



**AGENDA
CITY OF LAUREL
CITY COUNCIL WORKSHOP
TUESDAY, OCTOBER 18, 2022
6:30 PM
COUNCIL CHAMBERS**

Public Input: *Citizens may address the Council regarding any item of City business that is not on tonight's agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda. If a citizen would like to speak or comment regarding an item that is on tonight's agenda, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor. Once again, each speaker is limited to three minutes.*

Be advised, if a discussion item has an upcoming public hearing, we would request members of the public to reserve your comments until the public hearing. At the public hearing, the City Council will establish an official record that will include all of your comments, testimony and written evidence. The City Council will base its decision on the record created during the public hearing. Any comments provided tonight will not be included in the record or considered by the City Council.

General Items

1. Appointment of Aron Kostelecky to the Public Works Committee.
2. Appointment of Jonathan Gotschall to the Public Works Committee.
3. Appointment of Camilla Nelson to the Laurel Urban Renewal Agency for the remainder of a four-year term ending December 31, 2024.
4. Appointment of Richard Klose to the City/County Planning Board for a two-year term ending June 30, 2024.

Executive Review

5. Ordinance - An Ordinance Amending Certain Chapters Of Title 12.18 Of The Laurel Municipal Code Relating To Special Event Permits For The City Of Laurel

Council Issues

6. Vision Statement Discussion

Other Items

Attendance at Upcoming Council Meeting

Announcements

7. Vacancies on Boards/Committees/Commissions

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

DATES TO REMEMBER

File Attachments for Item:

1. Appointment of Aron Kostelecky to the Public Works Committee.

Mr. Mayor, My name is Aron Kostelecky, I live with my wife and son on 10th ave in Laurel. I would like to be considered for a seat on the Public Works Committee. I have been to four city council meetings now and one Public Works meeting. I am eager to help with the expansion and maintenance of Laurel and whatever comes with that. I have an eye to make things efficient and functional. I believe that those will help with whatever faces the Committee. If you have any questions my phone number is 406-598-5682.

Thank you for your time.

File Attachments for Item:

2. Appointment of Jonathan Gotschall to the Public Works Committee.

Jonathan Gotschall
1011 Duval Drive
Laurel, MT 59044

October 5, 2022

Mayor Dave Waggoner
115 West 1st Street
Laurel, MT 59044

Dear Mayor Waggoner,

My name is Jonathan Gotschall, and I am interested in filling one of the vacant Public Works Committee positions.

I currently work for HDR as a Roadway Engineer where I specialize in roadway design. I will soon transition to a different career with Montana Department of Transportation as a Civil Engineering Specialist. In this position, I will oversee road/bridge construction sites and confirm the contractor is following the contract, spec book, standard designs, and plan set. Road design and construction is my specialty.

I also volunteer for the Laurel Volunteer Fire Department. Running fire calls, planning open houses, helping with the Fourth of July, setting up Christmas in the Park, and supporting our school district is my way of giving back to this community. I would like to expand my community service by becoming a member of the Public Works Committee.

I have lived in every corner of Laurel, from growing up on East Maryland Lane, to living off West 13th Street in high school, to owning my own house off Duval Drive. This town and this community have given me so much. I want to see it grow, prosper, and become a safer place for everyone. Please consider me for the position in the Public Works Committee.

I currently live at **1011 Duval Drive** here in Laurel with my wife. My phone number is **406-696-9493** and my email is **jonathanmgotschall@gmail.com**.

I hope to hear from you soon.

Sincerely,

Jonathan Gotschall

File Attachments for Item:

3. Appointment of Camilla Nelson to the Laurel Urban Renewal Agency for the remainder of a four-year term ending December 31, 2024.



406-628-8105
108 East Main St
Laurel, Montana 59044
laurelchamber@laurelmontana.org
www.laurelmontana.org

"Building a better community and economic growth through communication and business relations"

May 2, 2022

Dear Mr. Mayor,

I am writing to express my interest in seating on the LURA board for the City of Laurel. I believe that my abilities and experience with the business community makes me a suitable candidate for the board.

I have worked for the Laurel Chamber of Commerce for 5 years and in that time have learned a lot about the Laurel community. With this experience I think I would be able to help the LURA board.

I look forward to hearing from you about this opportunity. You can contact me at 406-628-8105 or laurelchamber@laurelmontana.org.

Sincerely,

Camilla Nelson

Camilla Nelson
Executive Director
Laurel Chamber of Commerce
laurelchamber@laurelmontana.org
406-628-8105

File Attachments for Item:

4. Appointment of Richard Klose to the City/County Planning Board for a two-year term ending June 30, 2024.

REFERENCE CITY COUNTY PLANING BOARD

SEPTEMBER 13,2022

DEAR MAYOR WAGGONER,

I would like to be considered to replace K DAN KOCK when he is officially off the CITY COUNTY PLANING BOARD.

YOURS TRULY

RICHARD A. KLOSE SR.

WARD 4

File Attachments for Item:

5. Ordinance - An Ordinance Amending Certain Chapters Of Title 12.18 Of The Laurel Municipal Code Relating To Special Event Permits For The City Of Laurel

ORDINANCE NO. 022-_____

AN ORDINANCE AMENDING CERTAIN CHAPTERS OF TITLE 12.18 OF THE
LAUREL MUNICIPAL CODE RELATING TO SPECIAL EVENT PERMITS FOR
THE CITY OF LAUREL

WHEREAS, the City Council desires to keep the Laurel Municipal Code current by modifying and updating chapters, sections and subsections to address situations and problems within the City and to remain in accordance with Montana law; and

WHEREAS, City Staff prepared, reviewed, and approved the following amendments to the existing Title 12.18 (Special Event Permits) as noted herein and hereby recommends the same to the City Council for their full approval.

Chapter 12.18 SPECIAL EVENT PERMITS

12.18.005 Purpose and Definitions.

A. Purpose. The City recognizes community events may provide cultural enrichment, promote economic vitality, enhance community identity, and create funding opportunities for service organizations. The purpose of this Chapter is to establish a coordinated process for managing community events held on City property to protect the health and safety of event patrons, residents, workers, and other visitors, and to regulate competing uses of City property. This Chapter is further intended to create mechanisms for cost recovery that allow the City to recoup some of the costs associated with community events but which do not unduly impact the viability of events.

B. Definitions. The following definitions apply to this Chapter:

1. ~~Under this chapter, "Event"~~ means and includes, but is not limited to: parade, gathering, protest, walk, run, demonstration, athletic event, speech, exhibition or motorcade. This definition also specifically any event that involves assembling or traveling in unison on any public street, highway, alley, sidewalk or other public way owned, controlled, or maintained by the City and which either: 1) will impede, obstruct, impair or interfere with the free use of such public street, highway, alley, sidewalk, or other public way owned, controlled, or maintained by the City; or 2) will not comply with normal or usual traffic regulations or controls. This definition is not all-inclusive, and the term "event" may be what a "reasonable person" under the circumstances would believe it means.

(Ord. 07-03 (part), 2007)

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12.18.010 Requirement to ~~Obtain~~ ~~Special~~ ~~Event~~ ~~Permit~~.

A. It is unlawful for any person to conduct any event in or upon any public street, ~~highway~~, sidewalk, ~~or alley, or other public way owned, controlled, or maintained by or within the~~ ~~in the~~ ~~C~~city of Laurel, or knowingly participate in any such event, unless and until a special event permit to conduct such event has been obtained from the ~~C~~city of Laurel.

B. It is unlawful for any person to conduct any event in or upon property owned, controlled, or maintained by the City of Laurel, or knowingly participate in any such event, unless and until a special event permit to conduct such event has been obtained from the City of Laurel if:

1. The event involves more than twenty-five (25) people;
2. The event involves the consumption of alcoholic beverages;
3. The event involves the physical alteration to City property;
4. The event involves vending/solicitation; or
5. If fees are to be collected by the permittee for the event.

C. The following activities are exempt from the special event permit requirement: funeral processions, lawful picketing on sidewalks when the number of participants does not substantially impede, obstruct, impair or interfere with the free use of the sidewalk or the conduct of business, and activities conducted by a governmental agency acting within its scope of authority.

(Ord. 07-03 (part), 2007)

12.18.020 Permit ~~F~~ees.

Special event permit applicants shall pay a fee upon submittal of the application for the permit. The fee amount shall be determined by ~~R~~esolution passed by the ~~C~~city of Laurel ~~C~~city ~~C~~council. The fee is due upon application for the permit, and no permit shall issue without the fee being paid prior to issuance except by express waiver determined by the ~~city council~~Mayor. The ~~city council~~Mayor shall have the authority to waive the permit fee.

The Mayor, with the consultation of City Staff, may also set additional fees related to specific events, based upon the demands and costs to the City in

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allowing the event. These additional fees may include, at the Mayor's discretion, fees related to costs of providing City services for the event, additional staffing costs, such as Police, Ambulance, or Fire, crowd control costs, the provision of garbage receptacles and crowd-monitoring barriers, and other costs reasonably incurred by the City in allowing an event to be held within the City. The additional fees shall be invoiced to the applicant upon the conclusion of the event, and the invoice is due and payable within ten (10) business days of invoicing by the City. An applicant can request an estimate of the additional fees prior to issuance of the permit.

(Ord. 07-03 (part), 2007)

12.18.030 Application and ~~A~~approval ~~P~~process.

A. The application for such permit shall be made in writing on an approved form available at the ~~C~~eity ~~C~~lerk-~~T~~reasurer's office. Any person who wants to conduct a special event on a ~~C~~eity of Laurel street or sidewalk shall apply to the ~~C~~eity for a special event permit at least thirty (30) ~~ten working business~~ days in advance of the date of the event.

B. The ~~M~~mayor may, in his or her discretion, consider any application for a permit to conduct an event that is filed less than thirty (30) ~~ten business working~~ days prior to the date such event is to be conducted.

C. After review of the application ~~and approval~~ by the ~~C~~eity ~~P~~ublic ~~W~~orks ~~D~~irector, ~~C~~ehief of ~~P~~olice, ~~F~~ire ~~C~~ehief, ~~and Ambulance D~~irector, ~~and City Attorney~~, and payment of the permit fee by the special event permit applicant, the ~~M~~mayor shall issue the special event permit, if he/she determines such issuance is in the best interests of the ~~C~~eity of Laurel.

D. The Mayor may place reasonable conditions on any special event permit concerning the time, place or manner of holding the event as is necessary to coordinate multiple uses of City property, assure preservation of City property, prevent dangerous, unlawful, or impermissible uses, and protect the safety of persons and property. Conditions the Mayor may impose include, but are not limited to:

1. Establishment of an assembly or disbanding area for a parade or like event;

2. Accommodation of an event's pedestrian and vehicular traffic, including restricting events to City sidewalks, portions of a City street, or other public right-of-way and implementation of a parking or transportation plan;

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3. Conditions designed to avoid or lessen interference with public safety functions and/or emergency service access;

4. Number and type of vehicles, animals, or structures to be displayed or used in the event and their locations;

5. Provision and use of traffic cones or barricades;

6. Provision or operation of sanitary facilities, including handicap accessible sanitary facilities;

7. Provision of a waste management plan, and the cleanup and restoration of the site of the event;

8. Use of sound amplification equipment, and restrictions on the amount of noise generated by motors and other equipment used in the course of the event;

9. Manner of providing notice of permit conditions to permit participants and those businesses or residents who may be directly affected by the conduct of the event;

10. Reasonable designation of alternate sites, times, dates, or modes for exercising expressive activity;

11. Obtaining of any and all business licenses or other necessary permits required by this Code for the sale of food, beverage or other goods or services at the event;

12. Manner by which alcohol sales and service, if any, shall be conducted at the event;

13. Limitations on the use of spray paint or chalk paint as directional cues for participants; and

14. Provisions for public safety and the preservation of public property such as traffic/pedestrian control, fire safety, the closure of streets or intersections, the diverting of traffic, etc.

E. Approval for the Permit must be obtained prior to the applicant beginning any advertising for the event.

(Ord. 07-03 (part), 2007)

12.18.040 Permit Application Contents.

In order that adequate arrangements may be made for the proper policing of the event, the application shall contain, at a minimum, the following information:

A. The name of the applicant, the sponsoring organization, and the event chairperson, and the addresses, and telephone numbers, and email addresses of each;

B. The purpose of the event, the dates and times when it is proposed to be conducted, and the route or specific area requested for use or any proposed alternate event route or deviation from the established route, to include:

1. The location of the assembly area, the location of the disbanding area, route to be traveled, and

2. The approximate time when the event will gather, from start to and finish;

~~C. A plan depicting the placement of temporary structures or facilities on public property or public rights-of-way and, if the event is a march, parade or process, a map of the proposed route.~~

~~D. A description of the individual vehicles, groups, or bands, including a description of any music or sound amplification equipment to be used, if applicable;~~

~~E. A statement regarding whether or not alcohol will be available or served and a copy of any applicable alcohol license or catering license;~~

~~F. A statement of any fees to be charged to participants or spectators in connection with the special event;~~

~~G. The approximate times when assembly for, and disbanding of, the special event is to take place;~~

~~H. Whether the permittee is requested any special signage (to be provided by the permittee);~~

~~I. Insurance information;~~

~~J. Whether the permittee will provide any portable toilets;~~

~~K. Provisions for trash removal and clean-up, if necessary;~~

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L. The anticipated attendance at the event;

M. Whether provisions will need to be made for public safety and the preservation of public property, such as traffic/pedestrian control, fire safety, emergency response services, the closure of streets or intersections, the diverting of traffic, and the like;

N. Any other information reasonably required by the Mayor.

(Ord. 07-03 (part), 2007)

12.18.050 Permit ~~R~~requirements and ~~C~~econditions.

A. For all special event permits, the ~~M~~mayor may specify any other additional requirements ~~requested by the city clerk treasurer, police chief, fire chief, ambulance director or public works director~~ reasonably necessary for the protection of persons or property.

B. The Mayor may refer the application to such City departments or personnel as he or she deems necessary for review, evaluation, investigation and recommendations regarding approval or disapproval of the application.

~~C~~B. Each permittee shall comply with all conditions stated in the special event permit. Failure by the permittee to comply with all special event permit conditions may result in revocation of the special event permit. In addition, failure to comply with the conditions may result in denial of future special event permits to the permittee that failed to comply.

(Ord. 07-03 (part), 2007)

12.18.060 Insurance and Indemnity.

Sponsoring persons, organizations, companies, corporations or other entities applying for a special event permit shall hold the ~~C~~eity harmless and indemnify from any and all claims, damages, loses and expenses arising from the special event. Applicants for a special event permit shall agree in writing to hold harmless and indemnify the ~~C~~eity for any and all claims, lawsuits or liability, including attorney's fees and costs allegedly arising out of the loss, damage or injury to persons or personal or public property occurring during the course of or pertaining to the special event caused by the events sponsoring organizations, companies, corporations, or other entities, their officers, employees, or agents.

The sponsoring organization shall carry appropriate insurance as ~~recommended by staff~~required by the City, including comprehensive general liability,

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automobile liability and/or designated premises liability in the minimum amount of ~~two one~~ million dollars per occurrence and ~~four two~~ million dollars aggregate per event or location. ~~and list~~ The Ceity of Laurel must be named as an additional named insured.

The ~~M~~ayor has the authority to waive ~~the~~ requirements contained in this Section. Additionally, the ~~M~~ayor may require insurance coverage in a higher or lower amount based upon the type of special event, the number of persons anticipated to attend the special event, or the anticipated number of persons participating in the special event.

Each applicant shall execute a hold harmless agreement in a form approved by the City agreeing to defend, indemnify, and hold harmless the City against losses and liabilities incurred from the conduct of the applicant or its officers, employees, and agents. The agreement must be submitted to the Mayor with the application for a special event permit.

(Ord. 07-03 (part), 2007)

(Ord. No. O14-02, 7-15-2014)

12.18.070 Alcohol.

No sales or soliciting are allowed unless proper licensing is prepared in advance of the special event.

The applicant must demonstrate that all state and local liquor control regulations pertaining to the sale and consumption of alcohol have been complied with and must provide copies of all applicable state and local liquor permits with the special event application.

Any person, company, corporation, association or other entity conducting a special event, within Ceity jurisdiction, shall, at the discretion of the ~~M~~ayor, be entitled to a special permit to sell beer and/or alcohol to the patrons of the special event to be consumed within an enclosure wherein the event is held. The applicant must specify, in their request for the special event alcohol permit, the location and size of the area wherein they propose to sell the alcohol. The ~~M~~ayor, at his or her discretion, may specify the location and size of the area at the special event where the alcohol may be consumed.

The fee for special event alcohol permit shall be set by City Ceouncil ~~R~~esolution. This fee shall be paid upon presentation of the special event application along with the special event alcohol permit application to the Ceity ~~C~~lerk-~~T~~reasurer. If the special event alcohol permit is denied, the Ceity

Celrk-Treasurer shall refund the special event alcohol permit fee to the applicant.

If the Ceity has revoked a special event permit of the special event alcohol permit applicant for any reason within the last five years, the special event alcohol permit may be denied.

The City Ppolice Department may revoke the special event alcohol permit if those in attendance become unruly, if property is damaged, or for other reasons that adversely affect the public health, safety and welfare of the citizens of Laurel or those people attending or participating in the special event.

(Ord. 07-03 (part), 2007)

12.18.080 Permit Duration.

The event permit shall issue with specific delineation of the event length and proposed time requirements estimated for the event. Only under extreme conditions or situations shall the event run longer than the proposed length of time specified in the special event permit, and then only with specific authority granted by the Mmayor. If the Mmayor permits an extension for time under this provision, the Ceity Celrk-Treasurer must provide notice to the Ceity of Laurel Cehief of Ppolice, Fire Cehief, Ambulance Director, and the Ppublic Wworks Director.

(Ord. 07-03 (part), 2007)

12.18.090 Issuance of Permit.

A. Issuing Permits. The Mmayor shall issue a special event permit, however, the granting of the permit is contingent upon the applicant signing the special event permit application. The special event permit must state the applicant's intent to adhere to the conditions stated in the special event permit application.

B. Denial of Permit Application. The Mmayor shall deny an application for a special event permit and shall notify the applicant of such denial when:

1. The Mmayor or other reviewing authority for the Ceity of Laurel makes any finding contrary to the findings required to be made for the issuance of a permit, or the Mmayor determines issuance is not in the best interest of the city; or

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2. The location, time, route, or magnitude of the event will disrupt to an unreasonable extent the movement of traffic, either pedestrian or motor vehicle; or
3. The event requires a significant quantity of law enforcement to properly control movement of participants and spectators in areas near or on the event site in such quantity to disable reasonable law enforcement protection for the spectators, participants and residents of the Ccity of Laurel; or
4. The special event will disrupt or inhibit with other events previously granted a special event permit occurring in the Ccity of Laurel on the same day and time; or
5. The permittee provided false or misleading information in the special event permit application concerning any relevant data; or
6. The permittee fails to agree, abide by or comply with all conditions of the special event permit.
7. Upon notice to the permittee of the denial of the special event permit, the Mmayor must also provide notice of denial of the special event permit to the Cchief of Ppolice, Ffire Cchief, Aambulance Director, and to the Ppublic Works Director.

(Ord. 07-03 (part), 2007)

12.18.100 Revocation.

The Ccity may revoke any special event permit granted under the terms of this chapter if it becomes known to the Ccity that the permittee is in any manner failing to comply with the terms of this chapter. In the event of such revocation, the person to whom such special event permit was granted shall thereafter be operating without a special event permit and shall be subject to penalties as provided in the Ccity of Laurel Municipal Code. The special event permit granted may be revoked in the manner provided for the revocation of licenses and permits generally.

If the Mmayor determines that the safety of the public or property requires revocation of the special event permit due to disaster, public calamity, riot or other emergency, the special event permit may be summarily revoked by the Mmayor. Notice of such action revoking a special event permit shall be delivered in writing to the permittee by personal service or by certified mail, and notice shall also be provided to the Ccity Clerk-Treasurer, the city of Laurel

~~C~~ehief of ~~P~~police, the ~~F~~fire ~~C~~ehief, the ~~A~~mbulance ~~D~~irector, and the ~~P~~ublic ~~W~~orks ~~D~~irector.

(Ord. 07-03 (part), 2007)

12.18.110 Officials to be ~~N~~otified of ~~P~~ermit ~~I~~ssuance.

Immediately upon the ~~M~~ayor's approval and issuance of the special event permit, the ~~C~~ity ~~C~~lerk-~~T~~reasurer shall deliver a copy of the permit to the ~~C~~ehief of ~~P~~police, the ~~F~~fire ~~C~~ehief, the ~~A~~mbulance ~~D~~irector, ~~and the P~~ublic ~~W~~orks ~~D~~irector, and the City Attorney.

(Ord. 07-03 (part), 2007)

This Ordinance shall become effective thirty (30) days after final passage by the City Council and approved by the Mayor.

Introduced and passed on first reading at a regular meeting of the City Council on the ____ day of _____, 2022, upon Motion by Council Member _____.

PASSED and ADOPTED by the Laurel City Council on second reading on the ____ day of _____, 2022, upon Motion by Council Member _____.

APPROVED BY THE MAYOR on the ____ day of _____, 2022.

CITY OF LAUREL

Dave Waggoner, Mayor

ATTEST:

Kelly Strecker, Clerk-Treasurer

APPROVED AS TO FORM:

Michele L. Braukmann, Civil City Attorney

Ordinance No. 022-____ Title 12, Special Event Permit Code Amendments

File Attachments for Item:

6. Vision Statement Discussion

CITY HALL
115 W. 1st. St.
PUB WORKS: 628-4796
PWD FAX: 628-2241
WATER OFFICE: 628-7431
WTR FAX: 628-2289
MAYOR: 628-8456

City of Laurel

P.O. Box 10
Laurel, Montana 59044



DEPARTMENT

MAYOR AND CITY COUNCIL VALUES, VISION, MISSION, GOALS AND STRATEGIES FOR THE CITY OF LAUREL, MONTANA

CORE VALUES

These are the Core Values of the City of Laurel, Montana.

LEADERSHIP:

We strive to uphold the highest work ethic, treat everyone fairly, empower people to do their best, promote continuous improvement, foster teamwork, and communicate openly and respectfully, so that, as a City, we are able to achieve trust and accountability throughout our community.

INCLUSIVENESS:

We cultivate an environment of trust and respect for all residents and visitors alike. We strive to ensure that our actions are inclusive and reflective of the community we strive to be, while maintaining our “small town roots” and keeping our historical values in focus.

INTEGRITY:

We safeguard public trust through honest business practices and open communication. Our credibility with the public depends on our strong ethical stewardship of all resources.

COLLABORATION:

We promote transparent engagement with citizens and stakeholders and expect our City personnel and consultants to understand the needs and values of our community.

STEWARDSHIP:

We protect our unique natural environment and the habitat it provides. We facilitate a culture of sustainable practices. We maintain and preserve our municipal assets.

VISION STATEMENT

The City of Laurel will thoughtfully grow as an Eastern Montana community that protects residential character, historic resources, promotes multi-beneficial development, ensures respect for the environment, and maintains a friendly and “home-town” feel.

MISSION STATEMENT

Deliver quality professional public services to all residents in the City of Laurel community and the region, while ensuring high value and quality results.

GOALS AND CORRESPONDING STRATEGIES

1. City Asset Stewardship: *Repair, maintain and improve City assets, including streets, sidewalks, sewer systems, buildings, parks and public spaces to better serve the community, anticipate future needs and prevent further degradation.*

- a. Work with community partners for possible development of a City Splash Park for use by City residents and families.
- b. Upkeep of City signage.
- c. Invest in City recreation and outdoor assets, to the extent fiscally responsible.

2. Transparency, Accountability and Communication: *Implement programs, processes, revisions and training to improve and advance the City's efforts.*

- a. Establish various Advisory Boards/Committees that encourage citizen involvement.
- b. Bolster social media platform presence and utilize City online resources to roll out proposed programs and resolution/ordinance changes.
- c. Design, develop and deploy a community engagement portal.

3. Financial Stability: *Develop a strategic plan to better address current and future City expenditure and revenue needs, while continuing to provide high quality municipal service.*

- a. Conduct Impact Fee Assessments to determine feasibility of implementing new fees associated with development and update existing fees.
- b. Identify additional/missing City revenue opportunities/sources outside of property tax streams.
- c. Strengthen policies and procedures for financial reporting and budgeting of capital improvements.

- d. Review all local projects for efficiency, optimization, and fiscal sustainability purposes.
- e. Identify new grant and other public funding sources for City projects/needs.

4. Growth and Improvement of Public Safety/Emergency Response Services: *Assess continued needs for City residents in being provided the best public safety and emergency response services.*

- a. Assess gaps in quality of public safety/emergency response services and determine how to best provide services for City residents and community members.
- b. Identify grant funding opportunities for public safety and emergency response services.
- c. Improve equipment and services addressing public safety needs.
- d. Evaluate possible partnerships with Yellowstone County to best serve City residents in relationship to public safety emergency response services.

5. Complete/Maintained Streets: *Plan, design and implement streets, sidewalks, parking, and transportation methods that allow the best possible access for all types of users.*

- a. Continue to maintain and improve the existing street and sidewalk infrastructure within the City of Laurel.
- b. Engage the public in conducting parking studies, recommendations, and funding sources for additional parking within the City of Laurel.

6. Environmental Stewardship: *Adopt and develop policies and ordinances that preserve and protect the environment.*

- a. Identify potential projects that foster environmental stewardship, reduce the City's carbon footprint and allow eligibility for developing grant funding.
- b. Design and implement outreach programs to encourage tree planting and additional environmental aesthetic growth.
- c. Implement public infrastructure projects that enhance conservation of the environment and sustainable practices.

7. Civic Pride and Building a Family-Friendly Community: *Promote the growth and advancement of civic pride and support for family services and activities.*

- a. Identify potential projects that foster civic pride, support for the community, and advocacy for multiple generations of City constituents.
- b. Identify family-friendly development, including parks and other recreational opportunities, to encourage and promote safe and healthy interaction between families.
- c. Implement programming that supports community involvement in the development of a Splash Park, other park opportunities, and expanded park spaces, within the City of Laurel.

CITY HALL
115 W. 1st. St.
PUB WORKS: 628-4796
PWD FAX: 628-2241
WATER OFFICE: 628-7431
WTR FAX: 628-2289
MAYOR: 628-8456

City of Laurel

P.O. Box 10
Laurel, Montana 59044



DEPARTMENT

MAYOR AND CITY COUNCIL VALUES, VISION, MISSION, GOALS AND STRATEGIES FOR THE CITY OF LAUREL, MONTANA

CORE VALUES

These are the Core Values of the City of Laurel, Montana.

LEADERSHIP:

We strive to uphold the highest work ethic, treat everyone fairly, empower people to do their best, promote continuous improvement, foster teamwork, and communicate openly and respectfully, so that, as a City, we are able to achieve trust and accountability throughout our community.

TRANSPARENCY:

We cultivate an environment of trust and respect for all residents and visitors alike. We strive to ensure that our actions are transparent to all constituents in the community.

INTEGRITY:

We safeguard public trust through honest business practices and open communication. Our credibility with the public depends on our strong ethical stewardship of all resources.

COLLABORATION:

We promote transparent engagement with citizens and stakeholders and expect our City personnel and consultants to understand the needs and values of our community.

STEWARDSHIP:

We maintain and preserve our municipal assets and the natural environment of our community.

VISION STATEMENT

The City of Laurel will thoughtfully grow as an Eastern Montana community that protects residential character, historic resources, promotes multi-beneficial development, ensures respect and transparency, and maintains a friendly and “home-town” feel.

MISSION STATEMENT

Deliver quality professional public services to all residents in the City of Laurel community and the region, while ensuring high value and quality results.

GOALS AND CORRESPONDING STRATEGIES

1. City Asset Stewardship: *Repair, maintain and improve City assets, including streets, sidewalks, sewer systems, buildings, parks and public spaces to better serve the community, anticipate future needs and prevent further degradation.*

- a. Work with community partners for possible development of a City Splash Park for use by City residents and families.
- b. Upkeep of City signage.
- c. Invest in City recreation and outdoor assets, to the extent fiscally responsible.

2. Transparency, Accountability, and Communication: *Implement programs, processes, revisions, and training to improve and advance the City's efforts.*

- a. Establish various Advisory Boards/Committees that encourage citizen involvement.
- b. Bolster social media platform presence and utilize City online resources to roll out proposed programs and resolution/ordinance changes.
- c. Continue to maintain access for all constituents to knowing and understanding City business, whether in paper or online forums.
- d. Design, develop and deploy a community engagement portal.

3. Financial Stability: *Develop a strategic plan to better address current and future City expenditure and revenue needs, while continuing to provide high quality municipal service.*

- a. Conduct Impact Fee Assessments to determine feasibility of implementing new fees associated with development and update existing fees.
- b. Identify additional/missing City revenue opportunities/sources outside of property tax streams.

- c. Strengthen policies and procedures for financial reporting and budgeting of capital improvements.
- d. Review all local projects for efficiency, optimization, and fiscal sustainability purposes.
- e. Identify new grant and other public funding sources for City projects/needs.

4. Growth and Improvement of Public Safety/Emergency Response Services: *Assess continued needs for City residents in being provided the best public safety and emergency response services.*

- a. Assess gaps in quality of public safety/emergency response services and determine how to best provide services for City residents and community members.
- b. Identify grant funding opportunities for public safety and emergency response services.
- c. Improve equipment and services addressing public safety needs.
- d. Evaluate possible partnerships with Yellowstone County to best serve City residents in relationship to public safety emergency response services.

5. Complete/Maintained Streets: *Plan, design and implement streets, sidewalks, parking, and transportation methods that allow the best possible access for all types of users.*

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DEPARTMENT

MAYOR AND CITY COUNCIL VISION AND MISSION STATEMENTS AND CORRESPONDING GOALS FOR THE CITY OF LAUREL, MONTANA

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File Attachments for Item:

7. Vacancies on Boards/Committees/Commissions

<u>Vacancy</u>	<u>Board/Committee/Commission</u>	<u>Type</u>	<u>Term End Date</u>
Vacant	Big Sky Economic Development Authority	City Rep. - Ex Officio	12/31/2023
Vacant	City/County Planning Board	City Rep./Mayor Appoint	6/30/2023
Vacant	*City/County Planning Board	City Rep./Mayor Appoint	6/30/2024
Vacant	City/County Planning Board	Yellowstone County Conservation District Rep.	6/30/2024
Vacant	Library Board		6/30/2027
Vacant	*LURA		12/31/2024
Vacant	LURA - Advisory		12/31/2025
Vacant	Police Commission		4/30/2024
Vacant	*Public Works Committee		N/A
Vacant	*Public Works Committee		N/A
Vacant	Public Works Committee		N/A
Vacant	Tree Board		6/30/2025

*Letter of interest received and placed on the October 18th Workshop agenda.