



**AGENDA
CITY OF LAUREL
BUDGET/FINANCE COMMITTEE
TUESDAY, AUGUST 24, 2021
5:00 PM
COUNCIL CONFERENCE ROOM**

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

General Items

1. Review and approve the August 10, 2021 Budget and Finance Committee minutes.
2. Review and approve purchase requisitions.
3. Review and recommend approval to Council claims entered through 08/20/2021.
4. Review and approve the payroll register for pay period ending 08/08/2021 totaling \$223,709.48.

New Business

Old Business

5. Cemetery parking lot update from the Mayor.
6. Budget Update.

Other Items

7. Review Comp/Overtime reports from 08/08/2021 payroll.
8. Clerk/Treasurer Update.
9. Mayor Update.

Announcements

10. The next Budget and Finance Committee meeting will be held on September 14, 2021 at 5:00pm.
17. Richard Klose will be reviewing claims for the next meeting.

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

File Attachments for Item:

1. Review and approve the August 10, 2021 Budget and Finance Committee minutes.

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, August 10, 2021**

Members Present: **Bruce McGee**
 Richard Klose **Scot Stokes**

Others Present: **Bethany Langve, Clerk/Treasurer**

The meeting was called to order by the Committee Vice Chair at 5:03pm.

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

There was no public input.

General Items –

1. Review and approve the July 27, 2021 Budget and Finance Committee meeting minutes. Richard Klose moved to approve the minutes of the July 27, 2021 Budget and Finance Committee meeting. Scot Stokes seconded the motion, all in favor, motion passed.
2. Review and Approve purchase requisition from the City for upgrade of lighting to LED's. The Clerk/Treasurer explained the lighting from the metal door, leading out of the finance office, to the Mayor's office, and old CAO office needed to be to be upgraded. The Committee asked why there was only one quote. The Clerk/Treasurer stated ACE Electric has been the vendor doing all the upgrades for LED lighting for the City. The Committee requested at least one more quote before approving the purchase requisition. The Clerk/Treasurer stated she would get additional quotes and bring the request back to the Committee.
3. Review and approve the November 2020 Month End Reports. The Clerk/Treasurer explained there was a balancing issue on the first page of the report that she could not figure out. She believed it had to do with the fraud charges, which were disputed and returned by the bank. She explained the disbursements and receipts balance, and the December 2020 front page returns to the correct final balancing number. The Committee had no questions or comments regarding the month end reports. Richard Klose moved to approve the minutes of the November 2020 Month End Reports. Scot Stokes seconded the motion, all in favor, motion passed.
4. Review and approve the November 2020 Financial Statements. The Committee had no questions or comments regarding the November 2020 Financial Statements. Bruce McGee moved to approve the November 2020 Financial Statements. Scot Stokes seconded the motion, all in favor, motion passed.
5. Review and approve the December 2020 Month End Reports. The Committee had no questions or comments regarding the December 2020 Month End Reports. Scot Stokes moved to approve the December 2020 Month End Reports. Richard Klose seconded the motion, all in favor, motion passed.
6. Review and approve the December 2020 Financial Statements. The Committee had no questions or comments regarding the December 2020 Financial Statements. Scot Stokes moved to approve the December 2020 Financial Statements. Richard Klose seconded the motion, all in favor, motion passed.
7. Review and approve the July 2021 Utility Billing Adjustments. The Committee had no questions or comments regarding the July 2021 Utility Billing Adjustments. Scot Stokes made a

motion to approve the July 2021 Utility Billing Adjustments. Richard Klose seconded the motion, all in favor, motion passed.

8. Review and recommend approval to Council, Claims entered through 08/06/2021. The claims and check register had previously been reviewed by the Committee. Bruce McGee made a motion to approve the claims entered through 08/06/2021. Scot Stokes seconded the motion, all in favor, motion passed.
9. Review and approve Payroll Register for pay period ending 07/25/2021 totaling \$168,706.35. The Clerk/Treasurer stated there was an error on the agenda for this item. The agenda was off by \$1.00. Scot Stokes made a motion to recommend approval of the payroll register for pay period ending 07/25/2021 totaling \$168,706.35. Richard Klose seconded the motion, all in favor, motion passed.

New Business –

10. Set claims review schedule beginning with the October 12th Budget and Finance Committee meeting. The Committee set the following Schedule:

October 12 – Emelie Eaton	October 26 – Bruce McGee
November 9 – Richard Klose	November 23 – Scot Stokes
December 14 – Emelie Eaton	December 28 – Bruce McGee
11. Budget Update – The Committee asked how the decision was reached to move the budget from the Code Enforcement section of General Fund to the Animal Control section of General Fund. The Clerk/Treasurer stated the Mayor and City Staff had meetings to discuss this move. The Planning Director and Building Official are working together upstairs. They will continue to handle those duties, which include building, and fire inspections. By moving the Code Enforcement budget to the Police Department side, it provided a way to hire an Animal Control Officer who can take care of parking, animal complaints and code enforcement issues while out. The Chief of Police agreed this made more sense having this position within the Police Department. The Committee was concerned the decision had been made and no information had been provided to City Council. The Clerk/Treasurer stated it was an executive issue and information was being provided to City Council through the budget. Councilmember Stokes inquired as to whether City Attorney, Sam Painter, was reimbursing the City for his health insurance. He recalled a conversation during a City Council meeting, where it was cheaper for the City Attorney to be on the City health insurance, however, since health insurance wasn't part of his contract he would reimburse the City for the cost. The Clerk/Treasurer stated she would have to look at the City Attorney contract to make sure, since she didn't know. The Clerk/Treasurer asked the Council Secretary to pull the City Attorney's contract. Councilmember Stokes stated if this had been done wrong over the years the City Attorney would need to reimburse the City. The Clerk/Treasurer stated if the City Attorney contract didn't include health insurance, she would need to investigate payroll and see how the health insurance was being paid for as it could be taken out of his check. Councilmember Stokes asked if City Council could terminate contracts. The Clerk/Treasurer stated they could by majority council vote. Councilmember Stokes stated the City Council could terminate the City Attorney contract. Councilmember McGee stated he would have a hard time with that. The Clerk/Treasurer stated the City Attorney is the only person within the City the Mayor cannot fire, and for good reason. She stated if the City Attorney caught the Mayor acting unethically, the Mayor cannot simply fire the City Attorney to cover it up. The Council Secretary returned with a copy of the City Attorney contract. After review, it was determined health insurance was included in the City Attorney contract. Councilmember Stokes asked the Council Secretary if the LURA discussion, and the City Prosecutor information were going to be on the City Workshop agenda. The Council Secretary stated he would need to ask the Mayor about City Workshop agendas. The Clerk/Treasurer stated the Council Workshop scheduled for the 17th

was going to be moved to the 24th because City Council and the Mayor were going to attend training with Dan Clark from the Local Government Center. The Clerk/Treasurer stated she was excited because it looked as though the Solid Waste department was going to be able to budget for another garbage truck purchase for Fiscal Year 2022. Councilmember Stokes stated this would be the third one since he's been a councilmember and inquired why they needed another one. The Clerk/Treasurer stated the Solid Waste department is way behind on replacing garbage trucks. Councilmember Klose stated he remembered there was one fund which could not be used for Cemetery purchases, but he wanted to know what the other two cemetery funds were, and if they could be used for cemetery purchases. The Clerk/Treasurer stated the one fund that couldn't be used was the Cemetery Perpetual Fund. Councilmember McGee stated he remembered Councilmember Stokes looking up the Perpetual Fund, and it was to be used for repairs to the Cemetery when the City could no longer care for the Cemetery. The Clerk/Treasurer stated she would bring an updated regarding the other two Cemetery funds and if they were restricted or not.

Old Business –

12. Discussion regarding the Cemetery parking lot. The Mayor stated he didn't understand why this topic was on the agenda. He stated he will get the City Attorney to complete the lease agreement and then it will go to the Legion.

Other Items –

13. Review the Pay Period Ending 07/25/2021 Comp/Overtime Report. There were no comments or questions regarding the report.
14. Clerk/Treasurer Update – The Clerk/Treasurer stated her, and her staff were working on the budget, and getting information to the auditors.
15. Mayor Update – The Mayor stated this budget cycle the City was going to annex places the City provided city services to.

Announcements –

16. The next Budget and Finance Committee meeting will be held on August 24, 2021 at 5:00pm.
17. Bruce McGee will be reviewing claims for the next meeting.

Respectfully submitted,

Bethany Langve
Clerk/Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.

File Attachments for Item:

2. Review and approve purchase requisitions.

FOR CITY USE ONLY—THIS IS NOT A PURCHASE ORDER

PURCHASE
REQUISITIONCITY OF LAUREL
MONTANA
59044

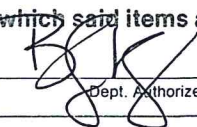
Date:	8/24/2021
Fund:	General
Dept.:	Police

VENDOR: Raisin Auto Body

VENDOR NO.: _____

Quantity	Fully Itemize	Est. Cost	Account Number
	Police Vehicle Repairs MMIA has paid the City for these repairs.		1000.200.420100.361
Total estimated cost		11,208.00	

The items listed above are a proper charge against the account shown hereon and the services or materials are to be used exclusively for the purpose against which said items are charged.


Dept. Authorized Signature

Approval:
Finance Committee _____

Date: _____

RETURN TO CITY CLERK



Raisin Auto Body of Laurel

309 East Main Street, Laurel, MT 59044
Phone: (406) 633-4258

Workfile ID: f693a6b1
PartsShare: 6g5zRz

Final Bill

RO Number: 130237

Customer: LAUREL POLICE DEPARTMENT Insurance: MMIA Adjuster: CHIEF OF POLICE - Phone: (406) 628-8737 Business Estimator: John McDonnell Create Date: 5/17/2021
Claim:
Loss Date:
Deductible:

(406) 628-8737

2016 FORD Explorer Utility Police Interceptor AWD (Fleet) 4D UTV 6-3.7L Gasoline Sequential MPI BLACK

VIN: 1FM5K8AR3GGA08327 Interior Color: Mileage In: 88,480 Vehicle Out: 6/9/2021
License: Exterior Color: BLACK Mileage Out:
State: Production Date: Condition: Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		Vehicle Sanitation for COVID-19 Prevention	1	25.00	Other	1.0	Body	
2	E01		Seat Belt Check/Inspection				0.5	Body	
3	E01		FRONT BUMPER						
4	E01	Remove/Replace	O/H front bumper				3.8	Body	
5	S01	Remove/Replace	Bumper cover	1	648.00	A/M	0.0	Body	2.4
6	E01		Add for Clear Coat						1.0
7	E01	Remove/Replace	RT Side support	1	12.35	OEM	0.1	Body	
8	E01	Remove/Replace	LT Side support	1	13.03	OEM	0.1	Body	
9	E01	Remove/Replace	RT Side support rivet	2	1.76	OEM			
10	E01	Remove/Replace	LT Side support rivet	2	1.76	OEM			
11	E01	Remove/Install	RT Side trim w/o fog lamps				0.0	Body	
12	E01	Remove/Install	LT Side trim w/o fog lamps				0.0	Body	
13	S01	Remove/Replace	Lower grille	1	78.22	OEM	0.0	Body	
14	S01	Remove/Replace	Lower cover	1	241.66	OEM	0.0	Body	
15	S01	Remove/Replace	Lower molding	1	192.00	A/M	0.0	Body	
16	E01	Remove/Replace	License bracket	1	19.80	OEM	0.2	Body	
17	E01	Remove/Replace	Absorber	1	106.55	OEM	0.0	Body	
18	E01	Remove/Replace	Impact bar	1	121.55	OEM	0.6	Body	
19	E01	Remove/Replace	Front Bumper Push Guard (black)	1	625.00	Other	2.0	Body	
20	S01	Remove/Replace	Tow eye cap	1	28.73	OEM	0.0	Body	0.2
21	S01		Add for Clear Coat						0.1
22	S01	Remove/Replace	LT Valance	1	34.03	OEM	0.0	Body	
23	S01	Remove/Replace	RT Valance	1	34.03	OEM	0.0	Body	
24	S01		GRILLE						

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

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Final Bill

RO Number: 130237

2016 FORD Explorer Utility Police Interceptor AWD (Fleet) 4D UTV 6-3.7L Gasoline Sequential MPI BLACK

25	S01	Remove/Replace	Grille POLICE INTERCEPTOR	1	429.85	OEM	0.0	Body
26	S01	Remove/Replace	Mount panel	1	98.82	OEM	0.2	Body
27	E01		FRONT LAMPS					
28	S01	Remove/Replace	RT Headlamp housing level 3 lamps to 04/03/2018	1	1,068.73	OEM	0.5	Body
29	S01	Remove/Replace	Aim headlamps				0.5	Body
30	E01	Remove/Install	LT R&I headlamp assy				0.3	Body
31	E01	Remove/Replace	RT Support	1	31.83	OEM		
32	E01	Remove/Replace	LT Support	1	32.35	OEM		
33	S01		RADIATOR SUPPORT					
34	S01	Remove/Replace	Radiator support	1	363.68	OEM	2.9	Body
35	S01	Remove/Replace	Air deflector	1	78.40	OEM	0.2	Body
36	S01	Remove/Replace	Front deflector	1	98.12	OEM	0.0	Body
37	S01	Remove/Replace	Lower deflector	1	67.12	OEM	0.0	Body
38	E01		COOLING					
39	E01	Remove/Replace	Radiator w/o oil cooler	1	416.40	OEM	2.7	Body
40	S01	Remove/Replace	Fan assy	1	217.00	A/M	0.0	Body
41	S01	Remove/Replace	Aux cooler	1	154.67	OEM	0.4	Body
42	S01		Anti-freeze Coolant (see invoice)	2	67.76	Other		
43	S01		Transmission Fluid (see invoice)	1	16.93	Other		
44	S01		P/S Fluid (see invoice)	1	25.41	Other		
45	E01		AIR CONDITIONER & HEATER					
46	E01	Remove/Replace	Condenser	1	292.73	OEM	0.0	Body
47	E01	Remove/Replace	AC Service evacuate & recharge				1.4	Body
48	E01	Remove/Replace	AC Service refrigerant recovery				0.4	Body
49	S01	Remove/Replace	Deduct for Overlap				(0.7)	Body
50	S01	Repair	A/C CHARGE (LINE CORRECTION)				(1.1)	Body
51	S01	Sublet	A/C Charge Sublet	1	169.95	Other		
52	S01	Remove/Replace	Evaporator tube w/rear AC	1	155.27	OEM	1.5	Body
53	S01		FENDER					
54	S01	Repair	RT Apron/rail assy (HSS)				6.0	Body
55	S01		Set up & Measure				2.0	Body
56	S01	Remove/Replace	RT Wheel flare	1	86.70	OEM	0.3	Body
57	S01	Remove/Replace	LT Wheel flare	1	94.28	OEM	0.3	Body
58	S01	Remove/Replace	RT Wheel flare rivet	6	9.00	OEM		
59	S01	Remove/Replace	LT Wheel flare rivet	6	9.00	OEM		
60	E01		RESTRAINT SYSTEMS					
61	E01	Remove/Replace	Driver air bag w/o PLATINUM	1	409.08	OEM	0.0	Body
62	E01	Remove/Replace	Clockspring w/o heated steering wheel	1	194.73	OEM	1.2	Body
63	E01	Remove/Replace	Control module	1	538.87	OEM	0.3	Body
64	E01	Remove/Replace	RT Ft impact sensor	1	162.80	OEM	0.3	Body
65	E01	Remove/Replace	LT Ft impact sensor	1	162.80	OEM	0.3	Body
66	E01	Sublet	Hazardous Waste Disposal Fee	1	8.00	Other		

528.67
300.00 la
828.67

2.2

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Final Bill

RO Number: 130237

2016 FORD Explorer Utility Police Interceptor AWD (Fleet) 4D UTV 6-3.7L Gasoline Sequential MPI BLACK

67	E01		Flex Additive	1	8.00	Other	
68	S01	Sublet	Four Wheel Alignment	1	119.95	Other	
69	E01		Pre-Repair Scan	1	73.53	Other	1.0 Mech
70	E01		Post-Repair Scan	1	73.53	Other	1.0 Mech
71	E01	Sublet	OEM Diagnostic Fee	1	102.87	Other	
72	S01		EMERGENCY B/O FREIGHT	1	61.18	Other	
73	S01		SHIPPING FOR ABSORBER	1	13.79	Other	

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts					7,695.83
Sublet/Miscellaneous					400.77
Labor, Body			75.00	28.2	2,115.00
Labor, Refinish			75.00	5.9	442.50
Labor, Mechanical			115.00	2.0	230.00
Material, Paint					324.50
Subtotal					11,208.60
Sales Tax					0.00
Grand Total					11,208.60
Net Total					11,208.60

Estimate Version	Total \$
Original	6,108.82
Supplement S01	5,099.78

Insurance Total \$:	11,208.60
Received from Insurance \$:	0.00
Balance due from Insurance \$:	11,208.60

Customer Total \$:	0.00
Received from Customer \$:	0.00
Balance due from Customer \$:	0.00

Post \$828.67 to 8/2021 for the Grille
 Post \$10,379.93 to 6/2021 for the rest of
 the repairs
 Bg 8/9/2021

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

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FOR CITY USE ONLY—THIS IS NOT A PURCHASE ORDER

PURCHASE
REQUISITIONCITY OF LAUREL
MONTANA
59044Date: August 10, 2021
Fund: General
Dept.: City Hall

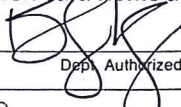
Action

VENDOR: ACE Electric
808 W Main Street
Laurel MT 59044

VENDOR NO.: _____

Quantity	Fully Itemize	Est. Cost	Account Number
12	T8 2X4 40 Watt Flat Panel		1000.180.411200.3464
12	T8 Surface wrap		
2	8 ft T12 Surface fixtures		
	Upgrade lighting to LED in City Hall Council Area	3545-	
Total estimated cost		74950	

The items listed above are a proper charge against the account shown hereon and the services or materials are to be used exclusively for the purpose against which said items are charged.


 Dept. Authorized Signature

 Approval:
 Finance Committee Richard A. Clark 08-10-2021

Date: _____

RETURN TO CITY CLERK



QUOTE

QUOTE NO

11200

1010 Central Ave Suite 4
Billings, Montana 59102
Phone: 406-245-9551
Fax: 406-245-4043

TO Laurel City Hall
115 W. 1st St.
Laurel, MT 59044

QUOTE DATE	VALID THRU	FOR	PAGE
8/24/2021	11/30/2021	Lighting Upgrade	1

ITEM NO	QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED
	1	We will retro the following areas to LED.. Entry Way: (2) 4' Wrap Style Chamber Conference Room: (5) 2x4 Troffer Fixtures Storage Room: (1) 4' Wrap Style Brittney's Office: (1) 4' Wrap Style Chambers: (4) 4' Wrap Style (6) 2x4 Troffer Fixtures	0.00	0.00
	1	Mayor's Office: -We will remove existing pendent style fixtures, redo the power and install (4) 4' Wrap Style Fixtures. Server Room: (1) 4' Wrap Style Council Conference Room: (1) 4' Wrap Style Bathroom: -We will replace the standard ceiling mount fixture with a new LED fixture.	0.00	0.00



QUOTE

QUOTE NO

11200

1010 Central Ave Suite 4
Billings, Montana 59102
Phone: 406-245-9551
Fax: 406-245-4043

TO Laurel City Hall
115 W. 1st St.
Laurel, MT 59044

QUOTE DATE	VALID THRU	FOR	PAGE
8/24/2021	11/30/2021	Lighting Upgrade	2

ITEM NO	QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED
	1	***Potential NWE Rebate \$875.00	3,545.00	3,545.00

TOTAL AMOUNT 3,545.00

This proposal may be withdrawn by us if not accepted within 30 days.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Any invoice for work completed and/or materials supplied submitted to customer shall be fully paid within thirty (30) days, or it will be considered delinquent and assessed a service charge of 1.5% interest (18% per annum) per month. Should any action be maintained to collect any sums of money from the customer, the customer shall be responsible for Action Electric Inc's reasonable costs and attorney's fees incurred.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Authorized Signature

Date of Acceptance



XFIT

KT-CWLED40-4-8XX-VDIM-P

LED WRAP FIXTURE

DESCRIPTION

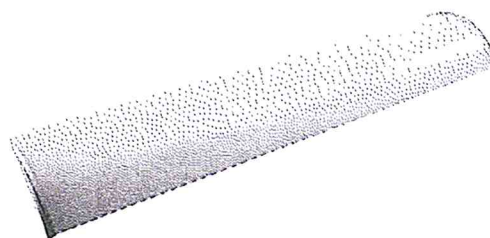
LED Wrap Fixture

APPLICATION

Used for commercial, retail, and residential applications



5 YEAR
WARRANTY



PRODUCT FEATURES

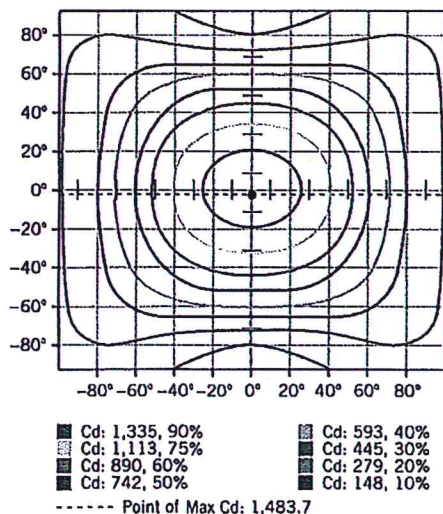
- Powered by Keystone 0–10V dimming LED drivers
- Standard prismatic style lens
- 0–10V dimming, 10% minimum
- Compatible with Keystone SmartSafe emergency LED drivers: KT-EMRG-LED-5-500 /A, KT-EMRG-LED-5-500 /NB, KT-EMRG-LED-12-1200 /A, or KT-EMRG-LED-12-1200 /NB are optimal for fixture level installation
- Compatible with Keystone 480–277V step down transformers
- Compatible with Keystone occupancy sensors
- Ambient operating temperature: –20°C/–4°F to 50°C/122°F
- UL Listed 1598: Suitable for dry and damp locations
- THD: <20%
- Power factor >0.95
- L70 >50,000 hours

PERFORMANCE SPECIFICATIONS

Catalog Number	Color Temperature	Nominal Length	Input Voltage	Wattage	CRI	Lumen Output	Efficacy
KT-CWLED40-4-835-VDIM-P	3500K	4 ft.	120–277V	40W	>82.0	5,120 L	128 lm/W
KT-CWLED40-4-840-VDIM-P	4000K	4 ft.	120–277V	40W	>82.0	5,160 L	129 lm/W
KT-CWLED40-4-850-VDIM-P	5000K	4 ft.	120–277V	40W	>82.0	5,200 L	130 lm/W

PHOTOMETRIC SPECIFICATIONS

ISOCANDELA PLOT



ZONAL LUMEN SUMMARY

Zone	Lumens	% Luminaire
0–30	1,149.1	23.5%
0–40	1,884.4	38.5%
0–60	3,367.5	68.9%
60–90	1,238.7	25.3%
70–100	789.5	16.1%
90–120	236.6	4.8%
0–90	4,606.2	94.2%
90–180	283.6	5.8%
0–180	4,889.8	100%

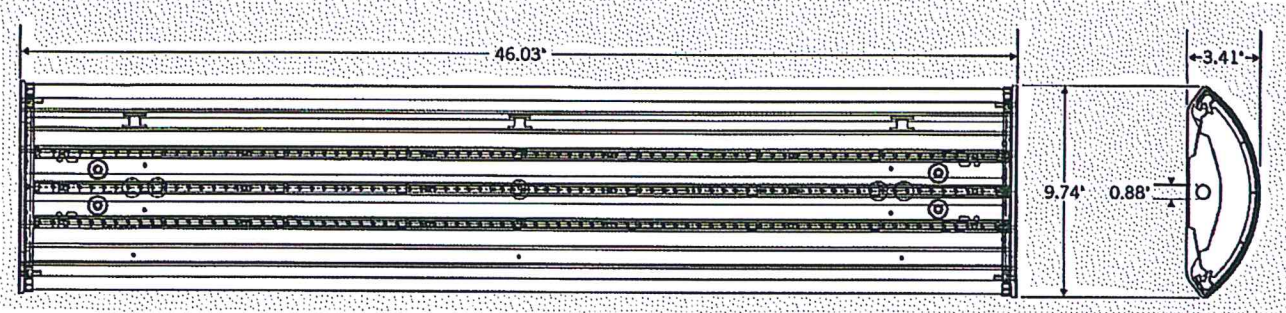


XFIT

KT-CWLED40-4-8XX-VDIM-P

LED WRAP FIXTURE

PHYSICAL SPECIFICATIONS



ACCESSORIES (SOLD SEPARATELY)

Accessory	Catalog Number	Description
SmartSafe Emergency Battery Backup	KT-EMRG-LED-5-500 /A	5W, 500 lumen SmartSafe emergency battery backup
	KT-EMRG-LED-5-500 /NB	5W, 500 lumen SmartSafe emergency battery backup with narrow battery
	KT-EMRG-LED-12-1200 /A	12W, 1200 lumen SmartSafe emergency battery backup
	KT-EMRG-LED-12-1200 /NB	12W, 1200 lumen SmartSafe emergency battery backup with narrow battery

ORDERING INFORMATION

ORDER CODE	PACKAGING STYLE	PACK QUANTITY	ITEM STATUS
KT-CWLED40-4-835-VDIM-P-CP	Carton Pack	1	Active
KT-CWLED40-4-840-VDIM-P-CP	Carton Pack	1	Active
KT-CWLED40-4-850-VDIM-P-CP	Carton Pack	1	Active

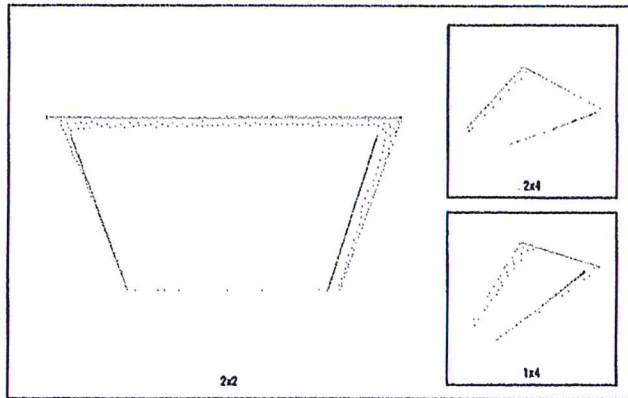
CATALOG NUMBER BREAKDOWN

KT-CWLED40-4-8XX-VDIM-P-CP

1 2 3 4 5 6 7 8 9

- 1 Keystone Technologies
- 2 Curved LED Wrap Fixture
- 3 Wattage
- 4 4' Nominal Length
- 5 800 Series
- 6 Color Temperature
- 7 0-10V Dimming
- 8 Premium Series
- 9 Packaging Style

Project		Catalog #		Type	
Prepared by		Notes		Date	



Metalux CGT

LED Backlit Panel

Typical Applications

Offices • Education • Healthcare • Retail

Interactive Menu

- Order Information page 2
- Photometric Data page 4
- Product Warranty

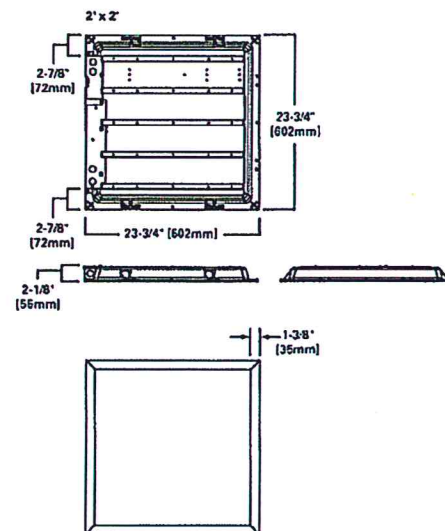
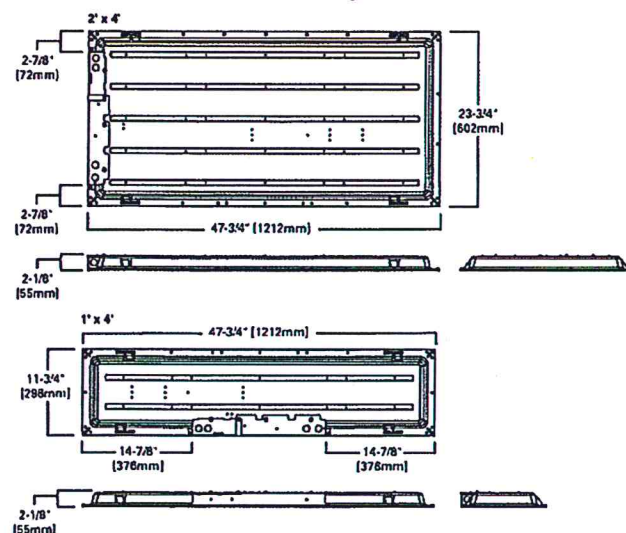
Product Certification



Top Product Features

- Steel housing is post-painted to increase efficacy, facilitate installation, and inhibit corrosion
- Acrylic micro-optics provide uniform illumination across the entire lens
- Extruded aluminum door frame with welded and ground mitered corners, tightly seals to the housing for optimal performance and aesthetics
- 2-1/8" overall height ideal for shallow plenums
- Projected lumen maintenance based on TM21 testing standards is >L84, @60,000 hours

Dimensional and Mounting Details



Ordering Information/Performance

UNV (120-277)

Catalog	Size	UPC	CCT	CRI (Min)	Delivered Nominal Lumens	Watts		Efficacy (lm/W)		Input Current (A)	
						120V	277V	120V	277V	120V	277V
14CGT4035C	1x4	080083879526	3500K	80	4189	39.4	38.8	106	108	0.33	0.15
14CGT4040C		080083879540	4000K	80	4351			110	112		
14CGT4050C		080083879861	5000K	80	4351			110	112		
22CGT3535C	2x2	080083880003	3500K	80	3449	31.4	31.7	110	109	0.2	0.09
22CGT3540C		080083880027	4000K	80	3582			114	113		
22CGT3550C		080083880041	5000K	80	3582			114	113		
24CGT4535C	2x4	080083880089	3500K	80	4268	38.8	38	110	112	0.33	0.15
24CGT4540C		080083880102	4000K	80	4432			114	117		
24CGT4550C		080083880126	5000K	80	4432			114	117		
24CGT5535C		080083880164	3500K	80	5139	46.8	46.4	110	111	0.39	0.18
24CGT5540C		080083880188	4000K	80	5337			114	115		
24CGT5550C		080083880201	5000K	80	5337			114	115		

* All SKUs stocked in multiple North American DC's.

347V

Catalog	Size	UPC	CCT	CRI (Min)	Delivered Nominal Lumens	Watts	Efficacy (lm/W)	Input Current (A)
14CGT4035C-347	1x4	80083880249	3500K	80	4190	39.9	105	0.11
14CGT4040C-347		80083880263	4000K	80	4351		109	
14CGT4050C-347		80083880287	5000K	80	4351		109	
22CGT3535C-347	2x2	80083880409	3500K	80	3449	32.6	106	0.09
22CGT3540C-347		80083880423	4000K	80	3582		110	
22CGT3550C-347		80083880454	5000K	80	3582		110	
24CGT4535C-347	2x4	80083880492	3500K	80	4268	37.9	113	0.11
24CGT4540C-347		80083880515	4000K	80	4432		117	
24CGT4550C-347		80083880539	5000K	80	4432		117	
24CGT5535C-347		80083880577	3500K	80	5139	46.7	110	0.13
24CGT5540C-347		80083880591	4000K	80	5337		114	
24CGT5550C-347		80083880614	5000K	80	5337		114	

* All SKU's stocked at Canada DC(s).

Options

Catalog	Description	Example	Notes
EL7W	7W EM Pack, Installed	22CGT3540-EL7W	Remote Indicator/Test Switch
EL14W	14W EM Pack, Installed	14CGT4040C-EL14W	Remote Indicator/Test Switch
A3/8-4/18GDIM	6' Length, 3/8" Cable, 2 Wire, 2 Dimming Leads, Ground	24CGT4535C-A3/8-4/18G DIM	
A3/8-5/18GDIM	6' Length, 3/8" Cable, 3 Wire, 2 Dimming Leads, Ground	24CGT5540C-A3/8-5/18G DIM	
EL7W-A3/8-5/18GDIM	7W EM Pack, Installed, and 6' Flex, 3/8" Cable, 3 Wire, 2 Dimming Leads, Ground	14CGT4050C-EL14W-A3/8-5/18GDIM 22CGT3535C-EL7W-A3/8-4/18GDIM	EL7W and EL14W can be used with any of the optional flex. EM pack is always specified before (to the left of) the flex, in the catalog number.

To: City Of Laurel
Reference: City Hall Interior LED Lighting
Date: 08/09/2021
Proposal#: 5428

WE PROPOSE TO FURNISH ALL LABOR AND MATERIAL FOR A COMPLETE WORK INSTALLATION TO REPLACE THE FOLLOWING FLOURESCENT LIGHTING WITH LED:

(12) 4 LAMP T8 2X4 LAY IN WITH (12) 40-WATT LED 2X4 FLAT PANELS
(12) 4FT 4 LAMP T8 SURFACE WRAP WITH (12) 40-WATT 2x4 LED SURFACE MOUNT FLAT PANEL
(2) 8 FT 2 LAMP T12 SURFACE FIXTURES WITH (4) 20-WATT LED SURFACE MOUNT FLAT PANEL

TOTAL COST: \$7,495

ESTIMATED NORTHWESTERN ENERGY REBATE: \$890

1. THIS PROPOSAL IS FIRM FOR 30 DAYS
2. INSTALLATION IS GUARANTEED FOR ONE YEAR



PROPOSAL

8/19/2021

Laurel City Clerk
115 W 1st St.
Laurel Mt. 59044

Project: Lighting Retro

The work includes furnishing labor and materials for the following:

- Remove 12 lay in troffers and install 12 LED flat panels.
- Remove 16 T8 wrap fixtures, rework wire mold, and install 16 LED surface mount fixtures.
- Estimated rebate is \$980.00

Subtotal Price \$5,200.00

Exclusions:

- Overtime, Weekend and Holiday Time

Please note that all work is done per the NEC. If acceptable, our standard terms and conditions would apply.

Due to the widely varying fluctuations in the commodities markets that we are currently experiencing, this price is only good for 14 days from the date shown.

Yellowstone Electric shall not be held liable for errors or omissions in the designs of others, nor inadequacies of materials and equipment specified or supplied by others.

Unless included in this proposal, all bonding and/or special insurance requirements are supplied at additional cost.

Yellowstone Electric shall not be liable for indirect loss or damage.

Net due in 30 days

If you have any questions, or need further clarification, please do not hesitate to call me.

Regards,

Yellowstone Electric Company

Danny Geertz
Service Manager

Cc: File (proposal)

Signature

Name

Title

Date

PO#

File Attachments for Item:

4. Review and approve the payroll register for pay period ending 08/08/2021 totaling \$223,709.48.

08/13/21
14:30:22

CITY OF LAUREL
Payroll Register
For Payrolls from 08/13/21 to 08/13/21

Page: 90 of 91
Report ID: P100

Total for Payroll Checks

	Employee	Employer	Amount
	-----	-----	-----
ADD1 HOURS (Additional lump sum pay)	0.00		23.08
ADD2 HOURS (Addtnl lump sum - On call)	0.00		346.17
ADDG HOURS (Longevity)	0.00		2,371.66
ADDL HOURS (Additional)	0.00		713.62
ADDT HOURS (Transport pay)	0.00		642.50
COMA HOURS (Comp Time Accumulated)	66.00		
COMP HOURS (Comp Time Used)	27.25		690.77
J011 HOURS (OPR II-OT)	1.00		38.27
J015 HOURS (STEP-YRS OF SER)	20.00		928.00
J019 HOURS (BEREAVEMENT)	8.00		198.88
J020 HOURS (HOLIDAY PAYOUT)	20.00		388.60
J026 HOURS (CANINE PAY)	1.00		350.00
OVER HOURS (Overtime - shift 1)	71.75		2,656.93
PAYC HOURS (Comp time payout)	33.02		641.58
PAYP HOURS (Personal time payout)	80.00		1,608.80
PERS HOURS (Personal Time Used)	239.75		5,965.90
REG HOURS (Regular Time)	5,257.25		116,832.57
REG1 HOURS (Additional to regular)	80.00		2,035.28
REG3 HOURS (Addition to regular pay)	104.00		2,653.04
REG4 HOURS (Double Time)	4.00		196.72
REGA HOURS (Amb on-call Pay)	184.25		622.13
SHF2 HOURS (Shift 2 Differential)	299.00		224.25
SHF3 HOURS (Shift 3 Differential)	224.00		224.00
SHFA HOURS (Overtime Diff.-shift 2)	18.00		20.34
SHFE HOURS (Overtime Diff.-shift 3)	7.00		10.50
SICK HOURS (Sick Time)	304.00		7,194.58
TRMS HOURS (Termination Sick Pay)	61.94		1,240.50
TRMV HOURS (Termination Vacation Pay)	419.39		8,598.15
VACA HOURS (Vacation Time Used)	234.75		5,725.63
XLV1 HOURS (Save Holidays)	-20.00		
GROSS PAY	163,142.45	0.00	
NET PAY	114,330.99	0.00	
AFLAC	164.28	0.00	
AFLAC 125	448.80	0.00	
AFSCME #303	378.36	0.00	
AFSCME #316	562.50	0.00	
CAF 125-MEDICAL	190.83	0.00	
COLLIFE	32.08	0.00	
DEFERRED COMP	150.00	0.00	
DELTA DENTAL	0.00	1,423.70	
DENTAL-CAF125	577.20	0.00	
FIT	14,240.42	0.00	
HSA-CAF 125	212.50	0.00	
HSA-MEDICAL	0.00	577.08	
MEDICAL LIFE	0.00	283.99	
MEDICARE	2,310.27	2,310.27	
MPORS	2,752.07	4,406.35	

08/13/21
14:30:22

CITY OF LAUREL
Payroll Register
For Payrolls from 08/13/21 to 08/13/21

Page: 91 of 91
Report ID: P100

MPPA	221.90	0.00
OR CHILD SUPPOR	80.75	0.00
P.E.R.S.	8,770.55	9,847.43
PACIFIC - CAF 12	2,486.82	0.00
PACIFIC SOURCE	0.00	28,369.56
SEG CU	50.00	0.00
SIT	7,163.00	0.00
SOCIAL SECURITY	7,875.13	7,875.13
UNEMPL. INSUR.	0.00	555.24
VISION-CAF125	111.69	0.00
VSP - VISION	0.00	202.38
WORKERS' COMP	0.00	4,715.90
WY CHILD SUPPOR	32.31	0.00
FIT/SIT BASE	147,654.49	0.00
MEDICARE BASE	159,327.11	0.00
PERS BASE	142,259.43	0.00
SOC SEC BASE	127,018.53	0.00
UN BASE	158,623.39	0.00
WC BASE	162,243.30	0.00

Total 60,567.03
Total Payroll Expense (Gross Pay + Employer Contributions): 223,709.48

of Employees 134 # of Checks 153

Prepared by:

Approved by:

Kelly Strucker

File Attachments for Item:

6. Budget Update.

August 24, 2021

I will continue to work on the rest of the budget to present a complete budget to Council on 08/30/2021. At this time, I have received no recommendations for changes to what was presented last night.



Bethany Langve

Clerk/Treasurer

File Attachments for Item:

7. Review Comp/Overtime reports from 08/08/2021 payroll.

Comp and Overtime Report

PPE: 8-8-21

Division: POLICE

Submitted by: LANGRIS

Date	Comp Hours	O/T Hours	Name	Reason	Rate
8-5-21	(4)		ANGLIN	SCHEDULED OT	24.59
8-8-21	(4)		BAUMGARTNER	SCHEDULED OT	24.59
7-27-21		(1)	BOOTH	FELONY CASE TO COURT	24.59
8-1-21		(1)	BOOTH	MULTI-FELONY CASES P2021-0713, 0719, 0726	24.59
* 7-27-21		(9)	BREW	DEA OT	28.30
* 7-28-21		(8)	BREW	DEA OT	28.30
* 7-29-21		(6)	BREW	DEA OT	28.30
* 8-4-21		(2)	BREW	DEA OT	28.30
8-5-21	(4)		CONTESE	SCHEDULED OT	24.59
8-5-21	(4)		JOHNSON	SCHEDULED OT	25.67
8-4-21		(4)	MCFARLAND	MULTIPLE FELONY CASES P-2021-0731, 0732	24.59
8-4-21		(2)	DOUBLE TIME	MCFARLAND P2021-0731, 0732	49.18
8-8-21	(4)		MCFARLAND	SCHEDULED OT	24.59
8-8-21	(4)		PITTS	SCHEDULED OT	
8-5-21	(4)		ASMUSSEN	SCHEDULED OT	24.59
8-8-21	(4)		SEDCWICK	SCHEDULED OT	24.59
7-28-21	(1)		SELL	TARGET CLASS FOR LVFD	23.38
7-27-21	(2 1/2)		SWAN	SEARCH WARRANT RETURN P2021-0	65.5
8-4-21		(4)	SWAN	MULTIPLE FELONY CASES P2021-0731, 0732	24.59
8-4-21		(2)	DOUBLE TIME	SWAN, P2021-0731, 0732	49.18
8-8-21		(4)	SWAN	SCHEDULED OT	24.59
25					
X 1.5					
37.50 comp hours					
					1.5 X 23.38 =
					35.07
					30 X 24.59 =
					737.70
					10 X 25.67 =
					154.02
					926.79
					=
(3) 49.5 OT hours					

$$20.5 \times (24.59 \times 1.5) = 756.15$$

$$25 \times (28.30 \times 1.5) = 1061.25$$

$$4 \times (31.32 \times 1.5) = 187.92$$

$$2005.32$$

$$4 \times 49.18 = 196.72$$

4 Double time hours

Comp and Overtime Report

PPE: 8/8/21

Division: Shop

Submitted by: Kelly Strucker

Reason	Rate
--------	------

Date	Comp Hours	O/T Hours	Name	Reason	Rate
7/28	3		J. Baker	Water OT project	26.08
7/28		③	K. Hoffman	Water project OT	24.68
<div style="display: flex; justify-content: space-between;"> <div> $\begin{array}{r} 3 \\ \times 1.5 \\ \hline 4.5 \end{array}$ </div> <div>comp hours</div> </div>					
$4.5 \times 26.08 =$					117.36
<div style="display: flex; justify-content: space-between;"> <div> $\begin{array}{r} 3 \\ \times 1.5 \\ \hline 4.5 \end{array}$ </div> <div>OT hours</div> </div>					
$3 \times (24.68 \times 1.5) =$					111.06
<div style="display: flex; justify-content: space-between;"> <div> $\begin{array}{r} 117.36 \\ + 111.06 \\ \hline 228.42 \end{array}$ </div> <div> <p>Total = 228.42</p> </div> </div>					

Comp and Overtime Report

PPE: 8/8/21

Division: WTP + WWTP

Submitted by: Kelly Strecker

[illegible]

Comp and Overtime Report

PPE: 8/8/21

Division: Ambulance

Submitted by: Kelly Strecker

[illegible]

Comp and Overtime Report

PPE: 8/8/21

Division: Court

Submitted by: Nedya Trecker

Reason _____ / Rate _____

[illegible]