



**AGENDA
CITY OF LAUREL
BUDGET/FINANCE COMMITTEE
TUESDAY, FEBRUARY 10, 2026
5:30 PM
COUNCIL CONFERENCE ROOM**

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

General Items

1. Review and approve Budget Finance Committee Minutes of January 27, 2026.
2. Review and approve purchase requisitions.
3. Review and approve Council claims entered through February 6, 2026.
4. Review and approve payroll register for pay period ending February 1, 2026, totaling \$274,962.29.
5. Review and approve January 2026 Utility Billing Adjustments.

New Business

Old Business

Other Items

6. Review Comp/OT report for pay period ending February 1, 2026.
7. Mayor's Executive Update.
8. Clerk Treasurer's Financial Update.

Announcements

9. The next Budget Finance Meeting will be held on Tuesday February 24, 2025, at 5:30 p.m.
10. Jessica Banks is scheduled to review the claims for the next meeting.

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 5100, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

File Attachments for Item:

1. Review and approve Budget Finance Committee Minutes of January 27, 2026.

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, January 27, 2026**

Members' Present: Jessica Banks, Tom Canape, Richard Klose, Casey Wheeler

Others Present: Kelly Strecker, David Waggoner, Kelly Gauslow

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public comment.

Chairman Richard Klose asked for nominations for the Vice Chairman of this committee, Jessica Banks nominated Tom Canape. Casey Wheeler seconded this nomination. With no objection, Tom Canape will be the new Vice Chairman.

General Items –

1. Review and approve January 13, 2026, Budget and Finance Committee meeting minutes. Tom Canape moved to approve the minutes of January 13, 2026. Jessica Banks seconded the motion. With no objection, the minutes of January 13, 2026, were approved. There was no public comment or committee discussion.
2. Review and approve purchase requisitions. Kelly presented a purchase requisition, as Matt Wheeler could not be present at the meeting. The purchase requisition is for a new gas compressor for the digester at the sewer plant. Kelly stated that Matt knew the compressor was going to be needed this year, as the current compressor is getting worn out. Kelly said that this compressor was put into the budget for this fiscal year. Tom Canape moved to approve the purchase requisition for the new gas compressor for the sewer plant digester. Jessica Banks seconded the motion. With no objection, the purchase requisition was approved.
3. Review and recommend approval to Council; claims entered through January 23, 2026. Tom Canape moved to approve the claims and check register for claims entered through January 23, 2026. Casey Wheeler seconded the motion. With no objection, the claims and check register of January 23, 2026, were approved. There was no public comment.
4. Review and approve Payroll Register for the pay period ending January 18, 2026, totaling \$254,217.79. Jessica Banks motioned to approve the payroll register for the pay period ending January 18, 2026, totaling \$254,217.79. Tom Canape seconded the motion. With no objection, the payroll register for January 18, 2026, was approved. There was no public comment.
5. Review and approve December 2025 Monthly Financial Statement. Tom Canape moved to approve December 2025 Monthly Financial Statement. Jessica Banks seconded the motion. With no objection, the December Monthly Financial Statement was approved. There was no public comment.

New Business – Jessica Banks asked if water bottles, or a water cooler could be placed in the council chambers area, at some point. With the longer meetings occurring it would be nice to be able to get something to drink.

Old Business – None

Other Items –

1. Review Comp/OT reports for the pay period ending January 18, 2026.
2. Mayor Update – The mayor had no updates at this time.
3. Clerk/Treasurer Financial Update-Kelly that she received the check from the Laurel Community Foundation in lieu of the EMS donations for the new ambulance. The amount of the check was

\$17,457.75. Kelly also stated that she is working on the Laurel Transit Grant for fiscal year 26-27, that is due March 1, 2026.

Announcements –

1. The next Budget and Finance Committee meeting will be held on February 10, 2026, at 5:30 pm.
2. Casey Wheeler is scheduled to review the claims for the next meeting.

Meeting Adjourned at 6:20 p.m.

Respectfully submitted,



Kelly Strecker

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.

File Attachments for Item:

6. Review Comp/OT report for pay period ending February 1, 2026.

Comp and Overtime Report


PPE: 2-1-26

Division: Police


Submitted by : Anglin

Date	Comp Hours	OT Hours	Name	Reason *Reimbursed OT*	Rate
1-19		12	Baumgartner	Holiday worked MLK Jr. Day	30.42
1-28		1.5	Baumgartner	CFS202600713	30.42
1-29		7	Baumgartner	Scheduled OT/CFS202600713	30.42
1-19		12	Booth	Holiday worked MLK Jr. Day	31.92
2-1		9	Brew	*DEA OT*	33.17
1-19		10	Bryant	Holiday worked MLK Jr. Day	33.17
1-19		12	Canape	Holiday worked MLK Jr. Day	30.01
2-1	4		Collins	Scheduled OT	29.26
1-19		8.5	Johnson	Holiday worked MLK Jr. Day	30.42
1-24		3	Johnson	LHS winter formal	30.42
1-30	5		Johnson	Scheduled OT	30.42
2-1		4	Lafrombois	Scheduled OT	29.26
1-19		12	Mayo	Holiday worked MLK Jr. Day	29.26
1-29		4	Mayo	Scheduled OT	29.26
2-1		2	Mayo	Drive to Bozeman for training	29.26
1-28	4		McCartney	Dispatch coverage	28.51
1-19		12	Ratcliff	Holiday worked MLK Jr. Day	29.26
1-29		4.5	Ratcliff	Scheduled OT/P202600095	29.26
1-21		1	Schaff	CFS202600547	29.26
2-1		4	Schaff	Scheduled OT	29.26
1-19		8.5	Sedgwick	Holiday worked MLK Jr. Day	30.42
1-29		0.5	Sedgwick	School Meeting	30.42
1-30		5	Sedgwick	Scheduled OT	30.42
1-19		12	Seibert	Holiday worked MLK Jr. Day	29.26
1-29	6.5		Seibert	Scheduled OT/P202600097	29.26
1-19		12	Sell	Holiday worked MLK Jr. Day	29.51
1-21	4		Sell	Dispatch OT	29.51


Comp and OT Report

PPE:	2/1/2026				
Dept:	Shop				
Date	Comp Hours	OT Hours	Names	Reason *Reimbursed OT*	Regular Rate
1/21/2026		2.5	Baker	water turn on call out	\$ 30.78
1/31/2026	3.5		Ceaser	funeral	\$ 29.97
1/22/2026		0.5	FOX	Worked through lunch	\$ 28.33
1/21/2026		1.5	Gauslow	shut off day	\$ 26.91
1/29/2026		1	Guy	driver for ambulance	\$ 29.97
1/24/2026	2.5		Hoffman	lift station call out	\$ 29.12
1/25/2026	2.5		Hoffman	call outs	\$ 29.12
1/24/2026	2.5		D. Nauman	Village Lift	\$ 29.12
1/25/2026	2.5		D. Nauman	Water Break	\$ 29.12
	13.50 Comp	5.5 OT Hours			
	3.5*(29.97*1.5)	157.36			
	10*(29.12*1.5)	436.8			
	Total Comp=	594.16			
	2.5*(30.78*1.5)	989.12		Comp Total	\$ 594.16
	.5*(28.33*1.5)	161.48		OT Total	\$ 1,256.12
	1.5*(26.91*1.5)	60.56			
	1*(29.97*1.5)	44.96			
	Total OT:	\$1,256.12			
				Grand Total	\$ 1,850.28
Submitted By:					

Comp and OT Report

PPE:	2/1/2026				
Dept:	WTP/WWTP				
Date	Comp Hours	OT Hours	Names	Reason *Reimbursed OT*	Regular Rate
1/19/2026	8		Caswell	holiday	\$ 30.11
1/19/2026	8		Nuernberger	Holiday	\$ 31.77
1/24/2026	0.5		Nuernberger	talk to operator	\$ 31.77
1/25/2026	0.5		Nuernberger	talk to operator	\$ 31.77
1/31/2026	0.5		Nuernberger	talk to operator	\$ 31.77
	17.5	0			
17.5*1.5					
26.25 COMP HOURS					
9.5*(31.77*1.5)	452.77				
8*(30.11*1.5)	361.36				
Total	\$814.13				
				Comp Total	\$ 814.13
OT Hours					
Total					
				OT Total	
				Grand Total	\$ 814.13
Submitted By:					

Comp and OT Report

PPE:	2/1/2026				
Dept:	Ambulance				
Date	Comp Hours	OT Hours	Names	Reason *Reimbursed OT*	Regular Rate
1/19/2026	8		Charbonneau	Scheduled OT	\$ 26.00
1/23/2026		8	Charbonneau	Scheduled OT	\$ 26.00
1/24/2026		8	Contreraz	Scheduled OT	\$ 22.36
1/20/2026	2		Crable	car set check	\$ 25.00
2/1/2026		8	Crable	Scheduled OT	\$ 25.00
1/25/2026		8	Grayson	Scheduled OT	\$ 30.16
2/1/2026		8	Grayson	Scheduled OT	\$ 30.16
1/25/2026		9	D. Hopkins	Scheduled OT	\$ 28.08
2/1/2026		8	D. Hopkins	Scheduled OT	\$ 28.08
1/25/2026	8		A. Johnson	Scheduled OT	\$ 20.00
1/30/2026	8		A. Johnson	Later call in needed to chart	\$ 20.00
1/25/2026		8	Olson	Scheduled OT	\$ 26.00
1/31/2026		8	Olson	Scheduled OT	\$ 26.00
1/22/2026		8	Riley	Scheduled OT	\$ 28.08
2/1/2026		8	Schanz	Scheduled OT	\$ 20.80
1/24/2026		8	Wong	Scheduled OT	\$ 26.00
1/31/2026		8	Wong	Scheduled OT	\$ 26.00
	26	105.00			
26*1.5=39 Comp Hours					
8x26.00=	\$ 312.00			Comp Total	\$ 1,868.88
2x25.00=	\$ 75.00				
16x20.00=	\$ 480.00				
Total	\$ 867.00				
105 OT hours					
				OT Total	\$ 4,154.77
8x(25.00x1.5)	\$ 300.00				
8x(22.36x1.5)	\$ 268.33				
40x(26.00x1.50)	\$ 1,560.00				
25x(28.08x1.50)	\$ 1,053.00				
16x(30.16x1.5)	\$ 723.84				
8x(20.80x1.5)	\$ 249.60				
Total	\$ 4,154.77			Grand Total	\$6,023.65
Submitted By:					

Comp and OT Report

2/1/2026

Dept: Clerk

Date	Comp Hours	OT Hours	Names	Reason *Reimbursed OT*	Regular Rate
1/21/2026	1		K Gauslow	Shut off Day	\$ 22.25
1/21/2026	3		A. Hatton	CCPB meeting	\$ 27.26
1/21/2026	1		M. Patrick	Shut off Day	\$ 20.79
1/20/2026	1.25		Harakal	council	\$ 25.73

6.25x1.5=9.38

Comp Total \$ 235.49

1*20.79*1.5=31.19

3*27.26*1.5=122.67

1*22.25*1.5=33.38

1.25*25.73*1.5=48.25

OT Total

Grand Total \$ 235.49



Comp and OT Report

PPE: 2/1/2026

Dept: COURT

[illegible]

Total Hours	1	0
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Total Comp

Hours	1.5
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1X1.5X25.02	37.53
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Comp Total \$ 37.53

OT Total \$ -

Grand Total \$ 37.53

Submitted By:

A. Lawson