



**AGENDA
CITY OF LAUREL
BUDGET/FINANCE COMMITTEE
TUESDAY, MARCH 05, 2019
5:30 PM
COUNCIL CONFERENCE ROOM**

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

General Items

- [Review](#) and approve the minutes from the February 19, 2019 Budget and Finance Committee meeting
- [Review](#) and approve purchase requisitions - Ambulance Defibrillator
- [Review](#) and approve purchase requisitions - Sewer Department Pump
- Review claims entered through 03/01/2019 and recommend approval to Council
- [Review](#) the Comp/Overtime report for Pay Period Ending 02/24/2019
- Review and approve the payroll register for pay period ending 02/24/2019 totaling \$180,902.83

New Business

Old Business

Other Items

- Update from the Mayor

Announcements

The next Budget and Finance Committee meeting will be held on March 19, 2019 at 5:30pm

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

Backup material for agenda item:

Review and approve the minutes from the February 19, 2019 Budget and Finance Committee meeting

**MINUTES
CITY OF LAUREL
BUDGET/FINANCE COMMITTEE
TUESDAY, FEBRUARY 19, 2019**

Members Present: **Emelie Eaton** **Scot Stokes**
 Bruce McGee **Richard Klose**

Others Present: **Mayor Nelson** **Bethany Langve**

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

General Items

- Review and approve the minutes from the February 5, 2019 Budget and Finance Committee meeting – Bruce McGee made a motion to approve the minutes of the February 5, 2019 Budget and Finance Committee meeting, Richard Klose seconded the motion, all in favor, motion passed.
- Review and approve purchase requisition from the Fire Department for annual replacement of turnout gear. – The Fire Chief submitted his annual purchase requisition for replacement of turnout gear. This is an annual purchase that is budgeted by the Fire Chief. There were no questions or comments regarding this purchase. Bruce McGee made a motion to approve the purchase requisition from the Fire Department for annual replacement of turnout gear, seconded by Scot Stokes, all in favor, motion passed.
- Review and approve the January 2019 journal vouchers - The Committee reviewed the January 2019 journal vouchers. Bruce McGee made a motion to approve all the January 2019 journal vouchers, seconded by Scot Stokes, motion passed.
- Review and approve the January 2019 utility billing adjustments - The Committee reviewed the January 2019 utility billing adjustments. Emelie Eaton made a motion to approve the January 2019 utility billing adjustments, seconded by Scot Stokes, all in favor, motion passed.
- Review and approve the January 2019 financial statements - Bethany briefly went over the January 2019 financial statements. The Committee commented that they appreciated the notes that the Clerk/Treasurer made on the Financial Statements. Richard Klose made a motion to approve the January 2019 financial statements, seconded by Bruce McGee, all in favor, motion passed.
- Review and recommend approval to Council claims entered through 02/15/2019 – Scot Stokes had previously reviewed the claims detail report and the check register for accuracy. There were two questions regarding claims. The Clerk/Treasurer answered the questions. Richard Klose made a motion to recommend approval to Council all claims entered through 02/15/2019, seconded by Bruce McGee, all in favor, motion passed.
- Review Comp/Overtime hours for pay period ending 02/10/2019 – The Committee reviewed the Comp/Overtime hours for pay period ending 02/10/2019 and had no questions or comments regarding the comp/overtime reports.
- Review and approve payroll register for pay period ending 02/10/2019 totaling \$164,283.72 – The Committee reviewed the payroll register for pay period ending 02/10/2019. Richard Klose made a

motion to approve the payroll register for pay period ending 02/10/2019 totaling \$164,283.72, seconded by Bruce McGee, all in favor, motion passed.

New Business

Old Business

Other Items

- The auditors will be back to complete the audit March 11-13th – The Clerk/Treasurer stated that the auditors will be back on March 11th through March 13th to complete the Fiscal Year 2018 audit.
- The Committee briefly discussed the budget process with the Mayor

Announcements

The next Budget and Finance Meeting will be held March 5, 2019 at 5:30pm

Respectfully submitted,



Bethany Langve
Clerk/Treasurer

Backup material for agenda item:

Review and approve purchase requisitions - Ambulance Defibrillator

Date: Feb 22, 2019
Fund: General
Dept.: Ambulance

PURCHASE REQUISITION

CITY OF LAUREL
MONTANA
59044

VENDOR: Master Medical
2345 FE Wright Drive
Jackson TN 38305

VENDOR NO.: _____

Quantity	Fully Itemize	Est. Cost	Account Number
1	Phillips mpx Defibrillator	7,000-	1000. 270. 420730. 940
Total estimated cost			

The items listed above are a proper charge against the account shown hereon and the services or materials are to be used exclusively for the purpose against which said items are charged.



Bethany Langve

From: Riley Hutchens
Sent: Friday, February 22, 2019 4:13 PM
To: City Mayor
Cc: Bethany Langve; Matt Lurker; Brent Peters
Subject: Defibrillator Emergency
Attachments: Phillips_Heartstart_MRX_Avante_Quotation.pdf; Laurel Lifepak 15_V1.pdf; MasterMedicalEquipment.pdf

Dear Honorable Mayor:

Having dependable equipment on the ambulances is essential for patient safety and the preservation of life. Defibrillators are one of the many tools we use that truly make the difference between life and death with our patients. Traditionally, our agency has always tried to keep costs low in buying used or refurbished equipment. The unfortunate fact of the matter is that healthcare is expensive. Emergency Medical Services just happens to be one of the only entities in a government system that must bear the burden of medical equipment costs directly from our operating budget, which usually entails markup prices of up to 500% or more of the manufacturing price.

This last week, one of our defibrillator units failed to power on and maintain a charge. Thankfully this did not happen while with a patient. The results could have been catastrophic had the unit failed during a cardiac arrest. This particular defibrillator, and its brother, was bought in 2003. We bought them as refurbished models then. They were actually manufactured in 1999. Since that time, there has not been an equipment rotation program in place to update outdated defibrillators. These units *should* have been retired in 2009/2010. Here we are, ten years later, still using 20-year-old units. Thankfully, the crew member in this case was quick to report the failure to me so that we could begin the process of acquiring a new one.

I have spoken with our sales and maintenance people at Physio-Control. We could potentially send the unit in for repair, but the consensus is that the monitor is simply old. It is beyond repair at this point. Nothing we do is going to prolong the life of this unit. We have already sent this unit in within the last few years for this very problem. And after next year, these units will no longer be serviceable anyway.

Please let me stress: **this situation is an emergency**. I do not have a replacement defibrillator to put in this vehicle that has the capabilities we require. We must replace this unit as quickly as possible. Per the Montana Board of Medical Examiners, we must adhere to the American Heart Association's Resuscitation Algorithms. Part of that algorithm includes defibrillation. By not having a capable defibrillator, we are opening up the City of Laurel to tremendous liability, and potentially threatening the life of a patient who may need it.

Enclosed with this letter you will find three quotes. Part of being able to provide Advanced Life Support to our citizens includes having a cardiac monitor/defibrillator which includes ALS tools. We are able to take refurbished model at this time to get us through to the next funding opportunity. The monitor we are attempting to obtain is a Phillips HeartStart MRX ALS Monitor. This is not a brand we have used heavily before, simply because of tradition. But they are a quality piece of equipment (the US Airforce bought \$9 Million worth of these monitors). More importantly, this unit will have the least amount of impact money-wise to the city. Physio-Control, our traditional vendor, does not have refurbished units available. We would have to buy the unit brand new. We quoted the MRX twice with two separate vendors. I recommend we go with the vendor offering the unit for \$7,000: Master Medical. They offer the best priced warranty options, and the features we need for the best price. Most companies are offering this unit for \$10,000+. The Philips salesperson actually recommended Master Medical, and stated they were a reputable dealer. They will also take the faulty unit and pay for us to ship it to them.

I apologize for the long email, but I can not stress enough the importance of having this equipment on board our apparatus. When dealing with people's lives, there can be no question about whether our equipment is going to work. The soonest that we can purchase this unit, the better – this is time sensitive. I don't have a suitable piece of equipment to put in place right now, so we are currently playing musical chairs with the other defibrillator. Thank you.

Riley Hutchens, NREMT
Assistant Chief of EMS
Laurel Fire-EMS
215 West 1st Street
Laurel, Montana 59044
P: 406-208-1371 F: 406-628-7351



Customer Service
2345 FE Wright Drive
Jackson, TN 38305
866.468.9558
Customerservice@mmemed.com

Estimate

Date	Estimate #
2/22/2019	10659

Name / Address
City of Laurel Riley Hutcherson

Ship To
City of Laurel Riley Hutcherson

P.O. No.	Est. Delivery	Shipping Method	Internal	Terms	Sales Rep
	10-15 Days	UPS	B		MHN
Description	Qty	U/M	Rate	Total	
Defibrillator, Philips MRX, Biphasic, 12 lead, pacing, SpO2, NIBP, ETCO2, AED *Patient Ready* *1 year warranty* *Biomed certified* *Feb/March EMS promo*	1	ea	7,500.00	7,500.00	T
Trade In program Allowance	-1	ea	500.00	-500.00	T
LifePak12 w/AC Power	1	ea	0.00	0.00	T
Extended Warranty Options (First year Free)					
1 Additional Year: \$695.00					
2 Additional Years: \$1251.00 (10% Discount)					
3 Additional Years: \$1771.25 (15% Discount)					
Freight TBD			0.00	0.00	T
Sales Tax			0.00%	0.00	
			Total	\$7,000.00	

Shipping Address: 2345 FE Wright Drive Jackson, TN 38305

This is a proposal only, not a contract for a sale. This proposal is for completing the sale as described above. It is based on our current stock, and inventory and prices may change without notice. All prices quoted are valid for 30 days.

Prepared For:
Customer Name: Laurel Ambulance Service

Quote Number: 3254952
Quote Date: 2019-02-20 20:39:38

Account Manager:	Bill To	Ship To
Bradley Bringardner 1800 Williamson Court Louisville, KY 40223 www.dremed.com	Laurel Ambulance Service MT, - USA	Laurel Ambulance Service 00, - USA
Tel:502-400-9510 Fax: 866-373-7525		
Terms: 00 CREDIT CARD		

Part Number	Product	Quantity	Unit Price	Ext. Price
/89100	Phillips Heartstart MRX w/12-lead Biphasic, Pacing, Spo2, NIBP, AED, IBP, Temp , QCPR	1.00	\$11,480.00	\$11,480.00

** 1-year defective parts warranty **

Group Subtotal: \$11,480.00

Comments:
** SHIPPING CHARGES WILL APPLY **

Please contact me with questions.

Thank you,
Bradley Bringardner
Ph: 502-400-9510
bradley.bringardner@avantehs.com

Order Total
Tax: \$0.00
Total: \$11,480.00

Quote Valid Until: 2019-03-20



Physio-Control, Inc
11811 Willows Road NE
P.O. Box 97006
Redmond, WA 98073-9706 U.S.A.
www.physio-control.com
tel 800.442.1142
Sales Order fax 800.732.0956
Service Plan fax 800.772.3340

To LAUREL VOL AMBULANCE Attn: Riley Hutchens, Assistant Chief EMS 215 W 1ST ST LAUREL, MT 59044 (406) 860-8233 rhutchens@laurel.mt.gov	Quote Number 00163915 Revision # 1 Created Date 2/21/2019 Sales Consultant Mike Lely 406-600-0023 mike.ley@stryker.com FOB Redmond, WA Terms All quotes subject to credit approval and the following terms and conditions NET Terms NET 30 Expiration Date 5/21/2019
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Product	Product Description	Quantity	List Price	Unit Discount	Unit Sales Price	Total Price
99577-001955	LIFEPAK 15 V4 Monitor/Defib, Adaptive Biphasic, Manual & AED, Color LCD, 100mm Printer, Noninvasive Pacing, Metronome, Trending, SpO2, NIBP, 12-Lead ECG, EtCO2, Bluetooth INCLUDED AT NO CHARGE: 2 PAIR QUIK-COMBO ELECTRODES PER UNIT - 11996-000091, TEST LOAD - 21330-001365, IN-SERVICE DVD - 21330-001486, SERVICE MANUAL CD- 26500-003612 (one per order) and ShipKit- (RC Cable) 41577-000284. HARD PADDLES, BATTERIES AND CARRYING CASE NOT INCLUDED.	1.00	32,125.00	-8,031.25	24,093.75	24,093.75
21330-001176	LP 15 Lithium-ion Battery 5.7 amp hrs	2.00	479.00	-119.75	359.25	718.50
11140-000015	AC power cord	1.00	83.00	-20.75	62.25	62.25
11140-000072	LP15 AC Power Adapter (power cord not included)	1.00	1,720.00	-430.00	1,290.00	1,290.00
11140-000080	Extension Cable (5ft 3 in)	1.00	310.00	-77.50	232.50	232.50
11160-000013	NIBP Cuff-Reusable, Child	1.00	25.00	-6.25	18.75	18.75
11160-000017	NIBP Cuff -Reusable, Large Adult	1.00	34.00	-8.50	25.50	25.50
11160-000019	NIBP Cuff-Reusable, Adult X Large	1.00	49.00	-12.25	36.75	36.75
11171-000046	M-LNCS DCI, Adult Reusable Sensor, 1/box	1.00	301.00	-75.25	225.75	225.75
11220-000028	Carry case top pouch for use w/LIFEPAK 12 or LIFEPAK 15	1.00	59.00	-14.75	44.25	44.25
11260-000039	LIFEPAK 15 Carry case back pouch	1.00	84.00	-21.00	63.00	63.00
11577-000002	LIFEPAK 15 Basic carry case w/right & left pouches; shoulder strap (11577-000001) included at no additional charge when case ordered with a LIFEPAK 15 device	1.00	327.00	-81.75	245.25	245.25
11996-000471	4G Modem: Verizon Cellular Kore (Stryker data plan)	1.00	1,205.00	-301.25	903.75	903.75
99428-000305	KORE - Stryker data plan for modem (Verizon) - 1 year	1.00	209.00	0.00	209.00	209.00

Trade-in product	Trade in of LIFEPAK 12 Biphasic - 3 Feature towards the purchase of Lifepak 15	1.00	0.00	0.00	-6,500.00	-6,500.00
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Subtotal	USD 21,669.00
Estimated Tax	USD 0.00
Estimated Shipping & Handling	USD 185.00

Current Sales Tax Rates will be applied at the time of Invoice and tax rate is based on the Ship To location

Grand Total	USD 21,854.00
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	Pricing Summary Totals
List Price Total	USD 37,489.00
Total Contract Discounts Amount	USD 0.00
Total Discount	USD -9,320.00
Trade In Discounts	USD -6,500.00
Tax + S&H	USD 185.00

GRAND TOTAL FOR THIS QUOTE
USD 21,854.00

Please provide a company issued Purchase Order that includes Billing and Shipping Address.

PO must reference payment terms of Net 30 days.

- OR -

Required information if no Purchase Order is provided

Billing Address		Shipping Address	
same as address on quote		same as Billing Address	
Account Name		Account Name	
Address		Address	
City		City	
State	Zip Code	State	Zip Code
Accounts Payable Contact Information			
Accounts Payable Contact		Accounts Payable Phone Number	
Accounts Payable Email		Customer is Tax Exempt? Yes No	
Authorized Customer Signature			
Name		Signature	
Title		Date	

Optional information:

Special Ship to Address

Comments

For Multiple End Users, please attach a supporting document with End User name, physical location, product type and quantity

Reference Number ML/00692402/194597

General Terms for all Products, Services and Subscriptions.

Physio-Control, Inc. ("Physio") accepts Buyer's order expressly conditioned on Buyer's assent to the terms set forth in this document. Buyer's order and acceptance of any portion of the goods, services or subscriptions shall confirm Buyer's acceptance of these terms. Unless specified otherwise herein, these terms constitute the complete agreement between the parties. Amendments to this document shall be in writing and no prior or subsequent acceptance by Seller of any purchase order, acknowledgment, or other document from Buyer specifying different and/or additional terms shall be effective unless signed by both parties.

Pricing. Prices do not include freight insurance, freight forwarding fees, taxes, duties, import or export permit fees, or any other similar charge of any kind applicable to the goods and services. Sales or use taxes on domestic (USA) deliveries will be invoiced in addition to the price of the goods and services unless Physio receives a copy of a valid exemption certificate prior to delivery. Discounts may not be combined with other special terms, discounts, and/or promotions.

Payment. Payment for goods and services shall be subject to approval of credit by Physio. Unless otherwise specified by Physio in writing, the entire payment of an invoice is due thirty (30) days after the invoice date for deliveries in the USA, and sight draft or acceptable (confirmed) irrevocable letter of credit is required for sales outside the USA.

Minimum Order Quantity. Physio reserves the right to charge a service fee for any order less than \$200.00.

Patent Indemnity. Physio shall indemnify Buyer and hold it harmless from and against all demands, claims, damages, losses, and expenses, arising out of or resulting, from any action by a third party against Buyer that is based on any claim that the services infringe a United States patent, copyright, or trademark, or violate a trade secret or any other proprietary right of any person or entity. Physio's indemnification obligations hereunder will be subject to (i) receiving prompt written notice of the existence of any claim; (ii) being able to, at its option, control the defense and settlement of such claim (provided that, without obtaining the prior written consent of Buyer, Physio will enter into no settlement involving the admission of wrongdoing); and (iii) receiving full cooperation of Buyer in the defense of any claim.

Limitation of Interest. Through the purchase of Physio products, services, or subscriptions, Buyer does not acquire any interest in any tooling, drawings, design information, computer programming, patents or copyrighted or confidential information related to said products or services, and Buyer expressly agrees not to reverse engineer or decompile such products or related software and information.

Delays. Physio will not be liable for any loss or damage of any kind due to its failure to perform or delays in its performance resulting from an event beyond its reasonable control, including but not limited to, acts of God, labor disputes, the requirements of any governmental authority, war, civil unrest, terrorist acts, delays in manufacture, obtaining any required license or permit, and Physio inability to obtain goods from its usual sources.

Limited Warranty. Physio warrants its products and services in accordance with the terms of the limited warranties located at <http://www.physio-control.com/Documents/>. The remedies provided under such warranties shall be Buyer's sole and exclusive remedies. Physio makes no other warranties, express or implied, including, without limitation, **NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND IN NO EVENT SHALL PHYSIO BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL OR OTHER DAMAGES.**

Compliance with Confidentiality Laws. Both parties acknowledge their respective obligations to maintain the security and confidentiality of individually identifiable health information and agree to comply with applicable federal and state health information confidentiality laws.

Compliance with Law. The parties agree to comply with any and all laws, rules, regulations, licensing requirements or standards that are now or hereafter promulgated by any local, state, and federal governmental authority/agency or accrediting/administrative body that governs or applies to their respective duties and obligations hereunder.

Regulatory Requirement for Access to Information. In the event 42 USC § 1395x(v)(1)(I) is applicable, Physio shall make available to the Secretary of the United States Department of Health and Human Services, the Comptroller General of the United States General Accounting Office, or any of their duly authorized representatives, a copy of these terms, such books, documents and records as are necessary to certify the nature and extent of the costs of the products and services provided by Physio.

No Debarment. Physio represents and warrants that it and its directors, officers, and employees (i) are not excluded, debarred, or otherwise ineligible to participate in the Federal health care programs as defined in 42 USC § 1320a-7b(f); (ii) have not been convicted of a criminal offense related to the provision of healthcare items or services; and (iii) are not under investigation which may result in Physio being excluded from participation in such programs.

Choice of Law. The rights and obligations of Physio and Buyer related to the purchase and sale of products and services described in this document shall be governed by the laws of the state where Buyer is located. All costs and expenses incurred by the prevailing party related to enforcement of its rights under this document, including reasonable attorney's fees, shall be reimbursed by the other party.

Additional Terms for Purchase and Sale of Products.

In addition to the General Terms above, the following terms apply to all purchases of products from Physio:

Delivery. Unless otherwise specified by Physio in writing, delivery shall be FOB Physio point of shipment and title and risk of loss shall pass to Buyer at that point. Partial deliveries may be made and partial invoices shall be permitted and shall become due in accordance with the payment terms. In the absence of shipping instructions from Buyer, Physio will obtain transportation on Buyer's behalf and for Buyer's account. Delivery dates are approximate. Freight is pre-paid and added to Buyer's invoice. Products are subject to availability.

Inspections and Returns. Within 30 days of receipt of a shipment, Buyer shall notify Physio of any claim for product damage or nonconformity. Physio, at its sole option and discretion, may repair or replace a product to bring it into conformity. Return of any product shall be governed by the Returned Product Policy located at <http://www.physio-control.com/Documents/>. Payment of Physio's invoice is not contingent on immediate correction of nonconformities.

No Resale. Buyer agrees that products purchased hereunder will not be resold to third parties and will not be reshipped to any persons or places prohibited by the laws of the United States of America.

Bethany Langve



Bethany Langve
Monday, February 25, 2019 11:05 AM
Emelie Eaton (Ward1B@laurel.mt.gov)
FW: Defibrillator Emergency

Hello Emelie,

I need to request that the below purchase requisition be put on the next Budget and Finance meeting please. Do I have your approval?

Thank you much.

Bethany Langve
Clerk/Treasurer
City of Laurel, Montana
(406) 628-7431 extension 2

From: Bethany Langve
Sent: Friday, February 22, 2019 4:50 PM
To: City Mayor <citymayor@laurel.mt.gov>; Riley Hutchens <rhutchens@laurel.mt.gov>; Brent Peters <bpeters@laurel.mt.gov>
Cc: Matt Lurker <mlurker@laurel.mt.gov>
Subject: RE: Defibrillator Emergency

Riley and Brent,

I will still need this purchase to go before the Budget and Finance Committee so please don't be surprised when you see it on the next agenda. The Mayor has used his authority to grant you approval to purchase this item, given the urgent need, but I still need to take it before the committee. I believe that I have everything that I need though. I will use your email Riley as the letter of need and I have the quotes attached. I will fill out the purchase requisition form for you and get this on the next Committee meeting.

Thank you Mayor for the approval and travel safe on your way home!

Everyone have a wonderful weekend!!

Bethany Langve
Clerk/Treasurer
City of Laurel, Montana
(406) 628-7431 extension 2

From: City Mayor <citymayor@laurel.mt.gov>
Sent: Friday, February 22, 2019 4:44 PM
To: Bethany Langve <cityclerk@laurel.mt.gov>; Riley Hutchens <rhutchens@laurel.mt.gov>

Cc: Matt Lurker <mlurker@laurel.mt.gov>; Brent Peters <bpeters@laurel.mt.gov>
Subject: Re: Defibrillator Emergency

I authorize this purchase immediately.

Thank you,

Tom Nelson
Laurel City Mayor
City Hall
PO Box 10
Laurel, MT. 59044-0010
406.633.3809
citymayor@laurel.mt.gov



From: Bethany Langve
Sent: Friday, February 22, 2019 4:41 PM
To: City Mayor; Riley Hutchens
Cc: Matt Lurker; Brent Peters
Subject: RE: Defibrillator Emergency

Mayor,

I have reviewed this request and I have reviewed the current Ambulance budget. I feel that it would be best, if you agree, given the urgency of this purchase, that you authorize this to be purchased immediately outside the purchasing policy, using the current available ambulance budget. I will have to create a 900 object code for this purchase but the overall spending for the ambulance department will stay within the approved spending authority, due to the extra funding we put into the 110 object line. I do not foresee any issues taking this to the Budget and Finance Committee after the fact given the emergent nature of the purchase. I fully support our staff on this purchase and your decision Mayor. Please let me know if you need anything further from me on this.



Bethany Langve
Clerk/Treasurer
City of Laurel, Montana
(406) 628-7431 extension 2

From: City Mayor <citymayor@laurel.mt.gov>
Sent: Friday, February 22, 2019 4:30 PM
To: Riley Hutchens <rhutchens@laurel.mt.gov>
Cc: Bethany Langve <cityclerk@laurel.mt.gov>; Matt Lurker <mlurker@laurel.mt.gov>; Brent Peters <bpeters@laurel.mt.gov>
Subject: Re: Defibrillator Emergency

Bethany,

Please review and advise and offer any budgetary issues that may need to be considered and report to me asap.

Thank you,

Tom Nelson
Laurel City Mayor
City Hall
PO Box 10
Laurel, MT. 59044-0010
406.633.3809
citymayor@laurel.mt.gov



From: Riley Hutchens
Sent: Friday, February 22, 2019 4:13 PM
To: City Mayor
Cc: Bethany Langve; Matt Lurker; Brent Peters
Subject: Defibrillator Emergency

Dear Honorable Mayor:

Having dependable equipment on the ambulances is essential for patient safety and the preservation of life. Defibrillators are one of the many tools we use that truly make the difference between life and death with our patients. Traditionally, our agency has always tried to keep costs low in buying used or refurbished equipment. The unfortunate fact of the matter is that healthcare is expensive. Emergency Medical Services just happens to be one of the only entities in a government system that must bear the burden of medical equipment costs directly from our operating budget, which usually entails markup prices of up to 500% or more of the manufacturing price.

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I have spoken with our sales and maintenance people at Physio-Control. We could potentially send the unit in for repair, but the consensus is that the monitor is simply old. It is beyond repair at this point. Nothing we do is going to prolong the life of this unit. We have already sent this unit in within the last few years for this very problem. And after next year, these units will no longer be serviceable anyway.

Please let me stress: **this situation is an emergency**. I do not have a replacement defibrillator to put in this vehicle that has the capabilities we require. We must replace this unit as quickly as possible. Per the Montana Board of

Medical Examiners, we must adhere to the American Heart Association's Resuscitation Algorithms. Part of that algorithm includes defibrillation. By not having a capable defibrillator, we are opening up the City of Laurel to tremendous liability, and potentially threatening the life of a patient who may need it.

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I apologize for the long email, but I can not stress enough the importance of having this equipment on board our apparatus. When dealing with people's lives, there can be no question about whether our equipment is going to work. The soonest that we can purchase this unit, the better – this is time sensitive. I don't have a suitable piece of equipment to put in place right now, so we are currently playing musical chairs with the other defibrillator. Thank you.

Riley Hutchens, NREMT
Assistant Chief of EMS
Laurel Fire-EMS
215 West 1st Street
Laurel, Montana 59044
P: 406-208-1371 F: 406-628-7351

Backup material for agenda item:

Review and approve purchase requisitions - Sewer Department Pump

PURCHASE
REQUISITIONCITY OF LAUREL
MONTANA
59044

Date: 2/20/19

Fund: SEWER

Dept.: PLANT

VENDOR: _____

VENDOR NO.: _____

FALCON ENVIRONMENTAL CORP

P.O. BOX 710

FREDERICK, CO 80530

Quantity	Fully Itemize	Est. Cost	Account Number
1	xRCP2533 RAS Pump	12143.00	5310 600 430 640 349 364
Total estimated cost		12,143.00	

The items listed above are a proper charge against the account shown hereon and the services or materials are to be used exclusively for the purpose against which said items are charged.



FALCON ENVIRONMENTAL CORP. AT LONGMONT

P.O. BOX 710 •, FREDERICK, CO 80530

FAX (303) 833-4009 • TELEPHONE (303) 833-9998

ATTN: Brandon Corey (City of Laurel WWTP)
FROM: Jordan Jimenez
DATE: February 20, 2018
SUBJECT: Sulzer-ABS RCP 250 Replacement

The following is our equipment quotation for the above project.

ALL STAINLESS STEEL OPTION

Item	Qty.	Description
1	1	<p>Sulzer/ABS, Model XRCP 250 PA35/6 CR (Corrosion Resistant Casing) with Premium Efficient Motor.</p> <p>Includes:</p> <ul style="list-style-type: none">• Triple Seal System (2 Mech Seals + 1 Lip Seal)• 1.4021 (AISI 316) SS Shaft• 1.4460 (AISI 329) SS Propeller• 1.4401 (AISI 316) SS Motor Housing• 1.4571 (AISI 316Ti) SS Shroud/Coupling System• 1.4408/1.4571 (AISI 316/AISI 316L) SS Upper & Lower Guide Brackets• Stator Bimetallic Switches & 3x DI Probes• Paint is N/A• 3 Phase/60Hz - 480V, Windings• Class H Insulation• 10m (~32 ft) of Cable• NBR Seals and Gaskets• Non-Explosion Proof• 1.4571 (316Ti) SS Lifting Bail <p><u><i>This is for a replacement of SN: 933797 RCP 250 A32/6</i></u></p>
		TOTAL COST: \$12,143

Backup material for agenda item:

Review the Comp/Overtime report for Pay Period Ending 02/24/2019

* REIMBURSED OT *

PPE

2-24-19

Complaint and Overtime Report

Division POLICE

Submitted By: LANCUE

Date	Comp Hours	O/T Hours	Name	Reason
22.72 2-18-19		(8)	ANGLIN	PRESIDENTS DAY - HOLIDAY WORKED
22.72 2-19-19	(2)		ANGLIN	INSTRUCT RESERVE ACADEMY
21.58 2-18-19		(8.5)	BAUMGARTNER	HOLIDAY, PRES. DAY - WORKED
21.58 2-22-19		(2)	BAUMGARTNER	TASER CERTIFICATION
21.58 2-18-19		(8.5)	BOOTH	HOLIDAY, PRES. DAY, WORKED
25.22 2-18-19		(8)	BREW	HOLIDAY, PRES. DAY, WORKED
25.22 2-22-19		(7)	BREW	DEA - OT
25.22 2-19-19		(8)	BRYANT	HOLIDAY, PRES. DAY, WORKED
22.34 2-13-19	(7)		CANAPÉ	SCHEDULED OT
22.34 2-18-19		(12)	CANAPÉ	HOLIDAY, PRES. DAY, WORKED
22.34 2-20-19	(4)		CANAPÉ	SCHEDULED OT
22.72 2-12-19		(1/2)	CORTESÉ	FILE CALL, CFS 201900914
2-15-19		(1/2)	CORTESÉ	SUICIDE THREAT, P201900130
2-16-19		(2)	CORTESÉ	PURSUIT/DWI, P201900135
2-24-19		(1)	CORTESÉ	DWI ARREST, P201900157
23.72 2-12-19		(3)	JOHNSON	RESERVE ACADEMY CLASS
23.72 2-21-19		(3)	JOHNSON	RESERVE ACADEMY CLASS
20.14 2-13-19		(4)	KINIV	SCHEDULED OT
21.14 2-15-19	(2)		MCANTNEY	EVIDENCE - DUTIES
2-16-19	(12)		MCANTNEY	SCHEDULED OT
2-18-19		(12)	MCANTNEY	HOLIDAY WORKED PRES. DAY
2-20-19	(4)		MCANTNEY	SCHEDULED OT
29.82 2-18-19		(8 1/2)	PITTS	HOLIDAY, PRES. DAY, WORKED
22.72 2-16-19	(1)		RASMUSSEN	CAWED IN EARLY TO COURT CALLS, P201900135
2-18-19		(8 1/2)	RASMUSSEN	HOLIDAY, PRES. DAY, WORKED
2-21-19	(3 1/2)		RASMUSSEN	CITY COURT TRIAL
2-22-19	(2)		RASMUSSEN	INSTRUCTED TASER TRAINING
26.22 2-18-19		(10)	SAUTER	HOLIDAY, PRES. DAY, WORKED
26.22 2-20-19	(1)		SAUTER	BACKGROUND INVESTIGATION
21.58 2-18-19		(8)	Heuser	Holiday - worked - Academy

35.50
x 1.5
53.25 comp hours

120 OT hours

Continued on to Back →

mud

Comp and Overtime Report

Submitted by: Police

[illegible]

PPE: 2/24/19

Division: Finance

Submitted by: Bethany Langre

~~Total \$ 74.94~~

Comp and Overtime Report

PPE: 2/24/19

Division: Shop

Submitted by: Kelly Strucker

Date	Comp Hours	O/T Hours	Name	Reason	Rate
2/12	2.5		J. Baker	Call out - water shut off	23.30
2/12	2.5		H. Budge	Call out	24.52
2/11		1	R. Lefter	Cover grave	23.15
2/12		2.5	G. Polson	Call out 1030 13th	24.68
2/24	1.5		W. Spalinger	Sanding	23.15
<hr/>					
	10.5				
	X 1.5				
	9.75			Comp time	
<hr/>					
				2.25 X 23.15 =	52.09
				3.75 X 23.30 =	87.38
				3.75 X 24.52 =	91.95
					231.42
					=
<hr/>					
				3.5 OT hours	
<hr/>					
				1 X (23.15 X 1.5) =	34.68
				2.5 X (24.68 X 1.5) =	92.55
					127.23
					=
<hr/>					
				10 hr @ 35.65	

Comp and Overtime Report

PPE: 2/24/19

Division: WTP + WWTP

Submitted by:

[illegible]