



**AGENDA
CITY OF LAUREL
BUDGET/FINANCE COMMITTEE
TUESDAY, MAY 12, 2026
5:35 PM
COUNCIL CONFERENCE ROOM**

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

General Items

1. Review and approve Budget Finance Committee Minutes of April 28, 2026.
2. Review and approve purchase requisitions.
3. Review and approve Council claims entered through May 8, 2026.
4. Review and approve payroll register for pay period ending April 26, 2026, totaling \$265,708.17.
5. Review and approve April 2026 Utility Billing Adjustments.
6. Review and approve April 2026 Monthly Financial Statement.

New Business

Old Business

Other Items

7. Review Comp/OT report for pay period ending April 26, 2026.
8. Mayor's Executive Update.
9. Clerk Treasurer's Financial Update.

Announcements

10. The next Budget Finance Meeting will be held on Tuesday May 26, 2026, at 5:30 p.m.
11. Tom Canape is scheduled to review the claims for the next meeting.

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 5100, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

File Attachments for Item:

1. Review and approve Budget Finance Committee Minutes of April 28, 2026.

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, April 28, 2026**

Members' Present: Jessica Banks, Tom Canape, Richard Klose

Others Present: Kelly Strecker, Kelly Gauslow

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public comment.

General Items –

1. Review and approve April 14, 2026, Budget and Finance Committee meeting minutes. Tom Canape moved to approve the minutes of April 14, 2026. Jessica Banks seconded the motion. With no objection, the minutes of April 14, 2026, were approved. There was no public comment or committee discussion.
2. Review and approve purchase requisitions. There were none.
3. Review and recommend approval to Council; claims entered through April 24, 2026. Casey Wheeler approved the claims and check register for claims entered through April 24, 2026, prior to the meeting as he could not be present. Tom Canape seconded the motion. With no objection, the claims and check register of April 24, 2026, were approved. There was no public comment.
4. Review and approve Payroll Register for the pay period ending April 12, 2026, totaling \$254,868.74. Jessica Banks motioned to approve the payroll register for the pay period ending April 12, 2026, totaling \$254,868.74. Tom Canape seconded the motion. With no objection, the payroll register was approved. There was no public comment.

New Business -None

Old Business – None

Other Items –

1. Review Comp/OT reports for the pay period ending April 12, 2026.
2. Mayor Update – The mayor was not present at the meeting.
3. Clerk/Treasurer Financial Update-Kelly stated that she received a check in the mail from Love's in the amount of \$30,000, for a donation to the new ambulance. Kelly said that she had received two RFP's back regarding a new civil attorney. She stated that a committee was going to review them and set up meeting with each of the firms in the next couple of weeks. Kelly stated that she has a call into the Department of Military Affairs regarding the money that the city received from FEMA due to the the 2011 flooding event. She will update once she hears back.

Announcements –

1. The next Budget and Finance Committee meeting will be held on May 12, 2026, at 5:30 pm.
2. Richard Klose is scheduled to review the claims for the next meeting.

Meeting Adjourned at 6:01 p.m.

Respectfully submitted,



Kelly Strecker

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.

File Attachments for Item:

7. Review Comp/OT report for pay period ending April 26, 2026.

Comp and OT Report

PPE: 4/26/2026
 Dept: Ambulance

Date	Comp Hours	OT Hours	Names	Reason *Reimbursed OT*	Regular Rate
4/24/2026		8	T Charbonneau	Scheduled OT	\$ 26.00
4/18-4/25	16		A Contrerez	Scheduled OT	\$ 22.36
4/19-4/26	3	16	M Crable	Car seat ck, Scheduled OT	\$ 25.00
4/19-4/26		16	E Grayson	Scheduled OT	\$ 30.16
4/19-4/26		16	D Hopkins	Scheduled OT	\$ 28.08
4/19-4/24		16	A Johnson	Scheduled OT	\$ 20.00
4/18-4/25		16	K Olson	Scheduled OT	\$ 26.00
4/16-4/23		16	M Riley	Scheduled OT	\$ 28.08
4/19-4/26		16	T Schanz	Scheduled OT	\$ 20.80
4/18-4/25		16.5	W Wong	Scheduled OT	\$ 26.00
	19			24 x 22.36 =	536.64
	X 1.5			4.50 x 25.00 =	112.50
	28.50	Comp Hours			649.14
					=
		136.50	OT Hours		
				40.50 x (26.00 x 1.5) =	1579.50
				16 x (25.00 x 1.5) =	600.00
				16 x (30.16 x 1.5) =	723.84
				32 x (28.08 x 1.5) =	1347.84
				16 x (20.00 x 1.5) =	480.00
				16 x (20.80 x 1.5) =	499.20
					5230.38
					=

Comp Hours

OT Hours

TOTAL \$ 5879.52

