



**AGENDA  
CITY OF LAUREL  
CITY COUNCIL MEETING  
TUESDAY, OCTOBER 11, 2022  
6:30 PM  
COUNCIL CHAMBERS**

NEXT RES. NO.  
R22-65

NEXT ORD. NO.  
O22-06

**WELCOME . . .** By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified times for citizen comments on its agenda -- once following the Consent Agenda, at which time citizens may address the Council concerning any brief community announcement not to exceed one minute in duration for any speaker; and again following Items Removed from the Consent Agenda, at which time citizens may address the Council on any matter of City business that is not on tonight's agenda. Each speaker will be limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. Citizens may also comment on any item removed from the consent agenda prior to council action, with each speaker limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. If a citizen would like to comment on an agenda item, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor. Once again, each speaker is limited to three minutes.

Any person who has any question concerning any agenda item may call the City Clerk-Treasurer's office to make an inquiry concerning the nature of the item described on the agenda. Your City government welcomes your interest and hopes you will attend the Laurel City Council meetings often.

**Pledge of Allegiance**

**Roll Call of the Council**

**Approval of Minutes**

1. Approval of Minutes of September 27, 2022.

**Correspondence**

2. Ambulance Monthly Report - August 2022
3. Police Monthly Report - September 2022

**Council Disclosure of Ex Parte Communications**

**Public Hearing**

**Consent Items**

**NOTICE TO THE PUBLIC**

*The Consent Calendar adopting the printed Recommended Council Action will be enacted with one vote. **The Mayor will first ask the Council members if any Council member wishes to remove any item from the Consent Calendar for discussion and consideration.** The matters removed from the Consent Calendar will be considered individually at the end of this Agenda under "Items Removed from the Consent Calendar." (See Section 12.) The entire Consent Calendar, with the exception of items removed to be discussed under "Items Removed from the Consent Calendar," is then voted upon by roll call under one motion.*

4. Claims entered through October 7, 2022.
5. Approval of Payroll Register for PPE 10/2/2022 totaling \$220,496.95.
6. Clerk/Treasurer Financial Statements for the month of February 2022.
7. Clerk/Treasurer Financial Statements for the month of March 2022.
8. Clerk/Treasurer Financial Statements for the month of April 2022.
9. Clerk/Treasurer Financial Statements for the month of May 2022.
10. Clerk/Treasurer Financial Statements for the month of June 2022.

**Ceremonial Calendar**

**Reports of Boards and Commissions**

11. Budget/Finance Committee Minutes September 27, 2022.

[12.](#) Laurel Airport Authority Minutes of August 23, 2022.

[13.](#) Park Board Minutes of September 1, 2022.

### **Audience Participation (Three-Minute Limit)**

*Citizens may address the Council regarding any item of City business that is not on tonight's agenda. Comments regarding tonight's agenda items will be accepted under Scheduled Matters. The duration for an individual speaking under Audience Participation is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda.*

### **Scheduled Matters**

[14.](#) Resolution No. R22-65: Resolution Of The City Of Laurel City Council Authorizing The City Of Laurel To Apply For American Rescue Plan Act Competitive Grant Funds For The South 4<sup>th</sup> Street Water, Sewer Stormwater, Infrastructure Improvements Project And Authorization To Commit Matching Funds

[15.](#) Resolution No. R22-66: Resolution Of The City Of Laurel City Council Requesting Distribution Of Bridge And Road Safety And Accountability Program Funds

### **Items Removed From the Consent Agenda**

### **Community Announcements (One-Minute Limit)**

*This portion of the meeting is to provide an opportunity for citizens to address the Council regarding community announcements. The duration for an individual speaking under Community Announcements is limited to one minute. While all comments are welcome, the Council will not take action on any item not on the agenda.*

### **Council Discussion**

*Council members may give the City Council a brief report regarding committees or groups in which they are involved.*

### **Mayor Updates**

### **Unscheduled Matters**

### **Adjournment**

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

### **DATES TO REMEMBER**

**File Attachments for Item:**

1. Approval of Minutes of September 27, 2022.

# MINUTES OF THE CITY COUNCIL OF LAUREL

September 27, 2022

A regular meeting of the City Council of the City of Laurel, Montana, was held in the Council Chambers and called to order by Mayor Dave Waggoner at 6:29 p.m. on September 27, 2022.

## COUNCIL MEMBERS PRESENT:

Michelle Mize	Heidi Sparks
Casey Wheeler	Richard Herr
Richard Klose	Irv Wilke
	Bill Mountsier

## COUNCIL MEMBERS ABSENT:

Emelie Eaton

## OTHER STAFF PRESENT:

Michele, Braukmann, Civil City Attorney  
 Brittney Moorman, Administrative Assistant  
 Stan Langve, Police Chief  
 Steven Baumgartner, Police Officer  
 Travis Pitts, Police Captain  
 Jared Anglin, Police Sergeant  
 Jackson Booth, Police Officer  
 Josh McFarland, Police Officer  
 Jean Kerr, Judge

Mayor Waggoner led the Pledge of Allegiance to the American flag.

## MINUTES:

- Approval of Minutes of August 23, 2022.

Motion by Council Member Sparks to approve the minutes of the regular meeting of August 23, 2022, as presented, seconded by Council Member Wilke. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- Approval of Minutes of Special City Council Meeting of September 6, 2022.

Motion by Council Member Herr to approve the minutes of the special meeting of September 6, 2022, as presented, seconded by Council Member Sparks. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- Approval of Minutes of September 13, 2022.

Motion by Council Member Wilke to approve the minutes of the regular meeting of September 13, 2022, as presented, seconded by Council Member Mountsier. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

## CORRESPONDENCE:

- Beartooth RC&D September Correspondence

**COUNCIL DISCLOSURE OF EX-PARTE COMMUNICATIONS:** None.

**PUBLIC HEARING:**

- Public Hearing: An Ordinance Amending Section 2.20.010 Of The Laurel Municipal Code Relating To The City Court Clerk For The City Of Laurel

Mayor Waggoner opened the public hearing and asked Staff to present the item.

Michele Braukmann, Civil City Attorney, briefly reviewed the proposed changes.

Mayor Waggoner opened the floor for public comment and stated that copies of the rules governing the public hearing were posted in the council chambers.

Mayor Waggoner asked three (3) times if there were any proponents. There were none.

Mayor Waggoner asked three (3) times if there were any opponents. There were none.

Mayor Waggoner stated that he would not have Staff respond to questions as there were none.

- Public Hearing: An Ordinance Amending Chapter 1.01 (Code Adoption) Of The Laurel Municipal Code Relating To The General Provisions

Mayor Waggoner opened the public hearing and asked Staff to present the item.

Michele Braukmann, Civil City Attorney, briefly reviewed the proposed changes.

Mayor Waggoner opened the floor for public comment and stated that copies of the rules governing the public hearing were posted in the council chambers.

Mayor Waggoner asked three (3) times if there were any proponents. There were none.

Mayor Waggoner asked three (3) times if there were any opponents. There were none.

Mayor Waggoner stated that he would not have Staff respond to questions as there were none.

**CONSENT ITEMS:**

- **Claims entered through September 23, 2022.**  
A complete listing of the claims and their amounts is on file in the Clerk/Treasurer's Office.
- **Approval of Payroll Register for PPE 9/4/2022 totaling \$216,114.43.**
- **Approval of Payroll Register for Retro Pay totaling \$4,632.18.**
- **Approval of Payroll Register for PPE 9/18/2022 totaling \$210,834.16.**

The Mayor asked if there was any separation of consent items. There was none.

Motion by Council Member Klose to approve the consent items as presented, seconded by Council Member Sparks. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

**CEREMONIAL CALENDAR:** None.

**REPORTS OF BOARDS AND COMMISSIONS:**

- Budget/Finance Committee Minutes of September 13, 2022.
- Public Works Committee Minutes of August 15, 2022.
- Emergency Services Committee Minutes August 22, 2022.
- Library Board Minutes of July 12, 2022.
- Library Board Minutes of August 9, 2022.

**AUDIENCE PARTICIPATION (THREE-MINUTE LIMIT):** None.

**SCHEDULED MATTERS:**

- **Motion to allow Council Member Sparks to be absent from the City of Laurel for more than ten days. (LMC 2.12.060)**

Motion by Council Member Mountsier to allow Council Member Sparks to be absent from the City of Laurel for more than ten days, seconded by Council Member Wilke. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Appointment of Gabriel Seibert to the Laurel Police Department.**

Motion by Council Member Mize to approve the Mayor's appointment of Gabriel Seibert to the Laurel Police Department, seconded by Council Member Sparks. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

Judge Kerr swore in Officer Seibert. Police Chief Langve pinned Officer Seibert with his badge. All law enforcement officers present recited the Law Enforcement Code of Ethics.

- **Resolution No. R22-64: A Resolution Of The City Council Authorizing The Addition Of City Of Laurel Deputy Clerk/Treasurer Amber Hatton To All City Accounts.**

Motion by Council Member Sparks to approve Resolution No. R22-64, seconded by Council Member Mize. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Ordinance No. O22-04: An Ordinance Amending Section 2.20.010 Of The Laurel Municipal Code Relating To The City Court Clerk For The City Of Laurel (2<sup>nd</sup> Reading)**

Motion by Council Member Klose to adopt Ordinance No. O22-04, seconded by Council Member Mountsier. There was no public comment or council discussion. A roll call vote was taken on the motion. Council Members Sparks, Herr, Wilke, Mountsier, Klose, Wheeler, and Mize voted aye. Motion carried 7-0.

- **Ordinance No. O22-05: An Ordinance Amending Chapter 1.01 (Code Adoption) Of The Laurel Municipal Code Relating To The General Provisions (2<sup>nd</sup> Reading)**

Motion by Council Member Wilke to adopt Ordinance No. O22-05, seconded by Council Member Mountsier. There was no public comment or council discussion. A roll call vote was taken on the motion. Council Members Sparks, Herr, Wilke, Mountsier, Klose, Wheeler, and Mize voted aye. Motion carried 7-0.

**ITEMS REMOVED FROM THE CONSENT AGENDA:** None.

**COMMUNITY ANNOUNCEMENTS (ONE-MINUTE LIMIT):** None.

**COUNCIL DISCUSSION:** None.

**MAYOR UPDATES:**

Council Member Eaton is in Washington, D.C., this week and will bring back lots of information.

Hello Montana will be running a story on projects within the City.

The Mayor spoke about the possibility of the Council exploring an ordinance regarding the use of obscenities.

**UNSCHEDULED MATTERS:** None.

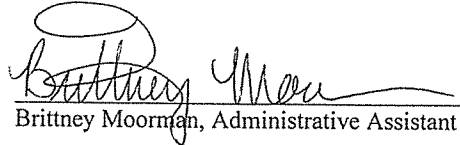
**ADJOURNMENT:**

DRAFT

Council Minutes of September 27, 2022

Motion by Council Member Mize to adjourn the council meeting, seconded by Council Member Mountsier. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

There being no further business to come before the Council at this time, the meeting was adjourned at 6:54 p.m.

  
Brittney Moorman, Administrative Assistant

Approved by the Mayor and passed by the City Council of the City of Laurel, Montana, on this 11<sup>th</sup> day of October 2022.

\_\_\_\_\_  
Dave Waggoner, Mayor

Attest:

\_\_\_\_\_  
Kelly Strecker, Clerk/Treasurer

**File Attachments for Item:**

2. Ambulance Monthly Report - August 2022



**Laurel Emergency Services Report created 8/19/22:****2020**

1090 requests for service

159 times LEMS was unavailable

72 times AMR was unavailable

288 responses in Ward 5=27% of calls outside of the city of Laurel

**2021**

1228 requests for service

135 times LEMS was unavailable

34 times AMR was unavailable

318 responses in Ward 5=26% of calls outside of the city of Laurel



Recent Month Summary:

**August 2022:**

Requests	97
Missed Calls	8=8 %
Shortest Delay	12 minutes
Longest Delay	55 minutes
Average Delay	30 minutes
Fire Driver Available	16 times
City Driver Available	2 times
QRU Response With 1 Provider	1 time **
On A Previous Call	4 times
No Crew / Provider Available	7 times
AMR Transported or Responded	4 times
Red Lodge Transported	0 times
HELP Flight Transported	0 times
Columbus Transported	2 time
Joliet Transported	0 times
Park City Transported	0 times
Beartooth Ambulance	0 times
PD Assisted Pt or Transported	1 time
FD Assisted Pt no transport	1 time
POV Transport	0 times
Refusal	0 time
YCSO Transported	0 times
MHP Transported	0 times

\*\*0 times the QRU responded and the patient refused / no transport to hospital or no patient found

\*24 responses in Ward 5 = 25 % of calls outside of the city of Laurel

## 2022 Running Totals

	January	February	March	April	May	June	July	August	September	October	November	December	Total 2022
Requests	100	84	91	90	97	92	128	97					779
Missed Calls	11	10	9	14	10	16	39	8					117
Shortest Delay (minutes)	12	9	2	6	13	5	6	12					2
Longest Delay (minutes)	69	63	31	64	80	53	68	55					80
Average Delay (minutes)	31	33	20	24	32	25	27	30					28
Fire Driver Available	22	27	28	12	18	13	19	16					155
City Driver Available				1	3	6	1	2					13
QRU Response w 1 Provider	6	5	4	8	7	8	19	1					58
On A Previous Call	3	0	1	0	1	1	1	4					11
No Crew / Provider Available	2	5	5	3	2	5	21	7					50
AMR Transported or Responded	5	6	5	7	5	5	19	4					56
Columbus Transported	1	1	0	0	1	1	2	2					8
Joliet Transported	0	0	0	0	0	0	4	0					4
Park City Transported	0	1	0	0	0	0	1	0					2
Red Lodge Transported	0	0	0	0	0	0	0	0					0
Beartooth Transported	0	0	0	0	0	1	0	0					1
HELP Flight Transported	0	0	0	0	0	0	0	0					0
POV Transport	5	0	2	5	4	7	8	0					31
PD Assisted Pt or transported	0	1	0	1	0	1	0	1					4
FD Assisted Pt no transport	0	0	1	1	0	0	1	1					4
YCSO Transported	0	0	0	0	0	0	0	0					0
MHP Transported	0	0	0	0	0	0	0	0					0
QRU/AMR, Refusal or No Patient	0	1	1	1	0	1	4	0					8
Responses in Ward 5	30	25	21	15	30	24	42	24					211

### Other Reporting Information:

- Both of our new full time staff that were hired in July and August have been cut loose from training and working on their own. Both are doing great.
- We have hired a full time EMT to replace our EMT that resigned. Troy Charbonneau has accepted the position. He has been hired as an EMT enrolled in Paramedic school with the anticipation of him being done with school in a year and a half and then he will switch over to working as a full time Paramedic. Troy is currently a volunteer for us. He has been an EMT for 30 years, he has been with the Yellowstone County Sheriffs office for 20 years and is retiring. He will begin working full time for us in October.
- We have had 2 volunteers resign.
- Scheduling continues to be difficult. We do have times when we have only one person crews and occasionally we don't have a crew. It is better than years past, however it is still very difficult to fill at times. Other times we have excellent staffing and are able to pull together an extra crew when a second call drops. We are working on our volunteer roster, we have some new fire driver personnel that we have completed training.
- We have applied for the MDT ambulance grant. I am not certain when they will announce winners, but typically it is September / October.
- We have been awarded a community medicine grant from the state of MT, it is in the very early stages, but our 2 providers will begin their class in September.

**File Attachments for Item:**

3. Police Monthly Report - September 2022



# Laurel Police Department

215 W. 1<sup>st</sup> Street Laurel, Mt. 59044 ▪ Phone 406-628-8737 ▪ Fax 406-628-4641

Total Calls

Printed on September 30, 2022

[CFS Date/Time] is between '2022-07-24 00:00' and '2022-08-22 23:59' and

[Primary Incident Code->Code : Description] All

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## Code : Description

## Totals

10-15 : With Prisoner	0	0
: Abandoned Vehicle	25	25
: Agency Assist	59	59
: Alarm - Burglary	17	17
: Alarm - Fire	6	6
AMB : Ambulance	99	99
: Animal Complaint	18	18
: Area Check	10	10
: Assault	2	2
: Bad Checks	0	0
: Barking Dog	2	2
: Bomb Threat	0	0
: Burglary	0	0
: Child Abuse/Neglect	2	2
: Civil Complaint	16	16
: Code Enforcement Violation	3	3
: Counterfeiting	0	0

<b>Code : Description</b>	<b>Totals</b>	
: Criminal Mischief	11	11
: Criminal Trespass	3	3
: Cruelty to Animals	10	10
: Curfew Violation	7	7
: Discharge Firearm	1	1
: Disorderly Conduct	8	8
: Dog at Large	22	22
: Dog Bite	1	1
DUI : DUI Driver	6	6
: Duplicate Call	5	5
: Escape	0	0
: Family Disturbance	15	15
: Fight	1	1
FIRE : Fire or Smoke	21	21
: Fireworks	0	0
: Forgery	0	0
: Found Property	12	12
: Fraud	6	6
: Harassment	5	5
: Hit & Run	2	2
: Identity Theft	1	1

<b>Code : Description</b>	<b>Totals</b>	
: Indecent Exposure	0	0
: Insecure Premises	1	1
: Intoxicated Pedestrian	4	4
: Kidnapping	0	0
: Littering	0	0
: Loitering	3	3
: Lost or Stray Animal	13	13
: Lost Property	3	3
: Mental Health	3	3
: Missing Person	1	1
: Noise Complaint	5	5
: Open Container	0	0
: Order of Protection Violation	4	4
: Parking Complaint	22	22
: Possession of Alcohol	0	0
: Possession of Drugs	1	1
: Possession of Tobacco	1	1
: Privacy in Communications	0	0
: Prowler	1	1
: Public Assist	57	57
: Public Safety Complaint	5	5

<b>Code : Description</b>	<b>Totals</b>	
: Public Works Call	18	18
: Report Not Needed	11	11
: Robbery	0	0
: Runaway Juvenile	0	0
: Sexual Assault	5	5
: Suicide	0	0
: Suicide - Attempt	0	0
: Suicide - Threat	3	3
: Suspicious Activity	69	69
: Suspicious Person	19	19
: Theft	22	22
: Threats	2	2
: Tow Call	0	0
: Traffic Accident	13	13
: Traffic Hazard	6	6
: Traffic Incident	13	13
: TRO Violation	0	0
: Truancy	0	0
T/S : Traffic Stop	80	80
: Unattended Death	0	0
: Unknown - Converted	0	0

<b>Code : Description</b>		<b>Totals</b>	
:	Unlawful Transactions w/Minors	0	0
:	Unlawful Use of Motor Vehicle	0	0
:	Vicious Dog	4	4
:	Warrant	7	7
:	Welfare Check	9	9
<b>Totals</b>		801	801



**File Attachments for Item:**

11. Budget/Finance Committee Minutes September 27, 2022.

**Minutes of City of Laurel  
Budget/Finance Committee  
Tuesday, September 27, 2022**

**Members Present:** Richard Klose, Michelle Mize, Heidi Sparks

**Others Present:** Kelly Strecker, Mayor Dave Waggoner

The meeting was called to order by the Committee Chair at 5:30 pm.

**Public Input:** There was no public comment

**General Items –**

1. Review and approved September 13, 2022, Budget and Finance Committee meeting minutes. Michelle moved to approve the minutes of September 27, 2022. Heidi Sparks seconded the motion, all in favor, motion passed 3-0.
2. Review and recommend approval to Council; claims entered through September 23, 2022. Richard Klose had previously reviewed the claims and check register for claims entered through September 23, 2022. Heidi Sparks seconded the motion, all in favor, motion passed 3-0.
3. Review and approve the August 2022 Utility Billing Adjustments. Heidi Sparks moved to approve the Utility Billing Adjustments. Michelle Mize seconded the motion, all in favor, motion passed 3-0.
4. Review and approve Payroll Register for the pay period ending September 4, 2022, totaling \$216,114.43. Heidi Sparks motioned to approve the payroll register for the pay period ending September 4, 2022, totaling \$216,114.43. Michelle Mize seconded the motion, all in favor, motion passed 3-0.
5. Review and approve Payroll Register for the pay period ending September 14, 2022, totaling \$4632.18. Heidi Sparks motioned to approve the payroll register for the pay period ending September 14, 2022, totaling \$4632.18. Michelle Mize seconded the motion, all in favor, motion passed 3-0.
6. Review and approve Payroll Register for the pay period ending September 18, 2022, totaling \$210,834.10. Heidi Sparks motioned to approve the payroll register for the pay period ending September 18, 2022, totaling \$210,834.10. Michelle Mize seconded the motion, all in favor, motion passed 3-0.

**New Business - None**

**Old Business – None**

**Other Items –**

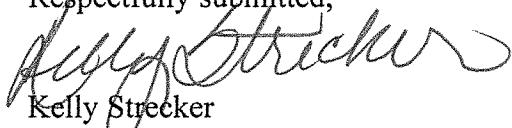
7. Review Comp/OT reports for the pay period ending September 4, 2022.
8. Review Comp/OT reports for the pay period ending September 18, 2022.
9. Mayor Update – None
10. Clerk/Treasurer Financial Update – Clerk/Treasurer provided the committee with an update on financial activities.

**Announcements –**

11. The next Budget and Finance Committee meeting will be held on October 11, 2022, at 5:30 pm.
12. Michelle Mize is scheduled to review claims for the next meeting.

Meeting Adjourned 6:12 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Kelly Strecker".

Kelly Strecker  
Clerk Treasurer

**NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.**

**File Attachments for Item:**

12. Laurel Airport Authority Minutes of August 23, 2022.

**MINUTES**  
**LAUREL AIRPORT AUTHORITY BOARD MEETING**  
**Tuesday, August 23, 2022**

A Laurel Airport Authority Board meeting was held in the Airport Pilot's Lounge and called to order by Chairman Randy Hand at 19:00.

**BOARD MEMBERS PRESENT:**

- ☐ Randy Hand, Chairman
- ☐ Brock Williams, Secretary
- ☐ Alan Kasemodel
- ☐ Shane Linse
- ☐ Will Metz ( via teleconference)

**OTHERS PRESENT:**

Nathan Schroht - KLJ

1. General Items

- a. Previous minutes approved by unanimous consent
- b. Claims prepared by Steven Cosner were approved for payment by unanimous consent

2. Reports

a. KLJ Project Status Report:

- i. Project grant has been issued, just needs attorney signature. KLJ is starting the work. We will hold a project kickoff meeting in October.
- ii. CIP needs to be updated soon. Our new Master Plan will address the long-term projects, and we will need to address the short term.

3. New Business

- a. Fire Assessments. Discussion regarding methodology. Will continue discussion next month.

- b. Neumont. Discussion has not resulted in any progress so far. We told them we would need to charge a reasonable commercial rate for the lease, and they didn't seem interested in that.
- c. Engineer Review of new construction. Discussion tabled until next meeting.
- d. Weed Letter. We will send a letter regarding weed control with the lease statements. After that, we will send an email reminder if we have an email on file. After the cleanup deadline, we will arrange to have the work done and send a bill.
- e. Non-commercial lease rates. Motion to hire NAI Business Properties to conduct a Broker's Opinion of Value for setting the lease rates for commercial, non-aeronautical leases. Motion passed without dissent.
- f. Noise complaint. Discussed the complaint. Affected person lives right below the traffic pattern. Nothing that can really be done about it.

#### 4. Old Business

- a. Beacon. Randy will check alignment, as the white light may be off a bit.
- b. Gate. Gate is installed and functional. Some comments that the keypad is too high, we will look at lowering. Still waiting on permanent power installation from YVEC.
- c. Audit. Audit is underway with Denning Downey & Associates.
- d. SRE Building Lighting. Work is in progress.
- e. Allard Hangar. Sale did not go through, so he requested a lease extension instead.
- f. Shepp Hangar. Construction anticipated to start in the next couple of weeks.

#### 5. Public Input

*Citizens may address the board regarding any item of business not on the agenda. The duration for an individual speaking under Public Comment is limited to three minutes. While all comments are welcome, the board will not take action on any item not on the agenda.*

- a. None received

#### 6. Other Items

none

7. Announcements

a. none

The meeting was adjourned at 20:25.

Respectfully submitted,

Brock Williams  
Secretary

**NOTE: This meeting is open to the public. This meeting is for information and discussion of listed agenda items.**

**File Attachments for Item:**

13. Park Board Minutes of September 1, 2022.





**CITY OF LAUREL  
PARK BOARD  
THURSDAY, September 01,  
2022  
5:30 PM  
COUNCIL CHAMBERS  
MINUTES**

Meeting called to order at 5:31 by Irv Wilke with Richard Herr, Paul Kober, and Jon Rutt in attendance. Mayor Dave Waggoner and Kurt Markegard also in attendance.

**Public Input:** *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

No Public Input

**General Items**

1. Approval of Park Board Minutes of August 4, 2022

Richard Herr made a motion; Paul 2<sup>nd</sup> and the motion was approved to approve the minutes from the August 4<sup>th</sup> meeting.

**New Business**

2. Jamie Krug: 4-H Shooting Sports Program

Jamie Krug 553 Clarks River Road asked to use the Jaycee hall for the 4-H Shooting Sports Program. They setup each time and do not store anything in the building. Sunday afternoons from 1-5 pm October to March. They use lead shot and the building is not properly designed to allow for this in the building we cannot allow it. They do have an archery program that could. Kurt passed out the guidelines for managing a building for air gun shooting. Attached copy. The request is tabled for now.

**Old Business**

3. South Pond irrigation for trees

Mayor reported Sam Robertus will be repairing at an hourly rate.

4. Elizabeth Terrel with LARC (pool)

Elizabeth and Mary from LARC, Cami Nelson and Amy Mullaney from the chamber attended this meeting to show support in raising funds for a Splash Park to replace the old pool. Matt Smith from the cities engineering firm KLJ spoke on the process and asked some questions on different ideas and research that has occurred to date. A number of \$250,000 was estimated and it was agreed to allow the non-profits in Laurel to form a committee to raise funds for this project to be built in spring of 2023.

5. Splash Park at Thompson Park

See discussion under item 4.

6. Kids swing at South Pond.

The Lions Club requested permission to donate some playground equipment to the city for Lions Park. Paul motioned and Jon 2<sup>nd</sup>. Motion approved. Mayor stated it just needed to meet the codes for playground equipment.

**Other Items**

Fir Field is in design and looking for the proper dirt. Paul Kober discussed the need for tables and chairs at Jaycee Hall. They can be rented from the Rod and Gun Club. It will be added to rental site. The Mayor asked the Board to consider options of forming a Park Maintenance District and some discussion followed.

**Announcements**

7. Next meeting October 6, 2022

**The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.**

**DATES TO REMEMBER**

Meeting was adjourned at 6:57

Jon Rutt

**File Attachments for Item:**

14. Resolution No. R22-65: Resolution Of The City Of Laurel City Council Authorizing The City Of Laurel To Apply For American Rescue Plan Act Competitive Grant Funds For The South 4<sup>th</sup> Street Water, Sewer Stormwater, Infrastructure Improvements Project And Authorization To Commit Matching Funds

**RESOLUTION NO. R22-65**

**RESOLUTION OF THE CITY OF LAUREL CITY COUNCIL AUTHORIZING THE  
CITY OF LAUREL TO APPLY FOR AMERICAN RESCUE PLAN ACT  
COMPETITIVE GRANT FUNDS FOR THE SOUTH 4<sup>TH</sup> STREET WATER, SEWER  
STORMWATER, INFRASTRUCTURE IMPROVEMENTS PROJECT AND  
AUTHORIZATION TO COMMIT MATCHING FUNDS**

WHEREAS, the United States Congress approved the American Rescue Plan Act of 2021, providing \$350 billion for eligible state, local, territorial, and tribal governments to respond to the COVID-19 emergency; and

WHEREAS, the State of Montana Legislature passed HB 632, providing appropriations and allocations of Federal funds; and

WHEREAS, one of the grants established in HB 632 is the Competitive Grant Program, providing funding for water and sewer infrastructure projects; and

WHEREAS, the Laurel City Council has adopted a Capital Improvement Plan (hereinafter “CIP”) for long-range infrastructure planning that includes construction of water, sewer stormwater, and infrastructure improvements; and

WHEREAS, the City of Laurel, Montana, being a local government, is eligible to receive American Rescue Plan Act funds.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Laurel, Montana that:

1. South 4<sup>th</sup> Street Water, Sewer Stormwater, Infrastructure Improvements Project. The Laurel City Council approves this Resolution to authorize City Staff to submit grant applications for American Rescue Plan Act Competitive Grant funds on behalf of the City of Laurel for the following eligible water, sewer stormwater, and infrastructure improvements project: the 4th Street Water, Sewer Stormwater, Infrastructure Improvements Project.
2. EFFECTIVE DATE. This Resolution shall be effective upon adoption.

Introduced at a regular meeting of the City Council on the 11<sup>th</sup> day of October 2022 by Council Member \_\_\_\_\_.

PASSED and APPROVED by the City Council of the City of Laurel, Montana on the 11<sup>th</sup> day of October 2022.

APPROVED by the Mayor on the 11<sup>th</sup> day of October 2022.

CITY OF LAUREL

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Dave Waggoner, Mayor

ATTEST:

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Kelly Strecker, Clerk-Treasurer

APPROVED AS TO FORM:

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Michele L. Braukmann, Civil City Attorney

**File Attachments for Item:**

15. Resolution No. R22-66: Resolution Of The City Of Laurel City Council Requesting Distribution Of Bridge And Road Safety And Accountability Program Funds

**RESOLUTION NO. R22-66**

**RESOLUTION OF THE CITY OF LAUREL CITY COUNCIL REQUESTING  
DISTRIBUTION OF BRIDGE AND ROAD SAFETY AND ACCOUNTABILITY  
PROGRAM FUNDS**

WHEREAS, the Bridge and Road Safety and Accountability Account (hereinafter “BaRSAA”) requires the Montana Department of Transportation to allocate accrued funds to cities, towns, counties, and consolidated city-county governments for construction, reconstruction, maintenance, and repair of rural roads, city or town streets and alleys, bridges, or roads and streets that the city, town, county, or consolidated city-county government has the responsibility to maintain;

WHEREAS, a city, town, county, or consolidated city-county government that requests funds under BaRSSA must match each \$20 requested with \$1 of local government matching funds;

WHEREAS, a city, town, county, or consolidated city-county government requesting distribution of allocated funds may make such a request to the Department of Transportation between March 1 and November 1 of the year the funds were allocated;

WHEREAS, the project to be funded by the City of Laurel is a Citywide Street Improvement Project; and

WHEREAS, the local match for the allocated funds has been budgeted by the City of Laurel from Fund 2500 Street Maintenance Fund.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Laurel, Montana that:

1. The City of Laurel requests distribution of its share of the allocated BaRSSA funds to be used for the project identified herein.
2. That the City Council of the City of Laurel hereby empowers and authorizes the Mayor or other staff to execute such further documents as may be necessary to facilitate the distribution of said funds.

Introduced at a regular meeting of the City Council on the 11<sup>th</sup> day of October 2022 by Council Member \_\_\_\_\_.

PASSED and APPROVED by the City Council of the City of Laurel, Montana on the 11<sup>th</sup> day of October 2022.

APPROVED by the Mayor on the 11<sup>th</sup> day of October 2022.

CITY OF LAUREL

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Dave Waggoner, Mayor

ATTEST:

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Kelly Strecker, Clerk-Treasurer

APPROVED AS TO FORM:

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Michele L. Braukmann, Civil City Attorney