	Unlawful Use of Motor Vehicle	0	0
:	Vicious Dog	2	2
:	Warrant	14	14
:	Welfare Check	23	23
Totals		837	837



LAUREL FIRE DEPARTMENT

215 West 1st Street • Laurel, Mt • 59044 • Office 406.628.4911 • Fax 406.628.2185

Emergency Services Meeting 8/28/2023-9/25/2023

Calls-

- Responded to 36 Total Calls for 8/28/2023-9/25/2023 (This includes fire drivers)

Training-

- MRL Haz-Mat
- NWE
- Maintenance
- After action reviews of calls.
 - Vehicle Accident Holly Lane.
 - Mutual Rescue Carbon County.

Department News-

- Current Numbers
 - 35 Members
 - 1 firefighter on leave of absence.
 - 6 firefighters in Rookie School
 - 1 fire waiting for approval from the City Council & Mayor.
 - Looking at making recruiting video.
- October is Fire Prevention Month
 - School Visits
 - Open House
 - October 11th 6 to 9 PM.
- New Truck Update
 - Arrived 9/18/2023.
- DNRC Staffing-
 - Staffed a total of 1205-Hours.
 - Responded to 14 DNRC calls for current season.
- Misc.-
 - Radio Repeater
 - We received the grant back from DNRC, Attorney Braukman is reviewing to see what we received.
 - Putting a Team together to look at replacing Front Line Pumper.
 - The original truck we are looking at sold.
 - We have located a 2023 demo unit.

Laurel Emergency Services Report created 9/25/23:

2020

1090 requests for service
159 times LEMS was unavailable
72 times AMR was unavailable
288 responses in Ward 5=27% of
calls outside of the city of Laurel

2021

1228 requests for service
135 times LEMS was unavailable
34 times AMR was unavailable
318 responses in Ward 5=26% of
calls outside of the city of Laurel

2022

1238 requests for service
177 times LEMS was unavailable
48 times AMR was unavailable
351 responses in Ward 5=29% of
calls outside of the city of Laurel

Recent Month Summary:

August 2023:

Requests	127
Missed Calls	25 = 20%
Shortest Delay	4 minutes
Longest Delay	67 minutes
Average Delay	32 minutes
Fire Driver Available	25 times
City Driver Available	2 times
QRU Response With 1 Provider	1 time **
On A Previous Call	5 times
No Crew / Provider Available	19 times
AMR Transported or Responded	14 times
Red Lodge Transported	0 times
HELP Flight Transported	1 time
HELP Amb Transported or Responded	4 times
Columbus Transported	0 time
Joliet Transported	0 times
Park City Transported	0 times
Beartooth Ambulance	0 times
PD Assisted Pt or Transported	2 times
FD Assisted Pt no transport	1 times
POV Transport	3 times
Refusal or no transport	0 time
YCSO Transported	0 times
MHP Transported	0 times



**0 times the QRU responded and the patient refused / no transport to hospital or no patient found
32 responses in Ward 5 = 26 % of calls outside of the city of Laurel

2023 Running Totals

	January	February	March	April	May	June	July	August	September	October	November	December	Total 2023
Requests	107	98	102	85	116	115	116	127					866
Missed Calls	6	10	9	16	15	19	17	25					117
Shortest Delay (minutes)	25	10	17	5	2	10	15	4					2
Longest Delay (minutes)	28	42	52	70	71	68	55	67					71
Average Delay (minutes)	26	30	32	30	22	29	32	32					31
Fire Driver Available	22	14	8	7	12	6	13	25					101
City Driver Available	2	3	2	1	3	0	1	2					23
QRU Response w 1 Provider	0	0	3	3	4	5	5	1					21
On A Previous Call	6	6	0	1	1	4	4	5					27
No Crew / Provider Available	0	4	6	12	11	14	12	19					78
AMR Transported or Responded	6	7	8	9	6	15	12	14					77
Columbus Transported	0	1	1	0	0	0	1	0					3
Joliet Transported	0	1	0	2	0	0	0	0					3
Park City Transported	0	0	0	1	0	0	0	0					1
Red Lodge Transported	0	0	0	0	0	0	0	0					0
Beartooth Transported	0	0	0	0	0	0	0	0					0
HELP Flight Transported	0	0	0	0	0	0	0	1					1
HELP Amb Transported or Responded							2	4					6
POV Transport	0	0	0	2	3	3	1	3					12
Refusal or No Transport	0	0	0	2	0	1	1	0					4
PD Assisted Pt or transported	0	1	0	0	2	0	0	2					5
FD Assisted Pt no transport	0	0	1	0	1	0	0	1					3
YCSO Transported	0	0	0	0	0	0	0	0					0
MHP Transported	0	0	0	0	0	0	0	0					0
QRU/AMR, Refusal or No Patient	0	0	0	0	3	1	0	0					4
Responses in Ward 5	43	26	24	29	32	38	36	32					228

Other Reporting Information

*correction made after report given

-we applied for the MDT ambulance grant again this year, we should hear back by end of October. If awarded we have to provide a 10% match which was budgeted.

-we were able to purchase a desk top and a Toughbook through a EMS Data Systems Fund grant. Purchased and then reimbursed through this grant. They have arrived. This is just over \$8000.00

-staffing – New full time employee is in training as a medic. New volunteers in training, doing well.

-working on updating policy and procedures / training manual.

-been working hard on the Mill Levy education, have completed Q2, Big J show, met with Laurel SBA, have lots more scheduled. Yard signs arrived, will work on getting them out. Will have the Community Medicine crew going door to door with flyers and some prevention education. If anyone has a group they want us to come and visit please reach out, we want to talk with anyone and everyone that will listen.

File Attachments for Item:

6. Tree Board Minutes of September 7, 2023.

Minutes
City of Laurel
Tree Board
9/07/23

Council Conference Room

Attending: Matt Wheeler, Michelle Mize, Paul Kober, Walt Widdis, Bridget Coleman, LuAnne Engh

1. Public Input
2. General Items
 - a. August Minutes approved
 - b. Arbor Day funds: City \$776 Laurel Foundation: \$925
 - c. Arbor Day 2024: Tuesday May 7th Kiwanis Park
 - d. Logo and Theme - Shelly Didyoung from New Life is asking her students for designs
 - e. State of our Arbor Day trees-
South Pond –
 - a. The Baptist school Amur Maple needs some trimming and more bark
 - b. Hackberry is totally gone and should be removed – We should replace it next Spring in a different location.Thompson Park -
 - a. One Honey Locust east of the shelter is struggling – might need fertilizer
 - f. MUCFA – should Laurel join? It was decided to have the city apply for a membership. LuAnne will get a PO from Matt and send that in to the state office.
 - g. Why have a tree board? LuAnne shared a form (MUCFA) that states Tree Boards:
 - Advocate - Community Forestry and public trees
 - Get work done – Tree inventory, tree planting and education
 - Bring in Resources – grants, private donation, fundraisers
 - Reduce conflicts – offer a forum for property owner complaints
 - Help raise awareness – educating the public on the importance of trees
 - Improve Urban forest – all activities result in improved community forest
 - h. City Tree Maintenance - \$9400 was spent to remove two giant cottonwoods at Riverside park...the wood if available for hauling. On East Maryland \$4500 was spent on cleaning up a line of Elm trees. We should look at what should be done with these trees since they need yearly trimming and embedded in asphalt.
3. New Business

- a. New trees for the library – Billings Bright n Beautiful has purchased a tree at Sylvan Nursery in memory of Jean Carrol Thomson Crimson King Norway Maple – dark red leaves – rounded shape – 30’ tall at maturity
 - b. Laurel purchased a second tree (\$260) for the library to match and balance the boulevard – a Bowhall Maple – light green leaves – 40’ at maturity These will be planted Wednesday, October 4t
 - c. Matt said a Spring crab tree fell over at the Chamber Park. It was a memorial tree and has a plaque. We will replace that tree with another Spring Crab next Spring, so the tree more time to acclimate.
 - d. Bridget mentioned a project for 3rd graders to help clean up leaves in a park and then have cocoa sponsored by the Tree Board. LuAnne will talk to Lynn at Graff School.
 - e. Fertilizing and watering – Matt has been watering the trees at Riverside with the 250 gallon water tank. It has helped keep them going without any other irrigation. Even with generous rain this year, trees need weekly watering. LuAnne asked Aaron Christenson about fertilizing and he said the professional charge \$10/caliper inch. It might be something to consider for smaller trees that struggle.
 - f. Matt said the city has money for underground sprinklers in Kiwanis Park - \$87,000 – The park is the only one left that doesn’t have automatic watering.
 - g. Tree Education – with the new south side 4th Street boulevards, the property owners will need to be notified the trees are their responsibility. Hopefully they are planted this Fall and will have a one year warranty. We need to send letters or deliver flyers to the owners to explain their responsibility. LuAnne will search for the letter we sent out for 8th Ave boulevards.
 - h. Fall Tree Care – LuAnne wanted to see an article in the Outlook about how to care for your trees in the Fall – when to stop watering, prep against deer, fertilizing, etc. She will ask Jackie Webb to help with an article.
4. Old Business
- a. DNRC grant – Matt says we should qualify this year. Michelle said she would help with the application this year
5. Other Items
- a. Volunteer hours – Keep your hours for all meetings, time spent on Arbor Day or any other project as this helps when applying for grants.

Next meeting: Thursday, October 5th, 4:30 Council Conference room

File Attachments for Item:

7. Appointment of Mykal Kurchera to the Laurel Volunteer Fire Department.



LAUREL FIRE DEPARTMENT

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September 23, 2023

Brittney,

Please move forward with putting the following elected fire fighter in front of the Mayor and City Council.

- **Mykal Jayden Kuchera**

JW Hopper

Fire Chief

Laurel Volunteer Fire Department

(O) 406-628-4911

(C) 406-860-0782

jwhopper@laurel.mt.gov



File Attachments for Item:

8. Appointment of Bridget Coleman to the Tree Board for the remainder of a three-year term ending June 30, 2025.

Brittney Harakal

From: City Mayor
Sent: Wednesday, September 20, 2023 8:57 AM
To: Brittney Harakal
Subject: Fwd: Tree Board

Sent from my Verizon, Samsung Galaxy smartphone
Get [Outlook for Android](#)

From: Bridget Daily <bridgetdailyphotography@gmail.com>
Sent: Wednesday, September 20, 2023 8:50:53 AM
To: City Mayor <citymayor@laurel.mt.gov>
Subject: Tree Board

Hon. Mayor Waggoner,
I have recently moved into the city limits for Laurel, after living out of town for 8+ years. I learned there was an opening on the tree board, and with my love for nature and this town, I'm hoping I can be appointed to the board. I'd love to be a part of continuing to make the town wonderful.
Thank you
Bridget Coleman

Sent from my iPhone