



**AGENDA
CITY OF LAUREL
CITY COUNCIL MEETING
TUESDAY, MAY 23, 2023
6:30 PM
COUNCIL CHAMBERS**

NEXT RES. NO.
R23-32

NEXT ORD. NO.
O23-03

WELCOME . . . By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified times for citizen comments on its agenda -- once following the Consent Agenda, at which time citizens may address the Council concerning any brief community announcement not to exceed one minute in duration for any speaker; and again following Items Removed from the Consent Agenda, at which time citizens may address the Council on any matter of City business that is not on tonight's agenda. Each speaker will be limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. Citizens may also comment on any item removed from the consent agenda prior to council action, with each speaker limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. If a citizen would like to comment on an agenda item, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor. Once again, each speaker is limited to three minutes.

Any person who has any question concerning any agenda item may call the City Clerk-Treasurer's office to make an inquiry concerning the nature of the item described on the agenda. Your City government welcomes your interest and hopes you will attend the Laurel City Council meetings often.

Pledge of Allegiance

Roll Call of the Council

Approval of Minutes

- [1.](#) Approval of Minutes of May 9, 2023.

Correspondence

- [2.](#) Ron Benner County Appointment To City/County Planning Board.
- [3.](#) Beartooth RC&D May Correspondence.

Council Disclosure of Ex Parte Communications

Public Hearing

Consent Items

NOTICE TO THE PUBLIC

*The Consent Calendar adopting the printed Recommended Council Action will be enacted with one vote. **The Mayor will first ask the Council members if any Council member wishes to remove any item from the Consent Calendar for discussion and consideration.** The matters removed from the Consent Calendar will be considered individually at the end of this Agenda under "Items Removed from the Consent Calendar." (See Section 12.) The entire Consent Calendar, with the exception of items removed to be discussed under "Items Removed from the Consent Calendar," is then voted upon by roll call under one motion.*

4. Claims entered through May 19, 2023.
5. Clerk/Treasurer Financial Statements for the month of July 2022.
6. Clerk/Treasurer Financial Statements for the month of August 2022.
7. Clerk/Treasurer Financial Statements for the month of September 2022.
8. Clerk/Treasurer Financial Statements for the month of October 2022.
9. Clerk/Treasurer Financial Statements for the month of November 2022.
10. Clerk/Treasurer Financial Statements for the month of December 2022.
11. Clerk/Treasurer Financial Statements for the month of January 2023.
12. Approval of Payroll Register for PPE 5/14/2023 totaling \$223,404.05.
- [13.](#) Council Workshop Minutes of May 16, 2023.

Ceremonial Calendar

Reports of Boards and Commissions

- [14.](#) Budget/Finance Committee Minutes of May 11, 2023.
- [15.](#) Park Board Minutes of May 4, 2023.
- [16.](#) Public Works Committee Minutes of April 17, 2023.

Audience Participation (Three-Minute Limit)

Citizens may address the Council regarding any item of City business that is not on tonight's agenda. Comments regarding tonight's agenda items will be accepted under Scheduled Matters. The duration for an individual speaking under Audience Participation is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda.

Scheduled Matters

- 17. Motion to allow Council Member Mize to be absent from the City of Laurel for more than ten days. (LMC 2.12.060)
- [18.](#) Resolution No. R23-32: A Resolution Of The City Council Rescheduling The July 4, 2023 Regularly-Scheduled City Council Workshop To July 11, 2023 At 6:30 P.M.
- [19.](#) Resolution No. R23-33: A Resolution Of The City Council Approving And Authorizing The Disposal Of City Of Laurel Records.
- [20.](#) Resolution No. R23-34: A Resolution Of The City Council Authorizing The Approval Of The Quote And Master Services And Purchasing Agreement With Axon Enterprise, Inc. For The Purchase Of Body Cameras And Related Equipment For The Laurel Police Department.
- [21.](#) Resolution No. R23-35: A Resolution Of The City Council Declaring Certain City Of Laurel Property As "Surplus" Available For Sale Or Trade To The Public Or Other Governmental Entities Or Vendors.

Items Removed From the Consent Agenda

Community Announcements (One-Minute Limit)

This portion of the meeting is to provide an opportunity for citizens to address the Council regarding community announcements. The duration for an individual speaking under Community Announcements is limited to one minute. While all comments are welcome, the Council will not take action on any item not on the agenda.

Council Discussion

Council members may give the City Council a brief report regarding committees or groups in which they are involved.

Mayor Updates

Unscheduled Matters

Adjournment

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

DATES TO REMEMBER

File Attachments for Item:

1. Approval of Minutes of May 9, 2023.

MINUTES OF THE CITY COUNCIL OF LAUREL

May 9, 2023

A regular meeting of the City Council of the City of Laurel, Montana, was held in the Council Chambers and called to order by Mayor Dave Waggoner at 6:31 p.m. on May 9, 2023.

COUNCIL MEMBERS PRESENT:	Emelie Eaton	Heidi Sparks
	Michelle Mize	Richard Herr
	Casey Wheeler	Irv Wilke
	Richard Klose	Jodi Mackay

COUNCIL MEMBERS ABSENT: None

OTHER STAFF PRESENT: Michele, Braukmann, Civil City Attorney
Brittney Moorman, Council Administrative Assistant
Kelly Strecker, Clerk/Treasurer

Mayor Waggoner led the Pledge of Allegiance to the American flag.

MINUTES:

Motion by Council Member Wilke to approve the minutes of the regular meeting of April 25, 2023, as presented, seconded by Council Member Eaton. There was no public comment or Council discussion. A vote was taken on the motion. All eight Council Members present voted aye. Motion carried 8-0.

CORRESPONDENCE:

- Police Monthly Report – April 2023

COUNCIL DISCLOSURE OF EX PARTE COMMUNICATIONS: None.

PUBLIC HEARING: None.

CONSENT ITEMS:

- **Claims entered through May 5, 2023.**
A complete listing of the claims and their amounts is on file in the Clerk/Treasurer's Office.
- **Approval of Payroll Register for PPE 4/30/2023 totaling \$232,672.19.**
- **Council Workshop Minutes of November 15, 2022.**
- **Closed Executive Session Minutes of November 15, 2022.**
- **Council Workshop Minutes of December 6, 2022.**
- **Council Workshop Minutes of December 20, 2022.**
- **Council Workshop Minutes of January 3, 2023.**
- **Council Workshop Minutes of January 17, 2023.**
- **Council Workshop Minutes of February 7, 2023.**
- **Council Workshop Minutes of February 21, 2023.**
- **Special Council Workshop of February 28, 2023.**
- **Council Workshop Minutes of March 7, 2023.**

Council Minutes of May 9, 2023

- Council Workshop Minutes of March 21, 2023.
- Closed Executive Session Minutes of March 28, 2023.
- Council Workshop Minutes of April 4, 2023.
- Council Workshop Minutes of April 18, 2023.
- Council Workshop Minutes of May 2, 2023.

The Mayor asked if there was any separation of consent items. There was none.

Motion by Council Member Klose to approve the consent items as presented, seconded by Council Member Wilke. There was no public comment or Council discussion. A vote was taken on the motion. All eight Council Members present voted aye. Motion carried 8-0.

CEREMONIAL CALENDAR:

- Poppy Day Proclamation

Mayor Waggoner declared May 26, 2023, as Poppy Day.

Nancy Conter, President of the American Legion Axillary Post #123, thanked the Mayor for declaring May 26, 2023, as Poppy Day. She stated that half of all the funds raised stay within Laurel, and the other half goes to the State American Legion. She handed out poppies to each person in Council Chambers.

Council Member Klose stated that the Axillary in Laurel raises more money than anyone else in the State. All donations are collected in person, and they do an amazing job each year.

REPORTS OF BOARDS AND COMMISSIONS:

- Budget/Finance Committee Minutes of April 25, 2023.

AUDIENCE PARTICIPATION (THREE-MINUTE LIMIT): None.

SCHEDULED MATTERS:

- Resolution No. R23-28: A Resolution Of The City Council Approving Amendments To Appropriations And Revenues For The City Of Laurel's Fiscal Year 2022-2023 Budget.

Motion by Council Member Sparks to approve Resolution No. R23-28, seconded by Council Member Wilke. There was no public comment or Council discussion. A vote was taken on the motion. All eight Council Members present voted aye. Motion carried 8-0.

- Resolution No. R23-29: A Resolution Of The City Council Authorizing The City Of Laurel-Yellowstone City-County Planning Board To Work With City Staff To Prepare Comprehensive Updates To The City Of Laurel's Growth Management Plan.

Motion by Council Member Herr to approve Resolution No. R23-29, seconded by Council Member Wilke.

Steve Krum, 249 24th Avenue West, asked that the Growth Management Plan be reviewed not to overlook the fact of taking care of our Community. Laurel should determine its future of itself.

Kasey Felder, 3414 McMullen Lane, asked that as City/County Planning Board is reviewing and making adjustments to the Growth Management Plan that a large record be considered during that process.

There was no Council discussion. A vote was taken on the motion. All eight Council Members present voted aye. Motion carried 8-0.

- **Resolution No. R23-30: A Resolution Of The City Council Authorizing The Mayor To Execute An Independent Contractor Service Contract With True North Contracting.**

Motion by Council Member Mize to approve Resolution No. R23-30, seconded by Council Member Wilke. There was no public comment or Council discussion. A vote was taken on the motion. All eight Council Members present voted aye. Motion carried 8-0.

- **Resolution No. R23-31: A Resolution Of The City Council Approving And Adopting The Updated Water System Preliminary Engineering Report Prepared By KLJ Engineering, Inc. For The City Of Laurel.**

Motion by Council Member Mackay to approve Resolution No. R23-31, seconded by Council Member Wilke. There was no public comment.

It was questioned if this resolution could be moved to the next Council cycle to answer more questions about why not build a bigger water reservoir. It was clarified that this resolution is to take the recommendation into consideration, and it does not mean anything is written in stone.

Motion by Council Member Herr to table Resolution No. R23-31 until May 16, 2023, there was no second. Motion dies.

No additional Council discussion.

A vote was taken on the motion. Council Members Sparks, Wilke, Mackay, Klose, Wheeler, Mize, and Eaton voted aye. Council Member Herr voted no. Motion carried 7-1.

ITEMS REMOVED FROM THE CONSENT AGENDA: None.

COMMUNITY ANNOUNCEMENTS (ONE-MINUTE LIMIT):
This Saturday at 11:00 a.m. is the 35th Annual Peace Officers Parade.

COUNCIL DISCUSSION:

Public Works Committee's next meeting is Monday at 6:00 p.m. in Council Chambers.

Council requested an update on the vandalism that occurred over the weekend.

Mayor Waggoner clarified that there is a reward for information on the person/persons who did the vandalism to be brought forward. There has been vandalism in all the parks; the most extensive was the Women's restroom at Thompson Park.

Public Works did an amazing job at getting things cleaned up as quickly as possible.

It was questioned if the cameras were able to get any leads. It was clarified that the cameras are great during the day, but it is too dark at night to identify people easily. The City is exploring the addition of motion lights to help deter vandalism and, if it occurs, to have a good image to assist in identifying the individuals involved.

It was questioned if a signature on the tags was seen around town to help identify the person doing the vandalism.

Council requested an update on S. 4th Street.

Mayor Waggoner stated that the bathrooms were left unlocked, and the men's room was not touched, just the women's.

MAYOR UPDATES: None.

UNSCHEDULED MATTERS: None.

ADJOURNMENT:

Motion by Council Member Eaton to adjourn the Council meeting, seconded by Council Member Wilke. There was no public comment or Council discussion. A vote was taken on the motion. All eight Council Members present voted aye. Motion carried 8-0.

DRAFT

Council Minutes of May 9, 2023

There being no further business to come before the Council at this time, the meeting was adjourned at 6:57 p.m.


Brittney Moorman, Council Administrative Assistant

Approved by the Mayor and passed by the City Council of the City of Laurel, Montana, this 23rd day of May 2023.

Dave Waggoner, Mayor

Attest:

Kelly Strecker, Clerk/Treasurer

File Attachments for Item:

2. Ron Benner County Appointment To City/County Planning Board.

Yellowstone County

COMMISSIONERS
(406) 256-2701
(406) 256-2777 (FAX)

P.O. Box 35000
Billings, MT 59107-5000
bocc@yellowstonecountymt.gov



May 2, 2023

Mr. Ron Benner
1408 East Maryland Lane
Laurel, MT 59044

RE: Re-appointment to Laurel City/County Planning Board

Dear Mr. Benner,

The Board of County Commissioners of Yellowstone County has re-appointed you to the above named board. Your term by this appointment will be to June 30, 2025.

We wish to take this opportunity to thank you, in advance, for accepting this community service.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
YELLOWSTONE COUNTY, MONTANA

A handwritten signature in black ink, appearing to read "John Ostlund", is written over a horizontal line.

John Ostlund, Chair

A handwritten signature in black ink, appearing to read "Mark Morse", is written over a horizontal line.

Mark Morse, Member

A handwritten signature in black ink, appearing to read "Donald W. Jones", is written over a horizontal line.

Donald W. Jones, Member

BOCC/eg

c: Board File - Clerk & Recorder
Ms. Brittney Moorman, Po Box 10, Laurel, MT 59044

File Attachments for Item:

3. Beartooth RC&D May Correspondence.

Beartooth RC&D Area, Inc.

Board of Director's Meeting Agenda

Meeting 1:00 P.M. Thursday, May 18, 2023

Columbus Fire Hall Conference Room

944 E Pike Ave Columbus, MT



1:00 pm	<p><u>Meeting Called to Order</u></p> <p>Pledge of Allegiance, Introduction of Members and Guests</p> <p>Review Board Minutes</p> <p><u>Congressional Updates</u> Josiah Porcel (Sen. Tester) Tory Kolkhorst (Sen. Daines) Emily Schneller (Rep. Rosendale)</p> <p><u>Treasurer/Financial Reports</u> 1. Treasurer Update 2. RC&D Financials 3. RLF Financials 4. RMAP</p> <p>New Accounting/ Auditor for Beartooth</p> <p><u>Staff Reports – Program/Project updates</u> 1. Food/Ag Program – Joel Bertolino 2. Revolving Loan Fund – Nan Knight 3. Economic Development/ CRDC – Jacy Head 4. Operations Support- Myrna Lastusky</p> <p><u>Regional Roundup</u> – <i>News and updates from regional members on projects and activities in key CEDS categories.... (see topics on next page)</i></p> <p>Optional Tour of New Stillwater County Fairgrounds</p>	<p>Chair</p> <p>Chair, All</p> <p>Chair, All</p> <p>Hauge/Knight</p> <p>VanBallegooyen/ Knight</p> <p>Bertolino Knight Head Lastusky</p> <p>Roe et al</p>	<p>Action</p> <p>Information</p> <p>Information Action Action Information</p> <p>Information</p> <p>Information Information Information Information</p> <p>Information</p>
2:30 PM	<p><u>Next Beartooth RC&D Area, Inc. Board of Directors Meeting</u></p> <p><i>July 20th, 2023- Beartooth RC&D Conference Room</i></p> <p>Adjourn</p>		<p>Information</p>

Beartooth RC&D Area, Inc. Board of Director's Meeting MINUTES March 16, 2023

1:00 pm	<u>Meeting Called to Order</u>	Chair	
	Pledge of Allegiance, Introduction of Members and Guests	Chair, All	
	Review Board Minutes	Chair, All	Action
	<u>Congressional Updates</u> Josiah Porcel (Sen. Tester) Tory Kolkhorst (Sen. Daines) Emily Schneller (Rep. Rosendale)		Information
	<u>Treasurer/Financial Reports</u> 5. Treasurer Update 6. RC&D Financials 7. RLF Financials 8. RMAP 9. Approval to open new accounts for RMAP SSBCI	Knight	Information Action Action Information Action
	Development of signature stamp Policy	VanBallegooyen	Action
	<u>Staff Reports – Program/Project updates</u> 5. Food/Ag Program – Joel Bertolino 6. Revolving Loan Fund – Nan Knight 7. Economic Development/ CRDC – Jacy Head 8. Operations Support- Myrna Lastusky	Bertolino Knight Head Lastusky	Information Information Information Information
	<u>Regional Roundup</u> – <i>News and updates from regional members on projects and activities in key CEDS categories.... (see topics on next page)</i>	Roe et al	Information
	Jason Seyler DEQ overview of Brownfields Program		
2:30 PM	<u>Next Beartooth RC&D Area, Inc. Board of Directors Meeting</u> <i>May 18th, 2023- Stillwater County</i> Adjourn		Information

Regional Roundup

CEDS SWOT

Our goals for the Roundup are to find out what's happening in the area, keep the conversations focused, inform the others attending the meeting, and to tie it all back to and reinforce the importance of the CEDS. Please help us identify the projects in their area that fit into our CEDS categories:

- Infrastructure
 - Housing
 - Transportation
 - Broadband
- Economy
 - Upturns or downturns in industry sectors
 - New business openings (or closures)
- Communication
 - Marketing and outreach
- Services
 - Health care
- Natural Resources
 - Agriculture
 - Energy
- Human Capital
 - Workforce
 - Education

NOTES:

[illegible]

**Beartooth RC&D
Board Meeting Minutes
March 16, 2023 – 1:00 pm
Big Horn County Courthouse**

Members Present:

Joel Bertolino, BRCD
Nan Knight, BRCD
Jacy Head, BRCD
Ryan VanBallegooyen, Billings Job Service
Tina Toyne, BHC / City of Hardin Economic Development Director
Kayla Vokral, SBA
Commissioner Melanie Roe, Sweet Grass County
Emily Schneller, Rep. Rosendale
Holly Higgins, First Interstate Bank of Hardin

Members via Zoom:

Myrna Lastusky, BRCD
Jacob Cote, City of Red Lodge
Chris Mehus, Sweet Grass Conservation District
Danny Choriki, City of Billings
Commissioner Mark Morse, Yellowstone County
Tory Kolkhorst, Sen. Daines
Josiah Porcel, Sen. Tester
Mayor Joe Purcell, City of Hardin

Guests:

Jason Seyler, DEQ
Wally Jemmings, DEQ

Meeting Called to Order: Chair VanBallegooyen called the meeting to order.

Pledge of Allegiance, Introduction of Members and Guests: Jacy introduced Jason Seyler and Wally Jemmings of Dept of Environmental Quality (DEQ), who are present to discuss the Brownfields program with us.

Review January Board Minutes (Action): Melanie motioned, Holly seconded. Motion carried.

Congressional Updates:

- **Josiah Porcel (Sen. Tester)**
 - Sen. Tester wrote letter to Federal Reserve chairman Jay Powell urging regulators to hold Silicon County Bank executives accountable and use every tool possible to claw back bonuses they received.
 - Sen. Tester wrote a letter to CMS to address shortage of medical professionals in rural America. He pressed the agency to address the imbalance of residency slots that go to rural and underserved communities.
 - Sen. Tester, as Chairman of the Senate Veterans Affairs Committee, teamed up with Sen. Moran of Kansas to introduce the Veterans Compensation Cost of Living Adjustment Bill to increase the rates of compensation for veterans and military survivors under the VA.
- **Tory Kolkhorst (Sen. Daines)**

- Debt ceiling – critical for admin to negotiate with Congress regarding our \$31+ trillion debt. Best estimate to resolve this is mid-June through July
- WOTUS (Waters of the U.S.) – Sen. Daines is supportive of a CRA that would overturn Pres. Biden’s burdensome new WOTUS rule that reverses the Trump era’s navigable waters protection rule. Should go to vote this month.
- Grizzly bears – US Fish & Wildlife Services recently announced that they will be proceeding with Gov. Gianforte’s NCDE petition to kick off a 12-month review period to delist grizzlies. There probably won’t be a decision made during this administration, but it is progress.
- Farm Bill: current bill expires at end of FY2023. Let Tory know if there are any priorities we’d like to see included in the new one.
- National Defense Authorization Act – critical national defense bill for Malmstrom and countering China and our adversaries. Will be addressed in late summer or fall.
- Appropriations – there may be an effort to fund some departments of the federal government ahead of a continuing resolution and avoid an end-of-the-year omnibus.
- Ukraine supplemental – vote on additional funds for Ukraine will likely come to a head this summer.
- **Emily Schneller (Rep. Rosendale)** – Thanks, Emily, for emailing your updates due to sound issues on Zoom.
 - The Congressman was in state this week. Tuesday he honored Photographer Larry Mayer for capturing some of the first images of China’s spy balloon and then he went to Valley Farmers Supply (which Emily only knew about because of these meetings so thank you!). It sounds like Rep. Rosendale will be providing a letter of support for their grant.
 - Wednesday, the Congressman and Emily went to the Jobs Jamboree in Billings which was great...lots of employers! They then went to Hardin and had lunch with the Big Horn County Sugarbeet Growers Association, toured the S Ranch Meats packing plant and retail store, and then went over to Little Big Horn College.
 - This morning they toured Rocky Vista University.
 - In legislation, the Congressman’s Restore Onshore Energy Act passed committee and he also recently introduced HR 1419 to delist Grizzlies. He’s introduced various other bills dealing with veteran and healthcare issues, forest-related issues, and ag issues.

Treasurer/Financial Reports (Nan Knight)

RC&D Financials

- p. 15 – how the budget is moving forward
- Nan thanked Myrna for help in applying for RMAP (Rural Microentrepreneur Assistance Program) as we were in the midst of applying when the audit hit. USDA raved about the narrative and we were just told we received the funding.
- We are working with our Beartooth attorney on a letter of opinion and he needs very specific language regarding the borrowing of money.

“At the regular meeting of the Beartooth Resource Conservation & Development Area, Inc. (Beartooth RC&D) Board of Directors on March 16, 2023, the Directors unanimously resolve and agree that Beartooth RC&D borrow \$400,000 from USDA with matching defederalized funds of \$100,000, totaling \$500,000 to be loaned out. The Finance Director of Beartooth RC&D is hereby authorized to execute any and all documents necessary to effectuate the loan from USDA.”

- **ACTION:** This statement was read in a request for approval from the Board. Melanie Roe motioned to approve as presented. Holly Higgins seconded. Motion passed.

RLF Financials

- p. 14 – loan clients overview for each county, outstanding balances, etc.
- Just met with RLF Committee re: Roberts Café, which we will be funding.
- Need to open 3 new bank accounts: 1 for SSBCI and 2 for RMAP funding.
- 1 loan hasn't made payments for a long time. We're now in 1st position and restructuring the loan.
- 2 potential RMAP loan clients as soon as we receive our funding.
- Bottom of page shows available funds we have in our RLF account.

ACTION: Melanie motioned to approve the RC&D financials and RLF Financials as presented. Holly seconded. Motion passed.

ACTION: Approval to open new accounts for RMAP & SSBCI. Holly motioned to approve the opening of new bank accounts for SSBCI and RMAP funding. Melanie seconded. Motion passed.

Development of Signature Stamp Policy (Action)

- Ryan presented the signature stamp policy to avoid so many trips back and forth to sign. Looking for approval of the Signature Stamp Policy.

ACTION: Melanie motioned to approve the Signature Stamp Policy as presented. Holly seconded. Motion passed.

Staff Reports – Program/Project Updates

Food/Ag – Joel

- See Joel's board report for further details (abbreviated report).
- Attending Rotunda Day for Ag in Helena on Tuesday.
- A new Request for Proposals was released for Food & Ag Centers. Will need to reapply.
- Thank you, Danny Choriki, for referring FEI Fertilizer & Fuel in Billings. Joel visited with them and provided them some opportunities. He will be following up on those in the future.
- Visited with Undammed Distilling, StableFeed, and Oswald Farms regarding Value-Added Producer Grants.
- We won't hear back on the fertilizer grant awards until April.
- Working with Tina on a couple projects in Big Horn County and will be meeting with Tina and those clients (J&D Meats and Flo Ramirez) to present some opportunities for funding.
- Photo of Nan on their visit to Montana Prime Meats (Nan said they have the BEST meatballs!).
- Thanks to Kayla and Lorene for hosting Joel at *The Vault* podcast. Relatively painless!
- Joel has been part of MEDA planning calls with all the folks in the region.

Economic Development/CRDC – Jacy

- See Jacy's board report for more details (abbreviated report)
- Everything is going well with BSTF and both RCDI grants. April will be busy reporting month.
- Awaiting permission to share the EIG Case Study of Poverty in Big Horn County.
- Montana Community Foundation – Disaster Recovery Grant – working on selecting organizations to get the money out to. Making sure we don't duplicate efforts with other organizations that received MCF funding.
- Other businesses Jacy is working with:
 - Roman Theater
 - Yellowstone Horse & Mule

- Worden Senior Group

Regional Roundup

Heidi Sparks, City of Laurel (Unable to attend, but sent these updates ahead of time. Thank you!)

- Construction is set to begin on the S 4th Reconstruction Project March 27th and should be completed this fall.
- CHS is preparing for the turnaround, which should start in April. Pre-work already taking place.
- Laurel is having our 1st Annual Art Walk in downtown this evening 5:00-7:00.

Kayla Vokral, SBA (thanks for the email clarification of details, Kayla!)

- SBDC Day was this past Wednesday. Celebrated with social media posts and then ended the night with a Latte Art Competition in our barista space. Also have a few leads on filling the space with an entrepreneur.
- Medical school has accepted over 100 students to start in their first cohort in August.
- Over 25 Space2Place applications were submitted. Winner will be announced at the Better Off in Billings event on April 20th. The theme of that day conference will be “Quality of Place” and all are welcome to register to attend.
- Had Joel on The Vault podcast recently.
- Hosting MEDA in May – some events at The Northern and Rock 31
- Accelerator starting on Monday, March 20th – 2x per week for 10 weeks. It will end on May 23rd during MEDA and there will be a competition.
- Skyline Trail groundbreaking – early summer of 2024 will be completed

Holly Higgins, FIB of Hardin (thanks, Holly, for emailing the info due to sound issues!)

- FIB sold the First Interstate Bank drive-up building to *Help Every Pet* at a largely discounted price. They plan to set up a receiving area in the front so people can drop animals off when no one is there. They’re trying to combat the urge for someone to drop their pet off in front of the building, then wreak havoc with the surrounding neighbors and their pets. The local vet would house strays for 5 days at no charge then HEP would be charged per day. By owning the building, they will save money. Most of the animals being turned over or found are cats.
- There was a fundraiser where H.E.P. announced the purchase. The Hardin Bank President presented keys to them during the function.
 - Joel commented that he’d seen Holly’s picture on the front page ☺

Danny Choriki, City of Billings:

- Paying attention to what’s happening in legislature.
- Yellowstone County didn’t support Big Sky Passenger Rail efforts, so City of Billings voted to look at how they can support that.

Jacob Cote, City of Red Lodge:

- Interstate Engineering colleague, Rebecca Shaw Quinones, is the County Contract Planner for Carbon County. She is accepting letters of support for a FLAP (Federal Lands Access Program) grant to repair East Rosebud Road. Reached out to Absaroka-Beartooth Wilderness Foundation and Beartooth Backcountry Horsemen, who are both gathering support. Still in the early phases, but it’s exciting to see how many people want to get that road repaired.

Tina Toyne, Big Horn County/City of Hardin:

- City of Hardin, Jacy and Tina started conversation with HUD. Self-assessment was turned in and awaiting next steps.
- Tina was selected to participate (with Jacy/Beartooth’s help) in the NACo Building Resilient Economies in Coal Communities (BRECC) Commitment Coalition. 1 of 20 individuals in the country who are part of this.

She will be working with local leaders to build economic resilience and diversity.

- Chamber received \$45,000 grant to work on the Depot. City will help administer.
- City awarded Main Street grant for wayfinding signage. County funds will help match.
- Jacy and Tina met with OneHealth and City of Hardin regarding plans moving forward on growth policy and what housing might look like.
- City Council will vote on approval for the nursery Flo wants to put in next to Mike's Quick Lube.

Commissioner Melanie Roe, Sweet Grass County:

- Very busy with budget process/compensation issues.
- Bill 511 is trying to cap everything you do. Want to take all newly taxable stuff and cap it at 25%. Very mixed feelings about that. Lots of expensive homes going in and will hurt little old ladies.
- Trying to get Forest Service permit for stage 6
- Fully staffed at PMC with medical providers. Still short on nurses.
- Heritage Farms/Greycliff Mill hoping to build some Air BnBs
- ???Issue of access to Crazy Mountains, Yellowstone River
- Thanks to Jacy for working with their Chamber of Commerce – split into 2 positions

Jason Seyler, DEQ, presented an overview of the Brownfields Program

- Brownfields is a redevelopment program with an environmental angle
- Brownfields: “Real property, expansion, redevelopment, or reuse of which may be complicated by the presence or potential presence of a hazardous substance, pollutant or contaminant” (EPA definition). They are the opposite of greenfields (farms, agricultural properties), which are attractive to development.
- Common steps to traditional redevelopment:
 - Site Discovery
 - Planning
 - Environmental assessment
 - Cleanup
 - Redevelopment
 - NOTE: Brownfields can help with the first 4 steps, so the owner can focus on redevelopment.
- They look for gateways to communities – want it to be attractive and inviting to visitors & residents (Harlowton example).
- Windshield Tours – sometimes takes an outsider's perspective
 - Old gas stations are prime properties because that's where there was heavy traffic flow in the past. Petroleum is often easy to cleanup.
 - Old buildings & schools – asbestos, lead paint, etc.
- Planning
 - Can do Phase I and II assessments (did this for the pea cannery in Red Lodge) – preliminary architectural assessment.
 - Gave example of property in Helena that sat empty for 20 years because everyone knew there had been a gas station there at one time and no one wanted to touch it. DEQ did the assessments and it's now been redeveloped into beautiful new buildings.
 - Another one of old run-down gas station in Butte that is now new DQ restaurant.
 - Laurel Depot – through Brownfields, an affordable housing developer was able to save their grant funds to focus on housing.
 - Great Falls – old Arvon building (oldest livery in downtown Great Falls). Developers wanted to know what they were getting into before acquiring a loan. DEQ investigated and gave a number they could use. Beautiful hotel and restaurant/pub now.
 - Crowley block in Lewiston – asbestos issue. They used Brownfields then partnered with One Health. Now it's health clinics and pharmacy on lower floors and partnered with Homeword to create affordable housing upstairs. This also encouraged neighboring buildings to look better.
 - Kaste's Dept Store in Big Sandy – redeveloped into Big Sandy Library.

- Harlowton – burned out bar that impacts the neighboring buildings. Owner donated it to the city.
- Old Conoco in Big Timber – before new owner bought it, they wanted to make sure there wasn't major contamination.
 - Petra Fund – provides cleanup funds for petroleum
 - Now have Crazy Peak Brewing Co and Circle T Taphouse – have infused life back into the community
- Columbus – Old Chevy dealership – built addition over old gas tanks. Used Brownfields to use a system to suck the vapors out of the ground. Palladium Draughthaus was able to utilize the property.
- DEQ is working with Helping Hands in Hardin right now. Dollie's is across the street and on their radar.
- If you have questions in your communities, reach out to the 3 Brownfields coordinators:
 - Jason Seyler: jseyler@mt.gov / 406-444-6447
 - Colleen Owen: cowen@mt.gov / 406-755-8954
 - Wally Jemmings: wjemmings@mt.gov
 - Anyone can also access them through Jacy at Beartooth.
- Bipartisan Infrastructure Law has been doing a lot for Brownfields.

Meeting adjourned at 1:26 pm.

Next Beartooth RC&D Board of Directors meeting is May 18th, 2023, in Stillwater County (Columbus Fire Station – 944 E. Pike Ave, Columbus, MT 59019)

Revolving Loan Fund Books- February 2023

Loan Client Review

<u>County</u>	<u># of loans</u>	<u>\$ Loaned out</u>	
Big Horn	2	\$183,884.44	
Stillwater	1	\$149,731.21	
Yellowstone	10	\$728,295.49	
Carbon	2	\$226,267.65	
<u>Sweet Grass</u>	<u>2</u>	<u>\$160,354.66</u>	Total:
17		\$1,448,533.45	

- RLF committee approves loan for SSBCI 2.0 program, Waiting a 2nd round of funding from treasury.
- Beartooth has received confirmation from USDA Rural Microentrepreneur Assistance Program (RMAP) will be awarding funding.
 - New bank accounts will need to be established for RMAP and SSBCI
- Re-modifying two existing Beartooth loan with committee approval
- Two potential RMAP loans waiting for Beartooth funding

Bank Balances as of February 28, 2023 Total available for lending

Bank of Joliet- EDA(RMAP match)	\$109,251.27	\$ 9,251.27
Bank of Joliet-CDBG	\$88,148.00	\$ 88,148.00
Bank of Joliet- IRP	\$171,069.22	\$ 131,069.22
Bank of Joliet-Fromberg	\$31,336.24	\$ <u>31,336.24</u>
	Available:	\$ 488,273.22

January through February 28th

2023 Income	2023	
	Budget	Actual
AG-FOOD AND AG CENTER	45,000	11,235
Specialty Crop Block	35,000	8,372
BOARD - EDA SPONSOR DUES	56,979	42,558
BOARD-INTEREST INCOME	400	
BOARD-FOUNDATION MONEY	3,300	
RLF-STAFF REIMBURSE	15,000	
RLF-ORIG FEES	5,000	
CRDC	71,000	17,961
EDA - GRANT	70,000	17,500
BSTF ADMIN \$	4,000	
RCDI (Big Horn)	2,500	1,954
RCDI (Red Lodge)	4,000	205
Pass- Through		16,267
	312,179	116,052
Expenses for 2023		
TOTAL STAFF EXPENSE	244,441	40,076
COMMUNICATIONS	7,000	1,199
EQUIPMENT & VEHICLE	6,000	1,578
CONTRACTUAL	25,000	46,114
SUPPLIES	7,000	764
TRAVEL	7,500	314
OTHER	11,500	1,316
EXPENSE TOTAL	308,441	91,361
		24,691

Statement Ending: 02/28/2023

Checking Account:	\$158,516.85
Savings Account:	\$64,830.63
Building Account:	\$4,482.94

Revolving Loan Fund Books- April 2023

Loan Client Review

<u>County</u>	<u># of loans</u>	<u>\$ Loaned out</u>	
Big Horn	2	\$179,654.33	
Stillwater	1	\$147,574.44	
Yellowstone	10	\$716,496.80	
Carbon	2	\$223,815.14	
<u>Sweet Grass</u>	<u>2</u>	<u>\$153,732.15</u>	Total:
17		\$1,421,272.86	

- USDA Rural Microentrepreneur Assistance Program (RMAP) loan closing documents signed.
- New Bank accounts opened for SSBCI AND RMAP funds.
- RLF committee approved new loan in Hardin
- Closing in State Small Business Credit Initiative (SSBCI) loan in Roberts.

Bank Balances as of April 28, 2023 Total available for lending

Bank of Joliet- EDA (RMAP match)	\$110,095.35	\$ 10,095.35
Bank of Joliet-CDBG	\$99,270.34	\$ 32,357.84
Bank of Joliet- IRP	\$179,565.70	\$ 139,565.70
Bank of Joliet-Fromberg	\$31,371.01	\$ <u>31,371.01</u>
	Available:	\$ 213,389.90

Beartooth 2023 Budget

2023 Income	2023	
	Budget	Actual
AG-FOOD AND AG CENTER	45,000	11,235
Specialty Crop Block	35,000	8,372
BOARD - EDA SPONSOR DUES	56,979	43,399
BOARD-INTEREST INCOME	400	
BOARD-FOUNDATION MONEY	3,300	3,641
RLF-STAFF REIMBURSE	15,000	
RLF-ORIG FEES	5,000	
CRDC	71,000	17,961
EDA - GRANT	70,000	35,000
BSTF ADMIN \$	4,000	
RCDI (Big Horn)	2,500	1,953
RCDI (Red Lodge)	4,000	205
Pass- Through		24,727
	312,179	146,493
Expenses for 2023		
TOTAL STAFF EXPENSE	244,441	79,718
COMMUNICATIONS	7,000	2,066
EQUIPMENT & VEHICLE	6,000	2,847
CONTRACTUAL	25,000	53,552
SUPPLIES	7,000	1,451
TRAVEL	7,500	2,280
OTHER	11,500	4,761
EXPENSE TOTAL	308,441	146,676
		-182

Statement Ending: 04/28/2023

Checking Account: \$101,557.67

Savings Account: \$64,951.85

Building Account: \$4,482.94

Beartooth RC&D Staff Project Updates

May 2023

FOOD AND AG CENTER PROJECTS

Beartooth FADC

Beartooth FADC activities have been focused on assisting producers with the Growth Through Ag Grant and Loan program funding. Beartooth FADC also worked with our regional MMEC and SBDC to develop an outreach visit with Shamrock Foods in Billings and Fishtail General Store in Columbus. Beartooth FADC attended a specialty crop and Food and Ag meeting in Lewistown and toured a local apiary. Discussions and zoom meetings were held about potential funding for a beef to school initiative.

Growth Through Ag Projects and USDA Projects

Beartooth FADC has worked with several businesses interested in Growth Through Ag and USDA grants some of these will have an opportunity to be granted funding and we will continue to assist them in completing their business expansion projects. –

S Ranch Meats

Location- Custer, MT

Contact- Hannah Knutson

S ranch meats is a family owned and operated beef business. The ranch operates a 6000 head ranch and developed a USDA meat processing plant in Hardin, MT. They have developed their own line of packaged meats sold at local restaurants and through Facebook and word of mouth marketing. Beartooth FADC has been working with USDA VAPG specialists to assist the business in applying for \$250,000.00 in operating funds to expand their direct to consumer branded beef business.

Oswald Farms

Location- Joliet, MT

Contact- Melissa Oswald

Oswald Farms operates a generational ag operation that raises cattle feeds them, has them processed at a local USDA plant and sells their own branded beef products to local restaurants and locally through Facebook. They have developed their own retail location to sell their meat products and other local foods and it is located near the intersection of highway 310 and 312 both heavily traveled roads. Beartooth FADC has been working with USDA personnel with the business to apply for a Value Added Producer Grant for \$250,000.00 to expand their direct to consumer beef business.

Speedy and Flo's Sweet Corn

Location- Hardin, MT

Contact-Flo Ramirez

Flo Ramirez and his wife started growing fresh produce and sweet corn for local sales over ten years ago on a one and a half acre garden plot. Their business has grown and they now raise 25 acres of sweet corn and have a 4 acre garden, they sell all of their fresh produce at locations in Hardin, several in Billings, Joliet, Miles City and Absarokee as well as in northern Wyoming. Beartooth FADC is working with Tina Toyne of Big Horn County to assist them on developing a GTA Marketing Development Assistance Grant for custom made bags for their fresh produce that will have their logo and Facebook information for their customers.

FEI Fertilizer and Fuel

Location- Billings, MT

Contact- Lance Taylor

Undammed Distilling

Location-Billings, MT

Contact- Allen Hodges

Valley Farmers Supply

Location- Worden, MT

Contact- Calvin Wilson

Valley Farmers Supply is a rural cooperative business that delivers fuel, propane and fertilizer to Rural and Agricultural Clients, provides seed crop and soil analysis and has a retail store in Worden. Beartooth FADC has been working with them on the development of a USDA Fertilizer Production Expansion Program grant application to assist them with their 3-million-dollar expansion project that will increase their businesses capacity, allow for increased efficiency, reduce energy consumption, increase profitability and their ability to compete in the market.



Greycliff Mill

Contact- Daniel Seylor

Location- Big Timber, MT

Beartooth staff has been in communication with Greycliff mill in Big Timber to discuss funding sources for their value added ag operation. The value added business mills local grains used in the breads that are served at their restaurant and coffee shop, they plan to use local milk to make a line of cheeses and grow sweet corn, beans, apples and berries which will be utilized to be sold fresh and in jams.



On Going Projects

Montana Prime Meats

Contact- Lamont Herman

Location- Big Horn County and Billings, MT

Beartooth FADC assisted Montana Prime Meats with the development of a GTA grant in 2021 and have continued to follow up with the business, they opened a retail outlet to sell their beef and lamb products raised on the Herman Ranch in Big Horn County and it has developed a following. They are now looking for funding to expand their offerings to include fresh cuts of Beef and Lamb. Beartooth Staff visited their business to discuss the potential use of the RMAP funding for their expansion project.



Yellowstone Valley Farm

Contact-Reuben Stahl

Location-Laurel

Reuben Stahl has a family greenhouse business growing basil and selling to FSA and Sysco, he would like to add another greenhouse to keep up with increased demand this last year. Beartooth staff visited Yellowstone Valley Farms after Reuben attended a USDA Value Added Producer Grant webinar sponsored by the Food and Ag Centers to discuss the VAPG and the Rural Energy for America Program for funding to improve the energy efficiency of his greenhouse operations to lower the businesses energy bills.



Primitive Meats

Contact- Kelsey Grice

Location- Worden, MT

Kelsey Grice and her husband are looking for funding assistance through the GTA grant to help them with construction costs and equipment for their start up meat processing business. This Business also applied for an ARPA Value Added Ag Grant, Beartooth FADC put the business in contact with a local engineering firm to discuss the plans for their plant. Their application was approved for \$150,000.00, Beartooth FADC has been in contact with the owners they may wait for the cost of construction to come down before starting the project.

Becky's Berries- Absarokee, MT

Contact- Becky Stahl

Location-Absarokee

Beartooth FADC has been assisting Becky with locating specialized assistance in recipe development for a new line of products she is currently working on.

Beartooth FADC initiated contact with the following businesses

- J and K Farms- Huntley, MT
- Jon Welch Meat Plant– Billings Area
- J&D Meats Hardin, MT

Beartooth FADC Outreach

- Charter Ranch Vermicast Soil Amendments



- Economic Development/ CRDC
 - BSTF
 - Stillwater County Industrial/Business Park Feasibility Study – KLJ is reanalyzing the site selection; requested an extension from DOC, needs approval from Liane Taylor
 - BSTF Planning Application submitted in Dec 2022- did not receive it for CMM LLC
 - USDA BHC RCDI Grant – training continues with Tina Toyne; successfully applied for HUD’s Distressed Cities and Persistent Poverty Technical Assistance (DCTA) program and NACo’s BRECC Coal Communities Commitment Coalition
 - USDA RLACF RCDI Grant- training and communication continues with Angela Getchell; Tesla’s position oversees her program and will be leaving; now Brad Caton will fulfill Tesla’s position
 - Next reporting period will include:
 - USDA RCDI Quarter reports (2)- April 2023 (covering January-March 2023 time)
 - CRDC Quarter 1 report- April 2023 (covering January-March 2023)
 - CRDC Work Plan- submitted in February 2023
 - EDA Partnership Planning Grant report- summer 2023
 - BSTF Quarter report- March 2023
 - Helping Hands Food Bank in Hardin- EPA has received the draft SAP to review along with the state
 - Community-Wide Brownfield Assessment Grant- being reviewed currently and will be notified in May-June 2023 if application is successful
 - EIG/EDA case study for Big Horn County- final report is complete and will be available for distribution soon
 - Montana Community Foundation- announced a new grant opportunity: MT Disaster Recovery Fund grant; BRCD applied and received \$15,000
 - DOC-Business Attraction – Met about Hardin’s Industrial Park; they are currently inventorying the parks around the state; new ownership inventory created for the parcels in the park
 - Additional Clients:
 - Roman Theater
 - Yellowstone Horse & Mule
 - Worden Senior Group

Frequently Used Acronyms

BEAR – Business Expansion and Retention
BIA – Bureau of Indian Affairs
BLM – Bureau of Land Management
BRCD – Beartooth RC&D
BSEDA – Big Sky Economic Development Association
BSTF – Big Sky Trust Fund
CDBG – Community Development Block Grant
CRDC – Certified Regional Development Corporation
CEDS – Comprehensive Economic Development Strategy
CTEP – Community Transportation Endowment Program
EDA – Economic Development Administration
EDD – Economic Development District
ESRI – Environmental Systems Research Institute, Inc.
GIS – Geographic Information Systems
GPS – Global Positioning System
HOME – Montana Home Investment Partnerships Program
HUD – US Department of Housing and Urban Development
IRP – Intermediary Relending Program
LESA – Land Evaluation Site Assessment
MBI – Montana Board of Investments
MDOC – Montana Department of Commerce
MDOL – Montana Dept. of Labor
MDOT – Montana Dept. of Transportation
MDFWP – Montana Dept. of Fish, Wildlife and Parks
MEDA – Montana Economic Developers Association
NADO – National Association of Development Organizations
NCOC – National Carbon Offset Coalition
NHS – Neighborhood Housing Services
NRCS – Natural Resource Conservation Service
RBEG – Rural Business Enterprise Grant
RBOG – Rural Business Opportunity Grant
RC&D – Resource Conservation & Development Area, Inc.
RCDI – Rural Community Development Initiative
RD – Rural Development (a division of USDA)
RCPP- Regional Conservation Partnership Program
RLF – Revolving Loan Fund
RTA – Resource Team Assessment
SBA – Small Business Administration
SBDC – Small business Development Center
TIFD – Tax Increment Finance District
TSEP - Treasure State Endowment Program
USDA – United States Department of Agriculture
USFS – United States Forest Service

File Attachments for Item:

13. Council Workshop Minutes of May 16, 2023.

**MINUTES
CITY OF LAUREL
CITY COUNCIL WORKSHOP
TUESDAY, MAY 16, 2023**

A Council Workshop was held in Council Chambers and called to order by Mayor Dave Waggoner at 6:30 p.m. on May 16, 2023.

COUNCIL MEMBERS PRESENT:

<input type="checkbox"/> Emelie Eaton	<input checked="" type="checkbox"/> Heidi Sparks
<input checked="" type="checkbox"/> Michelle Mize	<input checked="" type="checkbox"/> Richard Herr
<input checked="" type="checkbox"/> Casey Wheeler	<input checked="" type="checkbox"/> Irv Wilke
<input checked="" type="checkbox"/> Richard Klose	<input checked="" type="checkbox"/> Jodi Mackay

OTHERS PRESENT:

Michele Braukmann, Civil City Attorney
Brittney Moorman, Council Administrative Assistant
Matt Wheeler, Public Works Director
Stan Langve, Police Chief

Public Input:

There were none.

General Items

1. Motion to allow Council Member Mize to be absent from the City of Laurel for more than ten days. (LMC 2.12.060)

There was no discussion on this item.

Executive Review

2. Resolution - A Resolution Of The City Council Rescheduling The July 4, 2023, Regularly-Scheduled City Council Workshop To July 11, 2023, At 6:30 p.m.

There was no discussion on this item.

3. Resolution - A Resolution Of The City Council Approving And Authorizing The Disposal Of City Of Laurel Records.

There was no discussion on this item.

4. Resolution - A Resolution Of The City Council Authorizing The Approval Of The Quote And Master Services And Purchasing Agreement With Axon Enterprise, Inc. For The Purchase Of Body Cameras And Related Equipment For The Laurel Police Department.

This resolution is a five-year contract with Axon. It includes tech support, licensing, and storage of video evidence. This contract is only \$30 more than the previous contract. They will also replace the cameras and battery packs as needed. At the 2 ½ year mark, they will entirely replace the equipment.

The Police Chief will also bring forward a contract for GPS locating for the next budget cycle, telling dispatch where each officer is at any given time.

It was questioned if the contract with Axon was budgeted, and it was clarified that it had been budgeted.

5. Resolution - A Resolution Of The City Council Declaring Certain City Of Laurel Property As "Surplus" Available For Sale Or Trade To The Public Or Other Governmental Entities Or Vendors.

See the attached list of included items. Mayor Waggoner stated that the auction is live but can be pulled if it does not pass Council.

Council Issues

6. Vandalism Update

Council discussed what is currently being done to monitor the parks. It was clarified that a few years ago, a surveillance system was installed at Kids Kingdom. Industrial Communications installed the system, which relies on line-of-sight to transmit the images. This works for Kids Kingdom due to the park's elevation compared to the Police Station, and that system allows for five more cameras.

Locking restrooms is not the best option. Not only does damage happen during the day, but people also try to break into the restrooms. Also, it takes staff time to lock and unlock bathrooms every night.

There is still an active investigation into the vandalism that recently occurred. One lead has been followed up on and determined not to be viable.

It was questioned if it was an option to have a recorder on site and review the footage if needed instead of live monitoring. It was stated that is an option.

It was questioned if the images collected were effective in identifying people. It was clarified that it is a great start, but there are still limitations.

It was questioned if extra lighting would be helpful. It was clarified lighting is always good and a good option.

Staff needs to know the price range the City would like to spend to determine what options are viable. Signage will also be put up to deter criminal behavior.

Other Items

There were none.

Attendance at Upcoming Council Meeting

All Council Members in attendance plan to attend the next meeting.

Announcements


On Saturday, the American Legion will place flags at veterans' headstones at the City Cemetery for Memorial Day. They will begin at 9 a.m.

The Mayor and City Council Members stated they were proud of the Laurel Police Department and the job they did to honor those who have fallen. It was a very well-done ceremony and showed Laurel very well.

City Staff are working on proper signage and standard operating procedures for the new splash park so those things can be in effect when the splash park is ready to be opened.

The council workshop adjourned at 7:02 p.m.

Respectfully submitted,



Brittney Moorman
Administrative Assistant

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.

1998 Volvo Garbage Truck
1990 AMG Cargo Truck
1993 FORD 1 TON
2016 FORD Explorer SQUAD
LADDER TRUCK
2 1/2 TON BRUSH TRUCK
4- POP MACHINES
MISC BARRELS
LAWN MOWER DECK
ASSORT BB GUNS (POLICE)
ASSORT BIKES (POLICE)
OLD OFFICE EQUIPMENT
OLD POOL EQUIPMENT
OLD CEMENT & METAL CULVERT PIPE
OLD FIRE HYDRANTS
OLD FENCE & GATE

RECORDS DESTRUCTION DOCUMENT (RM88)

NO.

PAGE OF PAGES

1. AGENCY NAME AND DIVISION/PROGRAM:
City of Laurel

2. AGENCY CONTACT:
NAME: Kelly Strecker

PHONE #: 406-628-7431 EMAIL:kstrecker@laurel.mt.gov

3. NOTICE OF INTENTION: The schedule records listed in Item 5 are to be disposed of in the manner checked below (specify only one).

- ☐ Delete ☐ Incinerate ☐ Shred as Classified ☐ Toss without Restriction
- ☐ Other: Explain

4. SUBMITTED BY: I hereby certify that the records to be disposed of are correctly represented below, that any audit requirements or Offer to the State Historical Society Archives has been fully justified, and that further retention is not required for any litigation pending or imminent. Documentation attached from Historical Society.

SIGNATURE:

NAME AND TITLE: Kelly Strecker - Clerk/Treasurer

DATE: 05/23/2023

5. LIST OF RECORD SERIES

NOTE: Attach any inventories or Excel spreadsheets to this form to help validate records destroyed.

a. Retention Schedule Number	b. Item number listed on Retention Schedule	c. Record Series Title	d. Retention in months/years	e. Inclusive Dates	f. Volume in Cubic Feet	g. Disposition Action and Date completed after Authorization
8	3 PG 52	1099's	4 years	6/2023- 2014	.25	
8	13 PG 77	Payroll Quarterly Reports (Confidential)	4 years	6/2023- 2015	1	
8	4 PG 54	Monthly Tax Distributions	5 years	06/2013- 12/2013	.25	
8	7 PG 10	Dog Licenses	3 years	2015- 2017	.25	
8	4 PG 45	Daily Cash Reconciliation Water Office	5 years	06/2013- 2015	2	
8	5 PG 46	Purchase Order Book	5 years	06/2013- 12/2013	.25	
8	1 PG 48	A/R Activity Report Ambulance (Confidential)	5 years	06/2013- 2015	1	
8	5 PG 24	Claims Detail	5 years	FY 13- FY16	2	

6. DISPOSAL AUTHORIZATION: Disposal for the above listed records is authorized. Any deletions or modifications are indicated.

Custodian/Records Manager

Name: Date:

Signature:

7. DISPOSAL CERTIFICATE: The above listed records have been disposed of in the manner and on the date shown in column g.

Name and Title:

Signature:

<p>In accordance with 2-6-1202, 7-5-2132, 7-5-4124 and 20-1-212 and upon the order of the governing body, we the undersigned affirm the records listed on this disposal request are not subject to any litigation, legal or regulatory hold, and any financial records listed have been audited. See Notification on Central Registry (Ten Year Rule) below. Typed name below is acceptable as the signature.</p>			
<p>Authorized Local Government Representative:</p>		<p>Date:</p>	<p>Phone:</p>
<p>Name:</p>			
<p>Title:</p>			
<p>Records Custodian:</p>		<p>Date:</p>	<p>Phone:</p>
<p>Name:</p>			
<p>Title:</p>			
<p>LOCAL GOVERNMENT SUBCOMMITTEE SIGNATURES REQUIRED FOR DISPOSAL APPROVAL</p>			
<p>Department of Administration Committee Member:</p>			
<p>Name:</p>			
<p>Signature:</p>			
<p>Montana Historical Society Committee Member:</p>			
<p>Name:</p>			
<p>Signature:</p>			
<p>Local Government Committee Member:</p>			
<p>Name:</p>			
<p>Signature:</p>			
<p>NOTIFICATION ON CENTRAL REGISTRY</p>			
<p>Per MCA 2-6-1205, public records listed on this form that more than ten (10) years old and are approved for disposal may not be destroyed until they have been listed on a central registry and offered to various agencies and the public for 60 days.</p>			
<p>Request for Records Disposal or Transfer Authorization have been listed on the central registry.</p>		<p>Unclaimed records may be disposed 60 days after this date:</p>	
<p>Name:</p>			
<p>Signature:</p>			
<p>TEN YEAR RULE:</p>			
<p>Public records more than ten (10) years old approved for destruction may not be destroyed for 60 days after the date listed on the central registry.</p>			
<p>Certificate of Transfer/Destruction/Disposition Comments</p>			
<p>I hereby attest that I have destroyed, transferred or retained records as designated by the Local Government Subcommittee. If transferred, I have noted in the "Comments" field above, the entity to which the records have been relocated.</p>			
<p>Name:</p>	<p>Title:</p>		<p>Date:</p>
<p>Signature:</p>			

File Attachments for Item:

14. Budget/Finance Committee Minutes of May 11, 2023.

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, May 09, 2023**

Members Present: Richard Klose, Emelie Eaton, Heidi Sparks, Michelle Mize

Others Present: Kelly Strecker, Mayor Dave Waggoner

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public comment.

General Items –

1. Review and approved April 25, 2023, Budget and Finance Committee meeting minutes. Emelie Eaton moved to approve the minutes of April 25, 2023. Michelle Mize seconded the motion, all in favor, motion passed 4-0.
2. Review and approve purchase requisitions. Budget Finance committee approved a purchase request at the May 09, 2023, meeting to order 90-gallon residential garbage cans. This will replenish the supply of cans that have already been replaced due to damage. This is a yearly purchase. Emelie Eaton moved to approve requisition for the 90-gallon residential garbage cans. Heidi Sparks seconded the motion, all in favor, motion passed 4-0
3. Review and recommend approval to Council; claims entered through May 05, 2023. Heidi Sparks moved to approve the claims and check the register for claims entered through May 05, 2023. Michelle Mize seconded the motion, all in favor, motion passed 4-0.
4. Review and approve the April 2023 Utility Billing Adjustments, Emelie Eaton moved to approve the April 2023 Utility Billing Adjustments. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.
5. Review and approve Payroll Register for the pay period ending April 30, 2023, totaling \$232,672.19. Emelie Eaton motioned to approve the payroll register for the pay period ending April 30, 2023, totaling \$232,672.19. Michelle Mize seconded the motion, all in favor, motion passed 4-0.

New Business – Mayor stated that there will be another city surplus auction, May 9, 2023, through May 31, 2023. Some of the items that will be in the sale include squad car, utility vehicle, garbage truck, Fire ladder truck, old office partitions and E-Waste just to name a few.

Old Business – There was discussion regarding the resolution for Fire Department Meals. The committee asked to have this discussion continued to the next meeting.

Other Items –


1. Review Comp/OT reports for the pay period ending April 30, 2023.
2. Mayor Update – Mayor gave a brief update on the Splash Park construction, SE 4th St Construction project and a brief update on the BMX track engineering progress. He also stated that we will have to get busy with getting the word out about the EMS safety mill levy that will be coming up on the November ballot.
3. Clerk/Treasurer Financial Update-Kelly stated that the FY 21/22 audit was complete. She also stated that she spent a week in Bozeman at the Clerk Municipal Institute. While at the institute she attended twenty-two classes and learned a lot.

Announcements –

4. The next Budget and Finance Committee meeting will be held on May 23, 2023, at 5:30 pm.
5. Richard Klose is scheduled to review claims for the next meeting.

Meeting Adjourned at 6:28 p.m.

Respectfully submitted,



Kelly Strecker
Clerk Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.

File Attachments for Item:

15. Park Board Minutes of May 4, 2023.



**CITY OF LAUREL
PARK BOARD
THURSDAY, May 4, 2023
5:30 PM
COUNCIL CHAMBERS
MINUTES**

Meeting called to order at 5:30 by Irv Wilke with Richard Herr, Richard Klose, Paul Kober, Phyllis Bromgard and Jon Rutt in attendance. Matt Wheeler was the city representative in attendance.

Cheryl Hill, Cami Nelson and Amy Mullaney were visitors.

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

No Comments

General Items

1. Approval of Park Board Minutes of April 6, 2023
Richard K moved and Phyllis B 2nd and the motion was approved.

New Business

2. Bike park at Fir Field – Ryan from KLJ did a presentation on the Bike Park/Skate Park that is being proposed. Budget of \$250,000 and the park will be engineered and built by a contractor for Insurance purposes. Transportation grants are available along with Skate park grants. Richard H moved and Richard K 2nd a motion to approve and recommend support of this project. Motion approved.

Old Business

3. Dog Park in Laurel – Nothing New
4. Playground Equipment at Lions Park - Parts to repair the broken pieces have been ordered. Lions Club did a cleanup day and trimmed some trees on April 29. Concrete pads for the benches are scheduled to be poured May 12.
5. Walking and Bike Path in the Laurel Area – Nothing New
6. Splash Park at Thompson Park – Construction has been finalized and the only holdup right now is State approval. KLJ has donated \$5,000 along with Altana Credit Union. Pool building will be painted white on the East, West and South sides. Some additional discussion occurred.
7. American Legion Building – Septic system is held up due to lack of additional bids. Hard finding a contractor.
8. Riverside Park Updates – Jeff Tabor has been hired to work exclusively at Riverside Park and this has helped police the park and keep it maintained. The power is off now due to a discussion with NWE and CHS.
9. Russell Park Project – Is going well is only 2 days behind with a September completion date.

Other Items

Lions Club is asking for an agreement with the city.

Announcements

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel,

MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

DATES TO REMEMBER

10. Next meeting June 1, 2023

Meeting was adjourned at 6:40

Jon Rutt

File Attachments for Item:

16. Public Works Committee Minutes of April 17, 2023.



**MINUTES
CITY OF LAUREL
PUBLIC WORKS COMMITTEE
MONDAY, APRIL 17, 2023**

The Public Works Committee meeting was called to order at 6:00pm on Monday, April 17, 2023, by Committee Chair, Heidi Sparks.

Members Present: Heidi Sparks- Chair, Irv Wilke- Vice-Chair, Jodi Mackay, Emelie Eaton, Aron Kostelecky

Others Present: Matt Wheeler, Public Works Director

Public Input: None

General Items

1. Approval of Minutes from January 30, 2023. Irv Wilke made a motion to approve the minutes of January 30, 2023. Motion was seconded by Emelie Eaton. Motion carried 5-0 to approve the minutes.
2. Approval of Minutes from March 20, 2023. Irv Wilke made a motion to approve the minutes of March 20, 2023. Motion was seconded by Aron Kostelecky. Motion carried 6-0 to approve the minutes.

New Business

3. Emergency Call Out Report- Report attached
 - Items to note:
 - Not many call outs this past month
4. KLJ Report- Report attached
 - Items to note:
 - Splash Park- both phases are now moving ahead, some outstanding donations still waiting to receive, but most of the money is in place for the full project. Sun cover from the pool is still in near-new condition and the city will put up once the splash park is up and running. Laurel Dodgers will be renting the former pool building. Emelie asked if the Splash Park will be closed during lightning storms- this needs to be vetted still
 - 4th Street Reconstruction- Water Main was in Russell Park but was not on any of the maps, this was broken during the dig out of Russell Park- change out will be presented to Council at tomorrow's workshop to have this replaced and put down 5th where it should have been according to maps.
 - WTP Lift Well Replacement- This project is getting pushed to get completed due to needing to be completed before high water due to amount of mud that comes into the plant. Power pole that was in the way was relocated on Friday, but this resulted in the power being cut to Riverside Park

Old Business:

Other Items

5. Aron- Foundation has several large potholes, who's responsible for the maintenance of this street, city or county? Matt stated this was county up until recently and is now city. This was never designed as a city road, best option may be to take it back to gravel to help with maintenance. Matt will send city staff out to take a look at and determine best course of action.

6. Emelie- Barnhart Rd needs to be have lights since there is more pedestrian traffic, since the hotel went in. There are more people walking to Walmart on that road. Matt stated this actually came up in another committee today (LURA) and they are looking at using TIF funds to add lighting to that road.

Announcements

Next Meeting will be Monday, May 15, 2023, at 6:00pm in Council Chambers

Meeting adjourned at 6:45pm

Emergency Overtime Callout List

1/1/2023

TO

6/30/23

Maintenance Shop-628-4773

City Dispatch 628-8737

Response Code	X In Column Not accepting Overtime /NA = Not Available /Y = Responding /B=Phone Busy														
Employee Name	Telephone	1/27	2/23	2/23	2/25	2/26	3-1	3/28	4/15						
Dave Saylor		N12	11	10	8	7	6	NA6	NA6						
Fran Schweigert		X	X	X	X	X	X	X	X						
Brian Kline		NA1	NA1	NA1	NA1	NA1	NA1	NA1	NA1						
Kevin Budge		X	X	X	X	X	X	X	X						
Justin Baker	324-6208	Y10	9	8	NA7	Y13	12	Y12	Y13						
Jay Hatton	8-2525	N13	12	11	9	8	7	NA7	NA7						
Kevin Hoffman		Y11	10	9	Y13	12	11	NA11	NA9						
Keith Guy	8-2564	2	Y13	12	10	9	8	NA8	NA8						
Wade Spalinger	5-2584	3	2	NA2	NA2	NA2	NA2	NA2	NA2						
Daniel Nauman	40-2543	4	3	NA3	NA3	NA3	NA3	NA3	NA3						
Brandon Gonzales	5-2576	5	4	Y13	11	10	9	NA9	Y11						
Tom Burwell	40-2576	6	5	4	NA4	NA4	Y13	Y13	NA10						
Aaron Fox	40-2560	7	6	5	Y12	11	10	NA10	Y12						
Troy Clifton	40-2560	8	7	6	NA5	NA5	4	NA4	NA4						
Joel Barnhardt	40-2568	9	8	7	NA6	NA6	5	NA5	NA5						

Elm Lift Station 628-7773 Village Lift Station 628-5918 Dial 9 after tone to acknowledge alarm

Wastewater Treatment Plant-628-6474

Autodailer- 628-4866

Response Code	NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding														
Employee	Telephone														
Thomas Henry															
Cindy Caswell															
Corey Nicholson	10-70														
Norman Stamper	6294														

Water Treatment Plant 628-4410

Response Code	NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding														
Employee	Telephone														
HP Nuernberger															
Dylan Ceaser															
Josh Sawyer															
Sam Waggoner															
Joe Waggoner	4-2579														
TJ Worbel															
Daniel Waggoner															

CABLE TV down Tim Johnson 698-6254

Matt Wheeler	Cell# 208-1885	One Call Locate - 1-800-424-5555 (City Job # 25663)
Kurt Markegard	Cell# 860-5785 Hm 208-2356	SCHLESSER 628-4221 HESTON 281-0811
		NW ENERGY 1-800-896-7862 LUMPY 860-7890
Advanced Pump	586-1700	Century Link 1-800-573-1311 Shop 628-7707 Jeff 694-9097
GORDAN ACE ELECTRIC	RIC 860-5464	NorthwestPipe 252-0142 - Larry E. 656-2856
MDU 1-800-638-3278 / MDT 252-4138		Pace Construction 252-5559 (sewer backups)

MDT Supervisor Tom 655-7903/Kyle 446-2622

SanitarySystemOverflows call DEQ withing 24 hours at 406-444-3080

Call Out - Date and Incident Location

1/27 Sewer back up City hall 730pm		
2/23 H2O SHUTOFF 1248 BEARTOOTH		
2/23 H2O SHUTOFF 501 BIRCH		
2/25 H2O SHUTOFF 501 BIRCH		
2/26 W MRYLAND H2O BOOSTER FAIL		
501 ALDER PLUGGED METER		
3/28 Sewer backup 615 Hazel		
4-15 H2O BREAK 407 8TH AVE CURBBOX		



City of Laurel Project Status Update
April 17, 2023



Splash Park Installation

(KLJ #2204-01898)

Reason for Project: To Replace the existing pool with a splash pad recreation area.

Project Scope: To Construct a splash Pad at the site of the existing City pool.

Current Status:

- Work Order Signed by City in January 2023
- Playspace Designs is finalizing the final plans
- Construction is expected to begin at the end of May

2022 Pavement Maintenance Project (4th Street Reconstruction)

(KLJ #2104-00862)

Reason for Project: To provide yearly maintenance and improvements to the City of Laurel Roads Network.

Project Scope: Miscellaneous annual pavement maintenance design, bidding and construction in locations throughout the City of laurel

Current Status:

- Contractor began work on March 27th, 2023
- Storm system is progressing from the detention area north.
- Water installation began at intersection of South 1st Ave. and South 4th Street and heading west.
- Change order #1 (installation of water main on South 5th Street between Cedar Ave. and Maple Ave.) has been submitted to City for approval on April 14, 2023

Water System PER (KLJ #2104-00147)

Reason for Project: To update the Preliminary Engineering Report that was completed in April 2014 with the most current information.

Project Scope: To Update the existing computer model for the water distribution system; Review pressure zone, tank and booster station alternatives; Analyze up to 3 different sites for a new water tank and explore funding alternative for all potential projects.

Current Status:

- Final PER complete; Has been posted to the City Webskite



City of Laurel Project Status Update April 17, 2023



- Being Presented to City Council at May 2nd, 2023 Workshop
- To be Voted on May 9th meeting.

Southside Stormwater Study (KLJ #2004-01470)

Reason for Project: Analyze Laurels South side to determine needed improvements for stormwater.

Project Scope: : To complete a stormwater master plan for the areas south of the train tracks and west of Highway 212.

Current Status:

- Completed, need to discuss next steps in resolving outfall.

WTP Lift Well Replacement (KLJ #2004-01487)

Reason for Project: To replace a lift well at the Laurel Water Treatment Plant.

Project Scope: Reconstruction and rehabilitation of the lift well at the City of Laurel Water Treatment Plant.

Current Status:

- Construction has been ongoing since January.
- Change Order was issued due to inaccurate "As Built" Drawings that caused Contractor to relocate their shoring system to make piping connections.
- Power Pole that was in the way of construction was relocated on Friday April 14, 2023
- Contractor is undergoing staffing difficulties and they have been notified to updated their schedule.

Laurel Planning Services (KLJ #1804-00554)

Reason for Project: KLJ has been retained to provide City of Laurel planning services as needed.

Project Scope: Planning services may include; subdivision, zoning, development, floodplain hazard management, miscellaneous reviews and other related work. KLJ will prepare staff reports, recommendations, and attend meetings upon request.

Current Status:

- Zoning Regulations Update.
 - Draft regulations sent to City April 11th, 2023
 - Zoning fCommission on April 19th, 2023
- Planning Jurisdiction Issues moving forward.
- Downtown Parking Study. – On hold per City Instructions



City of Laurel Project Status Update April 17, 2023



Laurel Capital Improvement Plan (KLJ # 2104-00649)

Reason for Project: KLJ has been retained by the City of Laurel to develop a 5-year Capital Improvement Plan (CIP).

Project Scope: The CIP is primarily a planning tool for annual budgeting to assist Departments and the Governing Body establish project priorities and funding.

Current Status:

- *Meeting held with City staff on April 11th, to update projects and costs*
- *Final CIP will be completed this week and submitted to City.*
- *The document will be presented to a City Council at Work Session*
- *A Public Hearing before the City Council needs to be scheduled.*

Other Notes and Information

Other potential projects have been identified during recent conversations between City staff and KLJ. City Public Works staff and KLJ task leaders meet bi-weekly to discuss current and future projects. As these are tentative, the timing and extent of KLJ's services are TBD, unless noted otherwise.

Anticipated FY24 Projects

1. 7th Street reconstruction
2. Riverfront Park walking trail
3. Updates to Subdivision Regulations – Post 2023 Legislation
4. Reconstruction of 12th Street between Valley Drive and 1st Ave.
5. Sewerline Replacement

File Attachments for Item:

18. Resolution No. R23-32: A Resolution Of The City Council Rescheduling The July 4, 2023 Regularly-Scheduled City Council Workshop To July 11, 2023 At 6:30 P.M.

RESOLUTION NO. R23-32

**A RESOLUTION OF THE CITY COUNCIL RESCHEDULING THE JULY 4, 2023
REGULARLY-SCHEDULED CITY COUNCIL WORKSHOP TO JULY 11, 2023 AT
6:30 P.M.**

WHEREAS, the City Council for the City of Laurel (hereinafter “the City”) has a regularly-scheduled City Council Workshop on July 4, 2023 at 6:30 p.m.;

WHEREAS, July 4, 2023 is a federal holiday;

WHEREAS, the City Council desires to move the July 4, 2023 Workshop to July 11, 2023, with the Workshop to begin at 6:30 p.m. and the regularly-scheduled City Council Meeting to follow immediately thereafter.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Laurel, Montana, that the July 4, 2023 City Council Workshop is hereby moved from July 4, 2023 at 6:30 p.m. to July 11, 2023 at 6:30 p.m., with the regularly-scheduled City Council Meeting to follow immediately after the rescheduled City Council Workshop.

Introduced at a regular meeting of the City Council on the 23rd day of May, 2023, by Council Member _____.

PASSED and APPROVED by the City Council of the City of Laurel the 23rd day of May, 2023.

APPROVED by the Mayor the 23rd day of May, 2023.

CITY OF LAUREL

Dave Waggoner, Mayor

ATTEST:

Kelly Strecker, Clerk-Treasurer

APPROVED AS TO FORM:

Michele L. Braukmann, Civil City Attorney

File Attachments for Item:

19. Resolution No. R23-33: A Resolution Of The City Council Approving And Authorizing The Disposal Of City Of Laurel Records.

RESOLUTION NO. R23-33

**A RESOLUTION OF THE CITY COUNCIL APPROVING AND AUTHORIZING
THE DISPOSAL OF CITY OF LAUREL RECORDS.**

WHEREAS, the City of Laurel (hereinafter “the City”) previously set the retention schedules for City records, pursuant to Schedule 8 of the Montana State Local Government Records Committee, Municipal Records Schedule;

WHEREAS, certain City records constitute records that can be destroyed that are both over ten years old (RM60) and less than ten years old (RM88), and such records have been identified as ready for disposal as provided on the attached retention schedules; and

WHEREAS, the adopted procedure to dispose of said records requires City of Laurel City Council approval.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Laurel, Montana, that the City Council has reviewed the attached listing of records for disposal and hereby directs the Clerk-Treasurer to proceed with the disposal of said records.

Introduced at a regular meeting of the City Council on the 23rd day of May, 2023, by Council Member _____.

PASSED and APPROVED by the City Council of the City of Laurel the 23rd day of May, 2023.

APPROVED by the Mayor the 23rd day of May, 2023.

CITY OF LAUREL

Dave Waggoner, Mayor

ATTEST:

Kelly Strecker, Clerk-Treasurer

APPROVED AS TO FORM:

Michele L. Braukmann, Civil City Attorney

RECORDS DESTRUCTION DOCUMENT (RM88)				NO. PAGE OF PAGES		
1. AGENCY NAME AND DIVISION/PROGRAM: City of Laurel			2. AGENCY CONTACT: NAME: Kelly Strecker PHONE #: 406-628-7431 EMAIL: kstrecker@laurel.mt.gov			
3. NOTICE OF INTENTION: The schedule records listed in Item 5 are to be disposed of in the manner checked below (specify only one). <div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> Delete <input type="checkbox"/> Incinerate <input type="checkbox"/> Shred as Classified <input type="checkbox"/> Toss without Restriction </div> <input type="checkbox"/> Other: Explain						
4. SUBMITTED BY: I hereby certify that the records to be disposed of are correctly represented below, that any audit requirements or Offer to the State Historical Society Archives has been fully justified, and that further retention is not required for any litigation pending or imminent. <u>Documentation attached from Historical Society.</u> SIGNATURE: NAME AND TITLE: Kelly Strecker - Clerk/Treasurer DATE: 05/23/2023						
5. LIST OF RECORD SERIES NOTE: Attach any inventories or Excel spreadsheets to this form to help validate records destroyed.						
a. Retention Schedule Number	b. Item number listed on Retention Schedule	c. Record Series Title	d. Retention in months/years	e. Inclusive Dates	f. Volume in Cubic Feet	g. Disposition Action and Date completed after Authorization
8	3 PG 52	1099's	4 years	6/2023- 2014	.25	
8	13 PG 77	Payroll Quarterly Reports (Confidential)	4 years	6/2023- 2015	1	
8	4 PG 54	Monthly Tax Distributions	5 years	06/2013- 12/2013	.25	
8	7 PG 10	Dog Licenses	3 years	2015- 2017	.25	
8	4 PG 45	Daily Cash Reconciliation Water Office	5 years	06/2013- 2015	2	
8	5 PG 46	Purchase Order Book	5 years	06/2013- 12/2013	.25	
8	1 PG 48	A/R Activity Report Ambulance (Confidential)	5 years	06/2013- 2015	1	
8	5 PG 24	Claims Detail	5 years	FY 13- FY16	2	
6. DISPOSAL AUTHORIZATION: Disposal for the above listed records is authorized. Any deletions or modifications are indicated. Custodian/Records Manager Name: Date:			7. DISPOSAL CERTIFICATE: The above listed records have been disposed of in the manner and on the date shown in column g. Name and Title: Signature:			
Signature:						

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5. LIST OF RECORD SERIES-CONTINUED

NOTE: Attach any inventories or Excel spreadsheets to this form to help validate records destroyed.

a. Retention Schedule Number	b. Item number listed on Retention Schedule	c. Record Series Title	d. Retention in months/years	e. Inclusive Dates	f. Volume in Cubic Feet	g. Disposition Action and Date completed after Authorization
8	3 PG 48	Accounts Receivable Trial Balance Monthly Reports	5 years	FY13-FY14	1	
8	4 PG 21	Commission/Council Meetings: Sound Recordings and/or Video Recordings	1 year	2017- 2021	0	
8	30 PG 68	Time Cards/Time Sheets	3 years	2013- 6/2020	5	
8	2 PG 109	Landfill Daily Logs	1 year	FY 17, 18, 19, 20, 21	1	
8	1b PG 125	Customer Files - Utility Billing Adjustments	3 years	7/17- 6/2020	1	
8	3b PG 19	City/County Planning Board Agendas	2 years	06/2013- 2014	.25	
8	1a PG 21	Council Workshop Agenda	2 years	06/2013- 2020	.25	
8	1a PG 21	City Council Agendas	2 years	06/2013- 2020	.25	
8	3b PG 19	Cemetery Agendas	2 years	06/2013- 2018	.25	
8	3b PG 19	Park Agendas	2 years	06/2013- 2017	.25	
8	3b PG 19	Airport Authority Agendas	2 years	06/2013- 2018	.25	
8	3b PG 19	LURA Agendas	2 years	06/2013- 2018	.25	
8	3b PG 19	Emergency Services Committee Agendas	2 years	06/2013- 2018	.25	
8	3b PG 19	Insurance Committee Agendas	2 years	2016	.1	
8	3b PG 19	Public Works Committee Agendas	2 years	06/2013- 2018	.25	
8	3b PG 19	Tree Board Agendas	2 years	2015- 2018	.25	
8	3b PG 19	City/County/School District Joint Meeting Agendas	2 years	06/2013- 12/2013	.25	

Request for Records Disposal or Transfer Authorization

RM60

ENTITY: City of Laurel	PHONE: 406-628-7431	E-MAIL: kstrecker@laurel.mt.gov
CONTACT: Kelly Strecker		
ADDRESS: 115 W. 1st Street		DISPOSAL NUMBER:

E-MAIL COMPLETED FORM TO: SOSLocalGovtRecCom@mt.gov OR Mail to the Local Government Records Committee, c/o Department of Administration-Local Government Services, P.O. Box 200547, Helena, MT 59620-0547

***Confidential:** The local government entity must determine if records are confidential or sensitive and mark accordingly.

Schedule #	Item #	Page #	Description of Records (Include description from schedule along with the case # or other identifying information pertinent to your office)	Inclusive Dates		* Confidential	10 Year Rule	Disposal Approval (Committee only)		Agency Comments	Audit History or Committee Comments
				From	To			Yes	No		
4	4		Example: Bank Statements	10/2001	10/2002		X	X			
8	32	MR13	Example: Commission Records-Minutes	01/1950	10/1990		X	X		Microfilmed	
12	41e		Example: Marriage Licenses	08/1907	09/1972		X		X		
8	3	52	1099's	1992	5/2013	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8	1	45	Bank Statements	1/2011	12/2012	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8	4	54	Monthly Tax Distributions	1/2010	05/2013	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8	13	77	Payroll Quarterly Reports	1/2010	5/2023	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8	4	45	Daily Cash Reconciliation Water Office	1/2011	05/2013	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8	5	46	Purchase Order Books	1/2010	05/2013	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8	1	48	A/R Activity Report Ambulance (Confidential)	1/2010	5/2013	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8	5	24	Claims Detail	07/2011	06/2013	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8	3	48	Accounts Receivable Trail Balance Monthly Report	07/2011	06/2013	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8	3b	19	City/County Planning Board Agendas	01/2007	05/2023	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8	1a	21	Council Workshop Agendas	01/2002	05/2013	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8	1a	21	City Council Agendas	01/1998	05/2013	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

In accordance with 2-6-1202, 7-5-2132, 7-5-4124 and 20-1-212 and upon the order of the governing body, we the undersigned affirm the records listed on this disposal request are not subject to any litigation, legal or regulatory hold, and any financial records listed have been audited. See Notification on Central Registry (Ten Year Rule) below. Typed name below is acceptable as the signature.

Authorized Local Government Representative: Name: Title:	Date:	Phone:
Records Custodian: Name: Title:	Date:	Phone:

LOCAL GOVERNMENT SUBCOMMITTEE SIGNATURES REQUIRED FOR DISPOSAL APPROVAL

Department of Administration Committee Member: Name: Signature:	Date:
Montana Historical Society Committee Member: Name: Signature:	Date:
Local Government Committee Member: Name: Signature:	Date:

NOTIFICATION ON CENTRAL REGISTRY

Per MCA 2-6-1205, public records listed on this form that more than ten (10) years old and are approved for disposal may not be destroyed until they have been listed on a central registry and offered to various agencies and the public for 60 days.

Request for Records Disposal or Transfer Authorization have been listed on the central registry. Completed by Name:	Unclaimed records may be disposed 60 days after this date:
Signature:	

TEN YEAR RULE:

Public records more than ten (10) years old approved for destruction may not be destroyed for 60 days after the date listed on the central registry.

Certificate of Transfer/Destruction/Disposition Comments

[illegible]

I hereby attest that I have destroyed, transferred or retained records as designated by the Local Government Subcommittee. If transferred, I have noted in the "Comments" field above, the entity to which the records have been relocated.

Name: _____ Title: _____ Date: _____
 Signature: _____

Request for Records Disposal or Transfer Authorization

RM60

ENTITY: City of Laurel	PHONE: 406-628-7431	E-MAIL: kstrecker@laurel.mt.gov
CONTACT: Kelly Strecker		
ADDRESS: 115 W. 1st Street		DISPOSAL NUMBER:

E-MAIL COMPLETED FORM TO: SOSLocalGovtRecCom@mt.gov OR Mail to the Local Government Records Committee, c/o Department of Administration-Local Government Services, P.O. Box 200547, Helena, MT 59620-0547

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Schedule #	Item #	Page #	Description of Records (Include description from schedule along with the case # or other identifying information pertinent to your office)	Inclusive Dates		* Confidential	10 Year Rule	Disposal Approval (Committee only)		Agency Comments	Audit History or Committee Comments
				From	To			Yes	No		
4	4		Example: Bank Statements	10/2001	10/2002		X	X			
8	32	MR13	Example: Commission Records-Minutes	01/1950	10/1990		X	X		Microfilmed	
12	41e		Example: Marriage Licenses	08/1907	09/1972		X		X		
8	3b	19	Cemetery Commission Agendas	01/2008	05/2013	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8	3b	19	Park Board Agendas	01/2008	05/2013	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8	3b	19	Airport Authority Agendas	01/2008	05/2013	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8	3b	19	LURA Agendas	01/2009	05/2013	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8	3b	19	Emergency Services Committee Agendas	01/1999	05/2013	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8	3b	19	Public Works Committee Agendas	01/1999	05/2013	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8	3b	19	City/County/School District Joint Meeting Agendas	01/2005	05/2013	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
						<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
						<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
						<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
						<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
						<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

In accordance with 2-6-1202, 7-5-2132, 7-5-4124 and 20-1-212 and upon the order of the governing body, we the undersigned affirm the records listed on this disposal request are not subject to any litigation, legal or regulatory hold, and any financial records listed have been audited. See Notification on Central Registry (Ten Year Rule) below. Typed name below is acceptable as the signature.

Authorized Local Government Representative: Name: Title:	Date:	Phone:
Records Custodian: Name: Title:	Date:	Phone:

LOCAL GOVERNMENT SUBCOMMITTEE SIGNATURES REQUIRED FOR DISPOSAL APPROVAL

Department of Administration Committee Member: Name: Signature:	Date:
Montana Historical Society Committee Member: Name: Signature:	Date:
Local Government Committee Member: Name: Signature:	Date:

NOTIFICATION ON CENTRAL REGISTRY

Per MCA 2-6-1205, public records listed on this form that more than ten (10) years old and are approved for disposal may not be destroyed until they have been listed on a central registry and offered to various agencies and the public for 60 days.

Request for Records Disposal or Transfer Authorization have been listed on the central registry. Completed by Name:	Unclaimed records may be disposed 60 days after this date:
Signature:	

TEN YEAR RULE:

Public records more than ten (10) years old approved for destruction may not be destroyed for 60 days after the date listed on the central registry.

Certificate of Transfer/Destruction/Disposition Comments

I hereby attest that I have destroyed, transferred or retained records as designated by the Local Government Subcommittee. If transferred, I have noted in the "Comments" field above, the entity to which the records have been relocated.

Name: _____ Title: _____ Date: _____
 Signature: _____

File Attachments for Item:

20. Resolution No. R23-34: A Resolution Of The City Council Authorizing The Approval Of The Quote And Master Services And Purchasing Agreement With Axon Enterprise, Inc. For The Purchase Of Body Cameras And Related Equipment For The Laurel Police Department.

RESOLUTION NO. R23-34

A RESOLUTION OF THE CITY COUNCIL AUTHORIZING THE APPROVAL OF THE QUOTE AND MASTER SERVICES AND PURCHASING AGREEMENT WITH AXON ENTERPRISE, INC. FOR THE PURCHASE OF BODY CAMERAS AND RELATED EQUIPMENT FOR THE LAUREL POLICE DEPARTMENT.

BE IT RESOLVED by the City Council of the City of Laurel, Montana,

Section 1: Approval. The Quote and Master Services and Purchasing Agreement (hereinafter “the Agreement”), by and between the City of Laurel (hereinafter “the City”) and Axon Enterprise, Inc. (hereinafter “Axon”), for the purchase and licensing of Body Cameras and related equipment for the Laurel Police Department, a copy attached hereto and incorporated herein, is hereby approved.

Section 2: Execution. The Mayor is hereby given authority to execute the Agreement with Axon on behalf of the City.

Introduced at a regular meeting of the City Council on the 23rd day of May, 2023, by Council Member _____.

PASSED and APPROVED by the City Council of the City of Laurel the 23rd day of May, 2023.

APPROVED by the Mayor the 23rd day of May, 2023.

CITY OF LAUREL

Dave Waggoner, Mayor

ATTEST:

Kelly Strecker, Clerk-Treasurer

APPROVED AS TO FORM:

Michele L. Braukmann, Civil City Attorney



Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-459042-45056.688AL

Issued: 05/10/2023

Quote Expiration: 06/15/2023

Estimated Contract Start Date: 07/01/2023

Account Number: 148435

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
215 West 1st Street 215 W 1st St Laurel, MT 59044-3003 USA	Laurel Police Dept. - MT 215 W 1st St Laurel, MT 59044-3003 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Avery Lawrence Phone: Email: avlawrence@axon.com Fax:	Stan Langve Phone: (406) 628-8737 Email: slangve@laurel.mt.gov Fax: (406) 628-4641

Quote Summary

Program Length	60 Months
TOTAL COST	\$51,937.76
ESTIMATED TOTAL W/ TAX	\$51,937.76

Discount Summary

Average Savings Per Year	\$3,175.59
TOTAL SAVINGS	\$15,877.94

Payment Summary

Date	Subtotal	Tax	Total
Jun 2023	\$11,169.96	\$0.00	\$11,169.96
Jun 2024	\$10,191.95	\$0.00	\$10,191.95
Jun 2025	\$10,191.95	\$0.00	\$10,191.95
Jun 2026	\$10,191.95	\$0.00	\$10,191.95
Jun 2027	\$10,191.95	\$0.00	\$10,191.95
Total	\$51,937.76	\$0.00	\$51,937.76

Quote Unbundled Price:	\$67,815.70
Quote List Price:	\$62,970.70
Quote Subtotal:	\$51,937.76

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	1	60	\$70.49	\$34.66	\$34.66	\$2,079.60	\$0.00	\$2,079.60
BWCamSBDTAP	Body Worn Camera Single-Bay Dock TAP Bundle	1	60	\$13.94	\$11.92	\$11.92	\$715.20	\$0.00	\$715.20
BWCamTAP	Body Worn Camera TAP Bundle	13	60	\$35.80	\$32.50	\$32.50	\$25,350.00	\$0.00	\$25,350.00
A la Carte Hardware									
AB31BD	AB3 1-Bay Dock Bundle	1			\$229.00	\$229.00	\$229.00	\$0.00	\$229.00
AB3C	AB3 Camera Bundle	1			\$749.00	\$749.00	\$749.00	\$0.00	\$749.00
Flex2C	Flex 2 Camera Bundle	12			\$732.00	\$0.00	\$0.00	\$0.00	\$0.00
Flex2MBD	Flex 2 Multi-Bay Dock Bundle	1			\$1,606.90	\$0.00	\$0.00	\$0.00	\$0.00
A la Carte Software									
BasicLicense	Basic License Bundle	13	60		\$16.87	\$16.25	\$12,675.00	\$0.00	\$12,675.00
ProLicense	Pro License Bundle	4	60		\$42.91	\$42.25	\$10,139.96	\$0.00	\$10,139.96
Total							\$51,937.76	\$0.00	\$51,937.76

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
AB3 1-Bay Dock Bundle	71104	NORTH AMER POWER CORD FOR AB3 & T7 1-BAY DOCK/DATAPORT	1	06/01/2023
AB3 1-Bay Dock Bundle	74211	AXON BODY 3 - 1 BAY DOCK	1	06/01/2023
AB3 Camera Bundle	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2	2	06/01/2023
AB3 Camera Bundle	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	1	06/01/2023
AB3 Camera Bundle	74020	MAGNET MOUNT, FLEXIBLE, AXON RAPIDLOCK	2	06/01/2023
Flex 2 Camera Bundle	11509	BELT CLIP, RAPIDLOCK	14	06/01/2023
Flex 2 Camera Bundle	11528	FLEX 2 CAMERA, (ONLINE)	12	06/01/2023
Flex 2 Camera Bundle	11532	FLEX 2 CONTROLLER	12	06/01/2023
Flex 2 Camera Bundle	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2	14	06/01/2023
Flex 2 Camera Bundle	74052	WEARABLE CABLE ASSEMBLY, 6 IN, BLACK, FLEX 2	12	06/01/2023
Flex 2 Multi-Bay Dock Bundle	11537	DOCK, FLEX 2, 6-BAY + CORE	1	06/01/2023
Flex 2 Multi-Bay Dock Bundle	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	06/01/2023
Flex 2 Multi-Bay Dock Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	06/01/2023
Body Worn Camera Multi-Bay Dock TAP Bundle	73689	MULTI-BAY BWC DOCK 1ST REFRESH	1	12/01/2025
Body Worn Camera Single-Bay Dock TAP Bundle	73313	1-BAY DOCK AXON CAMERA REFRESH ONE	1	12/01/2025
Body Worn Camera TAP Bundle	73309	AXON CAMERA REFRESH ONE	13	12/01/2025
Body Worn Camera Multi-Bay Dock TAP Bundle	73688	MULTI-BAY BWC DOCK 2ND REFRESH	1	06/01/2028
Body Worn Camera Single-Bay Dock TAP Bundle	73314	1-BAY DOCK AXON CAMERA REFRESH TWO	1	06/01/2028
Body Worn Camera TAP Bundle	73310	AXON CAMERA REFRESH TWO	13	06/01/2028

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Basic License Bundle	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	13	07/01/2023	06/30/2028
Basic License Bundle	73840	EVIDENCE.COM BASIC ACCESS LICENSE	13	07/01/2023	06/30/2028
Pro License Bundle	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	12	07/01/2023	06/30/2028
Pro License Bundle	73746	PROFESSIONAL EVIDENCE.COM LICENSE	4	07/01/2023	06/30/2028

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Body Worn Camera TAP Bundle	80464	EXT WARRANTY, CAMERA (TAP)	13	07/01/2023	06/30/2028
Body Worn Camera Multi-Bay Dock TAP Bundle	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	1	06/01/2024	06/30/2028
Body Worn Camera Single-Bay Dock TAP Bundle	80466	EXT WARRANTY, SINGLE-BAY DOCK (TAP)	1	06/01/2024	06/30/2028

Payment Details

Jun 2023

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Upfront Hardware	AB31BD	AB3 1-Bay Dock Bundle	1	\$229.00	\$0.00	\$229.00
Upfront Hardware	AB3C	AB3 Camera Bundle	1	\$749.00	\$0.00	\$749.00
Upfront Hardware	Flex2C	Flex 2 Camera Bundle	12	\$0.00	\$0.00	\$0.00
Upfront Hardware	Flex2MBD	Flex 2 Multi-Bay Dock Bundle	1	\$0.00	\$0.00	\$0.00
Year 1	BasicLicense	Basic License Bundle	13	\$2,535.00	\$0.00	\$2,535.00
Year 1	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	1	\$415.92	\$0.00	\$415.92
Year 1	BWCamSBDTAP	Body Worn Camera Single-Bay Dock TAP Bundle	1	\$143.04	\$0.00	\$143.04
Year 1	BWCamTAP	Body Worn Camera TAP Bundle	13	\$5,070.00	\$0.00	\$5,070.00
Year 1	ProLicense	Pro License Bundle	4	\$2,028.00	\$0.00	\$2,028.00
Total				\$11,169.96	\$0.00	\$11,169.96

Jul 2023

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Invoice Upon Fulfillment	BWCamSBDTAP	Body Worn Camera Single-Bay Dock TAP Bundle	1	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	BWCamTAP	Body Worn Camera TAP Bundle	13	\$0.00	\$0.00	\$0.00
Total				\$0.00	\$0.00	\$0.00

Jun 2024

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	BasicLicense	Basic License Bundle	13	\$2,535.00	\$0.00	\$2,535.00
Year 2	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	1	\$415.92	\$0.00	\$415.92
Year 2	BWCamSBDTAP	Body Worn Camera Single-Bay Dock TAP Bundle	1	\$143.04	\$0.00	\$143.04
Year 2	BWCamTAP	Body Worn Camera TAP Bundle	13	\$5,070.00	\$0.00	\$5,070.00
Year 2	ProLicense	Pro License Bundle	4	\$2,027.99	\$0.00	\$2,027.99
Total				\$10,191.95	\$0.00	\$10,191.95

Jun 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	BasicLicense	Basic License Bundle	13	\$2,535.00	\$0.00	\$2,535.00
Year 3	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	1	\$415.92	\$0.00	\$415.92
Year 3	BWCamSBDTAP	Body Worn Camera Single-Bay Dock TAP Bundle	1	\$143.04	\$0.00	\$143.04
Year 3	BWCamTAP	Body Worn Camera TAP Bundle	13	\$5,070.00	\$0.00	\$5,070.00
Year 3	ProLicense	Pro License Bundle	4	\$2,027.99	\$0.00	\$2,027.99
Total				\$10,191.95	\$0.00	\$10,191.95

Jun 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	BasicLicense	Basic License Bundle	13	\$2,535.00	\$0.00	\$2,535.00
Year 4	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	1	\$415.92	\$0.00	\$415.92
Year 4	BWCamSBDTAP	Body Worn Camera Single-Bay Dock TAP Bundle	1	\$143.04	\$0.00	\$143.04

Jun 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	BWCamTAP	Body Worn Camera TAP Bundle	13	\$5,070.00	\$0.00	\$5,070.00
Year 4	ProLicense	Pro License Bundle	4	\$2,027.99	\$0.00	\$2,027.99
Total				\$10,191.95	\$0.00	\$10,191.95

Jun 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	BasicLicense	Basic License Bundle	13	\$2,535.00	\$0.00	\$2,535.00
Year 5	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	1	\$415.92	\$0.00	\$415.92
Year 5	BWCamSBDTAP	Body Worn Camera Single-Bay Dock TAP Bundle	1	\$143.04	\$0.00	\$143.04
Year 5	BWCamTAP	Body Worn Camera TAP Bundle	13	\$5,070.00	\$0.00	\$5,070.00
Year 5	ProLicense	Pro License Bundle	4	\$2,027.99	\$0.00	\$2,027.99
Total				\$10,191.95	\$0.00	\$10,191.95

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

5/10/2023



File Attachments for Item:

21. Resolution No. R23-35: A Resolution Of The City Council Declaring Certain City Of Laurel Property As “Surplus” Available For Sale Or Trade To The Public Or Other Governmental Entities Or Vendors.

RESOLUTION NO. R23-35

A RESOLUTION OF THE CITY COUNCIL DECLARING CERTAIN CITY OF LAUREL PROPERTY AS “SURPLUS” AVAILABLE FOR SALE OR TRADE TO THE PUBLIC OR OTHER GOVERNMENTAL ENTITIES OR VENDORS.

WHEREAS, the City of Laurel has inventoried vehicles, equipment, and other items that are no longer of use to the City; and

WHEREAS, in accordance with Mont. Code Ann. § 7-8-420(1), the City of Laurel City Council has the authority to sell or otherwise dispose of the property by declaring it surplus; and

WHEREAS, the surplus items shall be offered to the public for sale or utilized by the City for purposes of trade or sale to obtain new equipment or property for use by the City of Laurel.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Laurel, Montana that:

1. The City of Laurel City Council declares the property included on the attached “Schedule A” as “surplus property” pursuant to Montana law; and
2. The Mayor and City Staff are authorized to dispose of the surplus property through public sale or trade with any governmental entity or group in order to obtain new property for City use.

Introduced at a regular meeting of the City Council on the 23rd day of May 2023, by Council Member _____.

PASSED and APPROVED by the City Council of the City of Laurel the 23rd day of May 2023.

APPROVED by the Mayor the 23rd day of May 2023.

CITY OF LAUREL

Dave Waggoner, Mayor

ATTEST:

Kelly Strecker, Clerk-Treasurer

APPROVED AS TO FORM:

Michele L. Braukmann, Civil City Attorney

Spring 2023 Surplus

1998 Volvo Garbage Truck	4VMECKMD9WN744184
1990 AMG Cargo Truck Double Deuce	04J52271052522471
1993 For 1 Ton 7.3 Diesel	2FTJW35M3PCA28586
2016 Ford Explorer	1 FM5K8AR5GGA08328
1997 KME Aerial Quint Fire Apparatus With Detroit Diesel Engine	1K9AF6482WN058717
2 ½ Ton Truck (AKA Brush 2)	2320-926-0873
Oil Drums	
Metal Cart	
John Deere Mower Deck	
Concrete Culvert	
Pop Machine x4	
Crossman 766 BB Gun	
Marlin Cowboy BB Gun	
Quick Silver BB Gun	
Daisy BB Gun	
66 Power Master BB Gun	
Blackhawk Tactical Bag and Gear	
Printers	
550 Watt ATX Power Supply	
Live Scribe Smart Pen	
Seashells and Pewter Figurines	
Xbox Series S 512 GB New	
Condor Fleece Lined Size Large Jacket	
Led Zeppelin Vinyl Record New	
Knee Brace New Mossy Oak Safari Hat	
Tact 91 Air Soft Gun	
CO2 BB Gun	
Daisy Power Line Airsoft Gun	
Folding Knives	
Mossy Oak Knife	
Misc. Jewelry	
Shoulder Holster Size 5	
Pump Action BB Gun	
Pellet Gun	
AV Cart and Contents	
Daisy Power Line BB Gun	

Spring 2023 Surplus

BB Gun	
Co2 BB Gun	
Co2 BB Gun	
Co2 BB Gun	
BB Gun	
CO2 BB Gun	
BB Gun	
Co2 BB Gun	
3 4-drawer file cabinets	
Treck Mountain Track Bike	
Bike	
Bike	
Huffy Bike	
Red Metro 12 Mountain Bike	
Roadmaster Mountain Bike	
Mongoose Mountain Bike	
Next Mountain Bike	
Next Mountain Bike	
Small Kids Bike	
Magnavox Mountain Bike	
Next Mountain Bike	
Huffy Mountain Bike	
Schwinn Mountain Bike	
Diamondback Bike	
Mongoose Bike	
EV Mountain Bike	
Swimming Pool Accessories and Life Guard Equipment	
Swimming Pool Pump – Fairly New	
Swimming Pool Sand Filter	
Aqua Creek Pool Lift	
Pool Filtration Equipment	
Office Partitions and Desks	
Office Partitions	
Tailgate for 2019 Ford Super Duty	
Office Equipment	

Spring 2023 Surplus

Chairs folding and Standing	
Barrels	
Scrap Metal	
Chain Link Sliding Gate	
Steel Catwalk and Chain Link	
Concrete Culvert	
Steel Culvert	
Fire Hydrant	
Fire Hydrant	
Dell Printer Drum	
Various Ink Cartridges	