



**AGENDA  
CITY OF LAUREL  
BUDGET/FINANCE COMMITTEE  
TUESDAY, NOVEMBER 09, 2021  
5:30 PM  
COUNCIL CONFERENCE ROOM**

**Public Input:** *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

**General Items**

1. Review and approve the October 26, 2021 Budget and Finance Committee minutes.
2. Review and approve purchase requisition.
3. Review and approve the October 2021 Utility Billing Adjustments.
4. Review and recommend approval to City Council claims entered through 11/05/2021.
5. Review and approve the payroll register for pay period ending 10/31/2021 totaling \$226,647.29.

**New Business**

6. Discussion regarding HB-2.
7. CARES funds update.
8. JC Hall/Fireman's Park lighting discussion.

**Old Business**

9. CD rates discussion.

**Other Items**

10. Review Comp/OT reports for pay period ending 10/17/2021.
11. Clerk/Treasurer Update.
12. Mayor Update.

**Announcements**

13. The next Budget and Finance Committee meeting will be held on November 23, 2021 at 5:30pm.

14. Scot Stokes will be reviewing claims for the next Budget and Finance Committee meeting.

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

**DATES TO REMEMBER**

**File Attachments for Item:**

1. Review and approve the October 26, 2021 Budget and Finance Committee minutes.

**Minutes of City of Laurel  
Budget/Finance Committee  
Tuesday, October 26, 2021  
Emelie Eaton, Committee Chair**

**Members Present:**    **Emelie Eaton**                      **Richard Klose**                      **Scot Stokes**

**Others Present:**        **Bethany Langve, Clerk/Treasurer**  
                                 **Michelle Mize, Elected Ward 2b Council Member**

The meeting was called to order by the Committee Chair at 5:32pm.

**Public Input:** *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

There was no public input.

**General Items –**

1. Review and approve the September 28, 2021 Budget and Finance Committee meeting minutes. Richard Klose moved to approve the minutes of the September 28, 2021 Budget and Finance Committee meeting. Scot Stokes seconded the motion, all in favor, motion passed 3-0.
2. Review and approve the October 12, 2021 Budget and Finance Committee meeting minutes. Scot Stokes moved to approve the minutes of the October 12, 2021 Budget and Finance Committee meeting. Richard Klose seconded the motion, all in favor, motion passed 3-0.
3. Review and approve purchase requisition from the Planning and Building Departments for the purchase of Muncity Software program. The Clerk/Treasurer presented a letter from Planning Director, Nick Altonaga, regarding the need for the software. This software program would streamline, standardize departmental operations, and provide transparency for the public. The Committee was very excited about this software purchase. The Clerk/Treasurer explained the purchase of Muncity was a budgeted item in the current budget, and the cost was split between the Planning budget and the Building Department budget. Scot Stokes made a motion to approve the purchase requisition from the Planning and Building Departments for the purchase of Muncity Software program. Richard Klose seconded the motion, all in favor, motion passed 3-0.
4. Review and Approve purchase requisition from Chief Langve for upgraded keyless locks at the Fire, Ambulance and Police (FAP) building. The Clerk/Treasurer presented an email from the Chief of Police. The Committee did not have any questions or comments regarding the purchase requisition. Emelie Eaton made a motion to approve the purchase requisition from Chief Langve for the upgraded keyless locks at the FAP building. Richard Klose seconded the motion, all in favor, motion passed 3-0.
5. Review and recommend approval to Council, Claims entered through 10/22/2021. The claims and check register had previously been reviewed by the Committee. There were no questions or comments regarding the claims. Richard Klose made a motion to approve the claims entered through 10/22/2021. Scot Stokes seconded the motion, all in favor, motion passed 3-0.
6. Review and approve Payroll Register for pay period ending 10/12/2021 totaling \$211,600.29. Emelie Eaton made a motion to approve the payroll register for pay period ending 10/12/2021 totaling \$211,600.29. Scot Stokes seconded the motion, all in favor, motion passed 3-0.

**New Business – None**

**Old Business –**

7. The Committee reviewed the Claims Review Schedule for accuracy. There were no issues, and the schedule was determined to be accurate.

**Other Items –**

8. Clerk/Treasurer Update – The Clerk/Treasurer stated the audit has not been rescheduled yet. She shared the Fiscal Year 2021 septic hauling revenues with the Committee. The Committee was pleased with the year end revenues for the septic hauling.
9. Mayor Update – The Mayor was not in attendance, as he was still ill.

**Announcements –**

10. The next Budget and Finance Committee meeting will be held on November 9, 2021 at 5:30pm.
11. Bruce McGee will be reviewing claims for the next meeting.

Respectfully submitted,

Bethany Langve  
Clerk/Treasurer

**NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.**

**File Attachments for Item:**

2. Review and approve purchase requisition.

Date: 11/9/2021  
Fund: Water / Sewer  
Dept.: Water / Sewer  
Plants

# PURCHASE REQUISITION

CITY OF LAUREL  
MONTANA  
59044

VENDOR: \_\_\_\_\_

VENDOR NO.: \_\_\_\_\_

Independent Lock

\_\_\_\_\_

\_\_\_\_\_

Quantity	Fully Itemize	Est. Cost	Account Number
	Install 2 Locks a water plant	\$ 2659 <sup>00</sup>	5210 500 430540 366
	Install Lock at waste water plant	\$3022 <sup>00</sup>	5310 600 430640 366
Total estimated cost		5,681 <sup>00</sup>	

The items listed above are a proper charge against the account shown hereon and the services or materials are to be used exclusively for the purpose against which said items are charged.

Independent Lock and Parts, LLC  
PO BOX 21308  
Billings, MT 59104  
406-259-2338  
independentlockandparts@gmail.com

## Estimate 170

**ADDRESS**

City of Laurel Water Treatment

DATE  
10/21/2021

TOTAL  
\$2,659.00

EXPIRATION  
DATE  
10/21/2021

**P.O. NUMBER**

Water Treatment

**SALES REP**

Quincy

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Service call- Locksmith		1	85.00	85.00
	Labor - Locksmith	Install software and program, install lock	3	65.00	195.00
	Retail Product-Locksmith	Networx 6100 standalone door mount unit 143809	1	1,856.00	1,856.00
	Retail Product-Locksmith	Hardwired networx gateway	1	510.00	510.00
	Retail Product-Locksmith	Price per prox fob	1	8.00	8.00
	Retail Product-Locksmith	Price per prox card	1	5.00	5.00

TOTAL

\$2,659.00

THANK YOU.

Accepted By

Accepted Date

Independent Lock and Parts, LLC  
 PO BOX 21308  
 Billings, MT 59104  
 406-259-2338  
 independentlockandparts@gmail.com

Estimate 171



ADDRESS

City of Laurel- Sewer

DATE  
10/21/2021

TOTAL  
\$3,022.00

EXPIRATION  
DATE  
11/21/2021

P.O. NUMBER

Sewer

SALES REP

Quincy

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Service call- Locksmith		1	85.00	85.00
	Retail Product-Locksmith	Networkx PDK prox keypad and kit 146254	1	1,549.00	1,549.00
	Retail Product-Locksmith	Slim line Hes electric strike	1	540.00	540.00
	Retail Product-Locksmith	Hardwired networkx gateway 156926	1	510.00	510.00
	Labor - Locksmith	Run wire for keypad and install electric strike, install software and program/teach	5	65.00	325.00
	Retail Product-Locksmith	Price per prox fob	1	8.00	8.00
	Retail Product-Locksmith	Price per prox card	1	5.00	5.00

TOTAL

\$3,022.00

THANK YOU.

Accepted By

Accepted Date



**File Attachments for Item:**

3. Review and approve the October 2021 Utility Billing Adjustments.

## BLACK MOUNTAIN SOFTWARE UTILITY BILLING SYSTEM

CITY OF LAUREL

## ACCOUNTS RECEIVABLE SUMMARY

For AP-Year 10-2021

16:43:18 - 10/29/2021

Service	Fund	Old Balance	Billings	Payments	[----- Adjustments -----]		New Balance
					Auto Distribute	Other	
WATER	5210	316075.59	253740.32	305069.82	-2080.83	0.00	262665.26
CAP IMP WATER	5210	30315.02	29336.91	28993.53	-572.62	0.00	30085.78
SEWER	5310	150582.61	135410.21	138967.65	-2069.78	0.00	144955.39
CAP IMP SEWER	5310	33671.05	32127.34	31673.58	-547.69	0.00	33577.12
GARBAGE	5410	79004.14	74498.53	74473.79	-1380.12	-142.00	77506.76
OTHER	5210	0.00	0.00	0.00	0.00	0.00	0.00
SERVICE CHARGE	5210	825.00	875.00	2056.39	0.00	1600.00	1243.61
WATER SUPPLIES	5210	0.00	0.00	0.00	0.00	0.00	0.00
WTR LINE INS-1	5210	2636.31	2440.65	2402.49	-46.56	0.00	2627.91
WTR LINE INS-2	5210	293.02	271.19	267.03	-5.18	0.00	292.00
OVERPAYMENT	5210	-16167.87	0.00	4062.78	6702.78	-2662.01	-16189.88
<b>Grand Totals by Service:</b>		<b>597234.87</b>	<b>528700.15</b>	<b>587967.06</b>	<b>0.00</b>	<b>-1204.01</b>	<b>536763.95</b>

## Grand Total by Fund:

Old Balance

New Balance

5210

333977.07

280724.68

5310

184253.66

178532.51

5410

79004.14

77506.76

**File Attachments for Item:**

5. Review and approve the payroll register for pay period ending 10/31/2021 totaling \$226,647.29.

11/03/21  
14:43:08

CITY OF LAUREL  
Payroll Register  
For Payrolls from 11/05/21 to 11/05/21

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Report ID: P100

Total for Payroll Checks  
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	Employee	Employer	Amount
	-----	-----	-----
ADD1 HOURS (Additional lump sum pay)	0.00		23.08
ADD2 HOURS (Addtnl lump sum - On call)	0.00		346.17
ADDG HOURS (Longevity)	0.00		2,291.19
ADDL HOURS (Additional)	0.00		703.85
ADDT HOURS (Transport pay)	0.00		1,000.00
COMA HOURS (Comp Time Accumulated)	148.50		
COMP HOURS (Comp Time Used)	97.00		2,396.29
J015 HOURS (STEP-YRS OF SER)	19.00		916.00
J020 HOURS (HOLIDAY PAYOUT)	24.00		679.20
J026 HOURS (CANINE PAY)	1.00		350.00
J027 HOURS (DRILL PAY)	36.00		378.00
LV1 HOURS (Use Saved Hol.)	8.00		210.16
OVER HOURS (Overtime - shift 1)	52.50		2,067.13
PAYC HOURS (Comp time payout)	0.75		21.23
PERS HOURS (Personal Time Used)	114.00		3,091.05
REG HOURS (Regular Time)	4,968.25		118,687.00
REG1 HOURS (Additional to regular)	85.50		2,239.96
REG3 HOURS (Addition to regular pay)	128.00		3,362.56
REG4 HOURS (Double Time)	11.00		590.92
REGA HOURS (Amb on-call Pay)	267.50		924.75
SHF2 HOURS (Shift 2 Differential)	275.00		206.25
SHF3 HOURS (Shift 3 Differential)	227.00		227.00
SHFA HOURS (Overtime Diff.-shift 2)	24.50		27.71
SHFE HOURS (Overtime Diff.-shift 3)	12.50		18.75
SICK HOURS (Sick Time)	86.75		1,884.39
STIP HOURS (Amb. meeting pay)	0.00		15.00
TRMS HOURS (Termination Sick Pay)	188.61		5,276.04
TRMV HOURS (Termination Vacation Pay)	442.16		12,363.07
VACA HOURS (Vacation Time Used)	306.50		7,724.04
XLV1 HOURS (Save Holidays)	-24.00		
 GROSS PAY	168,020.79	0.00	
NET PAY	117,142.06	0.00	
AFLAC	160.19	0.00	
AFLAC 125	434.30	0.00	
AFSCME #303	357.34	0.00	
AFSCME #316	607.50	0.00	
CAF 125-MEDICAL	190.83	0.00	
COLLIFE	32.08	0.00	
DEFERRED COMP	150.00	0.00	
DELTA DENTAL	0.00	1,382.47	
DENTAL-CAF125	602.49	0.00	
FIT	17,259.63	0.00	
HSA-CAF 125	212.50	0.00	
HSA-MEDICAL	0.00	599.49	
MEDICAL LIFE	0.00	286.99	
MEDICARE	2,380.74	2,380.74	
MPORS	2,758.56	4,416.75	

11/03/21  
14:43:08

CITY OF LAUREL  
Payroll Register  
For Payrolls from 11/05/21 to 11/05/21

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Report ID: P100

MPPA	221.90	0.00
OR CHILD SUPPOR	36.75	0.00
P.E.R.S.	8,140.35	9,139.83
PACIFIC - CAF 12	2,486.82	0.00
PACIFIC SOURCE	0.00	27,385.62
SEG CU	50.00	0.00
SIT	7,572.00	0.00
SOCIAL SECURITY	7,076.19	7,076.19
UNEMPL. INSUR.	0.00	572.37
VISION-CAF125	116.25	0.00
VSP - VISION	0.00	195.24
WORKERS' COMP	0.00	5,190.81
WY CHILD SUPPOR	32.31	0.00
FIT/SIT BASE	153,141.19	0.00
MEDICARE BASE	164,190.10	0.00
PERS BASE	134,372.87	0.00
SOC SEC BASE	114,133.05	0.00
UN BASE	163,511.50	0.00
WC BASE	167,331.74	0.00
Total		58,626.50
Total Payroll Expense (Gross Pay + Employer Contributions):		226,647.29

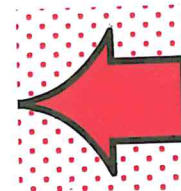
# of Employees 134

# of Checks 136

Prepared by:

Approved by:

*Ally Strecker*



**File Attachments for Item:**

6. Discussion regarding HB-2.



AN ACT APPROPRIATING MONEY TO VARIOUS STATE AGENCIES FOR THE BIENNIUM ENDING JUNE 30, 2023; AND PROVIDING AN EFFECTIVE DATE.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MONTANA:

**Section 1. Short title.** [This act] may be cited as "The General Appropriations Act of 2021".

**Section 2. First level expenditures.** The agency and program appropriation tables in the legislative fiscal analyst narrative accompanying this bill, showing first level expenditures and funding for the 2023 biennium, are adopted as legislative intent.

**Section 3. Severability.** If any section, subsection, sentence, clause, or phrase of [this act] is for any reason held unconstitutional, the decision does not affect the validity of the remaining portions of [this act].

**Section 4. Appropriation control.** An appropriation item designated "Biennial" may be spent in either year of the biennium. An appropriation item designated "Restricted" may be used during the biennium only for the purpose designated by its title and as presented to the legislature. An appropriation item designated "One Time Only" or "OTO" may not be included in the present law base for the 2025 biennium. The office of budget and program planning shall establish a separate appropriation on the statewide accounting, budgeting, and human resource system for any item designated "Biennial", "Restricted", "One Time Only", or "OTO". The office of budget and program planning shall establish at least one appropriation on the statewide accounting, budgeting, and human resource system for any appropriation that appears as a separate line item in [this act].

**Section 5. Appropriation control.** The office of budget and program planning shall establish a separate appropriation on the statewide accounting, budgeting, and human resource system for the funding included in each executive branch agency's budget to pay fixed cost allocations for the state information technology services division of the department of administration. The appropriations must be designated as restricted.

**Section 6. Program definition.** As used in [this act], "program", which has the same meaning as defined in 17-7-102, is consistent with the management and accountability structure established on the statewide accounting, budgeting, and human resource system, and is identified as a major subdivision of an agency ordinarily numbered with an Arabic numeral.

**Section 7. Personal services funding -- 2025 biennium.** (1) Except as provided in subsection (2), present law and new proposal funding budget requests for the 2023 biennium

Fiscal 2022						Fiscal 2023					
<u>General Fund</u>	<u>State Special Revenue</u>	<u>Federal Special Revenue</u>	<u>Proprietary</u>	<u>Other</u>	<u>Total</u>	<u>General Fund</u>	<u>State Special Revenue</u>	<u>Federal Special Revenue</u>	<u>Proprietary</u>	<u>Other</u>	<u>Total</u>
2.	National Guard Youth Challenge Program (02)										
1,127,813	0	3,461,404	0	0	4,589,217	1,155,914	0	3,467,442	0	0	4,623,356
	a. Legislative Audit (Restricted/Biennial)										
3,794	0	11,380	0	0	15,174	0	0	0	0	0	0
	b. Additional Operating Expenses (Restricted)										
66,750	0	200,250	0	0	267,000	66,750	0	200,250	0	0	267,000
3.	National Guard Scholarship Program (03) (Biennial)										
207,362	0	0	0	0	207,362	207,362	0	0	0	0	207,362
4.	Starbase Program (04)										
0	0	653,674	0	0	653,674	0	0	654,614	0	0	654,614
	a. Legislative Audit (Restricted/Biennial)										
0	0	2,845	0	0	2,845	0	0	0	0	0	0
5.	Army National Guard Program (12)										
1,766,896	420	17,989,949	0	0	19,757,265	1,761,903	420	18,002,657	0	0	19,764,980
	a. Legislative Audit (Restricted/Biennial)										
0	0	31,296	0	0	31,296	0	0	0	0	0	0
6.	Air National Guard Program (13)										
382,278	0	5,616,820	0	0	5,999,098	390,165	0	5,635,862	0	0	6,026,027
	a. Legislative Audit (Restricted/Biennial)										
3,029	0	10,248	0	0	13,277	0	0	0	0	0	0
7.	Disaster and Emergency Services (21)										
1,478,724	256,680	16,382,723	0	0	18,118,127	1,493,652	256,680	16,351,906	0	0	18,102,238
	a. Legislative Audit (Restricted/Biennial)										
7,112	0	7,113	0	0	14,225	0	0	0	0	0	0
	b. Laurel Water System (Restricted/Biennial/OTO)										
1,000,000	0	0	0	0	1,000,000	0	0	0	0	0	0
8.	Veterans' Affairs Program (31)										



Bethany Langve



Curt Wyss <curt@olnesscpa.com>  
Tuesday, June 1, 2021 4:22 PM  
Bethany Langve  
RE: 1 Million For Laurel

Hi Bethany,

Per HB 2:

**Section 4. Appropriation control.** An appropriation item designated "Biennial" may be spent in either year of the biennium. An appropriation item designated "Restricted" may be used during the biennium only for the purpose designated by its title and as presented to the legislature. (Emphasis added)

Section 7 of the Department of Military Affairs' budget lists the \$1,000,000 appropriation to the Laurel Water System as Restricted. It appears the legislature intended the \$1M to be used on the Water intake project.

Curt

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**From:** Bethany Langve <cityclerk@laurel.mt.gov>  
**Sent:** Tuesday, June 1, 2021 4:03 PM  
**To:** Curt Wyss <curt@olnesscpa.com>; Brent Olness <brent@olnesscpa.com>  
**Subject:** 1 Million For Laurel

Hello Curt and Brent,

Attached is a PDF of HB 2, and on page 12 of this PDF I have highlighted a section showing Laurel receiving a million dollars. Vince Ricci says there are no restrictions on this money, and we can use it for any fund we want. I disagree and feel that since it states Water Intake it should go into our water fund. Since you are the auditors what are your thoughts? I want to make sure I put this money in the correct fund.

Thank you,

Bethany Langve  
Clerk/Treasurer  
City of Laurel, Montana  
(406) 628-7431 extension 6669

**File Attachments for Item:**

9. CD rates discussion.

**From:** [Amber Hatton](#)  
**To:** [Bethany Langve](#)  
**Subject:** RE: CD Rates  
**Date:** Thursday, September 16, 2021 10:17:52 AM  
**Attachments:** [image001.jpg](#)  
[image003.jpg](#)  
[image005.jpg](#)  
[image007.jpg](#)

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Yellowstone Bank:

12 month - .20%  
24 month - .45%  
4 year - .60%  
60 month - .70%

First Interstate Bank:

12 month = .15%

*Amber Hatton*

Accounts Payable

City of Laurel, Montana

(406) 628-7431 extension 5103

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**From:** Amber Hatton  
**Sent:** Wednesday, September 15, 2021 3:44 PM  
**To:** Bethany Langve <cityclerk@laurel.mt.gov>  
**Subject:** RE: CD Rates

I called Altana, SEG, and Western Security Bank. Nobody has any CD specials going on. All the rates are based on \$100,000+

Altana FCU:

12 months - .40% - Altana said they would match SEG – 12 month @ .70%  
18 months - .45%  
24 months - .50%  
60 months - .70%

Western Security Bank:

12 Months - .04%

SEG:

12 Months - .70%

If there is somebody else you would like me to call, please let me know.

Thank you,

*Amber Hatton*  
Accounts Payable  
City of Laurel, Montana  
(406) 628-7431 extension 5103

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**From:** Bethany Langve  
**Sent:** Tuesday, September 14, 2021 5:37 PM  
**To:** Amber Hatton <[ahatton@laurel.mt.gov](mailto:ahatton@laurel.mt.gov)>  
**Subject:** CD Rates

Amber,

Can you please call around and find out what interest rates CD's are at right now please?

*Bethany Langve*  
Clerk/Treasurer  
City of Laurel, Montana  
(406) 628-7431 extension 6669

**File Attachments for Item:**

10. Review Comp/OT reports for pay period ending 10/17/2021.

# Comp and Overtime Report

PPE: 10-17-21

Division: POLICE

Submitted by: LANGUE

Date	Comp Hours	O/T Hours	Name	Reason	Rate
10-11-21		(8)	ANGELIN	HOLIDAY WORKED - COLUMBUS DAY	24.59
10-17-21	(4)		BALLMANTON	SCHEDULED OT	24.59
10-14-21	(3)		BALLMANTON	CITY COURT	
10-7-21		(4)	BOOTH	PARKING STRIPS REMOVAL DETAIL - P2021-0441	
10-12-21		(2 1/2)	BOOTH	K-9 CALL OUT	
10-14-21		(4)	BOOTH	SCHEDULED OT	
10-17-21		(3 1/2)	BOOTH	FIREARMS TRAINING	
* 10-14-21		(2)	BREW	DEA OT	28.30
10-14-21		(5)	BREW	SHOOTING - P2021-099	2 28.30
10-7-21	(2)		BRYANT	PARKING STRIPS REMOVAL - P2021-0441	
10-6-21	(4)		CANARE	COVER DISPATCH - VACANCY	24.93
10-11-21		(12)	CANARE	HOLIDAY WORKED - COLUMBUS DAY	24.93
10-11-21		(12)	CORIESE	HOLIDAY WORKED - COLUMBUS DAY	24.59
10-17-21	(4)		CORIESE	SCHEDULED OT	24.59
10-14-21	(4)		JOHNSON	SCHEDULED OT	25.67
10-11-21		(12)	KININ	HOLIDAY WORKED - COLUMBUS DAY	21.80
10-13-21	(4)		MCCARTNEY	COVER DISPATCH - VACANCY	22.88
10-11-21		(12)	RASMUSSEN	HOLIDAY WORKED - COLUMBUS DAY	25.67
10-17-21	(4)		RASMUSSEN	SCHEDULED OT	25.67
10-14-21		(4)	SAUTER	SHOOTING - P2021-09	92 28.30
10-15-21		(4)	SAUTER	SHOOTING - P2021-09	92 28.30
10-11-21		(10)	SAUTER	HOLIDAY WORKED - COLUMBUS DAY	28.30
10-14-21		(4)	SEGWICK	SCHEDULED OT	24.59
10-17-21		(3 1/2)	SEGWICK	FIREARMS TRAINING	24.59
10-11-21		(12)	SELL	HOLIDAY WORKED - COLUMBUS DAY	23.38
10-13-21	(4)		SELL	COVER DISPATCH - VACANCY	23.38
10-4-21	(2)		SWAN	COVER PATROL DUE TO ILLNESS	24.59
10-14-21	(4)		SWAN	SCHEDULED OT	24.59
10-15-21	(3)		SWAN	CITY COURT	24.59
10-5-21		(2)	MCFARLAND	CITY COURT - P2021-0548	
10-7-21	(4)		MCFARLAND	SCHEDULED OT	
10-11-21		(12)	MCFARLAND	HOLIDAY WORKED - COLUMBUS DAY	
10-17-21		(2)	MCFARLAND	FIREARMS TRAINING	
10-17-21	(5 1/2)		BRYANT	FIREARMS TRAINING - INSTRUCTOR	27.30

\* Totals on Back Page \*





## Comp and Overtime Report

PPE: 10/17/21

Division: Shop

Submitted by: Kelly Stricker

Date	Comp Hours	O/T Hours	Name	Reason	Rate
10/12	(2.5)		B. Gonzalez	Call out sewer plant	25.61
	2.5				
	1.5				
	3.75			comp hours	
				$3.75 \times 25.61 =$	96.04
					<u>96.04</u>
Total \$ 96.04					



# Comp and Overtime Report

PPE: 10/12/2021

Division: WTP & WWTP

Submitted by: Kelly Strecker

Date	Comp Hours	O/T Hours	Name	Reason	Rate
10/10		(3)	C. Caswell	Sewer plant Call out	26.27
10/11		(8)	C. Caswell	Holiday Worked	26.27
10/7	(8)		A. Ceaser	Cover for Dave. Sick	26.27
10/11	(8)		A. Ceaser	Holiday Worked	26.27
10/10		(2.5)	T. Henry	Call out PLC Issue	27.72
10/12		(2.5)	T. Henry	Call out power outage	27.72
10/11		(8)	T. Henry	Holiday Worked	27.72
10/11	(8)		D. Nauman	Holiday Worked	26.27
10/12		(4.5)	C. Nicholson	Call out power outage	26.27
10/11		(8)	J. Sawyer	Holiday Worked	26.27
10/12		(2.5)	N. Stamper	Call out power outage	25.50
<hr/>					
	24				
	X 1.5				
	36				
	comp hours				
				36 X 26.27 =	945.72
					=
<hr/>					
				39 OT hours	
				2.5 X (25.50 X 1.5)	95.63
				23.50 X (26.27 X 1.5)	926.03
				13 X (27.72 X 1.5)	540.54
					1562.20
					=
<hr/>					
Total \$ 2507.92					

# Comp and Overtime Report

PPE: 10/17/21

Division: Building

Submitted by: Kelly Strecker

Date	Comp Hours	O/T Hours	Name	Reason	Rate
10/5		1.5	K. Courtney	Council Meeting	24.83
10/12	.5		K. Courtney	Council Meeting	24.83
10/14	.5		K. Courtney	Inspection 466 Cottonwood	24.83

1  
X 1.5  
1.5 comp hours

$1.5 \times 24.83 = 37.25$   
=

1.5 OT hours

$1.5 \times (24.83 \times 1.5) = 55.88$   
=

\$93.13

total



# Comp and Overtime Report

PPE: 10/17/21

Division: Ambulance

Submitted by: Phillip Trecker

Date	Comp Hours	O/T Hours	Name	Reason	Rate
10/5		(4)	M. Ecklund	Meeting no staffing	18.80
10/9		(11.5)	M. Ecklund	Mutual Aid	18.80
10/4	5		E. Grayson	no coverage	
10/5	2		E. Grayson	Early morning Call	
10/11	12		E. Grayson	No Coverage	
10/12	6		E. Grayson	Short Staffing	
10/16		(5)	E. Grayson	Cover for Vacation time	
10/11	10		T. White	No Mutual Aid	17.33
10/16	11		T. White	No Mutual	17.33

46  
x 1.5

69 comp hours

31.5 x 17.33 = 545.90  
37.5 x 18.80 = 705.00  
1250.90

20.5 OT hours

20.5 x (18.80 x 1.5) = 578.10

Total \$1829.00