



**AGENDA  
CITY OF LAUREL  
CITY COUNCIL MEETING  
TUESDAY, FEBRUARY 10, 2026  
6:30 PM  
COUNCIL CHAMBERS**

**WELCOME . . .** By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified times for citizen comments on its agenda -- once following the Consent Agenda, at which time citizens may address the Council concerning any brief community announcement not to exceed one minute in duration for any speaker; and again following Items Removed from the Consent Agenda, at which time citizens may address the Council on any matter of City business that is not on tonight's agenda. Each speaker will be limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. Citizens may also comment on any item removed from the consent agenda prior to council action, with each speaker limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. If a citizen would like to comment on an agenda item, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor.

Any person who has any question concerning any agenda item may call the City Clerk-Treasurer's office to make an inquiry concerning the nature of the item described on the agenda. Your City government welcomes your interest and hopes you will attend the Laurel City Council meetings often.

**Pledge of Allegiance**

**Roll Call of the Council**

**Approval of Minutes**

1. Approval of Minutes of January 27, 2026.

**Correspondence**

2. Hurd Letter of Resignation from Cemetery Commission.
3. County Correspondence Appointing Mike Waters to the Laurel City County Planning.
4. Police Monthly Report - January 2026
5. Fire Monthly Report - December 2025.
6. FY27 CDS Application Correspondence

**Council Disclosure of Ex Parte Communications**

**Public Hearing**

**Consent Items**

**NOTICE TO THE PUBLIC**

*The Consent Calendar adopting the printed Recommended Council Action will be enacted with one vote. **The Mayor will first ask the Council members if any Council member wishes to remove any item from the Consent Calendar for discussion and consideration.** The matters removed from the Consent Calendar will be considered individually at the end of this Agenda under "Items Removed from the Consent Calendar." (See Section 12.) The entire Consent Calendar, with the exception of items removed to be discussed under "Items Removed from the Consent Calendar," is then voted upon by roll call under one motion.*

7. Claims entered through February 6, 2026.
8. Approval of Payroll Register for PPE 2/1/2026 totaling \$274,962.29.

**Ceremonial Calendar**

**Reports of Boards and Commissions**

9. Budget/Finance Committee Minutes of January 13, 2026.
10. Library Board Minutes of September 9, 2025.
11. Library Board Minutes of October 14, 2025.

- [12.](#) Library Board Minutes of November 11, 2025.
- [13.](#) Laurel Airport Authority Minutes of January 20, 2026.
- [14.](#) Emergency Services Committee Minutes of January 26, 2026.
- [15.](#) Laurel Urban Renewal Agency Minutes of December 22, 2025.
- [16.](#) Laurel Urban Renewal Agency Minutes of January 12, 2026.
- [17.](#) Laurel Urban Renewal Agency Minutes of January 26, 2026.

### **Audience Participation (Three-Minute Limit)**

*Citizens may address the Council regarding any item of City business that is not on tonight's agenda. Comments regarding tonight's agenda items will be accepted under Scheduled Matters. The duration for an individual speaking under Audience Participation is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda.*

### **Scheduled Matters**

- [18.](#) Resolution No. R26-05: A Resolution Of The City Council Of The City Of Laurel, Montana Amending Resolution No. 25-75 And Affirming Continuation Of Services Under The Managed Service Agreement For Renamed Systems Technology Consultants.
- [19.](#) Resolution No. R26-06: A Resolution Of The City Council Approving A Transportation Coordination Plan For The City Of Laurel Transit.

### **Items Removed From the Consent Agenda**

### **Community Announcements (One-Minute Limit)**

*This portion of the meeting is to provide an opportunity for citizens to address the Council regarding community announcements. The duration for an individual speaking under Community Announcements is limited to one minute. While all comments are welcome, the Council will not take action on any item not on the agenda.*

### **Council Discussion**

*Council members may give the City Council a brief report regarding committees or groups in which they are involved.*

### **Mayor Updates**

### **Unscheduled Matters**

### **Adjournment**

*The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.*

**File Attachments for Item:**

1. Approval of Minutes of January 27, 2026.

The Council Packet for February 10, 2026, will be updated on Monday, February 9, 2026.

**File Attachments for Item:**

2. Hurd Letter of Resignation from Cemetery Commission.

## Brittney Harakal

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**From:** Ward 1B  
**Sent:** Friday, January 23, 2026 4:49 PM  
**To:** Brittney Harakal  
**Cc:** Kelly Gauslow; Kelly Strecker  
**Subject:** FW: Cemetery Board

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**From:** Hurd, Steve <Steve.Hurd@mt.gov>  
**Sent:** Thursday, January 22, 2026 3:18 PM  
**To:** Ward 1B <ward1b@laurel.mt.gov>  
**Subject:** Cemetery Board

Please let this email serve as notice of my resignation from the City of Laurel board position.

Respectfully Submitted,



**Steven K. Hurd**  
Parole Board Chair

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1002 Hollenbeck Rd  
Deer Lodge, MT 59722  
(406) 846-1404 Office  
(406) 846-3512 Fax

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MONTANA BOARD OF  
PARDONS AND PAROLE

Steve.hurd@mt.gov

**File Attachments for Item:**

3. County Correspondence Appointing Mike Waters to the Laurel City County Planning.

**YELLOWSTONE COUNTY BOARD OF COUNTY COMMISSIONERS**

Resolution No. 26-07

**A RESOLUTION APPOINTING MICHAEL J. WATERS TO THE CITY OF LAUREL /  
YELLOWSTONE COUNTY JOINT CITY-COUNTY PLANNING BOARD**

WHEREAS, pursuant to § 76-1-112, MCA, and the Interlocal Agreement between the City of Laurel and Yellowstone County, approved November 3, 2014, the City of Laurel / Yellowstone County Joint City-County Planning Board was established; and

WHEREAS, the Interlocal Agreement provides that vacancies on the Board shall be filled by the entity that made the original appointment, with the appointee serving the remainder of the unexpired term; and

WHEREAS, a vacancy currently exists on the City of Laurel / Yellowstone County Joint City-County Planning Board in a position appointed by the Yellowstone County Board of County Commissioners; and

WHEREAS, Michael J. Waters is qualified to serve and is willing to accept appointment to the Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Yellowstone County, Montana, that Michael J. Waters is hereby appointed to the City of Laurel / Yellowstone County Joint City-County Planning Board to fill the existing vacancy, for the remainder of the term ending June 30, 2026.

Passed and Adopted on the 27th day of January 2026.

BOARD OF COUNTY COMMISSIONERS  
YELLOWSTONE COUNTY, MONTANA.

  
\_\_\_\_\_  
Mark Morse, Chair

  
\_\_\_\_\_  
Chris White, Member

  
\_\_\_\_\_  
Jeff Martin, Clerk and Recorder

Resolution No. 26-07

**A RESOLUTION APPOINTING MICHAEL J. WATERS TO THE CITY OF LAUREL / YELLOWSTONE  
COUNTY JOINT CITY-COUNTY PLANNING BOARD**

1 of 1

**File Attachments for Item:**

4. Police Monthly Report - January 2026



# Laurel Police Department

215 W. 1<sup>st</sup> Street Laurel, Mt. 59044 ▪ Phone 406-628-8737 ▪ Fax 406-628-4641

Total Calls City Council

Printed on February 1, 2026

[CFS Date/Time] is between '2026-01-01 00:00:00' and '2026-01-31 23:59:59' and

[Primary Incident Code->Code : Description] All

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<b>Code : Description</b>	<b>Totals</b>	
10-15 : With Prisoner	1	1
: Abandoned Vehicle	18	18
: Agency Assist	69	69
: Alarm - Burglary	34	34
: Alarm - Fire	8	8
AMB : Ambulance	95	95
: Animal Complaint	6	6
: Area Check	14	14
: Assault	1	1
: Bad Checks	0	0
: Barking Dog	0	0
: Bomb Threat	0	0
: Burglary	0	0
: Child Abuse/Neglect	4	4
: Civil Complaint	8	8
: Code Enforcement Violation	2	2
: Community Integrated Health	0	0

<b>Code : Description</b>	<b>Totals</b>	
: Counterfeiting	0	0
: Criminal Mischief	3	3
: Criminal Trespass	8	8
: Cruelty to Animals	2	2
: Curfew Violation	5	5
: Discharge Firearm	1	1
: Disorderly Conduct	12	12
: Dog at Large	17	17
: Dog Bite	0	0
DUI : DUI Driver	7	7
: Duplicate Call	3	3
: Escape	0	0
: Family Disturbance	6	6
: Fight	0	0
FIRE : Fire or Smoke	14	14
: Fireworks	0	0
: Forgery	0	0
: Found Property	6	6
: Fraud	4	4
: Harassment	4	4
: Hit & Run	3	3

<b>Code : Description</b>	<b>Totals</b>	
: ICAC	0	0
: Identity Theft	0	0
: Indecent Exposure	0	0
: Insecure Premises	5	5
: Intoxicated Pedestrian	0	0
: Kidnapping	0	0
: Littering	0	0
: Loitering	1	1
: Lost or Stray Animal	8	8
: Lost Property	5	5
: Mental Health	6	6
: Missing Person	2	2
: Noise Complaint	2	2
: Open Container	0	0
: Order of Protection Violation	1	1
: Parking Complaint	9	9
: Possession of Alcohol	1	1
: Possession of Drugs	0	0
: Possession of Tobacco	0	0
: Privacy in Communications	0	0
: Prowler	0	0

<b>Code : Description</b>		<b>Totals</b>
: Public Assist	44	44
: Public Safety Complaint	12	12
: Public Works Call	9	9
: Report Not Needed	2	2
: Robbery	0	0
: Runaway Juvenile	5	5
: Sexual Assault	3	3
: Suicide	0	0
: Suicide - Attempt	1	1
: Suicide - Threat	5	5
: Suspicious Activity	53	53
: Suspicious Person	13	13
: Theft	29	29
: Threats	3	3
: Tow Call	0	0
: Traffic Accident	18	18
: Traffic Hazard	9	9
: Traffic Incident	10	10
: TRO Violation	0	0
: Truancy	1	1
T/S : Traffic Stop	173	173

<b>Code : Description</b>	<b>Totals</b>	
: Unattended Death	2	2
: Unknown - Converted	0	0
: Unlawful Transactions w/Minors	0	0
: Unlawful Use of Motor Vehicle	0	0
: Vicious Dog	0	0
: Warrant	8	8
: Welfare Check	17	17
<b>Totals</b>	<b>812</b>	<b>812</b>

**File Attachments for Item:**

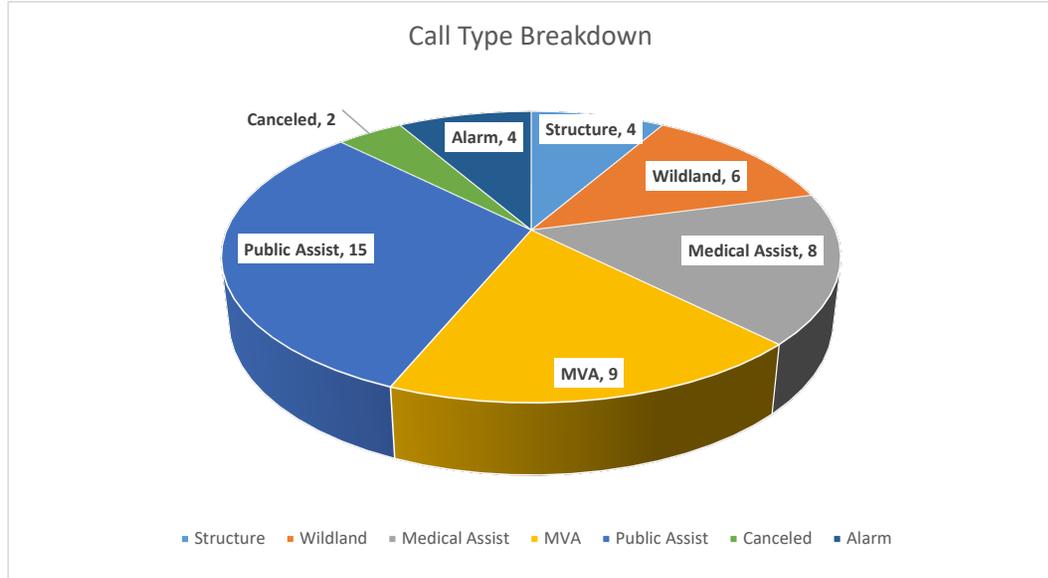
5. Fire Monthly Report - December 2025.



# Laurel Fire Rescue

For the Month of:

Dec-25



	CALLS *	HOURS **
<b>Total</b>	<b>48</b>	<b>381</b>
<b>Other Activities</b>	Training	200
<b>Total Hours for the Month</b>		<b>581</b>

### Announcements:

We are switching to Emergency Networking vs Emergency Reporting to support the change from NFIRS(National Fire Information Reporting System) to NERIS (National Emergency Response Information System)

**Calls \*** The total number of fire calls we received and responded to for the month

**Hours \*\*** The total number of man hours put in by the personnel for the number of calls responded to for the month

### Definitions

- Structure** Fire calls relating to structures (civil or otherwise)
- MVA** Fire calls relating to Motor Vehicle Accidents (MVA), and other calls that relate to modes of transportation (extrications, rescues, traffic control, etc..)
- Wildland** Fire relating to grass, brush, crops, or any vegetation. Would also include outdoor trash fire
- Medical Assist** Calls for Lift Assist and any assistance provided to EMS
- Public Assist** Calls relating to any public safety (power lines, downed trees, hazmat, gas/water/oil line breaks, etc..)
- Canceled** Calls that got canceled while enroute to the scene of call
- Alarm** Calls in response to fire alarms, whether false or real

**File Attachments for Item:**

6. FY27 CDS Application Correspondence



— U.S. SENATOR *for* MONTANA —  
**TIM SHEEHY**

**Congressionally Directed Spending Requests (or “earmarks”)**

- Congressionally Directed Spending (CDS) is the Senate term for earmarks, while Community Project Funding (CPF) is the House term
- Accounts accepting CDS/CPF projects are determined by the Appropriations subcommittee and can change year to year
- They are funding *opportunities* for a specific recipient, in a specific location, for a specific purpose
  - “\$825,000 for the City of Columbus to replace a sewer main”
  - “\$2,500,000 for the Milk River Irrigation Project Joint Board of Control to modernize canal infrastructure”
  - “\$100,000 for the Treasure County Sheriff’s office to purchase new search and rescue equipment”

**Typical Timeline**

- While each year’s timeline varies depending on Committee guidelines and past years’ funding (or Continuing Resolutions), we anticipate the Office of Senator Sheehy to release applications in early spring, with an early-March deadline.
  - Each project application will then undergo extensive review and consideration.
  - We will notify applicants in the late spring if your project was submitted by Senator Sheehy to the Senate Appropriations Committee.
  - *The Committee then determines which projects will be funded. Not all requests submitted by Senator Sheehy will receive funding.*
- Applicants are encouraged to contact the office ([Appropriations@sheehy.senate.gov](mailto:Appropriations@sheehy.senate.gov)) as early as possible for their mandatory, 15-minute project consultation call.

*All deadlines, guidance, and requirements are subject to change in accordance with the Senate Appropriations FY27 Guidance*

## **Things to Remember**

- Only **non-profit** organizations and local, state, and Tribal governments are eligible to submit projects.
  - For-profit companies and corporations are not eligible.
- CDS is intended to be a **one-time** funding source.
- Successful projects will not receive funds for **up to a year (or more)** after the appropriations bills are signed into law.
- Once a successful project is included in a final spending package, you will have to complete a grant application with the agency before the funds are disbursed.
- Projects must comply with permitting and regulatory hurdles in order to receive funds.
- CDS funds *cannot* be used to reimburse expenses completed before final agency approval.
- Every year the fiscal situation is different. We will help you adjust your funding request to an appropriate level.
- Some subcommittees require matching funds – please read the guidance.
- Applicants are discouraged from applying for projects that
  - Cover salaries and benefits for employees
  - Are for beautification purposes
  - Provide construction for jails, detention facilities, election facilities, or buildings to conduct local government services
- Projects should have broad community support
  - Applicants will be required to submit a minimum of 5 letters of community support with their application
- **CDS is a funding opportunity, not a guarantee.**

## **Resources**

- To view projects submitted by Senator Sheehy in FY26, please visit our website: <https://www.sheehy.senate.gov/services/appropriations-cds-requests/>
- To view general guidance and projects approved by the Senate Appropriations Committee, please visit the Senate Appropriations website: <https://www.appropriations.senate.gov/fy-2026-appropriations-requests-and-congressionally-directed-spending>

## **Questions or Interest in Applying?**

Please contact Meredith Moore at [Appropriations@sheehy.senate.gov](mailto:Appropriations@sheehy.senate.gov)

*All deadlines, guidance, and requirements are subject to change in accordance with the Senate Appropriations FY27 Guidance*



## **FY27 CONGRESSIONALLY DIRECTED SPENDING REQUEST FORM**

*Please be on the lookout for emails from [Appropriations@sheehy.senate.gov](mailto:Appropriations@sheehy.senate.gov) regarding guidelines, information, and submission dates as they are made available.*

### **Overview:**

The office of Senator Tim Sheehy will only consider Congressionally Directed Spending (CDS) proposals that:

1. Support the constituents, industries, and resources of Montana
2. Are submitted by 501(c)(3) organizations and local, state, and Tribal governments.

**Requests made by for-profit entities are NOT permitted.**

Congressionally Directed Spending Requests **MUST** meet all guidelines established by the Senate Appropriations Committee to be accepted, in addition to:

- Requestor must submit **FIVE** letters of community support to the office of Senator Sheehy for the request to be considered.
- The project and requesting entity must have **NO financial ties** to the Senator or his family.
- Funding must be for **FY27** only.
- Requestor must understand that CDS funds are one-time funding sources and the project should be sustainable beyond this funding.
- If the project would normally require a funding match or cost share by a non-federal entity, then the requesting entity will need to demonstrate that it can provide this match if it makes a CDS request.

**Please schedule your mandatory consultation call with Meredith Moore at [Appropriations@sheehy.senate.gov](mailto:Appropriations@sheehy.senate.gov) to discuss your project(s) before submitting this application.**

**ALL ACCOUNT ELIGIBILITY, DEADLINES, AND REQUIREMENTS ARE SUBJECT TO CHANGE**

## **REQUEST FORM**

### **Requesting Organization Info**

Name of Requesting Organization/Entity:

Are you a non-profit or government entity? (You must be a 501(c)(3) or government entity to be eligible for CDS funds)

- Yes
- No

Address of Organization:

Requesting Entity Employer Identification Number (EIN):

### **Project Point of Contact for Request (This cannot be a registered lobbyist)**

*Please note that our staff may need to contact this person outside of normal business hours.*

Name:

Title:

Organization:

Address:

Phone:

Email Address:

### **Second Project Point of Contact for Request**

*Please note that our staff may need to contact this person outside of normal business hours.*

Name:

Title:

Organization:

Address:

Phone:

Email Address:

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## **Project Information**

**Project Name:**

**Website for project or entity:**

**Purpose of Project (please keep to 1-2 paragraphs):**

**Please list other organizations or partners you are working with on this project:**

**Requested FY27 Funding Amount:**

**Was your project included in an FY26 Appropriations bill?**

- Yes
- No

**Have you submitted a request from this organization before? If so, for which funding year?**

**Have you submitted a request for this project before? If so, for which funding year?**

## **Project Location**

**Is the project statewide?**

- Yes
- No

**Postal Address of Project (If no address available, please provide detailed description of location of project):**

## **Congressionally Directed Spending Request**

Based off the FY25 and FY26 Senate Appropriations Committee guidance, we **anticipate** the Committee will accept CDS Requests for the following Accounts ([FY26 guidance for reference](#)):

**Select the appropriations bill that you are requesting funds from:**

- Agriculture
- Commerce, Justice, Science, and Related Agencies
- Energy and Water Development
- Financial Services and General Government
- Homeland Security
- Interior, Environment and Related Agencies
- Labor, Health and Human Services, Education, and Related Agencies
- Military Construction and Veterans Affairs
- Transportation, Housing and Urban Development, and Related Agencies

**Subcommittee (refer to guidance):**

**Agency (refer to guidance):**

### **SUPPORTING INFORMATION:**

*The Build America, Buy America Act requires that all infrastructure projects funded with federal assistance use only iron, steel, manufactured products, and construction materials produced in the United States. This requirement applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. If you are submitting a CDS request for funding for an infrastructure project, please take this requirement into account.*

- 1. Total funding request:**
- 2. Total project cost:**
- 3. Will the project, if funded, become self-sustaining after a defined period of time?**
  - Yes
  - No
- 4. How would this project benefit the public and why is it a responsible use of taxpayer dollars?**
- 5. Why should this request be considered a priority for the people of Montana?**
- 6. List any stakeholders that support this request.**

*Five letters of support should be attached to the email in which you submit this application.*
- 7. Is this a new or ongoing project?**

**ALL ACCOUNT ELIGIBILITY, DEADLINES, AND REQUIREMENTS ARE SUBJECT TO CHANGE**

8. Is this project an eligible purpose under the relevant federal program?
9. If yes, please justify the project's eligibility. Include the appropriate statutory, CFR, or other agency guidance citation, including the relevant language justifying eligibility.  
*This information is found in the Committee's guidance packets for each subcommittee.*
10. Estimated Start Date for the Project (if applicable):
11. Estimated Completion Date for the Project (if applicable):

### **FY27 Project Cost Breakdown**

1. Please provide a description of how this funding would be utilized:
2. Construction/Renovation Costs (please state dollar amounts numerically and how the funds will be spent):
3. Supplies and Equipment Costs (please state dollar amounts numerically and how the funds will be spent):
4. Travel Costs (please state dollar amounts numerically and how the funds will be spent):
5. Other Costs- including salaries and benefits (please state dollar amounts numerically and how the funds will be spent):
6. Please indicate how current these budget estimates are (month/date/year):
7. Can the project proceed if the Appropriations Committee cannot fully fund the request?  
 Yes  
 No
8. Will this project require additional federal dollars in later fiscal years?
9. Has this project been submitted to a congressional office in prior fiscal years?

ALL ACCOUNT ELIGIBILITY, DEADLINES, AND REQUIREMENTS ARE SUBJECT TO CHANGE

10. Has this project received Congressional Directed Spending funds in the past?
11. Is your project included in a state plan?
12. Is this project currently authorized in law? If so, where? If not applicable, please write “N/A”.
13. If this project has received any funding in the past, from either a public or private source, please detail that here:
14. If this project is awaiting federal or state grant funding from another program or source, please detail that here:
15. Please list any additional sources of funding the program has already received and the status of the funding (e.g. application submitted, funding awarded, funding received):
16. Can the receiving entity meet a 50% cost-share (or match) of the total project cost?
  - Yes
  - No
17. Can the receiving entity meet a 25% cost-share (or match) of the total project cost?
  - Yes
  - No

### **Other Information**

1. Are there any local concerns or existing derogatory information that would render the entity or project potentially unsuitable for receiving congressionally directed spending funds? Please explain if applicable.
2. If submitting multiple requests, please rank this request in terms of priority:  
*Organizations are limited to three requests for FY27.*
  - 1
  - 2
  - 3
3. Please list all Members of both the United States House of Representatives and United States Senate who are receiving this request:
4. Letters of Support Contact Information:

ALL ACCOUNT ELIGIBILITY, DEADLINES, AND REQUIREMENTS ARE SUBJECT TO CHANGE

**5. Please list all the attachments you are submitting with your request:**

*Please only submit PDF documents containing letters of support, maps, photos of the project, and supplemental information.*

**File Attachments for Item:**

9. Budget/Finance Committee Minutes of January 13, 2026.

**Minutes of City of Laurel  
Budget/Finance Committee  
Tuesday, January 27, 2026**

**Members' Present:** Jessica Banks, Tom Canape, Richard Klose, Casey Wheeler

**Others Present:** Kelly Strecker, David Waggoner, Kelly Gauslow

The meeting was called to order by the Committee Chair at 5:30 pm.

**Public Input:** There was no public comment.

Chairman Richard Klose asked for nominations for the Vice Chairman of this committee, Jessica Banks nominated Tom Canape. Casey Wheeler seconded this nomination. With no objection, Tom Canape will be the new Vice Chairman.

**General Items –**

1. Review and approve January 13, 2026, Budget and Finance Committee meeting minutes. Tom Canape moved to approve the minutes of January 13, 2026. Jessica Banks seconded the motion. With no objection, the minutes of January 13, 2026, were approved. There was no public comment or committee discussion.
2. Review and approve purchase requisitions. Kelly presented a purchase requisition, as Matt Wheeler could not be present at the meeting. The purchase requisition is for a new gas compressor for the digester at the sewer plant. Kelly stated that Matt knew the compressor was going to be needed this year, as the current compressor is getting worn out. Kelly said that this compressor was put into the budget for this fiscal year. Tom Canape moved to approve the purchase requisition for the new gas compressor for the sewer plant digester. Jessica Banks seconded the motion. With no objection, the purchase requisition was approved.
3. Review and recommend approval to Council; claims entered through January 23, 2026. Tom Canape moved to approve the claims and check register for claims entered through January 23, 2026. Casey Wheeler seconded the motion. With no objection, the claims and check register of January 23, 2026, were approved. There was no public comment.
4. Review and approve Payroll Register for the pay period ending January 18, 2026, totaling \$254,217.79. Jessica Banks motioned to approve the payroll register for the pay period ending January 18, 2026, totaling \$254,217.79. Tom Canape seconded the motion. With no objection, the payroll register for January 18, 2026, was approved. There was no public comment.
5. Review and approve December 2025 Monthly Financial Statement. Tom Canape moved to approve December 2025 Monthly Financial Statement. Jessica Banks seconded the motion. With no objection, the December Monthly Financial Statement was approved. There was no public comment.

**New Business –** Jessica Banks asked if water bottles, or a water cooler could be placed in the council chambers area, at some point. With the longer meetings occurring it would be nice to be able to get something to drink.

**Old Business –** None

**Other Items –**

1. Review Comp/OT reports for the pay period ending January 18, 2026.
2. Mayor Update – The mayor had no updates at this time.
3. Clerk/Treasurer Financial Update-Kelly that she received the check from the Laurel Community Foundation in lieu of the EMS donations for the new ambulance. The amount of the check was

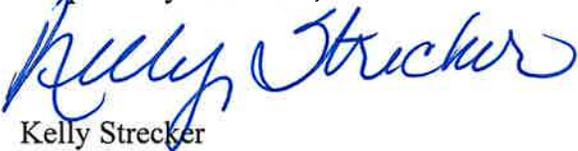
\$17,457.75. Kelly also stated that she is working on the Laurel Transit Grant for fiscal year 26-27, that is due March 1, 2026.

**Announcements –**

1. The next Budget and Finance Committee meeting will be held on February 10, 2026, at 5:30 pm.
2. Casey Wheeler is scheduled to review the claims for the next meeting.

Meeting Adjourned at 6:20 p.m.

Respectfully submitted,



Kelly Strecker

**NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.**

**File Attachments for Item:**

10. Library Board Minutes of September 9, 2025.

MINUTES  
CITY OF LAUREL  
09/09 /2025 06:05 PM  
Laurel Public Library

**COMMITTEE MEMBERS PRESENT:**

X Katie Fjelstad	Vacant
X Kate Manley – Board Chair	X Paige Farmer - online
X Nancy Schmidt, Secretary	Mary Nelson
X Clair Killebrew – Foundation Liaison	

**OTHERS PRESENT:** None

1. Public Input

*Citizens may address the committee regarding any item of city business not on the agenda. The duration for an individual speaking under Public Comment is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

- a. Addressing the Board – None

2. General Items

- a. The library board minutes from June, July, and August 2025 were presented to the members for approval. Katie motioned to approve the minutes as presented, Paige seconded the motion. Motion carried.
- b. Circulation Report – (compared to the same time period as last year) *Traffic*: down 10.2%; *circulation*: all items circulated totaled 4,943 (including 762 eBooks), book circulation was down 1.7%, media circulation was up 29%, eBook checkouts for this month was 17.5% of total book circulation, we circulated 1,053 items to partners and 260 items from other libraries; *computers*: internet use was up 16.9%, children’s use was down 108.7%, wi-fi use was down 4.5%; *patron cards*: city patrons make up 61.2% of our registered users, county is 28.8%, and state/out of county has 10% of our registered patrons. There were 36 tech assists in August.

3. Old Business

- a. The LPL Internet Use Policy and Library Use Rules Policy still need some revision. Kate suggested that library staff give input on these policies before we review them and vote on approval.
- b. The Summer Reading Program was once again a success at the library. We had 360 children and 166 adults attending the programming put on by both the school librarians and public library staff members. Final count: 526 attendees over an 8-week period.

4. New Business

- a. The fall South Central Federation meeting will be held Saturday, September 13<sup>th</sup> in Lewistown. Kate and Nancy are planning on attending. They will share highlights from the meeting at the next board meeting.
- b. Montana State Library will be presenting a Trustee Director Training in Great Falls next week, September 15<sup>th</sup> & 16<sup>th</sup>, 2025. Nancy is planning to attend and will share information at the next board meeting.
- c. Nancy will also be attending the Montana Arbitration & Labor Relations Training in Bozeman September 29<sup>th</sup> through October 2<sup>nd</sup>, 2025. Again, she will share information that may be important to the library and its staff members.
- d. The Fall Retreat at Chico Hot Springs is being held Sunday, October 5<sup>th</sup> and Monday, October 6<sup>th</sup>, 2025. Nancy will attend the retreat and then travel directly to Bozeman for the Federation Coordinator and MSL Commission meetings.
- e. A Memorandum of Understanding needs to be created for the Laurel Public Library Board of Trustees and the Laurel Public Library Foundation Board of Directors to make sure that we have definitive guidelines to follow for future projects and funds dispersal. This item was tabled until a later date.

5. Other Items

- a. Board concerns: Kate asked if we had a new board member yet. Nancy stated that she should be joining us next month after she is approved by the Council tonight. Nancy shared the latest budget update with board members.

6. Announcements

- a. The next regular meeting is October 14th, 2025, at 6:00 pm.

Meeting adjourned at 7:10 pm.

Respectfully submitted,

*Nancy L Schmidt*

Nancy L Schmidt  
Library Director  
Secretary for the Board

**NOTE: This meeting is open to the public. This meeting is for information and discussion of listed agenda items.**

**File Attachments for Item:**

11. Library Board Minutes of October 14, 2025.

MINUTES  
CITY OF LAUREL  
10/14 /2025 06:02 PM  
Laurel Public Library

**COMMITTEE MEMBERS PRESENT:**

Katie Fjelstad	X Mary Nelson
X Kate Manley – Board Chair	X Paige Farmer
X Nancy Schmidt, Secretary	X Kay Wilcox
X Clair Killebrew – Foundation Liaison	

**OTHERS PRESENT:** Kelly Strecker – City of Laurel Clerk/Treasurer; Cara Orban – Montana State Library

1. **Public Input**

*Citizens may address the committee regarding any item of city business not on the agenda. The duration for an individual speaking under Public Comment is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

- a. Addressing the Board – Kelly Strecker attended the meeting to explain in-depth the library cash account to the trustees. She gave a comprehensive explanation for how the funds accumulated so quickly and how they are being disbursed into the library account for the FY26 budget. Board members asked about the creation of a depreciation reserve account for the library. Cara Orban stated that this is something the trustees can request the Council to create for the library.

2. **General Items**

- a. The library board minutes from September 2025 were presented to the members for approval. Paige motioned to approve the minutes as presented, Mary seconded the motion. Motion carried.
- b. **Circulation Report** – (compared to the same time period as last year) *Traffic*: up 11.34%; *circulation*: all items circulated totaled 5,431 (including 660 eBooks), book circulation was up 9.9%, media circulation was up 81.2%, eBook checkouts for this month was 13.76% of total book circulation, we circulated 1,030 items to partners and 217 items from other libraries; *computers*: internet use was up 38.1%, children’s use was down 77%, wi-fi use was down 41%; *patron cards*: city patrons make up 59.8% of our registered users, county is 28.9%, and state/out of county has 9.9% of our registered patrons. There were 80 tech-assists in September.

3. **Old Business**

- a. Kate and Nancy reported on their attendance at the South Central Federation meeting on Saturday, September 13<sup>th</sup> in Lewistown. We are pleased that every library in the

Federation has someone in attendance. Cara Orban and Corey Sloan presented training at the meeting. They were strategic and facility planning for libraries.

- b. Nancy reported that she attended the Fall Workshop in Great Falls. Since she forgot her notes at the Coordinator/Commission meeting in Belgrade, she will share them with the Board members at the next meeting or send them via email.
- c. The Arbitration & Labor Relations training in Bozeman was centered on AI and identity fraud as well as at the Fall Retreat in Chico. The Keynote speaker was very intense. His information centered around today's government and how the library could help with the positive aspect of

#### 4. New Business

- a. Board members welcomed a new trustee to the board: Kay Wilcox.
- b. Cara Orban, Montana State Library consultant, presented information to the Board about pursuing a mill levy campaign for the library for the next voting cycle. She passed out a guideline for help campaign decisions such as how much to ask for, who can help with getting information out to the voters, when to ask the City to place the mill levy on the ballot, cost of adding the library levy to the ballot, specific language requirements as per MCA 15-10-425, and fact sheets about the library's benefit to the community.
- c. Under Foundation business, Nancy reported that the foundation received funds from the estate of Virginia Gomer. The Foundation members will pursue moving the funds into a Money Market account for future growth and needs. Clair recommended Ryan Wittman with Carson Wealth. An accountant will also be contracted to do the bookkeeping part of the foundation funds. Board members asked if these funds were to be used for the daily operations of the library. Clair Killebrew, Foundation President, and Nancy Schmidt, Library Director, both stated that Virginia had wanted the funding to be used for materials and programming needs but not for wages and keeping the facility open.
- d. The fall book sale is scheduled for Monday, October 27<sup>th</sup> through Saturday, November 8<sup>th</sup>, 2025. Volunteer sign-up sheets will be available at the circulation desk if anyone wants to help with the book sale.

#### 5. Other Items

- a. Board concerns: Kate asked if we are planning to have the elves visit us again this year. Paige suggested that we have the elves but not present a movie again since it is only a few days before Christmas. We will do the "Name the Elf" part of the program.
- b. The holiday schedules were discussed. Paige recommended that we close the library for 4-day weekends at Thanksgiving, Christmas, and New Year's. Kate motioned that we close those weekends, Paige seconded the motion. Motion passed.

#### 6. Announcements

- a. The next regular meeting is December 9<sup>th</sup>, 2025, at 6:00 pm. November 11<sup>th</sup> is a holiday and Board members felt that changing the day of the meeting would just be confusing to everyone. It was decided that we just wait until December for the next meeting.

Meeting adjourned at 7:42 pm.

Respectfully submitted,

*Nancy L Schmidt*

Nancy L Schmidt  
Library Director  
Secretary for the Board

**NOTE: This meeting is open to the public. This meeting is for information and discussion of listed agenda items.**

**File Attachments for Item:**

12. Library Board Minutes of November 11, 2025.

# Meeting Canceled – Federal Holiday

## COMMITTEE MEMBERS PRESENT:

Katie Fjelstad	Vacant
Kate Manley – Board Chair	Paige Farmer
Nancy Schmidt, Secretary	Mary Nelson
Clair Killebrew – Foundation Liaison	

## OTHERS PRESENT: None

### 1. Public Input

*Citizens may address the committee regarding any item of city business not on the agenda. The duration for an individual speaking under Public Comment is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

- a. None

### 2. General Items

- a. Circulation Report – (compared to the same time period as last year) *Traffic:* down 1.8%; *circulation:* all items circulated totaled 5,120 (including 529 eBooks), book circulation was up 4.3%, media circulation was up 33.9%, eBook checkouts for this month was 11.5% of total book circulation, we circulated 1,334 items to partners and 275 items from other libraries; *computers:* internet use was up 34.5%, children’s use was down 75%, wi-fi use was down 3.8%; *patron cards:* city patrons make up 61.3% of our registered users, county is 28.9%, and state/out of county has 9.9% of our registered patrons. There were 45 tech assists in October.

### 3. Old Business

- a. None

### 4. New Business

a. None

5. Other Items

a. Board concerns: None

6. Announcements

a. The next regular meeting is December 9, 2025, at 6:00 pm.

Respectfully submitted,

*Nancy L Schmidt*

Nancy L Schmidt  
Library Director  
Secretary for the Board

**NOTE: This meeting is open to the public. This meeting is for information and discussion of listed agenda items.**

**File Attachments for Item:**

13. Laurel Airport Authority Minutes of January 20, 2026.



## Meeting Minutes - January 20, 2026

**Roll Call:** Doug Myers, Jim Wise, Gary Blain, Joe Mutchler, Randy Hand (All members present)

**Public Members Present:** Jacob Schneller, Brad Sinclair, Fred Lee, Ed Taylor

**Approved without exception:** Minutes from previous meeting: 12/16/2025

### Financial Update:

- **Balance Sheet** discussed (As of Dec 31 2025)
- **Profit & Loss** discussed (Jan thru Dec 2025)
- Per Joe Mutchler:
  - We are at a decision point where we need to develop a **path forward re financing**. Our current funding may accommodate GA activities, but will not cover growth enough to bring in corp. or jet traffic. We are really growth limited right now financially. Any expenses above normal will be a financial issue.
  - We should have an airport wide discussion with all users to get their opinions.
  - In the future, because we are “developed” (with regard to hangars) we will have to use our own funding to conduct taxilane work and not grant money. We will not be able to use main taxiway funds to do interior taxilane project work.
  - We need ideas regarding our financial path forward:
    - Should we charge transient landing fees? MT Aeronautics may encourage.
    - Montana Aeronautics have 3% interest loans available but must be repaid. Consider loans to build hangars (commercial?) to raise revenue?
    - Consider charging frequent users of 6S8 like Rocky or Billings Flying Services? The Chinooks are about 50,000 # and doing RW damage?
    - Could Tim Sheehy’s office be contacted and of help?
    - BLM was contacted but no commitment was made re firefighting staging.
    - Would DNRC be a possibility?

**Claims:** Reviewed & Approved (Joe / Doug): Summary of checks paid discussed

**Public Comment on Non-Agenda Items:** Please limit to 3 minutes

Discussions:

- **Brad Sinclair** has dropped off two sets of plans for his proposed building to be erected on 2615 Cory. He has requested a tan exterior color. Unanimous vote was taken (Joe / Ji) to require all new buildings on Cory to be white in color.
- **Ed Taylor** requests that (for 2405 DeFrance) he be given an opportunity to allow his own contractor (Brain Hein) to develop drainage plan rather than rely exclusively on KLJ (and be subject to their pricing). As bottom-most lot on that row, Ed should not have to bear cost of any “uphill” mis-handled hangar drainage issues. Brian Hein will examine system on 1/30.

**Public Comment on Agenda Items:** Please limit to 3 minutes

**Reports:** KLJ Engineering-Master Plan and Construction Report

- The LAA Board and Cory lot leasers need to decide on KLJ providing “full services” vs only lot a corner info.
- A motion was made and unanimously approved (Jim / Doug) to allow Joe Mutchler to sign lot leases for Cory projects.
- Bill Austin needs to affirm that he will be leasing a lot on Cory.
- We may be eligible for SRE and mowing equipment grant money (Based on KLJ calc’s).

#### **KLJ WORK IN PROGRESS**

##### **Laurel Airport Master Plan Update**

**KLJ # 2105-00217 AIP 3-30-0047-024-2022**

KLJ has completed the Airport Master Plan (AMP) and Airport Layout Plan (ALP) updates, and the ALP has received FAA approval. KLJ will now proceed into the project closeout phase to finalize all activities associated with the grant.

##### **Laurel Pavement Maintenance**

**KLJ #2305-01826 AIG #3-30-0047-025-2024**

American Road Maintenance of Tucson, Arizona, served as the contractor for the project. The project has achieved full completion, and final acceptance has been executed by all parties. KLJ has prepared the project closeout report and submitted a draft to Helena ADO for review. In addition, the grant amendment letter, signed by the Airport Board Chair, was submitted in early October for approval and has since been approved. Pay Estimate No. 3 will serve as the final payment, thereby satisfying all remaining financial obligations to the contractor. KLJ will proceed with finalizing the final pay estimate, completing the closeout process, and compiling the final project closeout report.

##### **Laurel Access Road - Design and Construction**

**KLJ #2405-01024 AIG #3-30-0047-0026-2025**

The project is currently in the design phase, with construction anticipated for the summer of 2026 under a separate grant. The design is approximately 90 percent complete. A final survey is planned to obtain additional data on the existing access road to support completion of the final design. Upon receipt of this data, the plans will be finalized and prepared for final review and the engineer's stamp.

At this time, work is ongoing on the Final Design, Bidding, Construction Administration and Observation, and Closeout scopes of services. Once the solicitation for asphalt testing is issued, the scope of work can be fully completed, and it will be determined whether this phase will require an Independent Fee Estimate (IFE). Staff will continue advancing the design and FAA Grant Applications in order to be prepared for bidding in late winter or early spring.

#### **OTHER ITEMS**

- KLJ #2405-01024 Access Road Final Design & CACO for 2026. MDT Aero Draft grant application has been completed and submitted to the MDT Aeronautics Board.
- Cory Hangar – Task Order Agreements – Draft Agreement has been completed Signatures on January 26<sup>th</sup> 2026.
- DeFrance Hanger for Ed Taylor - Task Order Agreements – Draft Agreement has been completed Signatures on January 26<sup>th</sup> 2026.

#### **2 ITEMS REQUIRING ACTION BY CITY/AIRPORT**

- Completion of SF271 for RFR 3 (Design Grant – Access Road)
- Delphi Access Authorization Signature for Sheila
- KLJ Invoices

#### **ITEMS REQUIRING ACTION BY CITY/AIRPORT**

- Completion of SF271 for RFR 3 (Design Grant – Access Road)
- Delphi Access Authorization Signature for Sheila
- KLJ Invoices

#### **Maintenance Report:**

- The smaller “little red” Case tractor was having starter issues and Murl transported it to Galvin Repair to be fixed. The cost of the repair was \$175.
- Jim Wise is in contact with Mead Lumber about the garage door opener options for the three garage doors at the SRE building. They would be @\$2,273 for three (estimate attached). Jim Wise and Ben Krause can install them. Voted (Gary / Randy) unanimously to approve installation. Approx. two weeks for delivery. Randy offered to run power to the openers.
- Murl ordered, received, and installed replacement blade edges for the large snow plow.

## **New Business:**

a. **Airport entry gate operational concerns:** The gate is operating properly, but is deflected at the top of its open cycle (when the wind is strong) and it closes improperly then into its catch at the bottom. We discussed option of installing a kill switch to allow the gate to be operationally locked out and signage displayed to direct traffic into and out of the manually gate nearby (to the north). Randy will look into an option of a wind sensor. Maybe there is an internal shutoff which could be mounted externally(shutting down both AC power supply, as well as backup battery power).

b. **Perimeter Fence Integrity:** Jim Wise has communicated to Heath Olson that (following the high wind event which removed Heath's hangar roof) that he needs to repair sections of the fence where Heath's roofing panels blew into the fence and broke section of the fencing lose from the posts. Heath assured Jim that he had tuned the issue into his insurance company. If Heath or his insurance company do not take action, Jim Wise will call him again.

c. **Jacob Schneller Ag Spray Operation:** Jacob has provided copies of an operating plan and business summary with schematics of proposed loading area north of Jim Schaak's area. Jim is leasing his area from the FBO and Jacob will be leasing from the airport. Both at same cost rate. Jacob Schneller and Jim Schaak leases are identical with the exception of actual areas leased, and "owners" of the ramp spaces used (FBO vs Airport). A unanimous vote (Gary /Randy) was taken to approve Jacob's Ag Spray operation at 6S8.

d. **FBO and Airport Ramp Security Cameras.** Previous Bret McKenney and Doug Myers discussion: Maybe airport and FBO should share costs on security cameras installed to view FBO parking area, main entry gate area, FBO and airport ramps areas? We need to find an "expert" who could consult with us on cameras, motion sensors, connecting to internet etc.

e. **WX info for METAR publication:** Both John Roberts and Doug Myers contacted AWI and they activated our service to the METAR system so now our automated weather info is automatically published as a METAR for Garmin Pilot, Foreflight use etc.

**Old Business:**

a. **Airport webpage moving to the City of Laurel:** We can't use City servers. They are contract servers with another provider and there is no space for us on them.

b. **Airport webpage links for hangar development and registration:** Randy is in talks with Brock Williams and the City of Laurel.

c. **Abandoned aircraft on FBO ramp:** The Piper Tomahawk is owned by Bret Nd Tom and they have pledged to remove it. They are actively trying to sell it now. A sale fell through recently to a buyer in Circle, MT. The Bonanza is owned by a man with medical problems and who is in a facility for care. Bret is in talks with his brother and making an active attempt to purchase the Bonanza from him. Bret will keep us apprised of the progress. He has informed the brother that the LAA Board is intent on have both airplanes removed, certainly by next snow season.

d. **FAA compliance:** Joe is in communication with Mandi in Seattle with the FAA. She is reviewing his latest edits of our Minimum Operating Standards revisions, and we hope to soon have her closure on the issue.

Laurel Airport Authority  
P.O. Box 242 Laurel, MT 59044  
406-628-0172

***Doug Myers***  
**LAA Board Secretary**

**406-633-5299**

**File Attachments for Item:**

14. Emergency Services Committee Minutes of January 26, 2026.



**MINUTES  
CITY OF LAUREL  
EMERGENCY SERVICES COMMITTEE  
MONDAY, JANUARY 26, 2026**

The Emergency Services Committee meeting was called to order at 6:00pm on Monday, January 26, 2026 by Vice Chair Jodi Mackay

**Members Present:** Jodi Mackay- Vice Chair, Irv Wilke, Brent Edgmond, Sara Naylor, Jamie Swecker, Bruce McGee, Shane Lacasse

**Others Present:** Ambulance Chief Lyndy Gurchiek, Police Chief Jarred Anglin, Fire Chief JW Hopper

**Public Input:**

**General Items:**

1. Approval of the Minutes from November 24, 2025. Irv made motion to approve, Bruce seconded. Motion carried 7-0
  
2. Update from Emergency Departments
  - . FD Chief Hopper – report attached
  - . Fire Department saw an increase of 100 calls for the year of 2025
  - . Report shows a breakdown of calls / district with the city making up the majority
  - . Firefighters rec'd 4469 hours of training in 2025 – this is all unpaid time
  - . Switching to a new platform for reporting of incidents – Emergency Networking
  - . CHS rec'd a site safety award and granted the FD \$5000
  - . Emergency Services fundraiser on 2/14 – a murder mystery dinner
  
  - . Police Chief Jarred Anglin- report attached
  - . Police Department saw an increase of 241 calls for the year of 2025
  - . Recent homicide still under investigation – no official charges
  - . Bill Brew has been acting Captain – leaving room for an inhouse promotion
  - . Animal Control managed 646 calls for 2025 – grateful for Sauter's work
  - . Dispatch continues to support and work well with officers
  - . PD, FD and Amb will continue quarterly interagency training
  - . PD received new vests with front and back armor plates – all officers fitted
  - . Next purchase will be a rifle rated shield
  - . Vests and shield purchased through fundraising and donations. PD will request city cover new officer gear should the need arise
  - . Still in the running for a \$70000 grant for 10 new tough books for officers
  - . Regarding vehicle break ins – from summer issues, 48 suspects now incarcerated. Current suspects appear to be new and possibly adults. Officers continue to patrol. Residents advised to lock vehicles
  
  - . Amb Chief Gurchiek – report attached

- . Amb saw an increase of 100 calls for 2025
- . Missed 3 calls during reporting period – were on another call – AMR responded
- . No big staffing changes for reporting period
- . Ambulance continues to see support of community in the purchase of a new ambulance. Ambulance has been striped and will be registered and licensed soon. Will be presented to the community soon.
- . Lyndy serving on Rural Health Transformation Program Stakeholder Advisory Committee – MT awarded funds to stabilize rural health care – committee to advise on how to spend – hoping to figure out better ways to bill, recruitment and retention and provide equipment

**New Business:**

Nominations and Appointments of Committee Chair and Vice Chair

Irv nominated Jodi for Chair. Sara seconded. Passed 7 – 0

Jodi nominated Irv for Vice Chair. Bruce seconded. Passed 7 - 0

**Old Business:**

**Other Items:**

**Announcements:**

3. Next meeting will be Monday, February 23, 2026 at 6:00pm in Council Chambers

Meeting adjourned at 6:48 p.m.



# Laurel Police Department

215 W. 1<sup>st</sup> Street Laurel, Mt. 59044 ▪ Phone 406-628-8737 ▪ Fax 406-628-4641

## Emergency Services Report – FAP

### Calendar Year 2025

During the 2025 calendar year, the FAP facility supported a total of **9,903 calls for service across all emergency service disciplines**. This represents an increase from **9,662 calls for service in 2024**, reflecting a net **increase of 241 calls**, or approximately a 2.5% year-over-year increase.

The increase in calls for service highlights the continued demand placed on emergency services within the City of Laurel and emphasizes the importance of coordinated operations among police, fire, and ambulance personnel housed within the FAP facility.

### Law Enforcement Activity

Law enforcement activity during the 2025 calendar year included a total of 1,130 reported crimes. Of those reported crimes:

- **551 cases resulted in charges being filed**
- **461 cases involved no suspect information or did not meet the criteria for charges**
- **61 cases resulted in warrant requests**
- **116 arrests were made**
- **527 citations were issued**

At the start of the new year, the FAP facility has already received 663 calls for service, indicating continued demand for emergency response services moving into the next reporting period. Of those calls for service:

- **82 crimes were reported**
- **51 cases resulted in charges being filed**
- **24 cases involved no suspect information and/or no charges being filed**
- **2 arrests were made**
- **51 citations were issued**
- **5 warrant requests were submitted**

---

### Animal Control / Code Enforcement Activity – 2025

Animal Control Officer (ACO) Sauter

During the 2025 calendar year, Animal Control Officer Sauter responded to a total of **646 calls for service, broken down as follows:**

- **216 abandoned vehicle complaints**
- **97 parking complaints**
- **86 code enforcement complaints**
- **187 animal-related complaints**

The Animal Control / Code Enforcement Officer position continues to be a valuable asset to the Laurel Police Department and overall FAP operations. This position absorbs a significant number of calls for service that would otherwise require response by sworn patrol officers.

Without a dedicated Animal Control / Code Enforcement Officer, many abandoned vehicle complaints, parking issues, code enforcement matters, and animal-related calls would be handled by patrol officers, reducing their availability for priority calls, criminal investigations, and proactive enforcement activities.

By assigning these responsibilities to a specialized position, the department improves efficiency, ensures timely response to quality-of-life concerns, and allows sworn officers to remain focused on higher-priority public safety duties.

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### **Dispatch Operations**

Dispatch continued to play a critical role in emergency response throughout 2025, managing call intake, prioritization, and coordination for police, fire, and ambulance services. Dispatchers handled increased call volume while maintaining effective communication and providing consistent support to field units.

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### **Interagency Coordination**

Coordination between police, fire, ambulance, and dispatch staff remained strong throughout the year. Operating together out of the FAP facility allowed for efficient response, improved communication, and effective collaboration during both routine calls and critical incidents.

### **Officer Safety Equipment Update**

At the beginning of January, all sworn officers received new ballistic vests through Shield616 in partnership with Angel Armor. In addition to the soft armor vests, officers were also issued Angel Armor rifle plates, providing enhanced protection during higher-risk incidents.

With the help of other donations the department has received, the next planned purchase is a rifle-rated ballistic shield for patrol use. This equipment will further enhance officer safety during high-risk incidents and improve overall preparedness.

In addition, Sergeant Booth and I are currently awaiting a decision on a grant application that was submitted for the purchase of new patrol laptops (Panasonic Toughbooks). If approved, these devices would replace aging equipment and improve reliability and efficiency for officers in the field.

---

### **Training & Professional Development**

Throughout 2025, officers continued to complete required and ongoing training to maintain certifications, improve skills, and stay current with legal updates and best

practices. Training focused on officer safety, use of force, investigations, and overall operational readiness.

The department also recently implemented the PoliceOne Academy for both sworn officers and dispatchers. This platform provides expanded access to online training courses and allows for more flexible, consistent training delivery while ensuring staff remain current on required and specialized training topics.

Ongoing training and professional development remain a priority to support effective response, professionalism, accountability, and public safety.

### **Looking Ahead**

I have begun reviewing and planning for the upcoming year's budget, taking into account current call volume, staffing demands, and equipment needs. As part of this process, priority is being placed on maintaining current service levels, supporting officer safety, addressing equipment replacement needs, and ensuring the department remains prepared to meet ongoing and future demands.

### **Closing**

Overall, **2025** was a year of continued demand and steady operations across all areas of the FAP facility. Police, fire, ambulance, dispatch, and animal control personnel worked collaboratively to respond to calls for service, address community concerns, and maintain public safety.

The efforts of staff, along with the support of community partners and donors, have allowed the department to remain responsive while continuing to improve officer safety, training, and operational readiness. As we move forward, the department remains committed to using available resources responsibly while preparing for the ongoing needs of the Laurel community.

Respectfully,  
Chief Anglin



# Laurel Police Department

215 W. 1<sup>st</sup> Street Laurel, Mt. 59044 • Phone 406-628-8737 • Fax 406-628-4641

Total Calls City Council

Printed on January 26, 2026

[CFS Date/Time] is between '2025-01-01 00:00:00' and '2025-12-31 23:59:59' and

[Primary Incident Code->Code : Description] All

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<b>Code : Description</b>	<b>Totals</b>	
10-15 : With Prisoner	4	4
: Abandoned Vehicle	245	245
: Agency Assist	733	733
: Alarm - Burglary	176	176
: Alarm - Fire	47	47
AMB : Ambulance	1190	1190
: Animal Complaint	85	85
: Area Check	44	44
: Assault	39	39
: Bad Checks	0	0
: Barking Dog	47	47
: Bomb Threat	0	0
: Burglary	9	9
: Child Abuse/Neglect	41	41
: Civil Complaint	152	152
: Code Enforcment Violation	97	97
: Community Integrated Health	27	27

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<b>Code : Description</b>	<b>Totals</b>	
: Counterfeiting	4	4
: Criminal Mischief	87	87
: Criminal Trespass	133	133
: Cruelty to Animals	29	29
: Curfew Violation	67	67
: Discharge Firearm	23	23
: Disorderly Conduct	83	83
: Dog at Large	314	314
: Dog Bite	31	31
DUI : DUI Driver	90	90
: Duplicate Call	57	57
: Escape	0	0
: Family Disturbance	194	194
: Fight	25	25
FIRE : Fire or Smoke	199	199
: Fireworks	39	39
: Forgery	1	1
: Found Property	112	112
: Fraud	51	51
: Harassment	46	46
: Hit & Run	43	43

<b>Code : Description</b>	<b>Totals</b>	
: ICAC	11	11
: Identity Theft	15	15
: Indecent Exposure	5	5
: Insecure Premises	49	49
: Intoxicated Pedestrian	18	18
: Kidnapping	0	0
: Littering	5	5
: Loitering	23	23
: Lost or Stray Animal	123	123
: Lost Property	63	63
: Mental Health	54	54
: Missing Person	37	37
: Noise Complaint	28	28
: Open Container	0	0
: Order of Protection Violation	27	27
: Parking Complaint	157	157
: Possession of Alcohol	2	2
: Possession of Drugs	19	19
: Possession of Tobacco	9	9
: Privacy in Communications	15	15
: Prowler	2	2

<b>Code : Description</b>	<b>Totals</b>	
: Public Assist	672	672
: Public Safety Complaint	136	136
: Public Works Call	137	137
: Report Not Needed	39	39
: Robbery	1	1
: Runaway Juvenile	35	35
: Sexual Assault	23	23
: Suicide	1	1
: Suicide - Attempt	11	11
: Suicide - Threat	48	48
: Suspicious Activity	610	610
: Suspicious Person	144	144
: Theft	290	290
: Threats	68	68
: Tow Call	42	42
: Traffic Accident	262	262
: Traffic Hazard	109	109
: Traffic Incident	262	262
: TRO Violation	10	10
: Truancy	5	5
T/S : Traffic Stop	1396	1396

<b>Code : Description</b>	<b>Totals</b>	
: Unattended Death	11	11
: Unknown - Converted	0	0
: Unlawful Transactions w/Minors	0	0
: Unlawful Use of Motor Vehicle	2	2
: Vicious Dog	37	37
: Warrant	115	115
: Welfare Check	211	211
<b>Totals</b>	<b>9903</b>	<b>9903</b>



# LAUREL FIRE DEPARTMENT

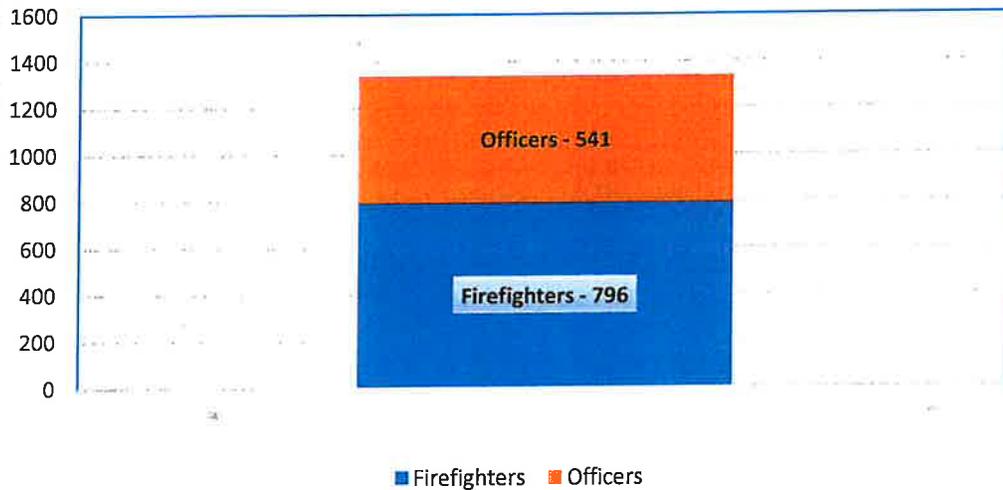
215 West 1st Street • Laurel, Mt • 59044 • Office 406.628.4911 • Fax 406.628.2185

## Emergency Services Meeting 11/24/2025 – 1/26/2026

### Calls (11/24/2025 – 1/26/2026)

- Responded to 95 Total Calls

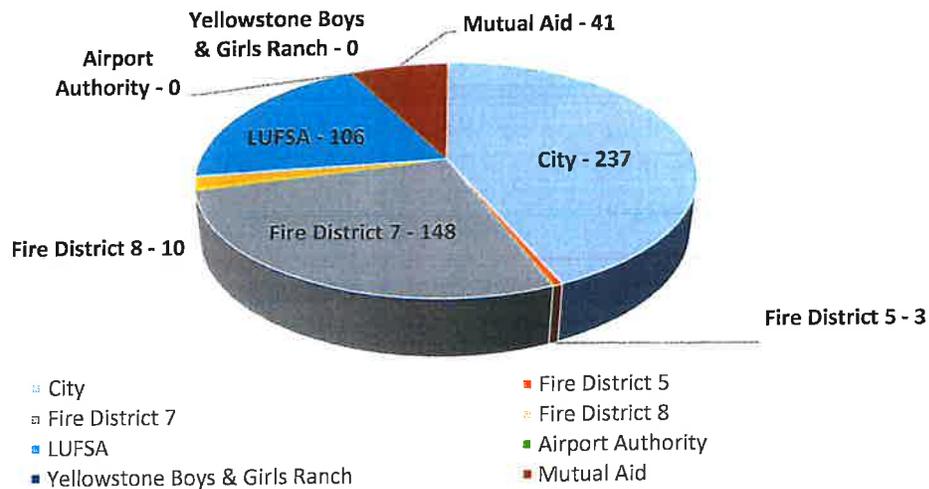
### Total Hours on Call - 1337



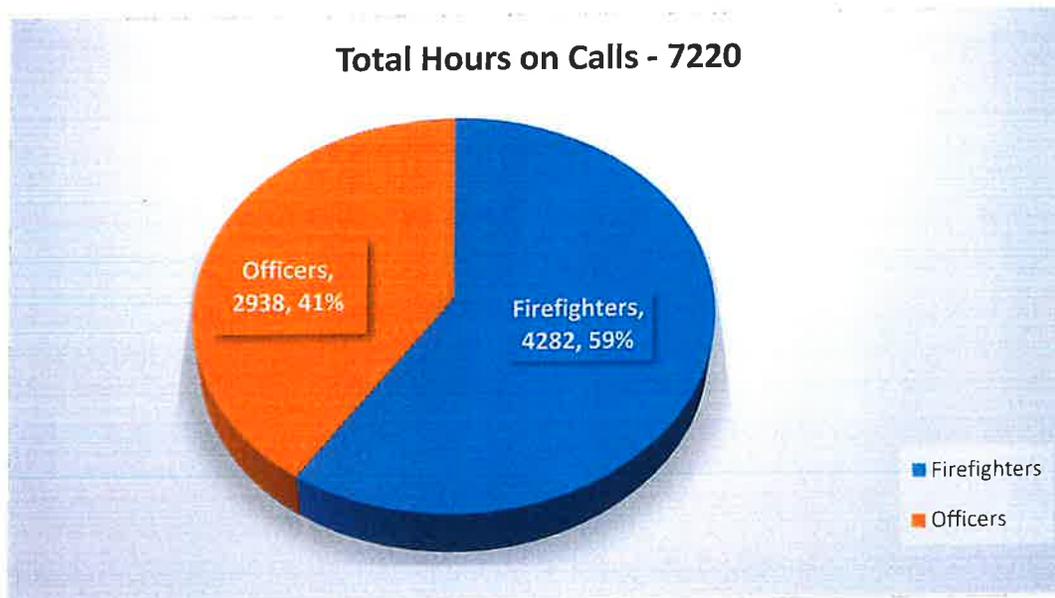
- Training Hours – 167 HRS YTD

### 2025 Calls and Hours

### 2025 Calls - 545



## Total Hours on Calls - 7220



- Training – 4469 hours

### Training

- Fire Science
- Traffic Incident Management
- Motor Vehicle Accident (MVA)
- Apparatus Maintenance

### Rookie School Training

- Driving
- Pump Operations
- Motor Vehicle Accident (MVA)
- Confined Spaces

### Department News

- Current Numbers
  - 30 Members
    - 3 firefighters in rookie school
- DNRC Staffing
  - Training will start in January
- Misc.-
  - Emergency Networking vs Emergency Reporting
    - National Fire Incident Reporting System (NFIRS)
    - National Emergency Response Information System (NERIS)
  - Thank you to all firefighters for their continued dedication and thank you to city staff for their continued support



# Hearts. Lies @ Alibis

A Murder Mystery Dinner Fundraiser Benefitting

**Laurel Emergency Services**

PRODUCED BY:



Feb 14th at Millers Horse Palace  
Per ticket \$125 | Table of 8 \$900

Interactive Murder Mystery Show

- Handcrafted Buffet Dinner
- 1 Drink Ticket
- Gratuity
- Music by Cimarron



Scan for  
Additional  
Information



**Laurel Emergency Services Report created 1/26/26:**

<b>2021</b>	1228 requests for service 135 times LEMS was unavailable 34 times AMR was unavailable 318 responses in Ward 5=26% of calls outside of the city of Laurel	<b>2022</b>	1238 requests for service 177 times LEMS was unavailable 48 times AMR was unavailable 351 responses in Ward 5=29% of calls outside of the city of Laurel	<b>2023</b>	1300 requests for service 171 times LEMS was unavailable 23 times AMR was unavailable 351 responses in Ward 5=27% of calls outside of the city of Laurel	<b>2024</b>	1363 requests for service 73 times LEMS was unavailable 14 times AMR was unavailable 373 responses in Ward 5=27% of calls outside of the city of Laurel
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Recent Month Summary:

**December 2025:**

Requests	137
Missed Calls	3 = 5%
Shortest Delay	24 minutes
Longest Delay	44 minutes
Average Delay	32 minutes
Fire Driver Available	2 times
City Driver Available	0 time
QRU Response With 1 Provider	1 time **
On A Previous Call	3 times
2 Units On A Call	6 times
No Crew / Provider Available	0 times
AMR Transported or Responded	3 times*
Red Lodge Transported	0 times
HELP Flight Transported	0 times
HELP Amb Transported or Responded	0 time
Columbus Transported or Responded	0 times
Joliet Transported	0 times
Park City Transported	0 time
PD Assisted Pt or Transported	0 times
FD Assisted Pt no transport	0 times
POV Transport	0 times
Refusal or no transport	0 times
YCSO Transported	0 times
MHP Transported	0 times



\*\*0 times the QRU responded to begin patient care. 0 times the QRU responded and the patient refused / no transport to hospital or no patient found.

39 responses in Ward 5 = 28% of calls outside of the city of Laurel

1 LEMS response for mutual aid. 1 with Joliet. None of these responses resulted in LEMS not being available for another call.

2025 Running Totals

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Requests	124	123	99	124	115	134	130	127	112	150	117	137	1492
Missed Calls	1	7	5	4	1	4	1	6	2	7	3	3	44
Shortest Delay (minutes)	38	12	18	26	27	18	24	4	38	18	16	24	4
Longest Delay (minutes)	38	40	38	38	27	26	24	53	39	37	21	44	53
Average Delay (minutes)	38	29	27	33	27	22	24	28	39	27	19	32	28
Fire Driver Available	2	6	1	1	7	3	2	2	1	4	0	2	31
City Driver Available	1	0	0	0	0	0	0	1	2	1	0	0	5
QRU Response w 1 Provider	2	0	1	0	0	2	0	0	1	0	0	1	7
On A Previous Call	1	7	5	4	1	4	1	6	2	7	3	3	44
2 Units On A Call	8	6	5	7	6	7	4	10	8	8	1	6	76
No Crew / Provider Available	0	0	0	0	0	0	0	0	0	0	0	0	0
AMR Transported or Responded	0	2	3	3	1	3	1	3	1	6	3	3	29
Columbus Transported or Responded	0	1	0	0	0	0	0	0	0	0	0	0	1
Joliet Transported	1	1	0	0	0	0	0	0	0	0	0	0	2
Park City Transported	0	0	0	0	0	0	0	0	0	1	0	0	1
Red Lodge Transported	0	0	0	0	0	0	0	0	0	0	0	0	0
HELP Flight Transported	0	0	0	0	0	0	0	0	0	0	0	0	0
HELP Amb Transported or Responded	0	1	1	1	0	0	0	1	1	0	0	0	5
POV Transport	0	0	0	0	0	1	0	1	0	0	0	0	2
PD Assisted Pt or transported	0	1	0	0	0	0	0	0	0	0	0	0	1
FD Assisted Pt no transport	0	0	0	0	0	0	0	0	0	0	0	0	0
YCSCO Transported	0	0	0	0	0	0	0	0	0	0	0	0	0
MHP Transported	0	0	0	0	0	0	0	0	0	0	0	0	0
QRU/AMR, Refusal or No Patient	0	1	1	0	0	0	0	1	0	0	0	0	3
Responses in Ward 5	28	36	29	33	33	39	35	30	36	32	34	39	404
LEMS response for mutual aid	1	3	1	0	2	1	3	0	0	1	4	1	17

\*correction made after report given

**Other Reporting Information**  
 -Staffing – no changes, working on training the new crew members and credentialing 2 of our new paramedics. 1 paramedic successfully completed the credentialing process in the middle of December and they are now approved to work on their own as a paramedic.

-Recertification for our individual EMS licenses is due March 31<sup>st</sup>, working on our continuing education hours and recertification classes will be attended in Billings. Approximately half of our staff is recertifying this year.

-We have been continuing to work on ambulance fund raising and have been blown away by the continued support of the community, the continued fundraisers and donations. We hope to have the new ambulance ready to go in the next couple of weeks. It is striped and we have moved everything we could retrofit from the 2004 ambulance to the new one.

-Mandi had 2 Safe Kids events and provided 10 car seats for November and 1 event and provided 2 seats for December.  
 -Tony presented and in house show and tell for us on January 22<sup>nd</sup> to the Laurel Chamber.

-I have been selected to sit on Rural Health Transformation Program (RHTP) Stakeholder Advisory Committee representing the DPHHS EMSAC Committee and EMS. The purpose of the RHTP Stakeholder Advisory Committee is to provide strategic guidance, statewide coordination, and stakeholder-informed input throughout Montana's five-year Rural Health Transformation Program. The Committee serves in an advisory, non-voting capacity. MT has been awarded \$233 million investment from the federal government to stabilize and modernize rural health care delivery throughout Montana. These funds will support Montana's rural health care providers in delivering sustainable, high-quality affordable care. The 5 initiatives are Workforce Development, Sustainable Access, Innovative Care Models, Community Health & Prevention and Technology Innovation.

**File Attachments for Item:**

15. Laurel Urban Renewal Agency Minutes of December 22, 2025.



**MINUTES  
CITY OF LAUREL  
LAUREL URBAN RENEWAL AGENCY  
MONDAY, DECEMBER 22, 2025  
11:00 AM  
CITY BOARDROOM**

A LAUREL URBAN RENEWAL AGENCY meeting was held in City Boardroom and called to order by Cami Story at 11:00 a.m. on December 22, 2025

**COMMITTEE MEMBERS PRESENT:**

x	Judy Goldsby	x	Dean Rankin
x	Cami Story	x	Daniel Klein
	Cheryl Hill	x	Peggy Pollock

**OTHERS PRESENT:**

	Myrna Beartooth RC&D
x	Forrest Sanderson
x	Doug Whitney
x	Doug Tamcke
x	Diane Lehm
	Kurt Markegard

**General Items:**

Roll Call

Approval of Minutes – All minutes were approved Judy and 2<sup>nd</sup> by Daniel – all in favor

**New Business:**

**Update on By-Laws and Board Positions:** Cami updated the members on the status of updating the By-laws. The changes have been presented to City Council and will be up for a vote at their next meeting. An update will be presented at our next meeting.

**Ditch Covering:** Contract with contractors was signed during the meeting. Doug Tamcke gave an update on this project status, we are on schedule and will be completed by April.

**SE 4<sup>th</sup> Lighting:** We will be holding an Open House for property owners on SE 4<sup>th</sup> to give information on lighting project, January 14<sup>th</sup> from 4-6pm at The Front Porch

Street lighting district still needs to be finalized and approved.

**Update on Project #1:** Doug Tamcke gave an update, project is on schedule and progressing nicely. 95% design on January 15<sup>th</sup>. Group discussed all updates Doug presented.

**Announcements:** Next meeting will be January 12, 2026

**Adjourn Meeting:** Judy made a motion to adjourn the meeting Daniel 2<sup>nd</sup>

Respectfully submitted,

Camilla Story - LURA Chair

*The city makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.*

**File Attachments for Item:**

16. Laurel Urban Renewal Agency Minutes of January 12, 2026.



**MINUTES  
CITY OF LAUREL  
LAUREL RENEWAL AGENCY  
MONDAY, JAN 12TH, 2026  
11:00 AM  
CITY BOARDROOM**

A LAUREL RENEWAL AGENCY meeting was held in City Boardroom and called to order by Cami Story at 10:00 a.m. on Jan 12th, 2026

**COMMITTEE MEMBERS PRESENT**

x	Judy Goldsby	x	Dean Rankin
x	Cami Story	x	Daniel Klein
x	Cheryl Hill	x	Peggy Pollock

**OTHERS PRESENT**

x	Diane Liem		Gaurav Thakur
x	Forrest Sanderson		Triple Tree Brad, Doug & Bruce
x	Doug Whitney		
L	Kurt Markegard		

KEY CODE: x-present  -absent L-late

**General Items:** Roll Call

Approval of Minutes – All minutes were approved Judy and 2<sup>nd</sup> by Dean– all in favor

**New Business:**

**Updated By Laws:** The Ordinance will go before city council 1/13/2026 for the 2<sup>nd</sup> ready and approval.

**Update on the Board:** Peggy Pollock was approved to the committee; Cheryl was approved for the advisory position.

Cheryl has sent over a letter to request to be added back onto the committee once the ordinance has been approved and we move from 5-7members. Judy will also be sending over a letter to the county commissioners to request to be the county representative.

**Election of Officers:** Judy made a motion to change the voting moved until after the council has had the opportunity to approve the ordinance. Dean made a 2<sup>nd</sup> and all was in favor.

**Old Business:**

**Project 1:** 95% will be provided by Triple Tree at our next meeting Jan 26th

**Ditch Covering Task #5** Jan 8<sup>th</sup> there was a meeting to go over pre-construction – Doug from Triple Tree said we are looking at just over a week before construction starts.

**E. Railroad Path** – The city has begun to do work on the shoulder.

**Lighting on SE 4<sup>th</sup> St. Task Order #6** –

- Forrest is updating the cost sheet to represent what will be the approx. costs for landowners. This letter needs to also include an invite to the Open house on Feb 4<sup>th</sup> 4-6pm at The Front Porch 109 W. 1<sup>st</sup> St Laurel Mt
- Forrest will contact Triple Tree to change Open house date and time.
- Judy made a motion, Peggy 2<sup>nd</sup> to exclude the following businesses in the lighting district. Wendy’s, Napa & Fox lumber.
- Daniel makes a motion to leave Bernhart out of the lighting district as is and Judy made a 2<sup>nd</sup> – all was in favor. We will look at adding lighting to that street and others at a later project.

**Other updates:**

**Big Sky EDA & Beartooth RC&D** –

**Announcements:** Next meeting will be Jan 26<sup>th</sup>, 2026

**Adjourn Meeting:** Cheryl made a motion to adjourn the meeting Judy 2<sup>nd</sup> at 12:00

Respectfully submitted,

Cheryl Hill

Cheryl Hill - LURA Secretary

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**File Attachments for Item:**

17. Laurel Urban Renewal Agency Minutes of January 26, 2026.



**MINUTES  
CITY OF LAUREL  
LAUREL RENEWAL AGENCY  
MONDAY, JAN 26TH, 2026  
11:00 AM  
CITY BOARDROOM**

A LAUREL RENEWAL AGENCY meeting was held in City Boardroom and called to order by Cami Story at 10:00 a.m. on Jan 26th, 2026

**COMMITTEE MEMBERS PRESENT**

x	Judy Goldsby	x	Dean Rankin
x	Cami Story		Daniel Klein
x	Cheryl Hill	x	Peggy Pollock

**OTHERS PRESENT**

	Diane Liem	Gaurav Thakur
x	Forrest Sanderson	Triple Tree Brad, Doug & Bruce
	Doug Whitney	Steve Solberg
	Kurt Markegard	

KEY CODE: x-present  -absent L-late

**General Items:** Roll Call

Approval of Minutes – All minutes were approved Judy and 2<sup>nd</sup> by Dean– all in favor

**New Business:**

**Ditch Covering Task #5** – Construction has started. They will be having weekly meetings on Tuesdays.

**Lighting on SE 4<sup>th</sup> St. Task Order #6** –

- Forrest is waiting for the advised and updated lighting cost analysis for land owners
- March 11<sup>th</sup> 4-6pm will be an open house for landowners
- Forrest will have the letters out to landowners by Feb 23<sup>rd</sup> with the following included
  - Invitation
  - District Map
  - Cost Est

**Project 1:** Bids will be going out the end of Feb 2026. We are still waiting on MDT 100% design approval. Hoping for that by next meeting.

**Old Business:**

**Updated By Laws:** The ordinance will go before the council on Tuesday 27<sup>th</sup> for the 2<sup>nd</sup> reading. We will have one vacant spot that will need to be filled.

**E. Railroad Path** – Shoulder work has been completed by the city.

**Other updates:**

**Big Sky EDA & Beartooth RC&D** – Space to Place grants are open for submissions

**Announcements:** Next meeting will be Jan 26<sup>th</sup>, 2026

**Adjourn Meeting:** Cheryl made a motion to adjourn the meeting Judy 2<sup>nd</sup> at 11:19am

Respectfully submitted,

Cheryl Hill

Cheryl Hill - LURA Secretary

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**File Attachments for Item:**

18. Resolution No. R26-05: A Resolution Of The City Council Of The City Of Laurel, Montana Amending Resolution No. 25-75 And Affirming Continuation Of Services Under The Managed Service Agreement For Renamed Systems Technology Consultants.

**RESOLUTION NO. R26-05**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAUREL,  
MONTANA AMENDING RESOLUTION NO. 25-75 AND AFFIRMING  
CONTINUATION OF SERVICES UNDER THE MANAGED SERVICE  
AGREEMENT FOR RENAMED SYSTEMS TECHNOLOGY CONSULTANTS.**

WHEREAS, the City Council approved a Managed Service Agreement with Morrison-Maierle Systems Technology Consultant on August 26, 2025;

WHEREAS, Morrison- Maierle Systems Technology Consultants has now changed its name to Systems Technology Consultants; and

WHEREAS, the City wishes to continue to work under the Managed Service Agreement approved by City Council, but under the new approved business name of Systems Technology Consultants.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Laurel, Montana, that the City amends Resolution No. 25-75 to reflect that the continuation of services is approved, and that the new name for the services contract is Systems Technology Consultants.

Introduced at a regular meeting of the City Council on the 10<sup>th</sup> day of February, 2026, by Council Member \_\_\_\_\_.

PASSED and APPROVED by the City Council of the City of Laurel the 10<sup>th</sup> day of February, 2026.

APPROVED by the Mayor the 10<sup>th</sup> day of February, 2026.

CITY OF LAUREL

\_\_\_\_\_  
Dave Waggoner, Mayor

ATTEST:

\_\_\_\_\_  
Kelly Strecker, Clerk-Treasurer

APPROVED AS TO FORM:

---

Michele L. Braukmann, Civil City Attorney

**File Attachments for Item:**

19. Resolution No. R26-06: A Resolution Of The City Council Approving A Transportation Coordination Plan For The City Of Laurel Transit.

**RESOLUTION NO. R26-06**

**A RESOLUTION OF THE CITY COUNCIL APPROVING A TRANSPORTATION COORDINATION PLAN FOR THE CITY OF LAUREL TRANSIT.**

BE IT RESOLVED by the City Council of the City of Laurel, Montana,

Section 1: Approval. The Transportation Coordination Plan for the City of Laurel Transit (hereinafter “Transportation Coordination Plan”), a copy attached hereto and incorporated herein, is hereby approved.

Section 2: Execution. The Mayor is hereby given authority to execute the Transportation Coordination Plan on behalf of the City.

Introduced at a regular meeting of the City Council on the 10<sup>th</sup> day of February 2026, by Council Member \_\_\_\_\_.

PASSED and APPROVED by the City Council of the City of Laurel the 10<sup>th</sup> day of February 2025.

APPROVED by the Mayor the 10<sup>th</sup> day of February 2025.

CITY OF LAUREL

\_\_\_\_\_  
Dave Waggoner, Mayor

ATTEST:

\_\_\_\_\_  
Kelly Strecker, Clerk-Treasurer

APPROVED AS TO FORM:

\_\_\_\_\_  
Michele L. Braukmann, Civil City Attorney

**TRANSPORTATION COORDINATION PLAN  
LAUREL TRANSIT**

**MONTANA DEPARTMENT OF  
TRANSPORTATION  
FY-27**

**Prepared by:**

**City of Laurel**

**Kelly Strecker, Clerk/Treasurer**

**Scheduled for City Council Adoption: February 10, 2026**

## Montana Coordination Plan Outline

### Adoption by Transportation Advisory Committee:

The relevant transportation providers and agencies are described in more detail.

### Laurel Transit:

Laurel Transit (also referred to as the transit system) is working to provide a successful on-demand service for public transportation within the City limits of Laurel while offering regular service to Billings. Laurel Transit is looking to contract with as many agencies in the area as possible to provide expanded service. It is currently not feasible for Laurel to have a fixed route system; however, accommodations for such a system are being discussed such as bus benches and signs within the City.

### Laurel Transit Schedules:

Laurel Transit operates Monday-Friday 10:00 AM – 4:00 PM. The Billings service route begins at 7:30 and in-town service begins at 10:00 am. Appointments are taken Monday-Friday 8:00 AM-5:00PM. Billings buses run only on Tuesday's.

### Laurel Transit Fleet:

Laurel Transit has 3 vehicles in our fleet.

2009 Dodge Sprinter: 10 Passenger Van. Mileage is 98,000 and is ADA compliant.

2023 Transit Van: 13 Passenger Van. This is our newest Van. Mileage in under 6,000 and is ADA compliant.

2024 Endra Van: This is 14 Passenger Van. Mileage is 9,000 and is ADA compliant.

### Agencies Involved:

- Allies in Aging (formally ARA of YC)-- has partnered with the City of Laurel to provide the drivers for the buses and the cell phones. Allies in Aging previously operated the senior bus in Laurel, which was absorbed with the formation of Laurel Transit. The City works

very closely with Allies in Aging to ensure the level of service delivered through the senior bus program is continued in Laurel Transit.

- Tender Nest Assisted Living—Contact with Tender Nest Assisted Living continues, and the facility has contracted with the City for vouchers.
- COR – There is a plan to include COR in future TAC meetings.
- Riverstone Health – The transit system is working to contract demand/response service for Riverstone Health patients.
- Laurel Senior Center – The Ford Endura and the Transit buses currently stored in a garage at the Senior Center. The Dodge Springer is currently being stored at the City Shop garage. Frequent trips are taken to the senior center for rider visits.
- Laurel Health and Rehab- Continues to utilize the bus service for transportation purposes for their clients and residents.
- MET- contact with MET in Billings has been made in hopes to grow the Laurel Transit system and gain new ideas.

**Public Involvement:**

The Transportation Advisory Committee meets quarterly. Meetings notices are published on the City of Laurel website and at City Hall. Meetings are open to the general public. For more participation at TAC meetings, more community outreach will be done to involve public participation.

**Private Sector:**

The City of Laurel does not have any private transportation system available.

**Needs Assessment and Plan to Increase Ridership:**

Laurel Transit will be starting focus groups this fiscal year in order to determine the needs of the community and their transit provider. The focus groups will include current riding members, City staff, other transportation providers, healthcare employers, and other members from the community. The groups will focus on the current challenges the transit program faces and get a better idea of how to improve the system.

The Laurel Transit System has stepped up its advertising strategies by designing and distributing flyers with route information and publishing that flyer in the Yellowstone County News on a

regular basis. There have been talks with Allies in Aging regarding placing advertisements on the new transit bus. This type of advertisement may be an option for other local businesses.

**Transportation Advisory Committee (TAC) Meetings:**

The Laurel TAC meets on a quarterly basis. The TAC is comprised of City staff, community interested members and representatives from Residential Support Services, Allies in Aging, and other interested parties. For more participation at TAC meetings, more community outreach will be done to involve public participation.

DRAFT