



**AGENDA
CITY OF LAUREL
BUDGET/FINANCE COMMITTEE
TUESDAY, NOVEMBER 22, 2022
5:30 PM
COUNCIL CONFERENCE ROOM**

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

General Items

1. Review and approve the November 08, 2022 Budget Finance Committee minutes.
2. Review and approve purchase requisitions.
3. Review and approve Council claims entered through November 18, 2022.
4. Review and approve October 2022 Utility Billing Adjustments.
5. Review and approve payroll register for pay period ending November 13, 2022 totaling \$217,635.63.

New Business

Old Business

Other Items

6. Review the Comp/OT report for pay period ending November 13, 2022.
7. Mayor's Executive Updates.
8. Clerk Treasurer's Financial Updates.

Announcements

9. The next Budget Finance Meeting will be held on December 13, 2022.
10. Heidi Sparks is scheduled to review claims for the next meeting.

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

DATES TO REMEMBER

File Attachments for Item:

1. Review and approve the November 08, 2022 Budget Finance Committee minutes.

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, November 08, 2022**

Members Present: Richard Klose, Michelle Mize, Emelie Eaton, Heidi Sparks

Others Present: Kelly Strecker, Mayor Dave Waggoner

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public comment

General Items –

1. Review and approved October 25, 2022, Budget and Finance Committee meeting minutes. Emelie Eaton moved to approve the minutes of October 25, 2022. Michelle Mize seconded the motion, all in favor, motion passed 4-0.
2. Review and recommend approval to Council; claims entered through November 04, 2022. Richard Klose moved to approve the claims and check register for claims entered through November 04, 2022. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.
3. Review and approve Payroll Register for the pay period ending October 30, 2022, totaling \$210,580.86. Emelie Eaton motioned to approve the payroll register for the pay period ending October 30, 2022, totaling \$210,580.86. Richard Klose seconded the motion, all in favor, motion passed 4-0.

New Business –

Old Business –

Other Items –

4. Review Comp/OT reports for the pay period ending October 30, 2022.
5. Mayor Update – Discussed City wide surplus sale, stated that it was going well, and you can still bid until the end of November.
6. Clerk/Treasurer Financial Update- Looking into new CD rates. New employees are doing well, and everyone is adjusting to their new positions.

Announcements –

7. The next Budget and Finance Committee meeting will be held on November 22, 2022, at 5:30 pm.
8. Heidi Sparks is scheduled to review claims for the next meeting.

Meeting Adjourned 6:20 p.m.

Respectfully submitted,



Kelly Strecker
Clerk Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.