



**AGENDA
CITY OF LAUREL
CITY COUNCIL MEETING
TUESDAY, DECEMBER 28, 2021
6:30 PM
COUNCIL CHAMBERS**

NEXT RES. NO.
R21-130

NEXT ORD. NO.
O21-05

WELCOME . . . By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified times for citizen comments on its agenda -- once following the Consent Agenda, at which time citizens may address the Council concerning any brief community announcement not to exceed one minute in duration for any speaker; and again following Items Removed from the Consent Agenda, at which time citizens may address the Council on any matter of City business that is not on tonight's agenda. Each speaker will be limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. Citizens may also comment on any item removed from the consent agenda prior to council action, with each speaker limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. If a citizen would like to comment on an agenda item, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor. Once again, each speaker is limited to three minutes.

Any person who has any question concerning any agenda item may call the City Clerk-Treasurer's office to make an inquiry concerning the nature of the item described on the agenda. Your City government welcomes your interest and hopes you will attend the Laurel City Council meetings often.

Pledge of Allegiance

Roll Call of the Council

Approval of Minutes

1. Approval of Minutes of December 14, 2021.

Correspondence

2. Ambulance Monthly Report - November 2021.

Council Disclosure of Ex Parte Communications

Public Hearing

Consent Items

NOTICE TO THE PUBLIC

*The Consent Calendar adopting the printed Recommended Council Action will be enacted with one vote. **The Mayor will first ask the Council members if any Council member wishes to remove any item from the Consent Calendar for discussion and consideration.** The matters removed from the Consent Calendar will be considered individually at the end of this Agenda under "Items Removed from the Consent Calendar." (See Section 12.) The entire Consent Calendar, with the exception of items removed to be discussed under "Items Removed from the Consent Calendar," is then voted upon by roll call under one motion.*

3. Claims entered through December 23, 2021.
4. Approval of Payroll Register for PPE 12/12/2021 totaling \$194,756.58.

Ceremonial Calendar

5. Swearing-In of Judge Kerr.

Reports of Boards and Commissions

6. Budget/Finance Committee Minutes of December 14, 2021.

Audience Participation (Three-Minute Limit)

Citizens may address the Council regarding any item of City business that is not on tonight's agenda. Comments regarding tonight's agenda items will be accepted under Scheduled Matters. The duration for an individual speaking under Audience Participation is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda.

Scheduled Matters

- [7.](#) Ward 4 Appointment
- [8.](#) Resolution No. R21-130: A Resolution Awarding The Bid And Authorizing The Mayor To Sign An Agreement With SWS Equipment, LLC For The Purchase Of A Roll Off Container Truck For The City Of Laurel's Public Works Department.
- [9.](#) Resolution No. R21-131: A Resolution Awarding The Bid And Authorizing The Mayor To Sign An Agreement With Titan Machinery For The Purchase Of A New Jet Rodder For The City Of Laurel's Public Works Department.
- [10.](#) Resolution No. R21-132: A Resolution Of The City Council Approving A Task Order Between The City Of Laurel And KLJ Engineering Inc. Authorizing The Preparation Of A Downtown Parking Study For The City Of Laurel.
- [11.](#) Resolution No. R21-133: A Resolution Approving Amendment No. 1 To The Previously Approved Task Order Authorizing Kadrmas, Lee & Jackson, Inc. To Provide Additional Services For The City Of Laurel's South Side Stormwater Study.
- [12.](#) Resolution No. R21-134: A Resolution Of The City Council Authorizing The Mayor To Sign An Amendment To The Agreement With Community Development Solutions For Software And Related Services For The Public Works And Building Departments.

Items Removed From the Consent Agenda

Community Announcements (One-Minute Limit)

This portion of the meeting is to provide an opportunity for citizens to address the Council regarding community announcements. The duration for an individual speaking under Community Announcements is limited to one minute. While all comments are welcome, the Council will not take action on any item not on the agenda.

Council Discussion

Council members may give the City Council a brief report regarding committees or groups in which they are involved.

Mayor Updates

Unscheduled Matters

Adjournment

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

DATES TO REMEMBER

File Attachments for Item:

1. Approval of Minutes of December 14, 2021.

DRAFT

MINUTES OF THE CITY COUNCIL OF LAUREL

December 14, 2021

A regular meeting of the City Council of the City of Laurel, Montana, was held in the Council Chambers and called to order by Mayor Emelie Eaton at 6:30 p.m. on December 14, 2021.

COUNCIL MEMBERS PRESENT: Emelie Eaton
 Bruce McGee
 Scot Stokes Irv Wilke
 Richard Klose

COUNCIL MEMBERS ABSENT: Heidi Sparks
 Richard Herr

OTHER STAFF PRESENT: None

Mayor Eaton led the Pledge of Allegiance to the American flag.

Mayor Eaton asked the council to observe a moment of silence.

MINUTES:

Motion by Council Member McGee to approve the minutes of the regular meeting of November 23, 2021, as presented, seconded by Council Member Wilke. There was no public comment or council discussion. A vote was taken on the motion. All five council members present voted aye. Motion carried 5-0.

CORRESPONDENCE:

- Fire Monthly Report – November 2021.
- Police Monthly Report – November 2021.
- Building Department Monthly Report – November 2021.

COUNCIL DISCLOSURE OF EX PARTE COMMUNICATIONS: None.

PUBLIC HEARING:

- Public Hearing: 306 W. 12th Street Annexation (CANCELLED)

CONSENT ITEMS:

- **Claims entered through December 10, 2021.**
A complete listing of the claims and their amounts is on file in the Clerk/Treasurer's Office.
- **Approval of Payroll Register for PPE 11/28/2021 totaling \$239,209.62.**

The Mayor asked if there was any separation of consent items. There was none.

Motion by Council Member McGee to approve the consent items as presented, seconded by Council Member Klose. There was no public comment or council discussion. A vote was taken on the motion. All five council members present voted aye. Motion carried 5-0.

CEREMONIAL CALENDAR:

- Arbor Day Proclamation 2022.

Mayor Eaton read the 2022 Arbor Day Proclamation.

REPORTS OF BOARDS AND COMMISSIONS:

- Budget/Finance Committee Minutes of November 23, 2021.
- Emergency Services Committee Minutes of November 29, 2021.
- Tree Board Minutes of November 18, 2021.
- Park Board Minutes of December 2, 2021.

AUDIENCE PARTICIPATION (THREE-MINUTE LIMIT):

Carol Blades, 1809 DeNittis Lane, read the attached statement into the record.

Steve Krum, 249 24th Avenue W, requested that notices be placed in the Laurel Outlook instead of the Yellowstone County News.

Kasey Felder and Madalynn Felder, 1434 McMullen Lane, thank you for allowing the City to participate in the Arbor Day festivities next year.

SCHEDULED MATTERS:

- **Resolution No. R21-124: A Resolution Of The City Council To Accept The Southside Master Stormwater Plan Prepared For The City Of Laurel By KLJ Engineering.**

Motion by Council Member Stokes to approve Resolution No. R21-124, seconded by Council Member Wilke.

Mayor Eaton briefly asked the Public Works Director to clarify what the stormwater pond would look like. The Public Works Director briefly described that it would be a grassy area but an area to collect water. It will be a 10:1 slope so that it would drop one foot for every ten feet. It will only be a few feet deep. KLJ is working on a task order to amend the S. 4th Street project to add this to the project. This will be similar to what is in Murray Park.

There was no public comment or council discussion. A vote was taken on the motion. All five council members present voted aye. Motion carried 5-0.

- **Resolution No. R21-125: A Resolution Of The City Council Authorizing The Mayor To Sign An Agreement With MCCi For Services Relating To Upgrading The City's Laserfiche System.**

Motion by Council Member Klose to approve Resolution No. R21-125, seconded by Council Member Wilke. There was no public comment or council discussion. A vote was taken on the motion. All five council members present voted aye. Motion carried 5-0.

- **Resolution No. R21-126: A Resolution Approving An Encroachment Permit For The Installation Of A Trash Enclosure On A Portion Of South Montana Avenue Adjacent To 415 South 1st Avenue.**

Motion by Council Member Wilke to approve Resolution No. R21-126, seconded by Council Member Klose.

Public Works Director briefly explained this resolution. See attached pictures and memo. In the past, there have been issues with the trash cans would end up in the ditch and causing issues. This enclosure will help keep the trash cans from blowing over.

It was questioned if they could use one large dumpster instead of cans. It was clarified that these businesses would have food waste in their garbage cans. Their garbage is picked up six days a week.

A vote was taken on the motion. All five council members present voted aye. Motion carried 5-0.

- **Resolution No. R21-127: Resolution Authorizing The Mayor To Execute An Agreement With Beartooth RC&D Economic Development District.**

Motion by Council Member McGee to approve Resolution No. R21-127, seconded by Council Member Stokes. There was no public comment or council discussion. A vote was taken on the motion. All five council members present voted aye. Motion carried 5-0.

DRAFT

- **Resolution No. R21-128: A Resolution Of The City Council Authorizing The City To Participate In The Low Income Home Water Assistance Program ("LIHWAP") And Authorizing The Mayor And City Clerk To Sign All Contracts And/Or Agreements To Implement The Program On The City's Behalf.**

Motion by Council Member Stokes to approve Resolution No. R21-128, seconded by Council Member Wilke. There was no public comment or council discussion. A vote was taken on the motion. All five council members present voted aye. Motion carried 5-0.

- **Resolution No. R21-129: A Resolution Of The City Council Authorizing The Mayor To Sign An Agreement With Community Development Solutions For Software And Related Services For The Public Works And Building Departments.**

Motion by Council Member Klose to approve Resolution No. R21-129, seconded by Council Member Wilke.

Mayor Eaton briefly reviewed the attached memo from Planning Director Altonaga.

There was no public comment or council discussion. A vote was taken on the motion. All five council members present voted aye. Motion carried 5-0.

ITEMS REMOVED FROM THE CONSENT AGENDA: None.

COMMUNITY ANNOUNCEMENTS (ONE-MINUTE LIMIT): None.

COUNCIL DISCUSSION:

This Saturday at 10:00 a.m. is Wreaths Across America, where they put wreaths on all the military headstones in national cemeteries.

MAYOR UPDATE:

The Planner position has been posted internally, and it will be posted externally very soon. We are actively trying to fill that position.

The Ward 4 position will expire at 5:00 p.m. on Friday, and all letters of interest should be submitted by that deadline.

Tomorrow at 5:35 p.m. is the Planning Board meeting.

There is a City Christmas party that will be going on at noon here at City Hall, and the offices will be closed during this time.

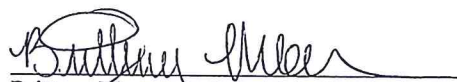
City Hall will also be closed on December 24th and December 31st.

UNSCHEDULED MATTERS: None.

ADJOURNMENT:

Motion by Council Member Wilke to adjourn the council meeting, seconded by Council Member Klose. There was no public comment or council discussion. A vote was taken on the motion. All five council members present voted aye. Motion carried 5-0.

There being no further business to come before the council at this time, the meeting was adjourned at 7:05 p.m.


Brittney Moorman, Administrative Assistant

Approved by the Mayor and passed by the City Council of the City of Laurel, Montana, this 28th day of December 2021.

DRAFT

Emelie Eaton, Mayor

Attest:

Bethany Langve, Clerk/Treasurer

To: Laurel City Council Members

From: Carol Blades

Re: Thanks and Two Handouts

Date: December 14, 2021

My name is Carol Blades, my address is 1809 DeNittis Lane, Laurel.

I spoke to you as did many others on November 23. It is my understanding that at that meeting you voted 7 to 0 to send the Northwestern Energy Gas Plant proposal back to the planning committee. Tonight I want to thank you for that vote. It is heartening that you have heard the distress and questions of citizens and that you are willing to gather data that has been overlooked.

I have two handouts for each of you. One is an article by Alex Blackmer, reviewing the philosophy and proposed plans of the Lower Yellowstone Coalition. That coalition is comprised of many city councils, chambers of commerce, economic development experts and conservation groups. They want to harness dollars from the Yellowstone River, but not by compromising the river or its communities. Please take time to read how your colleagues down river are working to gain income from the river and yet protect it.

My last handout is from the Yellowstone County Zoning Office. It lists the 11 criteria that must be met for any zone change. These may be in place here in Laurel with slightly different language, but it is my understanding that these 11 criteria are indeed state law when it comes to zone changes.

As we enter the season of religious holidays and the approach of a New Year, I again thank you and wish each of you a restful and rejuvenating holiday

Floating towards a better future on the Lower 48's longest free flowing river

By ALEX BLACKMER

Somewhere between Livingston and Hysham – most likely at its confluence with the Big Horn River, though the spot changes depending on who you ask – the Yellowstone River gives way to the Lower Yellowstone. Here, as the swell of the Rocky Mountains slowly subsides into the Great Plains, the river slows and spreads out. Cottonwoods line the banks. Rocky beaches fade to sandbars. Piddlerfish, pallid sturgeon, and walleye replace trout as the water warms, and diversion dams irrigate fields of barley, sugar beets, winter wheat, and rye.

The sky's bigger here, the river quieter, and the country more open. There are no drift boat swarms, raft flotillas, or wading anglers elbowing each other for prime position. Boat ramps and campsites are few and far between, and establishments catering to river users rare. Drive along Interstate, which parallels the river for 400 miles from Livingston all the way to Glendive, and then follow Route 16 to Fairview on the North Dakota border, and the river can start to feel like a piece of the furniture, an armchair that's been in the living room for as long as anyone can remember, reliable and steady, a companion more than a centerpiece.

Brenda Maas sees more. The director of marketing at Visit Southeast Montana, she's one of a growing number of people working to help the Lower Yellowstone achieve its enormous potential as the cornerstone of a revitalized and thriving eastern Montana.

"I came out here as a kid, and I remember it," says Maas. "I remember almost nothing else, but I remember the river. It was iconic for us. It's a great river that flows out of a great national park, and the opportunity in front of us is as special as the name [Yellowstone]."

The opportunity Maas refers to is the plan to invest in recreation infrastructure and new public lands along 175 river miles between Hysham and Fairview. This investment, which has earned praise from a who's who of decision makers across the state, will support a high quality of life in the region, strengthen eastern Montana's economy, and protect significant stretches of unique riparian habitat.

A Unique Opportunity

While public river access is ubiquitous on the Upper Yellowstone, access sites are few and far between east of Billings as crumbling infrastructure, diversion dams, and private holdings render the river all but inaccessible for long stretches.

In 2020, Wild Montana helped mobilize community leaders, business organizations, economic development experts, and conservation groups to develop plans to improve river access, protect habitat, and support eastern Montana's economy. Coming together under the banner of the Lower Yellowstone River Coalition, these folks identified four major access gaps along the river and developed a proposal to establish or improve existing boat ramps, improve

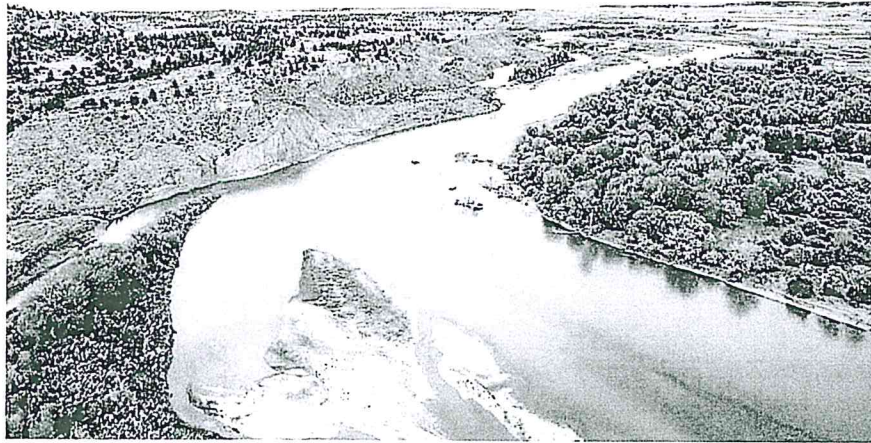


Photo courtesy of Christian Sawicki/Wild Montana

access roads, develop small campsites and interpretive sites along the corridor, build toilet facilities and potable water sources, and create portage trails for boaters to safely skirt diversion dams.

Their vision is straightforward: by making the river easier to enjoy and protecting its beauty, cities and towns along the river will improve the lives of locals and encourage more visitors to come, stay, and spend money, supporting more prosperous communities.

An increasingly accessible river, as they say, lifts all boats.

The Lower Yellowstone River Coalition's plans garnered endorsements from over 30 city councils, county commissions, mayors, businesses, economic development experts, two governors, and ultimately the Montana State Legislature, which allocated an initial \$4 million dollars to Montana Fish, Wildlife & Parks to pursue the first stages of the project.

Sidney's Joel Krautter represented House District 35 during the 2019 Legislature and was an early supporter of the Lower Yellowstone project in the Capitol.

"I really see the project as being a win-win for everyone," he says. "It allows more access for more people to really enjoy the outdoors we have in

eastern Montana, and we'll see the economic benefits it could have for small communities as well. Of course, we also want to make sure we strike the right balance between improving access and maintaining the character of the river."

Follow the river west along I-94 and you'll find the same sentiment. Like Krautter, Forsyth mayor Dennis Kopitzke is enthusiastic about how better access and more public lands along the Lower Yellowstone could benefit communities like his.

"Times have been tough, especially with Covid," he says. "We're always looking for ways to improve our community, and this would be a great improvement. [Better access] is just going to bring more people into our community and help our local businesses. They'll come here and they'll say 'What a great place to bring my family, what a great place to run or start my small business.' [The river] can be a great resource for the community," he adds, "and having people come into town to use our facilities – motels, restaurants, gas stations, those sorts of things – can be a great economic benefit."

Pride of Place

Across the board, there's optimism

that the Lower Yellowstone project will bring more than economic growth to places like Forsyth. Boosters see the river as a thread that can stitch far-flung communities together, reinforcing regional pride and strengthening the tapestry of identities that hard times often fray.

"I grew up in a small town," says Maas, "and in tough times, that [local] identity gets stretched. We can help it evolve and enrich our lives by building on the strong foundations we already have. There's so much more to the story of eastern Montana: Indigenous history and culture, Lewis and Clark, state parks, and the Lower Yellowstone can be the next chapter in that story."

Like Maas, Christine Whitlatch is eager to make the case that investing in the Lower Yellowstone isn't about making eastern Montana special: it's about elevating everything the region already has to offer. Since the early days of the project, she's been crisscrossing the eastern half of the state, pitching the idea to anyone who'll listen and finding supporters everywhere from city hall to main street.

"Right now, there's all of this energy [about the project]," she says. "The people of eastern Montana are so special, and they'll be so happy to share their

hospitality. There's so much beauty here, and everyone's excited to share what they love about the area."

To capitalize on that energy, Montana Fish, Wildlife & Parks has convened a citizen advisory committee to explore how best to put the Legislature's initial \$4 million investment to work. Comprising folks who know the river, the committee will build on the Lower Yellowstone River Coalition's initial work to provide FWP with recommendations about how to implement the project to best meet the needs of the communities along the river.

"We can balance interests by talking to people with different perspectives and making sure different stakeholders are at the table," says Krautter, a committee member. "We have a great group of people and opinions, and I think we're in a great place right now."

Whitlatch, a self-professed "eastern Montana girl," leaves her pragmatism with a bit of poetry.

"Anything that brings people to the region, and not through the region, will be a huge benefit," she says. "Eastern Montana is where God goes to rest, and that's available to everyone."

(Alex Blackmer is communications manager for Wild Montana.)

Laurel Outlook Tri-County Business Directory

Antiques Blessed Beginnings Antiques • gently used 628-2294 • 101 W. Main, Ste 1 Uniques 113 E Main, Laurel, 371-6055 Antiques, Jewelry, Collectibles	Coffee Heidi's Coffee Cabin 411 SE 4th Street, Ace Parking Lot, across from Laurel Ford 628-9099	Electric Bennett Electric, Laurel Residential, New Construction, Service Wade Bennett 406-579-4767	Gutter/Downspouts All Star Custom Seamless Rain Gutters PO Box 1206, Laurel, MT 406-855-3102 • James Oak allstarsseamlessguttersbillings.com	Lawn Maintenance River Ridge Landscape Co. 628-7317 www.riverridgelandscape.com	Real Estate A Haus of Realty, Inc. 20 Montana Ave., PO Box 25 Laurel, MT, 628-7905	Septic Tank Service BRENDA FRANK Septic Tank Service 628-7316 Established 2020
Auto Body Repair Gaynor's 3161 Hwy 212 South 628-6141 Red Rock Auto Body 309 E. Main St. 406-633-4258 Free estimates	Concrete Artistic Decorative Concrete Commercial & Residential Flat work, Decorative Stamping Call 406-598-2444 J.L.D. Concrete Driveways, Patios, Stamping Contact: 406-855-0370	Excavating Schessler Excavation & Septic Media Call for your free estimate 628-4221, Laurel	Hardware Ace Hardware 415 4th S E Laurel, 628-8276	Locksmith Independent Lock Commercial • Residential Installation & Re-keying 656-4111	Rentals Midway Rental 633 SE 4th St. 628-7070	Restaurant Laurel Golf Club 1020 Golf Course Road 628-2060
Auto Care/Repair Me's Auto Clinic - Laurel 619 E. Main St., 628-1299 Foreign & Domestic Rapid Tire 101 West Railroad St. 628-4604	Counseling Laurel Family Counseling Kelly R. Kukus L.C.P.C. 628-7717, 690-2870	Eye Care SOUTHERN MONTANA OPTOMETRIC CENTER RON BENNER, O.D. Hours: Mon, Tues, Wed, Fri. 8 a.m.-5 p.m. Thurs. 10 a.m.-6 p.m. 210 First Ave. 628-8668 www.Laurel2020.com Ocular Health & Visual Exams Complete Optical Dispensary	Insurance Farmers Insurance Curtis Iverson 209 E. 1st St., 628-7421 Laurel State Farm Thomas Maack, Jr., CHFC Chartered Financial Consultant 628-8618	Massage Donna's Massage Therapy 4215 Montana Sapphire Dr. #333 (Affinity) 406-881-7839 Therapeutic Massage by Danielle Inside Hair on Main Wed.-Sat. Appointments only 406-850-8207	Roofing JD Roofing Laurel Owned 406-655-0870	Saddles, Tack, Leather Goods Will's Custom Saddlery Makers of fine handmade leather goods 407 E. Main, Laurel, 628-9891
Auto Parts Napa Auto 114th Ave. 628-6316	Dentist Stokke, Samuel L., D.D.S. Stokke, Erica R., D.D.S. 1121 1st Ave. South Laurel, 628-9211 stokkefamilydentistry.com	Furniture/Flooring KC Interiors 213 West Main St 628-6330	Investments Edward Jones Ryan Burrows, Financial Advisor, AAMS Laurel, 628-6197	Plumbing & Heating Cornerstone Plumbing & Heating - Jerel Harris Full Service • Repairs 699-3560 309 W. Main	Screen Print/Embroidery Dynamic Designs 206 1st Ave. 628-4718	Septic Systems and Repairs Schessler Excavation & Septic Media Call for your free estimate 628-4221, Laurel
Auto Truck Repair Riverside Repair 1813 Thiel Road, Laurel 628-4046 • 628-4686	Dog Grooming The Pet Palace 219 South Washington, Laurel 628-6703, M-F 9-4	Landscaping Montana Railroad Services Railroad Ties 406-962-3514	Printing The Laurel Outlook 415 East Main St., 628-4412 Business Cards, Carbonless Forms, Invoices, Receipts, Envelopes, Stamps, Posters	Siding ABC Seamless 838 Muldowney Lane 256-5477 • free estimates	Tax Preparation Coburn Tax Service & Bookkeeping 301 West Main, Laurel 628-6788	Tree/Shrub Trees, Evergreens, Hedges Pruned, Shaped, Removed Licensed & Insured Steve Larned 855-3712

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COUNTY ZONE CHANGES AND REGULATIONS

11 REVIEW CRITERIA

Before making a decision for an amendment to the official map or text of this chapter, the the board of county commissioners shall consider, among other things, the following:

- (1) Whether the new zoning is designed in accordance with the growth policy;
- (2) Whether the new zoning is designed to secure from fire and other dangers;
- (3) Whether the new zoning will promote public health, public safety and general welfare;
- (4) Whether the new zoning will facilitate the adequate provision of transportation, water, sewerage, schools, parks and other public requirements;
- (5) Whether the new zoning will provide adequate light and air;
- (6) Whether the new zoning will effect motorized and non-motorized transportation;
- (7) Whether the new zoning will be compatible with urban growth in the vicinity of cities or towns;
- (8) Whether the new zoning considers the character of the district and the peculiar suitability of the property for particular uses;
- (9) Whether the new zoning will conserve the value of buildings; and
- (10) Whether the new zoning will encourage the most appropriate use of land throughout Yellowstone County; and
- (11) Whether the new zoning will, as nearly as possible, be compatible with the zoning of nearby cities and towns.

CITY HALL
115 W. 1ST ST.
PLANNING: 628-4796
WATER OFC.: 628-7431
COURT: 628-1964
FAX 628-2241

City Of Laurel

P.O. Box 10
Laurel, Montana 59044



Office of the City Planner

December 14, 2021

Regarding the Encroachment Permit for a Trash Enclosure on S. Montana Avenue

Mayor and City Council,

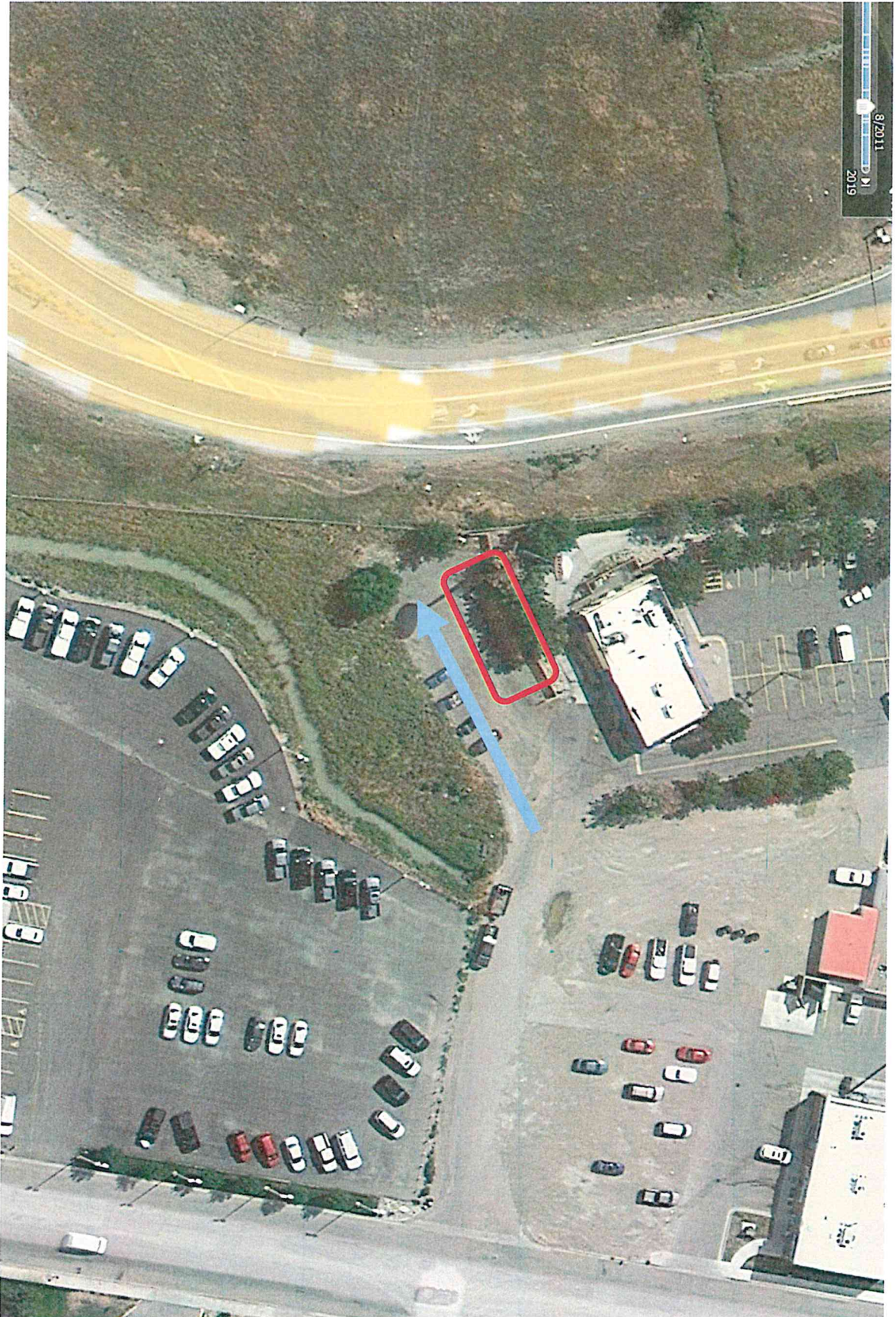
An encroachment permit has been applied for by the developer of the Parcel at 415 S. 1st Ave for a trash enclosure. The enclosure would be located on city-owned property on S. Montana Ave. The Enclosure is a three-sided structure created to house the garbage containers for the businesses located on 415 S 1st Ave.

The Planning Department sees no issue with the proposed location of the enclosure. This location has been amended from its original location within the middle of the S. Montana Avenue right-of-way after discussions with the developer. The Planning Department finds this to be a major upgrade and fulfills the needs of the developer and answers the concerns of the Department regarding traffic flow and erecting structures within the right-of-way.

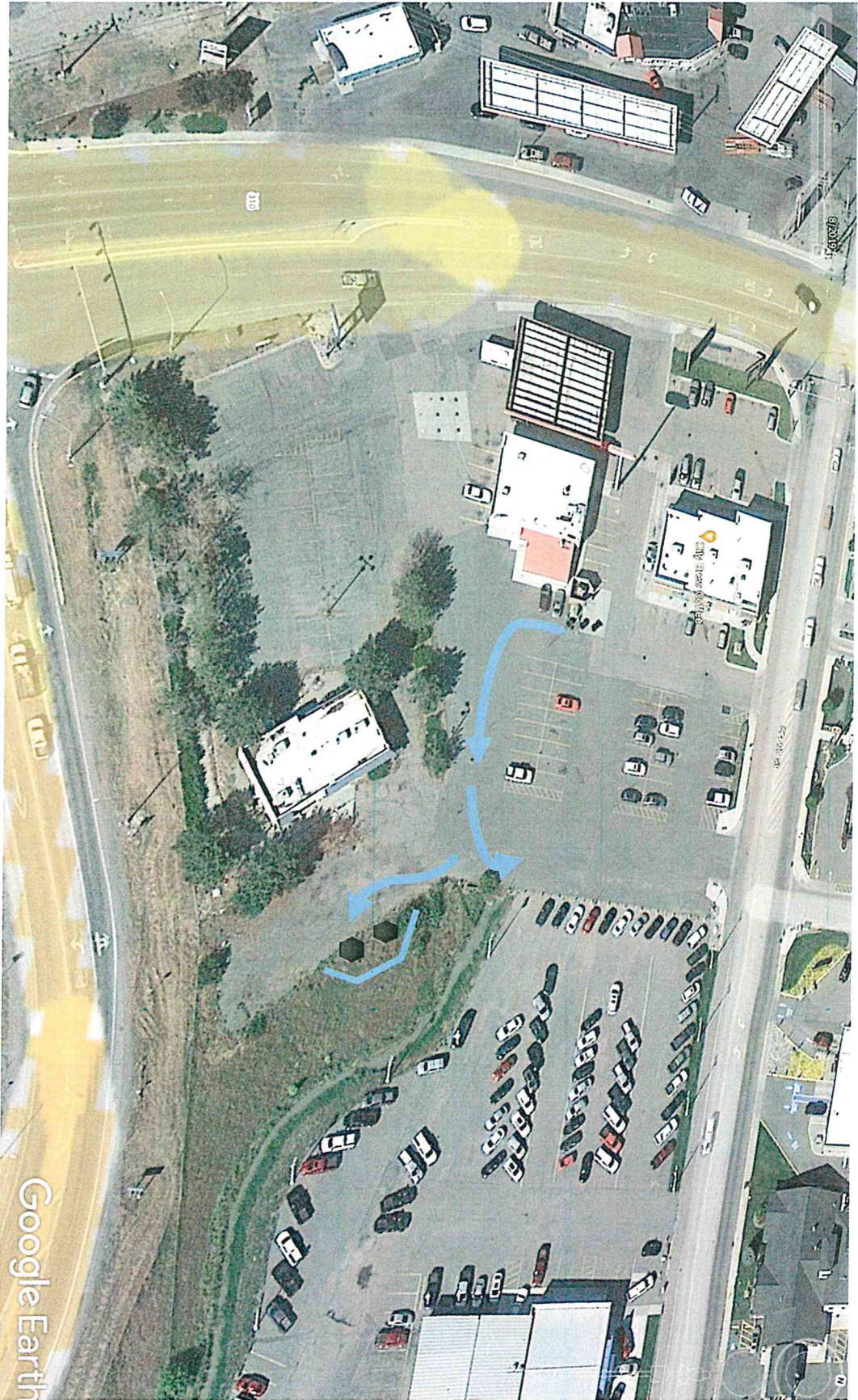
We believe that this location also allows adequate turning radius for the city garbage vehicles to properly back-up and access the enclosure. This point was discussed when city staff (Building, Planning, Public Works) met with the development team last month. Please let me know if you have any questions or comments about this letter or the encroachment permit itself. Thank you for your consideration on this matter.

Nicholas Altonaga, CFM

Planning Director



Burger King's trash can location prior to closing. Garbage truck had to drive in forward and then back out.



Garbage truck will have to turn North and then backup to pick up the trash from the new City Brew. This location will require a wall to keep the trash cans from blowing into the ditch.

CITY HALL
115 W. 1ST ST.
PLANNING: 628-4796
WATER OFC.: 628-7431
COURT: 628-1964
FAX 628-2241

City Of Laurel

P.O. Box 10
Laurel, Montana 59044



Office of the City Planner

December 14, 2021

Regarding the Adoption of Muncity-5 Software by the Planning, Building, and Public Works Departments

Mayor and City Council,

It is a pleasure to have Muncity-5 in front of you for approval. Muncity-5 is a public sector-focused software that manages work orders, building permits, complaints, variances, and fees in a centralized online interface accessible by City Staff. The Muncity interface allows staff to generate standardized letters, notices, permits, licenses, and other items to be used by city staff as well as developers, property owners, businesses, and others working within the city. Muncity-5 also integrates this document creation and management with GIS mapping capabilities to allow for city staff as well as members of the public to easily look up and review open or ongoing projects.

This software can be used on tablets and smartphones for use in the field for inspecting properties, preparing violation notices, as well as recording videos or images of projects. The information collected in the field automatically syncs with the office system and files it under a specific property or owner file. Muncity-5 will also be able to integrate with the proposed update to our Laserfiche software by depositing the generated notices, letters, permits, forms, and other media (images and/or videos) into the Laserfiche file system. The system within the proposal can also be updated with Muncity Connect, which is a public portal that allows residents, builders, and developers to view, apply, and track open permits, forms, and other licenses.

The current proposal covers the Planning, Building, and Public Works Departments. Other departments can be added over time. We hope to utilize Muncity to streamline and standardize departmental operations and provide transparency for the public for the many different permitting and licensing processes used by the City. We are excited about the prospect of adopting this to better our work. Thank you for your consideration of this matter.

Regards,

Nicholas Altonaga, CFM

Planning Director

File Attachments for Item:

2. Ambulance Monthly Report - November 2021.



Laurel Emergency Services Report created 12/20/21:

2020

1090 requests for service

159 times LEMS was unavailable

72 times AMR was unavailable

288 responses in Ward 5 = 27% of calls outside of the city of Laurel

Recent Month Summary:

November 2021:

Requests	98
Missed Calls	19=19 %
Shortest Delay	12 minutes
Longest Delay	65 minutes
Average Delay	40 minutes
Fire Driver Available	32 times
QRU Response With 1 Provider	15 times **
On A Previous Call	3 times
No Crew / Provider Available	2 times
AMR Transported or Responded	12 times
Red Lodge Transported	0 times
HELP Flight Transported	0 times
Columbus Transported	1 times
Joliet Transported	0 time
Park City Transported	1 time
PD Assisted Pt no transport	0 times
POV Transport	5 times
YCSO Transported	0 times
MHP Transported	0 times

**1 time the QRU responded and the patient refused / no transport to hospital or no patient found

*23 responses in Ward 5 = 23 % of calls outside of the city of Laurel

2021 Running Totals

	January	February	March	April	May	June	July	August	September	October	November	December	Total 2021
Requests	92	98	117	96	108	89	127	100	91	110	98		1126
Missed Calls	8=9%	2=3%	10=9%	12=12%	8=7%	16=18%	11=9%	12=12%	9=10%	7=6%	19=19%		114
Shortest Delay (minutes)	20	43	15	15	36	10	14	7	3	15	12		19
Longest Delay (minutes)	45	70	80	87	73	60	75	52	53	44	65		152
Average Delay (minutes)	25	47	30	50	61	36	35	23	29	28	40		79
Fire Driver Available	11	21	26	9	15	7	16	20	17	37	32		191
QRU Response w 1 Provider	6	1	5	7	3	14	9	9	7	4	15		76
On A Previous Call	3	1	4	2	1	1	1	1	1	1	3		18
No Crew / Provider Available	0	2	1	3	4	2	2	2	1	2	2		19
AMR Transported or Responded	4	1	5	7	5	5	4	5	6	2	12		54
Columbus Transported	0	0	0	1	1	1	0	0	0	0	1		4
Joliet Transported	0	0	0	0	0	0	0	1	0	0	0		1
Park City Transported	1	0	1	0	0	0	0	0	0	0	1		3
Red Lodge Transported	0	0	0	0	0	1	0	0	0	0	0		1
HELP Flight Transported	0	0	0	0	0	1	1	0	0	0	0		2
POV Transport	3	1	4	3	2	2	3	3	1	5	5		32
PD Assisted Pt no transport	0	0	0	0	0	1	0	0	0	0	0		1
Responses in Ward 5	21=23%	40=41%	30=26%	28=29%	36=33%	27=30%	43=34%	26=26%	20=22%	36=33%	23=23%		330=27%

Other Reporting Information:

- November was a rough month for staffing, school schedules, those working other jobs have had lots of opportunity for overtime in their job, vacation time etc. Super proud of those that stepped up to help extra. Also worked with the AMR manager ahead of time so that we could rely on them a bit more for mutual aid.
- We are working on recruiting to fill 2 full time paramedic spots. This has been a challenge. There is a shortage in paramedics across the country, as with all workers currently. We have worked with the City Clerk and Mayor to make our service competitive with other providers in the area. I believe this will help and we will continue to work on recruitment. We have received some interest from a couple of good prospects and are hoping they will turn in applications.
- The end of the year brings recertification time for many of our crews, working on ensuring they have the hours required to recertify.

File Attachments for Item:

6. Budget/Finance Committee Minutes of December 14, 2021.

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, December 14, 2021**

Members Present: **Richard Klose** **Bruce McGee**
 Scot Stokes

Others Present: **Appointed Mayor Eaton**
 Bethany Langve, Clerk/Treasurer (via Phone)

The meeting was called to order by the Committee Vice-Chair McGee at 5:30 pm.

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

There was no public in attendance

General Items –

1. Review and approve the November 23, 2021, Budget and Finance Committee meeting minutes. Richard Klose moved to approve the minutes of the November 23, 2021, Budget and Finance Committee meeting. Scot Stokes seconded the motion, all in favor, motion passed 3-0.
2. Review and approve purchase requisitions – There were no purchase requisitions presented to the Committee.
3. Review and approve the November 2021 Utility Billing Adjustments. Richard Klose made a motion to approve the November 2021 Utility Billing Adjustments. Bruce McGee seconded the motion, all in favor, motion passed 3-0.
4. Review and recommend approval to Council; claims entered through 12/10/2021. The Committee had previously reviewed the claims and check register. Bruce McGee made a motion to approve the claims entered through 12/10/2021. Scot Stokes seconded the motion, all in favor, motion passed 3-0.
5. Review and approve Payroll Register for the pay period ending 11/28/2021 totaling \$239,209.62. Scot Stokes motioned to approve the payroll register for the pay period ending 11/28/2021 totaling \$239,209.62. Richard Klose seconded the motion, all in favor, motion passed 3-0.

New Business – There was no new business

Unfinished Business –

6. CD Maturity Dates – The Clerk/Treasurer provided the Committee with the maturity dates of the three City-held CDs. The Committee would like to talk about moving those three CDs to a higher paying CD at the time of maturity.

Other Items –

7. Review Comp/OT reports for the pay period ending 11/14/2021. The Committee reviewed the 11/14/2021 Comp/Overtime reports.
8. Review Comp/OT reports for the pay period ending 11/28/2021. The Committee reviewed the 11/28/2021 Comp/Overtime reports.
9. Clerk/Treasurer Update – The Clerk/Treasurer provided the committee with an update on finance activities.

10. Mayor Update – Mayor Eaton provided the committee with an update of City administrative activities.

Announcements –

11. The next Budget and Finance Committee meeting will be held on December 28, 2021, at 5:30 pm.
12. Richard Klose will be reviewing claims for the next meeting.

Respectfully submitted,

Bethany Langve
Clerk/Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.

File Attachments for Item:

7. Ward 4 Appointment

Barbara Anne Sprague Emineth

501 Alder Avenue Laurel 598-4629

12/10/2021

cityclerk@laurel.mt.gov

City Council Seat Ward 4

My name is Barbara Anne Sprague Emineth. I saw on the City's website that there's a vacant seat representing Ward 4 on the City Council. Please consider me as a candidate to fill that seat with this letter. I meet the qualifications for this position in City Government, being a US citizen, a registered voter, and having resided in Ward 4 for over forty years.

This past summer I had a crash course on how the legislative side of city government operates. I learned how, with much patience and persistence, to bring about new revised City nuisance code which eventually will improve my life as well as my neighbors.

In 2004-2006, I learned a lot about community service as well as fundraising, while working for the Yellowstone Valley YMCA. I also ran a successful housecleaning business for seven years. I enjoyed being of service to others in both of these positions. I was a garden club member for about 6 years and I volunteered at the chamber of commerce running the farmers market for a few years.

I possess qualities which would serve the community well as a council person. I am honest, say what I mean and mean what I say. I care deeply about all of Laurel's citizens and I am disappointed that a percentage of our population hasn't been adequately represented for the last couple of years. I am well respected and respectful of others. I take full responsibility for my actions, and am a good listener with excellent observational skills. I remain mindful and present in the moment.

Laurel's Mission Statement reads: "The elected officials, appointed committee members, employees, and volunteers are committed to developing and enhancing our community's quality of life while preserving the City's unique character. We accomplish this by providing the best municipal services possible."

Like all cities we have problems and we have issues which, as our population increases and we grow will continue to be a challenge. I believe if the Council can open up to new workable solutions regardless of where the ideas come from there is hope of attaining our goals. I would make a concerted effort to reach out to the residents of Ward 4 as well as make myself available to either answer their questions, or find those answers, knowing that's part of the job of an elected official. Last but not least, I work well with others, and hope to be a good colleague to the other Council members in our service together.

Please feel free to contact me at cell phone number 406-598-4629, or by email at basecme@yahoo.com or my mailing address: 501 Alder Avenue

Sincerely, Barbara Anne Sprague Emineth

December 6, 2021

Emily Eaton, Mayor
City of Laurel
Laurel, MT

Dear Mayor Eaton,

I would like to be considered for the Altermo's
position for Ward 4.

Sincerely,

William F. Mounthier
901 Pennsylvania Avenue
Laurel, MT 59044

DEC 17, 2021

CITY OF LAUREL

MY NAME IS LORINDA MAYER.
I HAVE LIVED IN LAUREL FOR
OVER 30 YEARS. I HAVE LIVED
AT MY CURRENT ADDRESS FOR 23
YEARS. I HAVE RAISED 3 KIDS AND
NOW HAVE 3 GRANDKIDS. I WOULD
LIKE TO BE CONSIDERED FOR THE
WARD 4 ALDERWOMAN. IT WOULD
GIVE ME A CHANCE TO HELP MAKE
THIS A BETTER CITY IN THE
FUTURE FOR THEM.

MY ADDRESS IS 619 E 6TH ST,
MY PHONE IS 406-697-2065 AND
MY EMAIL IS LORINDAMAYER@GMAIL.COM.

THANK YOU FOR YOUR TIME
AND CONSIDERATION

Lorinda Mayer

File Attachments for Item:

8. Resolution No. R21-130: A Resolution Awarding The Bid And Authorizing The Mayor To Sign An Agreement With SWS Equipment, LLC For The Purchase Of A Roll Off Container Truck For The City Of Laurel's Public Works Department.

RESOLUTION NO. R21-130

**A RESOLUTION AWARDING THE BID AND AUTHORIZING THE
MAYOR TO SIGN AN AGREEMENT WITH SWS EQUIPMENT, LLC FOR THE
PURCHASE OF A ROLL-OFF CONTAINER TRUCK FOR THE
CITY OF LAUREL'S PUBLIC WORKS DEPARTMENT.**

WHEREAS, the City of Laurel needs a roll-off container truck for its Public Works Department; and

WHEREAS, the City of Laurel complied with its procurement policy and Montana Law by utilizing a competitive bid process to ensure the equipment purchased is in the best interest of the City in both quality and price; and

WHEREAS, SWS Equipment, LLC was the lowest qualified bidder; and

WHEREAS, the lowest bid was for \$196,450 and the bid documents are attached hereto and incorporated herein.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Laurel, Montana,

That the Mayor is authorized to sign an agreement with SWS Equipment, LLC for the purchase of the roll-off container truck for the total purchase price of \$196,450 pursuant to the attached bid documents.

Introduced at a regular meeting of the City Council on December 28, 2021, by Council Member _____.

PASSED and APPROVED by the City Council of the City of Laurel this 28th day of December 2021.

APPROVED by the Mayor this 28th day of December 2021.

CITY OF LAUREL

Emelie Eaton, Mayor

ATTEST:

Bethany Langve, Clerk-Treasurer

Approved as to form:

Sam S. Painter, Civil City Attorney

CITY CLERK
CITY OF LAUREL
P. O. BOX 10
LAUREL, MONTANA 59044

CONTRACT/BID DOCUMENTS ATTACHED:

INTENT AND SCOPE OF OPERATIONS

CALL FOR SEALED BIDS: NOTICE TO BIDDERS

(BID BOND AND PERFORMANCE BOND)

INSTRUCTIONS TO BIDDERS

CONTRACT SPECIFICATIONS:

2022 (OR NEWER) ROLL OFF CONTAINER TRUCK

STANDARD TERMS AND CONDITIONS

INVITATION TO BID

FORM OF AGREEMENT

FORM OF PROPOSAL (BID PROPOSAL)

INTENT AND SCOPE OF OPERATIONS

This bid is for the purpose of entering into a contract for a 2022 (OR NEWER) TANDEM CONVENTIONAL CAB, 2007 MODEL, 54,000 G.V.W. TRUCK CAB AND CHASSIS AND CHAIN ROLL-OFF SYSTEM for the City of Laurel Public Works Department. The successful bidder agrees to provide the City of Laurel with acceptable quality of equipment/services, performance and workmanship as determined by the City of Laurel.

It is the purpose of this bid to obtain the best quality of equipment at the most favorable price to the City of Laurel. Consideration will be given for the level of service offered and ability to meet stated specifications as outlined in the contract document.

END: INTENT AND SCOPE OF OPERATIONS

CITY CLERK
CITY OF LAUREL
P. O. BOX 10
LAUREL, MONTANA 59044

CALL FOR SEALED BIDS: NOTICE TO BIDDERS

Sealed bids entitled: **2022 Roll Off Container Truck**

For the City of Laurel Maintenance Department, Laurel, Montana

Will be received addressed to City Clerk of Laurel, Montana, at the office of the City Clerk, City Hall, Laurel, Montana 59044, until 1:00 p.m. December 2nd, 2021.

More specific additional information regarding the **2022 (OR NEWER) TANDEM CONVENTIONAL CAB., 54,000 G.V.W. TRUCK CAB AND CHASSIS AND CHAIN ROLL-OFF SYSTEM** may be obtained by contacting Matt Wheeler, Public Works Superintendent, at 115 W. First Street, Laurel, Montana, phone number of 406-628-4796 or visit <https://cityoflaurelmontana.com/rfps>.

Each bid or proposal must be accompanied by a Certified Check, Cashiers Check, or Bid Bond payable to the City of Laurel, Montana, in an amount not less than ten per cent (10%) of the total amount of the bid. The bid bond will be retained by the City Clerk until the successful bidder enters into a contract with the City of Laurel. If the successful bidder enters into no contract within 30 days the bond will be forfeited to the City of Laurel. Bid bonds will be returned to the unsuccessful bidders immediately after final action on the bid by the City Council.

No bids may be withdrawn after the scheduled time for the public opening of bids, which is at 1:00 p.m. December 2nd, 2021, at 115 W. 1st Street Laurel, MT 59044.

The right is reserved to reject any or all proposals received, to waive irregularities, to postpone the award of the contract for a period of not to exceed thirty (30) days, and to accept that proposal which is in the best interests of the City of Laurel, Montana.

The City of Laurel is an Equal Opportunity Employer

Published 11/19/2021; 11/26/2021

Bethany Langve, City Clerk/ Treasurer

END: CALL FOR SEALED BIDS: NOTICE TO BIDDERS

CITY CLERK
CITY OF LAUREL
P. O. BOX 10
LAUREL, MONTANA 59044

INSTRUCTIONS TO BIDDERS

EXAMINATION OF DOCUMENTS

Before submitting the proposals, the bidder shall:

- (a) Carefully examine the Standards and Specifications as well as all other attached documents.
- (b) Fully inform themselves of the existing conditions and limitations.
- (c) Include with the bid sufficient information to cover all items required in the specifications.

BID COMPLIANCE

It shall be the responsibility of the bidder to see that all bids are sealed and submitted to the office of the City Clerk at City Hall, 115 W. First Street, Laurel, Montana 59044, before 1:00 p.m. December 2nd, 2021.

BID PROPOSAL MODIFICATIONS

Proposals shall be made on form provided herein; they shall not contain any recapulation of the work done. Modifications, additions or changes to the terms and conditions of this invitation to bid may be cause for rejection of the bid. Bids submitted on other forms may be rejected. No oral, telephone, or telegraphic bids or modifications will be considered.

CERTIFICATION OF ALTERATION OR ERASURE

A bid shall be rejected should it contain any material alteration or erasure, unless, before the bid is submitted, each such alteration has been initialed in INK by the authorized agent signing the bid.

INTERPRETATION PRIORITY

Should a bidder find discrepancies in, or omissions from, the specifications, or be in doubt as to their meaning, bidder shall notify the department head, Matt Wheeler at the address noted above, who will send written instructions or addenda to all bidders. The City will not be responsible for oral interpretation. All addenda issued prior to bid opening shall be incorporated

into and become part of the contract agreement upon award. Question received less than ninety-six (96) hours before the bid opening cannot be answered.

SIGNATURE

All bids shall be typewritten or prepared in ink and must be signed in longhand by the bidder or bidders agent or designee, with his/hers usual signature. A bid submitted by a partnership must be signed with the partnership name to be followed by the signature and designation of the partner signing. Bids by corporations must be signed with the legal name of the corporation, followed by the name and signature of an authorized agent or officer of the corporation. Bids submitted by a proprietorship must be signed by the owner; name of each person signing shall be typed or printed legibly below the signature.

WITHDRAWAL OF BIDS

Bidders may withdraw their bid either personally or by written request at any time prior to the time set for bid opening. No bid may be withdrawn or modified after the time set for opening, unless and until award of the contract is delayed for a period exceeding thirty (30) days.

CERTIFICATION

The bidder certifies that the bid has been arrived at by the bidder independently and has been submitted without any collusion designed to limit independent bidding or competition. The bidder further certifies that the materials, products, services and/or goods offered herein meet all requirements of the stated specification and are equal in quality, value and performance with highest quality, nationally advertised brand and/or trade names.

EVIDENCE OF QUALIFICATION

Upon request of the City of Laurel, a bidder whose proposal is under consideration for award may be required to manifest satisfactory evidence of his financial resources, experience, the organization and equipment as well as service provisions bidder has available. In determining the lowest responsible bidder, in addition to price, the following considerations may be addressed:

- (a) The ability, capacity, character, integrity, and skill of the bidder to perform the contract or provide the service required.
- (b) Whether the bidder can perform the contract within the time specified.
- (c) The quality of performance of previous contracts, agreements, services and/or performance.
- (d) Previous and/or existing compliance by the bidder with laws relating to the contract or services.
- (e) Such other information, which may be secured having a bearing on the decision to award the contract.

BID BOND

Each bid or proposal must be accompanied by a Certified Check, Cashiers Check, or Bid Bond payable to the City of Laurel, Montana, in an amount not less than ten percent (10%) of the total amount of the bid. The bid bond will be retained by the City Clerk until successful bidder enters into a contract with the City of Laurel. If the successful bidder enters into no contract within thirty (30) days the bond will be forfeited to the City of Laurel. Bid bonds will be returned to the unsuccessful bidders immediately after final action on the bid by the City Council.

END: INSTRUCTIONS TO BIDDERS

CITY CLERK
CITY OF LAUREL
P. O. BOX 10
LAUREL, MONTANA 59044

CONTRACT SPECIFICATIONS

2022 (OR NEWER) NEW TANDEM CONVENTIONAL CAB. 54,000 G.V.W.
TRUCK CAB AND CHASSIS AND CHAIN ROLL-OFF SYSTEM

END SPECIFICATIONS

CITY CLERK
CITY OF LAUREL
P. O. BOX 10
LAUREL, MONTANA 59044

STANDARD TERMS AND CONDITIONS – PAGE 1

This contract includes the following Standard Terms and Conditions and includes, but is not limited to, the Invitation to Bid, Call for Sealed Bids, Specifications, Forms of Agreement, Instruction to Bidders, and Form of Proposal.

The contractor will not be liable for any delay in furnishing or failure to furnish service due to fire, flood, strike, lockout, dispute with workmen, act of God, or any cause beyond reasonable control.

In case of default by the successful bidder or failure to deliver the goods or services within the time specified, the City Purchasing Authority, after written notice, may procure them from other sources and hold contractor responsible for excess costs occasioned thereby.

The specifications attached to the instructions to bidders establish a standard of quality desired by the City of Laurel. Any bidder may submit quotations on any article, which substantially complies with these specifications as to quality, workmanship and service. The City of Laurel reserves the right to make its selection of materials or services purchased, based on its best judgment as to which articles substantially comply with the requirements of the specifications.

No alteration in any of the terms, conditions, delivery, quality, or specifications will be effective without prior written consent of the City of Laurel.

No exception to delivery or service dates shall be allowed unless prior written approval is first obtained for the City of Laurel.

All payments to the contractor shall be remitted by mail. The City shall not honor drafts, nor accept goods on a sight draft basis. Furthermore, the provisions or monies due under this contract shall not be assignable unless prior written approval is first obtained from the City of Laurel.

All goods, materials or services purchased herein are subject to approval by the City of Laurel. Any rejections of services, goods or materials, whether held by the City or returned, will be at the contractor's risk and expense.

The contractor agrees to assume all expense, protect and hold harmless the City, its officers, agents and employees against all claims and expense including, but not limited to, suits or proceedings for patent, trademark, copyright, or franchise infringement arising from the purchase, installation or use of the goods, material or services purchased herein.

The contractor further agrees to assume all expenses and damages arising from such claim, suits or proceedings.

CITY CLERK
CITY OF LAUREL
P. O. BOX 10
LAUREL, MONTANA 59044

STANDARD TERMS AND CONDITIONS – PAGE 2

Contractor agrees that the waiver, acceptance, or failure by the City to enforce any provisions, terms, or conditions of this contract shall not operate or be construed as a waiver of prior or subsequent breaches or the right of the City to thereafter enforce such provisions.

The contractor warrants all articles supplied under this contract conform to specification herein. The contractor will deliver a warranty stating that articles supplied under the contract are fit and sufficient for the purpose manufactured, merchantable, and free from defects.

In the event the City is entitled to a prompt payment or cash discount the period of computation shall commence on the date of delivery, or receipt of correctly completed invoices, whichever is later. If an adjustment in payment is necessary, the discount period shall commence on the date final approval for payment is authorized.

The contractor agrees not to be discriminate against any client employee or applicant for employment or for services, because of race, creed, color, national origin, sex or age with regard to, but not limited to, the following: employment upgrading; demotion or transfer; recruitment advertising; layoffs and termination; rates of pay or other forms of compensation; selection for training; rendition of services. It is further understood that any contractor who is in violation of this shall be barred forthwith from receiving awards of any purchase order for the City unless a satisfactory showing is made that discriminatory practices have terminated and that a reoccurrence of such acts are unlikely.

The City reserves the right to cancel and terminate this contract forthwith upon giving thirty (30) days written notice to the contractor. (This provision does not apply to the purchase of materials and equipment. A purchase order for materials and equipment is a binding contract.)

Contractor agrees that in the event suit is instituted by the City for any default on the part of the contractor, he shall pay to the City all costs and expenses expended or incurred by the City in connection therewith, and reasonable attorney fees.

Where applicable, possible or required, bidder is required to submit descriptive literature, sample material, design sketches and detailed shop drawings. Failure to submit required items may result in rejection of the bid or termination of contract.

The successful bidder may not make any advertising or sale use of the fact contract items are being used by purchaser and other approved agencies, under penalty of contract termination.

The Advertisement for Bids, the accepted Proposal, and the specifications, together form the contract and they fully act as if hereto attached or herein repeated.

CITY CLERK
CITY OF LAUREL
P. O. BOX 10
LAUREL, MONTANA 59044

STANDARD TERMS AND CONDITIONS – PAGE 3

This contract shall be governed by and construed in accordance with the laws of the State of Montana.

The contractor may not assign or subcontract the agreement or the right to receive reasonable performance of any act called for by the contract shall be deemed waived by a waiver by City of a breach thereof as to any particular transaction or occurrence.

Regardless of FOB point contractor agrees to bear all risks of loss, injury, or destruction of goods and materials ordered herein and such loss, injury, or destruction shall not release contractor from any obligation hereunder.

END: STANDARD TERMS AND CONDITIONS

CITY CLERK
CITY OF LAUREL
P. O. BOX 10
LAUREL, MONTANA 59044

INVITATION TO BID

RETURN TO: City Clerk, City of Laurel, P.O. Box 10, Laurel, Montana 59044

Please bid net prices at which you will agree to furnish required services. To receive consideration, this form must be signed in full by a responsible, authorized agent, office, employee or representative of your firm.

BID ITEM: 2023 FREIGHTLINER 114 SD WITH NEW
60,000 LB HOIST By AYA WELDING

Enter full Company Name and Address

SWS Equipment
PO Box 13040, SPOKANE-WA.
AND 18384 MORGAN LN.
FRENCHTOWN, MT 59834

CONDITIONS AGREEMENT

We have read and agree to the conditions and stipulations contained herein and to the Standard Terms and Conditions contained on the attached.

We further agree to furnish the services specified at the prices stated herein, to be delivered to the location and that date set forth herein.

Logan Seatty
Signature

MT. TERRITORY MGR.
Title

12-01-21
Date

END: INVITATION TO BID

CITY CLERK
CITY OF LAUREL
P. O. BOX 10
LAUREL, MONTANA 59044

FORM OF AGREEMENT – PAGE 1

AGREEMENT, made on the _____ day of _____, 2021, by and between
the City of Laurel and _____.

WITNESSTH that the above named company and the City of Laurel, for consideration,
hereinafter name agree as follows:

SCOPE OF OPERATION: The contractor shall provide material and equipment, perform the
work and do everything required by the specifications entitled:

CONTRACT SPECIFICATION:

TIME OF COMPLETION: Delivery of goods, equipment, and/or services shall be expected
within thirty (30) days of the award of bid.

FOLLOWING IS AN ENUMERATION OF THE CONTRACT BID

Intent and Scope of Operation
Call for Sealed Bids: Notice to Bidders
(Bid Bond/Performance Bond)
Instructions to Bidders
Contract Specifications
Standard Terms and Conditions
Invitation to Bid
Form of Agreement
Form of Proposal (Bid Proposal)

IN WITNESS WHEREOF, the parties hereto have executed this agreement to day and
year above written.

Contractor

By: _____
Title _____

CITY CLERK
CITY OF LAUREL
P. O. BOX 10
LAUREL, MONTANA 59044

FORM OF AGREEMENT – PAGE 2

CITY OF LAUREL

BY: _____
MAYOR

ATTEST: _____
City Clerk

Approved as to form

END: FORM OF AGREEMENT

CITY CLERK
CITY OF LAUREL
P. O. BOX 10
LAUREL, MONTANA 59044

FORM OF PROPOSAL (BID PROPOSAL)

The undersigned hereby submits the following proposal: Having carefully examined the specifications entitled CONTRACT SPECIFICATIONS: 2022 OR NEWER TANDEM CONVENTIONAL CAB., 54,000 G.V.W. TRUCK CAB AND CHASSIS AND CHAIN ROLL-OFF SYSTEM for the City of Laurel Public Works Department, as well as all other conditions affecting the bid, the undersigned proposes to furnish all equipment and services necessary to complete the work required.

365 - 500 Day Delivery
Time and Date of Delivery 2023 FREIGHTLINE 114SD WITH A+A HOIST
By SWS Equipment
2022 OR NEWER TANDEM CONVENTIONAL CAB., 54,000 G.V.W. TRUCK CAB
AND CHASSIS AND CHAIN ROLL-OFF SYSTEM

Net FOB Laurel, Montana

\$ 196,450.00

++++
(OPTIONS OR PAYMENT PLANS, IF APPLICABLE)

By Logan Slaty
Title MT. TERRITORY MGR.
Company SWS Equipment
Date 12-01-21

END: FORM OF PROPOSAL (BID PROPOSAL)

GENERAL BIDDING GUIDELINES:

If bid specification is met than place a check in the column marked "YES". If it is necessary to bid alternate equipment or to take exceptions to the specifications as set forth, this must be checked as "NO".

The Basis of Award shall be dependent on the most responsible bid submitted. Consideration will be given to cash flow, purchase price, delivery dates, equipment service guarantees, parts and service availability, parts and service location, analyses and comparison of equipment specification details, and any other items of concern to the City of Laurel.

The purchaser reserves the right to reject any or all bids, to waive any informality in bids, or to accept in whole or part such a bid as may be in the best interest of the City of Laurel.

The purchaser also reserves the right to reject the vehicle at the time of final inspection if the vehicle does not meet any and/or all requirements of the final contract according to the personnel acting on behalf of the department at the time of final inspection. These requirements include, but are not limited to: performance, workmanship, service, quality and operation of the vehicle.

Please state the estimated delivery time after receipt of order in days: 365 - 500 Days

BID SPECIFICATIONS FOR ROLL-OFF CHASSIS

	Y	N
FOR NEW MODEL YEAR 2022 CAB AND CHASSIS <u>2023</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ALL STANDARD CAB/CHASSIS OPTIONS TO BE INCLUDED	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ENGINE:		
13-Liter @ 375 horsepower, 2100 rpm 1450 lb-ft torque <u>DD13 Detroit</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
EAA 2014-emissions, 11' weight	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ENGINE EQUIPMENT:		
Single stage air cleaner; hood-mounted air intake	<input checked="" type="checkbox"/>	<input type="checkbox"/>
240 sq. in., 2-core radiator <u>1500 Sq. In</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Extended life antifreeze to -34 (Fahrenheit)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Electronic viscous fan clutch	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Delco Remy 12V 39 MTHD Starter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(3)-CCA maintenance free 12V batteries, 1950 CCA	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1V manual battery disconnect main switch	<input checked="" type="checkbox"/>	<input type="checkbox"/>
18.5 gallon LH frame-mounted Diesel Exhaust Fluid (DEF) tank <u>13 gallon</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Compact DPF mounted RH side under cab, frame-mounted SCR	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Cab-mounted vertical, 10-ft aluminized stainless steel stack

Dual engine-mounted fuel filters with water separator

12V Electric fuel heater

Wabco 31.8CFM compressor

Phillips 120V 1500W LH receptacle block heater

Engine break

Prep for front engine PTO - for 1350/1450 flange

<input checked="" type="checkbox"/>	_____
<input checked="" type="checkbox"/>	_____
<input checked="" type="checkbox"/>	_____
<input checked="" type="checkbox"/>	_____
<input checked="" type="checkbox"/>	_____

Y

N

TRANSMISSION:

6-speed automatic transmission direct drive premium shifter Synthetic	<i>ALLISON 4500 RDS</i>		
transmission lubricant		<input checked="" type="checkbox"/>	
Water to oil trans cooler in radiator		<input checked="" type="checkbox"/>	
Spicer life driveline with XL U-joints; upgrade driveline two sizes		<input checked="" type="checkbox"/>	
17" single plate dampened organic clutch (no clutch pedal)			<input checked="" type="checkbox"/>

FRONT AXLE:

14,600 pound front springs		<input checked="" type="checkbox"/>	
Front brake Bendix Spicer, Cast S-cam, standard lube; size = 6.5 x 5	<i>Meritor</i>	<input checked="" type="checkbox"/>	
Cast iron front brake drum, outboard-mounted		<input checked="" type="checkbox"/>	
Brake lining material front, Bendix Spicer ES-600	<i>NON-Asbestos</i>	<input checked="" type="checkbox"/>	
Front brake dust shields		<input checked="" type="checkbox"/>	
Iron preset front axle hub		<input checked="" type="checkbox"/>	
Conmet Plus front oil seal		<input checked="" type="checkbox"/>	
Wheel nut type- lock tab front spindle nuts	<i>standard Spindle Nuts</i>		<input checked="" type="checkbox"/>
Stemco visible cap with drain		<input checked="" type="checkbox"/>	
Synthetic front axle lubricant		<input checked="" type="checkbox"/>	
TRW THP60 Integral power steering gear; sealed drag link	<i>TRW-TAS-85</i>	<input checked="" type="checkbox"/>	
Parabolic leaf front suspension	<i>Taper LEAF</i>	<input checked="" type="checkbox"/>	
Front shock absorbers		<input checked="" type="checkbox"/>	

REAR AXLE:

Meritor MT-40-14X4D Hypoid (heavy-duty housing) 40K lb capacity	<i>MT-40-14X</i>	<input checked="" type="checkbox"/>	
3.55 rear axle ratio	<i>4.63 Ratio</i>		<input checked="" type="checkbox"/>
Interaxle differential lock		<input checked="" type="checkbox"/>	

40K lb 2-leaf firm ride parabolic spring suspension, 54" spacing	FLAT LEAF 4 spring 52"	Y	N
Rear shock absorbers		✓	
Rear brake Bendix Spicer, Cast S-cam, standard lube; size 16.5 x 7	meritor	✓	
Cast Iron drive axle brake drum, outboard mounted		✓	
Rear brake dust shields		✓	
Brake lining material drive, Bendix Spicer ES-600	NON-Asbestos	✓	
Iron preset drive axle hub		✓	
Wheel nut type- lock tab drive spindle nuts		✓	
Conmet Plus drive oil seal		✓	
Chevron Delo gear lubricant ESI SAE 80W-90	75-90 Synthetic	✓	
Haldex brake adjuster- front, rear, and pusher		✓	

AUXILIARY AXLE:

Hendrickson Composilite ST 13k steerable pusher axle, factory installed	PLEASE SEE
Spacing 60" ahead of FWD drive axle	OPTIONS PAGE
Auxiliary axle brake size 16 x 4	OPTIONS PAGE
Cast Iron auxiliary brake drum	OPTIONS PAGE
Pusher brake Bendix Spicer, Cast S-cam, standard lube	OPTIONS PAGE
Pusher brake lining material, Eaton EES-600	OPTIONS PAGE
Aux. axle control- up/down switch inside cab only	OPTIONS PAGE
Iron preset auxiliary axle hubs	OPTIONS PAGE
Chicago Rawhide Plus XL auxiliary oil seals	OPTIONS PAGE
Wheel nut type- lock tab auxiliary spindle nuts	OPTIONS PAGE

CHASSIS:

Frame-mounted SCR (Selective Catalytic Reduction)	✓
---	---

	Y	N
75-gallon LH aluminum cylindrical fuel tank; No RH fuel tank <i>80 gallon</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
LH battery box, 3-capacity; DEF tank mounted behind battery box	<input type="checkbox"/>	<input checked="" type="checkbox"/>
291" wheelbase, 55" overhang	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Meritor Wabco air dryer, 1200UP w/ heater and coalescing oil filter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steel air tanks; manual pull cord on all tanks	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frame rail- 11.81" x 4.13" x .44" straight steel rails <i>1/2 X 3.64 X 11 7/8"</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steel construction 3-piece bumper <i>ONE piece Bumper 14"</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Two front towing devices; two rear tow hooks (frame-mounted)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CAB (OUTSIDE):		
High-strength steel day cab with B-pillar mounted exhaust <i>ALuminum Cab.</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Air-ride cab suspension with lateral dampeners	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stationary front grill; bug screen behind grill	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dual trumpet air horns mounted under cab <i>SINGLE HORN</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Black vocational heated, power axis mirrors with long arms <i>BRIGHT Finish</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Auxiliary down-view mirror over passenger door	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fiberglass exterior sun visor with LED marker lamps	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Electric backup alarm	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Complete body builder kit, ECU dash to chassis; connections back of cab	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Halogen headlamps; daytime running lights; dual w/ Integral backup lights	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CAB (INSIDE):		
18" Steering wheel, adjustable steering column	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver-side SRS air bag	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Safety belt Indicator and audible reminder	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bendix anti-lock brake system; traction control w/ limited disable	<input type="checkbox"/>	<input type="checkbox"/>

	Y	N
Interior trim package- choice vinyl	<input checked="" type="checkbox"/>	<input type="checkbox"/>
National Comfort air suspension high back driver seat, fabric	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Inboard driver seat armrest	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stationary tool box high back passenger seat, fabric	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Integral air-conditioner with heater- manual controls	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Netted overhead storage (both sides) w/ CB mounting and aux switches <i>No Netting</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10-gauge instrument cluster w/ premium driver information display	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Enhanced diagnostics display in cluster (for basic and OBD fault codes)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
AM/FM, CD, MP3, Bluetooth radio; Speakers in dash	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marker and headlamp Interrupt, radio, phone controls in steering wheel	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Self-cancelling turn signal switch	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dash-mounted CB hold down	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Multi-purpose antenna 48" LH mirror mounted (AM/FM/CB)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Manual window lift; Manual door locks; 4 basic unique keys provided	<input checked="" type="checkbox"/>	<input type="checkbox"/>
One 12-volt electrical dash outlet	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5-pound ABC dry type rechargeable fire extinguisher, mounted in cab	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Auxiliary safety- triangle reflector kit	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Instep lamp on driver side door	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Interior Illumination- LED lighting	<input type="checkbox"/>	<input checked="" type="checkbox"/>
New two-way radio to City of Laurel Specifications to be installed by Industrial Communications, Billings, MT	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TIRES AND WHEELS		
12R22.5H Bridgestone R250F (14,780 lbs. GAWR) front tires	<input checked="" type="checkbox"/>	<input type="checkbox"/>
22.5 x 8.25 Accuride steel powder coat white 286B 5 HH hub piloted, front wheels	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11R22.5G Bridgestone M770 (23,360 lbs. GAWR) rear tires	<input checked="" type="checkbox"/>	<input type="checkbox"/>

22.5 x 8.25 Maxlon powder coat white 286BC 5 HH hub piloted, rear wheels

275/70R22.5J Bridgestone R250ED (14,000 lbs. GAWR) auxiliary tires

22.5 x 8.25 Maxlon steel powder coat white 286BC 5 HH hub piloted, aux wheels

One spare 11R22.5 Bridgestone tire mounted on white steel 22.5 x 8.25 wheel

PAINT:

Cab single color paint- Glacier White

Chassis single color paint- Black

Bumper color- Glacier White **BLACK**

MANUALS:

All parts and service manuals

STATE BASE WARRANTY COVERAGES:

Engine: 2 years

Transmission: 3 years

Y N

✓

SEE OPTION PAGE

FOR LIFT AXLE

✓

✓

✓

 ✓

DESCRIPTION	<u>MINIMUM REQUIREMENTS</u>	
TYPE	Chain ASA 200	<u>YES</u>
STRUCTURAL	50,000 lb. or more	<u>YES 60,000</u>
	Min Hoist Frame Tensile Strength 58,000 PSI	<u>YES</u>
	Container Guides 11." Steel Plate with Replaceable <i>W</i> Abrasion Resistant Wear Strips	<u>YES</u>
CONTROLS	Located in cab within reach of driver to allow engaging, loading, & unloading of container without leaving cab. Hoist up Warning Light.	<u>YES</u>
HYDRAULICS	35-gal. tank, truck frame mounted with 10" clean-out port	<u>YES 25 gal WITH SCREEN SUCTION</u>
	10 micron spin-on type return line filter element	<u>YES</u>
	Standard PTO: Air over Air direct mount	<u>YES HOT SHIFT</u>
	Direct Mount Gear Driven Hydraulic Pump	<u>YES</u>
	Heavy-duty filter in return line with shut-off valve	<u>YES</u>
	All piping held in place by neoprene shock absorbing clamps	<u>YES</u>
CYLINDERS	Five-inch outside truck frame mounted	<u>YES</u>
PERFORMANCE	Unit purchased shall be capable of loading & unloading containers where weight of the roll-off system & 3-axle chassis will equal or exceed maximum legal loads on a 3-axle unit. Unit shall be capable of fully engaging a 22 ft. container skid.	<u>YES</u>
LIGHTING	Combination stop-turn-tail Lights -LED All lights & reflectors to conform to Montana Vehicle & Federal codes	<u>YES</u> <u>YES</u>

DESCRIPTION	<u>MINIMUM REQUIREMENTS</u>	<u>YES</u>
FENDERS	Full coverage frame mounted with mud flaps both behind & ahead of rear wheels	<u>YES</u>
MISCELLANEOUS	Shall meet all DOT & OSHA regulations	<u>YES</u>
	Unit shall be from a standard, recognized manufacturer who has been manufacturing roll-off units for a minimum of two years & is recognized in the industry as such. Unit shall be of the latest manufacture.	<u>YES</u>
	Two (2) complete sets of operating, parts, & service manuals.	<u>YES</u>
WET LINE	A hydraulic line shall be provided to the back of the truck to allow for connection to refuse container that require hydraulics in order to be dumped. All lines to be protected.	<u>YES</u>
EQUIPMENT BOX	Box shall have minimum dimensions of 36" long x 18" wide x 18" deep. Box to be constructed of steel with over-lapping hinged lid and shall be mounted on driver's side of unit	<u>YES 30"</u>
REAR CONTAINER LOCKS	Spring Loaded with 44" of travel min.	<u>YES</u>
PAINT	Black	<u>YES</u>
WARRANTY	12-month minimum warranty of all parts & labor, except for lubrication and filters. The City shall be furnished (at no charge) copies of invoices for all work performed under warranty. They shall show all parts and labor charges.	<u>YES</u>

DESCRIPTION
WARRANTY/
continued

MINIMUM REQUIREMENTS

All Warranty Work shall be done
by a company located in Billings.
Bidder shall state name and
location of warranty dealer:

YES

OPTIONAL SHOW
PRICE

Hendrickson Parnlift Ultra Self-
steering, air lift, air suspen-
sion with single tires on Hub Piloted Budd rims,
suspension capacity of 10,000 lbs. &
axle capacity of 15,000 lbs. Unit to
be installed complete in a pusher
configuration compatible with roll-off
unit. Axle layout shall be in accord-
ance with State of Montana GVW regula-
tions and shall provide a minimum of
42,000 lb. legal capacity on the rear
axles and optimum weight distribution
to front axle. Controls mounted in cab.

YES

Bidder shall show price to provide
100% 5 year warranty on the Lift
Cylinders.

YES SEE OPTION
PAGE

Bidder shall show price to provide
additional 12 month warranty for
all parts & labor except for lubri-
cation and filters.

YES SEE OPTION
PAGE

Roll-off truck tarp cover system
operated from hydraulics on truck.
Capable of covering all height/
length containers. State brand
and model number.

YES SEE OPTION
PAGE

OPTIONAL

All other optional equipment
available shall be quoted. Use
additional sheet.

YES SEE OPTION
PAGE

YES SEE OPTION
PAGE

DESCRIPTION

MINIMUM REQUIREMENTS

YES

Bidders shall include with this proposal, satisfactory evidence that there is, available in the City of Billings, an adequate supply of replacement parts as may be required for repair & maintenance of any unit purchased as a result of the bid. The inability of any bidder to include such evidence shall result in an unfavorable consideration of this bid.

YES SPOKANE
AND BILLINGS

Consideration will be given in comparing proposals and awarding a contract not only to the amount of the proposal but also to the kind and quality of equipment offered, its suitability for the use in purposes intended, as well as the lowest ultimate cost to the City, and delivery date. Bidder must have recently performed a demonstration of model for bid to be considered. Previous history of poor performance, parts availability, and warranty service will exclude a bidder from consideration.

YES

END SPECIFICATIONS



SWS Equipment, LLC.

6515 E Nixon Ave, Spokane, WA 99213-30

Remit to: P.O. Box 13040, Spokane, WA 99213

509-533-9000 1-800-892-7831 F 509-533-1050

www.swsequipment.com

QUOTE

Quote To:

City Of Laurel
Mr. Matt Wheeler
PO Box 10
Laurel MT 59044
(406) 628-4796

Ship To:

City Of Laurel
Mr. Matt Wheeler
PO Box 10
Laurel MT 59044
(406) 628-4796

Quote #: ROCBQ8572

Date: 11/29/21

Sales Rep: Roger Beatty

FOB: City of Laurel

Ship Via: BESTWAY

Est. Ship Date:

Terms: Net 30

We are pleased to propose the following for your consideration

Qty	Description	Unit Price	Ext. Price
1.0	2022 Freightliner 114 SD	\$196,450.00	\$196,450.00
1.0	AA Advantage Roll Off System. 60,000lb Endless Chain Hoist, 22' Usable Rail		
1.0	Hot Shift PTO - Muncie Hot Shift Upgrade		
1.0	Allison Trans. Overspeed - Required on Allison Transmissions		
1.0	(2) Sets of Manuals		
1.0	Wet Line		
1.0	Freight to Laurel		
1.0	Additional Available Options		
1.0	Watson & Chalin Steerable Lift Axle ADD: \$12,000		
1.0	5 year lift cylinder warranty ADD: \$2,875		
1.0	12 Month Additional Warranty (24 months total) ADD: \$2,250		
1.0	Advantage Tarp System Hydraulic Auto Tarper with Outside Controls ADD: \$12,066		
1.0	Electric Over Air Hook Stops Front and Rear ADD: \$2,666.00		
1.0	Pintle Hitch ADD: \$3,000.00		
1.0	Work Lights on Boom ADD: \$686.00		
1.0	Hydraulic Oil Tank Heater ADD: \$933.00		
1.0	Upcharge for Alum Tool Box ADD: \$426.00		
1.0	Lift Axle upcharge for Aluminum Wheels ADD: \$ 1,166.00		
1.0	MATERIAL Surcharge		

Qty	Description	Unit Price	Ext. Price
1.0	Project Managed by Roger Beatty		
1.0	PLEASE SEE LIST OF OPTIONS TO COMPLETE YOUR PROJECT		
	Standard 1 year body warranty applies		
	Standard 1 year chassis warranty applies		
	Standard 2 year engine warranty applies		
	Standard 3 year transmission warranty applies		

Order Total \$196,450.00

Please contact me if I can be of further assistance.

QUOTE VALID FOR 10 DAYS

**PRICING IS SUBJECT TO CHANGE BASED ON CURRENT MATERIALS AND AVAILABILITY
 APPLICABLE SALES TAX NOT INCLUDED UNLESS OTHERWISE NOTATED - AMOUNT BASED ON FINAL INVOICE DATE
 ANY IMPLIED WARRANTY AS PER MANUFACTURER'S STANDARD WRITTEN WARRANTY
 PAYMENT DUE UPON COMPLETION OF WORK OR AS SPECIFIED ABOVE**

Signature: _____ Printed Name: _____ Date: _____



WORK SMART™

FREIGHTLINER 114SD

VOCATIONAL REFUSE SERVICE



FREIGHTLINER 114SD REFUSE SERVICE

114SD

FREIGHTLINER'S NEW 114SD: THE BEST SOLUTION TO YOUR TOUGHEST COLLECTION CHALLENGES.

In the refuse business it's all about reducing cycle times and upping efficiency. To maximize your profits in a challenging business environment, you need the performance and reliability of Freightliner's 114SD Severe Duty Refuse Service truck.

With multiple PTO options, up to 450 horsepower and up to 1650 lb-ft of torque, this truck is ready to do the heavy lifting. Add in our best-in-class visibility and up to 50-degree wheel cut and you've got a truck flexible enough to maneuver the toughest job sites or the tightest urban collection routes. And, with our clear-back-of-cab chassis, the 114SD is an easy upfit for equipment manufacturers, allowing greater flexibility.

Whether the application is manual or automated side-loader, large capacity rear loader, hook-lift or roll-on/roll-off, the 114SD will provide the durability and productivity you need for your business to work smart. Legendary Freightliner quality, insightful, industry-specific innovations and a comprehensive warranty all make the 114SD the perfect vehicle to meet your most severe duty needs.

STANDARD FEATURES

- 114" BBC steel reinforced aluminum day cab
- Set-forward front axle position @ 31"
- Strong, durable cab and hood
- Radiator-mounted mold-in color front grille with signature styling
- Front grille, headlight bezels, engine air intake grille, bumper and primary mirrors trimmed in black
- Halogen composite headlights
- Air rear cab mounts
- Ergonomic wing dash
- 63" x 14" rear window
- Up to 50-degree wheel cut depending on wheel equipment
- DD13® engine with 350 HP, 1350 lb-ft torque
- Eaton® Fuller® 10-speed manual transmission
- Front axle rated at 12,000 lbs
- Rear axle rated at 40,000 lbs
- 60-gallon cylindrical fuel tank

OPTIONAL FEATURES

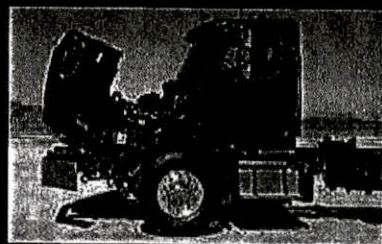
- Set-back front axle position @ 48"
- Bright-accented front grille with chromed grille surround, headlight bezels and engine air intake grille
- Engine air intake pre-cleaner
- Integral front frame extensions in 12" and 24" lengths
- Large selection of wheelbases with frames and frame reinforcements to meet severe duty needs
- Front engine, rear engine and transmission power take-offs
- Two or three batteries mounted under cab to optimize back-of-cab packaging
- Range of cylindrical and rectangular aluminum fuel tanks
- Carbon fiber reinforced aluminum type 3 compressed natural gas (CNG) fuel tanks with approximate range of 400 miles depending on application
- Steer axles from 12,000 to 22,000 lbs (23,000 lbs available Oct. 2011)
- Single drive axles from 21,000 to 38,000 lbs rating
- Tandem drive axles from 40,000 to 58,000 lbs rating
- Grab handles with rubber inserts
- Pusher and tag axles rated from 8,000 to 22,000 lbs available in single or dual configurations
- A wide range of Eaton® and Allison® transmissions
- Freightliner AirLiner® and TufTrac® rear suspensions
- Hendrickson® and Chalmers® rear suspensions
- Expanded dash instrumentation, switches and controls to meet almost any vocational application
- DD13 engine with up to 450 HP, 1650 lb-ft torque
- Cummins® ISC engine with up to 350 HP, 1000 lb-ft torque (available Oct. 2011)
- Cummins® ISL engine with up to 380 HP, 1300 lb-ft torque (available Oct. 2011)
- Cummins® Westport ISL G (natural gas) engine with up to 320 HP, 1000 lb-ft torque (available Dec. 2011)
- Frame-mounted front tow devices
- 3.2 million RBM single frame rail (available Oct. 2011)

Visit your local Freightliner dealer for complete specifications and options.

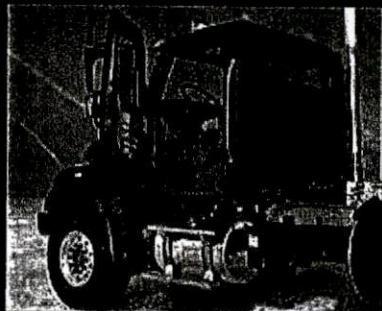
FIND A TRUCK FOR YOUR BUSINESS AT FREIGHTLINERTRUCKS.COM/WORKSMART



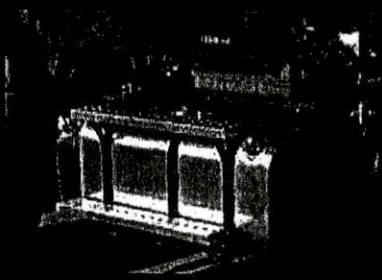
Ergonomically designed driver's area features an automotive-style dash, easy-to-read LED-backlit gauges and controls within easy reach.



Full tilt hood for easy engine access.



Ease of entry/exit.

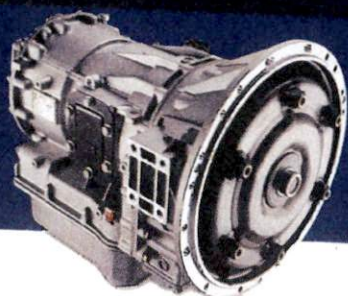


Under-cab storage for up to three batteries allows for clear back-of-cab packaging (set forward axle).

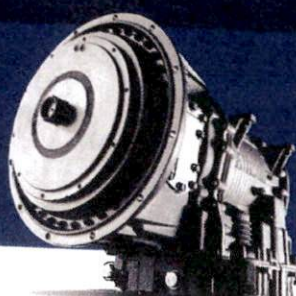


WORK SMART™

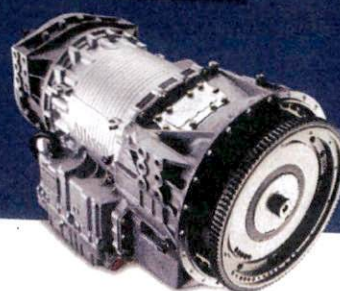
Competitive financing available through Daimler Truck Financial. For the Freightliner Trucks Dealer nearest you, call 1-800-FTL-HELP. www.freightlinertrucks.com. 15M, 5/11. FTL/MC-B-1080. Specifications are subject to change without notice. Freightliner Trucks is registered to ISO 9001:2000 and ISO 14001:2004. Copyright © 2011. Daimler Trucks North America LLC. All rights reserved. Freightliner Trucks is a division of Daimler Trucks North America LLC, a Daimler company.



1000 RDS, 1350 RDS, 2100 RDS,
2200 RDS, 2300 RDS, 2350 RDS,
2500 RDS, 2550 RDS



3000 RDS, 3500 RDS



4000 RDS, 4500 RDS, 4700 RDS

Proven Reliability And Durability

Our customers' ability to perform and produce is directly tied to the vehicles and equipment used to do the work. Allison transmissions are designed to deliver unrivaled reliability and durability while helping to protect vehicle driveline. By engineering and manufacturing reliable, fully automatic transmissions and propulsion systems, our customers experience reduced downtime and get more work done. That's why Allison Automatics are the preferred choice for on/off-highway, rugged duty applications.

Lower Cost Of Operation

When you factor in all life-cycle costs (vehicle purchase price, fuel, tires, preventive maintenance, component repair, driver wages and retail resale value)—along with the increased productivity—an Allison Automatic-equipped vehicle costs less per mile to operate than a comparable competitively-equipped vehicle. Calculate the life-cycle costs and savings for your vehicle using the Allison Advantage Calculator at allisontransmission.com.

ENGINE	hp (kW)	TORQUE	lb-ft (N•m)
	165–600 (123–447)	420–1850	(569–2508)
GVW	lbs (kg)		
	14,000–unlimited	(6,350–unlimited)	

THE "Advantage"

CONTINUOUS CHAIN ROLL-OFF HOIST

- * Heavy Duty Hook Carriage Rollers
On I-Beam Center Rail
- * Continuous Chain - 200 ASA Chain
- * 60,000 lb. Lifting Capacity
- * 20' and 22' Useable Rail Length
- * Dual Planetary Gear Drive
- * Spring Loaded Rear Container Locks



- * Cushion Action when Hoist in
Down Position
- * Full Steel Fenders 10 Gauge
- * Bi-Rotational Hydraulic Pump
- * Lockable Tool Box
- * I.C.C. Rear Crash Bar
- * Hoist Up Alarm



1-800-892-7831

www.solidwastesystems.com

Manufactured By: A.A. Welding, Inc., Vancouver, Washington

THE "Advantage"

CONTINUOUS CHAIN ROLL-OFF HOIST

Available Models

AA24-200 24' Overall Length - 22' Useable Rail - 200 ASA Chain
AA22-200 22' Overall Length - 20' Useable Rail - 200 ASA Chain

Chassis Length Requirements

24' System - Minimum C.T. = 195"
22' System - Minimum C.T. = 175"
Add 10" for Auto Tarper System

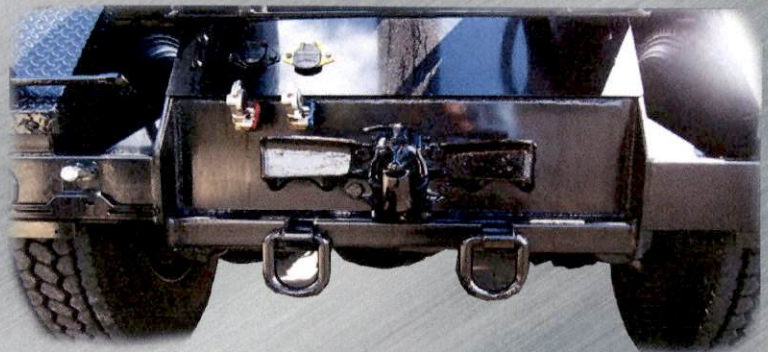
Standard Features

Type:	Continuous Chain - 200 ASA
Capacity:	60,000 lb. Chain Pull
System Drive:	Dual Planetary Gear Drive
Rail Size:	4" X 10" X .250 Tubing
Hook System:	Heavy Duty Hook Carriage 3" Rollers I-beam Center Rail
Hoist Cylinder:	Boom Slow-Down - Adjustable for speed
Hydraulic Pump:	Bi-Rotational
PTO:	Air Shift PTO
Rear Fenders:	Full Steel Rear Fenders 10 Gauge
Inside Cab Controls:	Available in Cable, Air or Electric
Hydraulic Tank:	30 Gal. Capacity - Side Site Gauge
Container/Box Locks:	Long Spring Loaded - 46" Useable Travel
Lights:	4-Stop/Turn/Tail Lights - 2-Backup Lights/Alarm - LED
Tool Box:	18" X 18" X 36" - Lockable
Safety Features:	I.C.C. Rear Crash Bar, Hoist Up Alarm / Light and Hoist Safety Stand
Paint:	Hoist Primed and Painted with Industrial Enamel - Black



Additional Options

Engine Over Speed Pump Protection
Auto Tarper System
Front Hook
Hot Shift PTO or Front Mount Pump
Outside Controls Available in Air or Electric
Shorter Container/ Box Locks 22"
Pintle Hitch
Wet Line Kit
On Board Scales
Lift Axle
Rear Stabilizer
Custom Paint



Manufactured By: A.A. Welding, Inc., Vancouver, Washington

A.A. Welding, Inc. Standard Warranty

AA Welding, Inc. warrants the equipment covered by this limited warranty to be free from defects in material and workmanship under normal use, when proper service and maintenance as described in its operation and maintenance manuals are performed, for a period of 12 months from the date equipment is placed in service by the first purchaser.

This limited warranty is extended to the original user only and our obligation is limited to repairing or exchanging any part of the equipment, but not a complete roll off or packer body, provided that, in our judgment, the part is defective. Such components or parts thereof, shall be repaired or replaced *without cost* to the first purchaser for parts, labor, and transportation. Warranty repair or replacement will be performed by AA Welding, Inc., unless AA Welding approves an approved authorized alternative.

This warranty is void on any AA Welding, Inc. equipment which, in our opinion shows signs of having been subjected to abuse or misuse, negligence or accident, or having been operated beyond rated capacity, or equipment that has been repaired, altered, or modified by anyone other than AA Welding, Inc. or persons expressly authorized by AA Welding, Inc.

AA Welding, Inc. reserves the right to at any time, make changes in the design, material, and specifications of the equipment and accessories thereof, without thereby becoming obligated to make similar changes in such equipment or accessories previously manufactured.

AA Welding, Inc. does not assume any liability for loss profits, product, time, or any other direct, indirect or consequential losses, damages or delays. Other than extension of the warranty under AA Welding, Inc. extended warranty program, no employee or representative is authorized to change this warranty in any or grant any other warranty.

End User / Customer Name

Address

Model & Serial Number

Signature

Printed Name

Date of Delivery

File Attachments for Item:

9. Resolution No. R21-131: A Resolution Awarding The Bid And Authorizing The Mayor To Sign An Agreement With Titan Machinery For The Purchase Of A New Jet Rodder For The City Of Laurel's Public Works Department.

RESOLUTION NO. R21-131

**A RESOLUTION AWARDING THE BID AND AUTHORIZING THE
MAYOR TO SIGN AN AGREEMENT WITH TITAN MACHINERY FOR THE
PURCHASE OF A NEW JET RODDER FOR THE
CITY OF LAUREL'S PUBLIC WORKS DEPARTMENT.**

WHEREAS, the City of Laurel needs to trade in and replace its aging Jet Rodder for the Public Works Department; and

WHEREAS, the City of Laurel complied with its procurement policy and Montana Law by utilizing a competitive bid process to ensure the equipment purchased is in the best interest of the City in both quality and price; and

WHEREAS, Titan Machinery was the lowest qualified bidder and such bid is attached hereto and incorporated herein; and

WHEREAS, the lowest bid was for \$449,000, with an optional trade-in value for the existing equipment of \$125,000, for a purchase price of \$324,000;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Laurel, Montana, that the Mayor is authorized to sign an agreement with Titan Machinery for the purchase of the Jet Rodder pursuant to the terms and conditions contained in the attached bid for the purchase price of \$449,000 and \$324,000 if the City determines such existing equipment is surplus and appropriate to utilize for a trade-in for the purchase.

Introduced at a regular meeting of the City Council on December 28, 2021, by Council Member _____.

PASSED and APPROVED by the City Council of the City of Laurel this 28th day of December 2021.

APPROVED by the Mayor this 28th day of December 2021.

CITY OF LAUREL

Emelie Eaton, Mayor

ATTEST:

Bethany Langve, Clerk-Treasurer

Approved as to form:

Sam S. Painter, Civil City Attorney

CITY CLERK
CITY OF LAUREL
P. O. BOX 10
LAUREL, MONTANA 59044

CONTRACT/BID DOCUMENTS ATTACHED:

INTENT AND SCOPE OF OPERATIONS

CALL FOR SEALED BIDS: NOTICE TO BIDDERS

(BID BOND AND PERFORMANCE BOND)

INSTRUCTIONS TO BIDDERS

CONTRACT SPECIFICATIONS: **2022 (OR NEWER) SINGLE-ENGINE COMBINATION SEWER AND CATCH BASIN CLEANER WITH A POSITIVE DISPLACEMENT BLOWER VACUUM SYSTEM MOUNTED ON A HEAVY-DUTY CHASSIS WITH OPTIONAL TRADE-IN OF A 2012 VACTOR JET RODDER.**

STANDARD TERMS AND CONDITIONS

INVITATION TO BID

FORM OF AGREEMENT

FORM OF PROPOSAL (BID PROPOSAL)

INTENT AND SCOPE OF OPERATIONS

This bid is for the purpose of entering into a contract for a **2022 (OR NEWER) SINGLE-ENGINE COMBINATION SEWER AND CATCH BASIN CLEANER WITH A POSITIVE DISPLACEMENT BLOWER VACUUM SYSTEM MOUNTED ON A HEAVY-DUTY CHASSIS** for the City of Laurel Maintenance Department. The successful bidder agrees to provide the City of Laurel with acceptable quality of equipment/services, performance and workmanship as determined by the City of Laurel.

It is the purpose of this bid to obtain the best quality of equipment at the most favorable price to the City of Laurel. Consideration will be given for the level of service offered and ability to meet stated specifications as outlined in the contract document.

END: INTENT AND SCOPE OF OPERATIONS

CITY CLERK
CITY OF LAUREL
P. O. BOX 10
LAUREL, MONTANA 59044

CALL FOR SEALED BIDS: NOTICE TO BIDDERS

SEALED BIDS ENTITLED: 2022 (OR NEWER) SINGLE-ENGINE COMBINATION SEWER AND CATCH BASIN CLEANER WITH A POSITIVE DISPLACEMENT BLOWER VACUUM SYSTEM MOUNTED ON A HEAVY-DUTY CHASSIS WITH OPTIONAL TRADE-IN OF A 2012 VACTOR JET RODDER.

For the City of Laurel Maintenance Department, Laurel, Montana will be received addressed to City Clerk of Laurel, Montana, at the office of the City Clerk, City Hall, Laurel, Montana 59044, until 1:00 PM, December 2nd, 2021.

More specific additional information regarding the **2022 (OR NEWER) SINGLE-ENGINE COMBINATION SEWER AND CATCH BASIN CLEANER WITH A POSITIVE DISPLACEMENT BLOWER VACUUM SYSTEM MOUNTED ON A HEAVY DUTY CHASSIS WITH OPTIONAL TRADE-IN OF A 2012 VACTOR JET RODDER** may be obtained by contacting Matt Wheeler, Maintenance Supervisor, at 115 W. First Street, Laurel, Montana, or by calling 406-628-4796.

Each bid or proposal must be accompanied by a Certified Check, Cashiers Check, or Bid Bond payable to the City of Laurel, Montana, in an amount not less than ten per cent (10%) of the total amount of the bid. The bid bond will be retained by the City Clerk until the successful bidder enters into a contract with the City of Laurel. If the successful bidder enters into no contract within 30 days the bond will be forfeited to the City of Laurel. Bid bonds will be returned to the unsuccessful bidders immediately after final action on the bid by the City Council.

No bids may be withdrawn after the scheduled time for the public opening of bids, which is 1:00 PM, December 2nd, 2021.

The right is reserved to reject any or all proposals received, to waive irregularities, to postpone the award of the contract for a period of not to exceed thirty (30) days, and to accept that proposal which is in the best interests of the City of Laurel, Montana.

The City of Laurel is an Equal Opportunity Employer

Published 11/19/2021; 11/26/2021

Bethany Langve, City Clerk

END: CALL FOR SEALED BIDS: NOTICE TO BIDDERS

CITY CLERK
CITY OF LAUREL
P. O. BOX 10
LAUREL, MONTANA 59044

INSTRUCTIONS TO BIDDERS

EXAMINATION OF DOCUMENTS

Before submitting the proposals, the bidder shall:

- (a) Carefully examine the Standards and Specifications as well as all other attached documents.
- (b) Fully inform themselves of the existing conditions and limitations.
- (c) Include with the bid sufficient information to cover all items required in the specifications.

BID COMPLIANCE

It shall be the responsibility of the bidder to see that all bids are sealed and submitted to the office of the City Clerk at City Hall, 115 W. First Street, Laurel, Montana 59044, before 1:00 PM, December 2nd, 2021.

BID PROPOSAL MODIFICATIONS

Proposals shall be made on form provided herein; they shall not contain any recapulation of the work done. Modifications, additions or changes to the terms and conditions of this invitation to bid may be cause for rejection of the bid. Bids submitted on other forms may be rejected. No oral, telephone, or telegraphic bids or modifications will be considered.

CERTIFICATION OF ALTERATION OR ERASURE

A bid shall be rejected should it contain any material alteration or erasure, unless, before the bid is submitted, each such alteration has been initialed in INK by the authorized agent signing the bid.

INTERPRETATION PRIORITY

Should a bidder find discrepancies in, or omissions from, the specifications, or be in doubt as to their meaning, bidder shall notify the department head, Matt Wheeler at the address noted above, who will send written instructions or addenda to all bidders. The City will not be responsible for oral interpretation. All addenda issued prior to bid opening shall be incorporated into and become part of the contract agreement upon award. Question received less than ninety-six (96) hours before the bid opening cannot be answered.

SIGNATURE

All bids shall be typewritten or prepared in ink and must be signed in longhand by the bidder or bidders agent or designee, with his/hers usual signature. A bid submitted by a partnership must be signed with the partnership name to be followed by the signature and designation of the partner signing. Bids by corporations must be signed with the legal name of the corporation, followed by the name and signature of an authorized agent or officer of the corporation. Bids submitted by a proprietorship must be signed by the owner; name of each person signing shall be typed or printed legibly below the signature.

WITHDRAWAL OF BIDS

Bidders may withdraw their bid either personally or by written request at any time prior to the time set for bid opening. No bid may be withdrawn or modified after the time set for opening, unless and until award of the contract is delayed for a period exceeding thirty (30) days.

CERTIFICATION

The bidder certifies that the bid has been arrived at by the bidder independently and has been submitted without any collusion designed to limit independent bidding or competition. The bidder further certifies that the materials, products, services and/or goods offered herein meet all requirements of the stated specification and are equal in quality, value and performance with highest quality, nationally advertised brand and/or trade names.

EVIDENCE OF QUALIFICATION

Upon request of the City of Laurel, a bidder whose proposal is under consideration for award may be required to manifest satisfactory evidence of his financial resources, experience, the organization and equipment as well as service provisions bidder has available. In determining the lowest responsible bidder, in addition to price, the following considerations may be addressed:

- (a) The ability, capacity, character, integrity, and skill of the bidder to perform the contract or provide the service required.
- (b) Whether the bidder can perform the contract within the time specified.
- (c) The quality of performance of previous contracts, agreements, services and/or performance.
- (d) Previous and/or existing compliance by the bidder with laws relating to the contract or services.
- (e) Such other information, which may be secured having a bearing on the decision to award the contract.

BID BOND

Each bid or proposal must be accompanied by a Certified Check, Cashiers Check, or Bid Bond payable to the City of Laurel, Montana, in an amount not less than ten percent (10%) of the total amount of the bid. The bid bond will be retained by the City Clerk until successful bidder enters into a contract with the City of Laurel. If the successful bidder enters into no contract within thirty (30) days the bond will be forfeited to the City of Laurel. Bid bonds will be returned to the unsuccessful bidders immediately after final action on the bid by the City Council.

CITY CLERK
CITY OF LAUREL
P. O. BOX 10
LAUREL, MONTANA 59044

**CITY OF LAUREL
DETAILED SPECIFICATIONS**

**2022 (OR NEWER) SINGLE-ENGINE COMBINATION SEWER AND CATCH BASIN
CLEANER WITH A POSITIVE DISPLACEMENT BLOWER VACUUM SYSTEM
MOUNTED ON A HEAVY DUTY CHASSIS WITH OPTIONAL TRADE-IN OF A 2012
VACTOR JET RODDER**

Model Profile

2022 7500 SBA 6X4 (SF637)

MISSION: Requested GVWR: 66000. Calc. GVWR: 66000
DIMENSION: Wheelbase: 260.00, CA: 192.90, Axle to Frame: 71.00
ENGINE, DIESEL: {MaxxForce 10} EPA 10, 350 HP @ 2000 RPM, 1150 lb-ft Torque
@ 1200 RPM, 2200 RPM Governed Speed
TRANSMISSION, AUTOMATIC:
{Allison 3000_RDS_P} 4th Generation Controls; Close Ratio, 6-
Speed, With Double Overdrive; On/Off Hwy; Includes Oil Level
Sensor, With PTO Provision, Less Retarder, With 80,000-lb GVW & GCW
Max.
CLUTCH: Omit Item (Clutch & Control)
AXLE, FRONT NON-DRIVING:
{Meritor MFS-20-133A} Wide Track, I-Beam Type, 20,000-lb
Capacity
AXLE, REAR, TANDEM:
{Meritor RT-46-160P} Single Reduction 46,000-lb Capacity With
Lube Pump and 200 Wheel Ends Gear Ratio: 6.14
CAB: Conventional
TIRE, FRONT: (2) 425/65R22.5 HTC (CONTINENTAL) 468 rev/mile, load range
L, 20 ply
TIRE, REAR: (8) 11R22.5 HDR1 (CONTINENTAL) 495 rev/mile, load range G,
14 ply
SUSPENSION, REAR, TANDEM:
{Hendrickson RT-463} Walking Beam Type 54" Axle Spacing;
46,000-lb Capacity With Bronze Center Bushings
FRAME REINFORCEMENT:
Outer "C" Channel, Heat Treated Alloy Steel (120,000 PSI Yield);
10.813" x 3.892" x 0.312"; (274.6mm x 98.9mm x 8.0mm); 480.0"
(12192mm) Maximum OAL
PAINT: Cab schematic 100GN Location 1: 9219, Winter White (Std)
Chassis schematic N/A

GENERAL BIDDING GUIDELINES:

If bid specification is met than place a check in the column marked "YES". If it is necessary to bid alternate equipment or to take exceptions to the specifications as set forth, this must be checked as "NO".

The Basis of Award shall be dependent on the most responsible bid submitted. Consideration will be given to cash flow, purchase price, delivery dates, equipment service guarantees, parts and service availability, parts and service location, analyses and comparison of equipment specification details, and any other items of concern to the City of Laurel.

The purchaser reserves the right to reject any or all bids, to waive any informality in bids, or to accept in whole or part such a bid as may be in the best interest of the City of Laurel.

The purchaser also reserves the right to reject the vehicle at the time of final inspection if the vehicle does not meet any and/or all requirements of the final contract according to the personnel acting on behalf of the department at the time of final inspection. These requirements include, but are not limited to: performance, workmanship, service, quality and operation of the vehicle.

Please state the estimated delivery time after receipt of order in days: 120 days after chassis arrives

Description	Yes	No
Base Chassis, Model 7500 SBA 6X4 with 260.00 Wheelbase, 192.90 CA, and 71.00 Axle to Frame.		X
FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 10.125" x 3.580" x 0.312" (257.2mm x 90.9mm x 8.0mm); 480.0" (12192) Maximum OAL	X	
FRAME REINFORCEMENT Outer "C" Channel, Heat Treated Alloy Steel (120,000 PSI Yield); 10/813" X 2.892" X 0.312"; (274.6mm X 98.9mmX8.0mm); 480.0" (12192mm) Maximum OAL	X	
BUMPER, FRONT Omit Item	X	
SPECIAL FRAME PIERCING Additional Holes for Vactor Guzzler Manufacturing Co. 2100 Plus Product	X	
WHEELBASE RANGE 221" (560cm) Through and Including 262" (665cm)	X	
FRAME ADDITION, FRONT 1" Integral; Increases BBC, BA and OAL Vehicle Dimensions By 1"	X	
AXLE, FRONT NON-DRIVING {Meritor MFS-20-133A} Wide Track, I-Beam Type, 20,000-lb Capacity	X	
SUSPENSION, FRONT, SPRING Multileaf, Shackle Type, Single Stage Spring; 20,000- lb Capacity; Less Shock Absorbers.	X	
BRAKE SYSTEM, AIR Dual System for Straight Truck Applications	X	
BRAKES, FRONT, AIR CAM 16.5" x 6", Includes 24 SqIn Long Stroke Brake Chambers	X	

DRAIN VALVE {Berg} Manual; With Pull Chain, for Air Tank	X	
AIR BRAKE ABS {Bendix AntiLock Brake System} Full Vehicle Wheel Control System (4-Channel)	X	
AIR DRYER {Meritor Wabco System Saver 1200} with Heater	X	
BRAKE CHAMBERS, FRONT AXLE {Haldex} 24 SqIn	X	
BRAKE CHAMBERS, REAR AXLE {Haldex GC3030LHDHO} 30/30 Spring Brake	X	
BRAKES, REAR, AIR CAM S-Cam; 16.5" x 7.0"; Includes 30/30 Sq.In. Long Stroke Brake	X	
Chamber and Spring Actuated Parking Brake	X	
AIR COMPRESSOR {Bendix Tu-Flo 550} 13.2 CFM Capacity	X	
STEERING COLUMN Tilting	X	
STEERING WHEEL 2-Spoke, 18" Diam., Black	X	

Exception: 2023 IH HUV607 chassis, same spec as Model 7500 SBA 6x4

Description	Yes	No
STEERING GEAR (2) {Sheppard M-100/M-80} Dual Power	X	
DRIVESHAFT Special for Vactor Guzzler 2100 Plus Product	X	
EXHAUST SYSTEM Single, Vertical, Aftertreatment Device Frame Mounted Left Side,	X	
Includes Vertical Tail Pipe & Guard	X	
RAIN CAP With Single Exhaust, Non-Bright Finish	X	
SWITCH, FOR EXHAUST 2 Position, Lighted & Latching, ON/OFF Type, Mounted in IP, Inhibits Diesel particulate filter regeneration as long as switch is in on position	X	
ELECTRICAL SYSTEM 12-Volt, Standard Equipment	X	
CIGAR LIGHTER Includes Ash Cup	X	
POWER SOURCE Cigar Type Receptacle without Plug and Cord	X	
BATTERY TERMINALS Sealed	X	
ALTERNATOR {Leece-Neville LBP2224H} Brush Type; 12 Volt 120 Amp. Capacity, Pad Mounted	X	
BODY BUILDER WIRING INSIDE CAB; Includes Sealed Connectors for Tail/Amber, Turn/Marker/Backup/Accessory, Power/Ground, and Stop/Turn	X	
BATTERY SYSTEM {International} Maintenance-Free (3) 12-Volt 2775CCA Total	X	

RADIO {International} AM/FM Stereo With CD Player, Weatherband, Clock, Auxiliary Input, includes Multiple Speakers	X	
BACK-UP ALARM Electric, 102 DbA	X	
STOP, TURN, TAIL & B/U LIGHTS Omit Item; Does Not Omit Cable to End of Frame	X	
WIRING MODIFICATIONS for Transmission Powertrain Harness J1939, Terminating Resistor, Located near Air Cleaner	X	
BATTERY CABLES With 2 Auxiliary Sealed Battery Posts, 1 Positive and 1 Negative	X	
HORN, AIR Black, Single Trumpet, Air Solenoid Operated	X	
HEADLIGHTS Long Life Halogen; for Two Light System	X	
STARTING MOTOR {Delco Remy 39MT} 12 Volt; Gear Reduced, With Thermal Over-Crank Protection	X	
INDICATOR, LOW COOLANT LEVEL With Audible Alarm	X	
CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III With Trip Indicators, Replaces All Fuses Except For 5-Amp Fuses	X	

Description	Yes	No
FENDER EXTENSIONS Rubber	X	
GRILLE Stationary, Chrome	X	
FRONT END Tilting, Fiberglass, With Three Piece Construction; for 2007 Emissions	X	
PAINT SCHEMATIC, PT-1 Single Color, Design 100	X	
PAINT TYPE Base Coat/Clear Coat, 1-2 Tone	X	
CLUTCH Omit Item (Clutch & Control	X	
OIL FILTER, ENGINE {Hudgins Model 960 Spinner}	X	
BLOCK HEATER, ENGINE {Phillips} 120 Volt/1250 Watt	X	
1ENGINE, DIESEL {MaxxFORCE 10} EPA 10, 350 HP @ 2000 RPM, 1150 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed	X	X
FAN DRIVE {Horton Drivemaster Polar Extreme} Direct Drive Type, Two Speed, With Residual Torque Device for Disengaged Fan Speed	X	
RADIATOR Aluminum, Front to Back Cross Flow, Series System; 1663 SqIn Core and 885SqIn Charge Air Cooler and 470 SqIn Low Temperature Radiator Down Flow	X	
FEDERAL EMISSIONS for 2010; MaxxFORCE 9 & 10 Engines	X	X
AIR CLEANER Dual Element	X	

THROTTLE, HAND CONTROL Engine Speed Control; Electronic, Stationary, Variable Speed; Mounted on Steering Wheel	✓	
ENGINE CONTROL, REMOTE MOUNTED Provision for; Includes Wiring for Body Builder Installation of PTO Controls; With Ignition Switch Control for MaxxFox post 2007 Emissions Electronic Engines	✓	
FAN OVERRIDE Manual; With Electric Switch on Instrument Panel, (Fan On With Switch On)	✓	
ENGINE WATER COOLER Auxiliary, Cooler Package for Vactor Guzzler, Includes One Additional Inlet Port on Engine Water Pump, Y Pipe in EGR Cooler and Shut-off Valves	✓	
EMISSION COMPLIANCE 5 Min., Tamper-Proof Engine Shutdown System, Complies With California Clean Air Regulations, Does Not Certify Engine for Low-NOx Extended Idling	✓	
TRANSMISSION, AUTOMATIC {Allison 3000_RDS_P} 4th Generation Controls; Close Ratio, 6-speed, With Double Overdrive; On/Off Hwy; Includes Oil Level Sensor, with PTO Provision, Less Retarder, with 80,000-lb. GVW & GCW Max.	✓	✓

Exceptions: Engine: Cummins L9370 370 HP @ 2100 rpm.
~~Excluded~~ Emission federal 2020 not 2010
Transmission spec 5th Generation Controls

Description	Yes	No
OIL COOLER, AUTO TRANSMISSION {Modine} Water to Oil, for Allison Transmission	✓	
TRANSMISSION SHIFT CONTROL {Allison} Push-Button Type; for Allison 3000 & 4000 Series Transmission.	✓	
ALLISON SPARE INPUT/OUTPUT for Rugged Duty Series (RDS); Airport Refueler, Sewer Evac	✓	
SHIFT CONTROL PARAMETERS Allison Performance Programming in Primary and Allison Economy Programming in Secondary	✓	
AXLE, REAR, TANDEM {Meritor RT-46-160P} Single Reduction 46,000-lb Capacity With Lube Pump and 200 Wheel Ends. Gear Ratio: 6.14	✓	
SUSPENSION, REAR, TANDEM {Hendrickson RT-463} Walking Beam Type 54" Axle Spacing; 46,000-lb Capacity With Bronze Center Bushings	✓	
SUSPENSION/REAR-AXLE IDENTITY for Meritor Tandem Rear Axles With Bar-Pin Beam Attachment Type Suspensions	✓	
FUEL TANK Top Draw; D Style, Non Polished Aluminum, 23" Deep, 100 U.S. Gal., 378L Capacity, with dual supply lines, mounted right side under cab.	✓	✓
CAB Conventional	✓	

GAUGE CLUSTER English With English Electronic Speedometer	X	
GAUGE, OIL TEMP, ALLISON TRAN	X	
GAUGE, AIR CLEANER RESTRICTION {Filter-Minder} With Black Bezel Mounted in Instrument Panel	X	
IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster	X	
SEAT, DRIVER {National 2000} Air Suspension, High Back With Integral Headrest, Vinyl, Isolator, 1 Chamber Lumbar, With 2 Position Front Cushion Adjust, -3 to +14 Degree Angle Back Adjust	X	
SEAT, PASSENGER {Gra-Mag} Non Suspension, High Back, Fixed Back, Integral Headrest, Vinyl	X	
MIRROR, CONVEX, LOOK DOWN {Lang Mekra} Right Side; 6" x 10 1/4"	X	
MIRRORS (2) {Lang Mekra} Rectangular, 7.44" x 14.84" & 7.44" sq. Convex Both Sides, 102" Inside Spacing, Breakaway Type, Heated Heads Thermostatic Controlled Black Heads, Brackets and Arms.	X	
CAB MOUNTING HEIGHT EFFECTS High Cab in Lieu of Mid High Cab Mounting (4.5)	X	

Exceptions: fuel tank on left. same spec.

Description	Yes	No
ARM REST, RIGHT, DRIVER SEAT	X	
AIR CONDITIONER {Blend-Air} With Integral Heater & Defroster	X	
INSTRUMENT PANEL Center Section, Flat Panel	X	
HVAC FRESH AIR FILTER	X	
FRESH AIR FILTER Attached to Air Intake Cover on Cowl Tray in Front of Windshield Under Hood	X	
CAB INTERIOR TRIM Premium	X	
CAB REAR SUSPENSION Air Bag Type	X	
WHEELS, FRONT DISC; 22.5" Painted Steel, 10-Stud (285.75MM BC) Hub Piloted, 5 Hand Hole, Flanged Nut, Metric Mount, 12.25 DC Rims; With Steel Hubs, with 5.375" Offset	X	
WHEELS, REAR DUAL DISC; 22.5" Painted Steel, 2 Hand Hole, 10-Stud (285.75MM BC) Hub Piloted, Flanged Nut, Metric Mount, 8.25 DC Rims; With Steel Hubs	X	
(8) TIRE, REAR 11R22.5 HDR1 (CONTINENTAL) 495 rev/mile, load range G, 14 ply	X	
(2) TIRE, FRONT 425/65R22.5 HTC (CONTINENTAL) 468 rev/mile, load range L, 20 ply	X	

New Two-way radio to City of Laurel Specifications to be installed by Industrial Communications, Billings, Montana.	X	
Cab schematic 100GN	X	
Location 1: 9219, Winter White (Std)	X	
Chassis schematic N/A	X	
Services Section:		
40BKB SERVICES, TOWING To 36-Month/150,000 Miles (240,000 km), 5400 Hours; Service Call to the Vehicle or Towing to the Nearest International Dealership for a Non-Drivable Unit in Conjunction with an International Warrantable Failure; \$250 (USA) Maximum Benefit per Incident.	X	

City of Laurel
DETAILED SPECIFICATIONS
FOR
(1) COMBINATION DUAL ENGINE SEWER CLEANER
WITH AUXILIARY ENGINE DRIVEN CENTRIFUGAL FAN
MOUNTED ON A HEAVY DUTY TRUCK CHASSIS

COMPLY	
YES	NO

INTENT:

This specification is not to be interpreted as restrictive, but rather as a measure of the safety, quality, performance and overall cost of ownership against which all equipment bid will be compared. In comparing proposals, consideration will be given to life cycle cost guarantees whereby bidder shall provide all pertinent information to evaluate long-term cost. Contract will be awarded for the product which best serves the interests of the City of Laurel considering long-term maintenance cost, parts availability, product support and service cost as well as guaranteed buyback value of bidders equipment. The City of Laurel reserves the right to reject any or all bids or any part thereof, and to waive any minor technicalities. Award shall be to the bidder showing most favorable life cycle costing while meeting the requirements of these specifications.

X

X

EQUIVALENT PRODUCT:

Reference no place for Buy back numbers

Bids will be accepted for consideration on any make or model that is equal or superior to the equipment specified. Decisions of equivalency will be at the sole interpretation of the City of Laurel Purchasing and Public Services Director.	X	
Bidder shall demonstrate a reasonable likeness of the equipment being offered within a reasonable time of request. Equipment demonstrated shall be equipped with all accessories and components required in this specification to ascertain equivalence.	X	
A blanket statement that equipment proposed will meet all requirements will not be sufficient to establish equivalence. Original manufacturer's brochures of the proposed unit are to be submitted with the proposal.	X	
OPTIONAL TRADE IN:		
2000 Vac-Con Jett Rodder. Can be viewed at Laurel City Shops, located at 20 S. 7 th Avenue, Laurel, Montana Monday – Friday between the hours of 7:30 am and 3:00 pm.	X	
SERVICE AND SUPPORT:		
Location of warranty service center and amount of inventory shall be noted which may be verified and inspected. <u>1728 old Helen Rd Billings MT 59101</u>	X	
Years of servicing equipment being bid: <u>20</u> Years	X	
Number of factory qualified service technician: <u>3</u>	X	
GENERAL:		
The specification herein states the minimum requirements of the City of Laurel. All bids must be regular in every respect. Unauthorized conditions, limitations, or provisions shall be cause for rejection. Any bid not prepared and submitted in accordance with the bid document and specification, or any bid lacking sufficient technical literature to enable the City of Laurel to make a reasonable determination of compliance to the specification will be considered "non-responsive" and grounds for rejection.	X	
SUB FRAME:		
The equipment shall be of modular design consisting of vacuum system, water tanks system, debris hopper and drive system.	X	
A sub frame shall be fabricated to the exact dimensions of the truck chassis for mounting of modular components.	X	
All components of the module shall attach to the sub frame and not directly to the chassis.	X	
Sub frame shall be designed to ASME standards for maximum applied loads, chassis frame movement and even distribution of weight to the chassis and suspension.	X	
Sub frame shall be continuous and uninterrupted from back of cab to end of frame.	X	

Exceptions:		
DEBRIS BODY:		
The body shall be cylindrical having a minimum usable liquid capacity of 10 cubic yards.	X	
The body shall be capable of a 48" dump height.	X	
The debris storage body shall be constructed with a minimum 3/16" corrosion and abrasion resistant Ex-Ten steel.	X	
The debris storage body shall have a minimum yield point of 50,000 PSI and a minimum tensile strength of 70,000 PSI.	X	
Body shall have a rear door that is hinged at the top and is equipped with a replaceable neoprene type seal. Adjustable for periodic compensation of door seal wear.	X	
Dual outward mounted rear door props shall be included as standard to prevent operator from entering door swing path when engaging rear door prop.	X	
For optimal particulate separation, vacuum shall be drawn from separate ports in the top of the debris body.	X	
Body shall be dumped by raising the body to a 50 degree angle utilizing forward mounted, double acting, hydraulic dump cylinder.	X	
Dump controls, accessory controls, e-stop control shall be provided at a central curb side location directly behind the cab.	X	
For stability and safety, dumping must be accomplished while the pivot point of the hopper remains fixed to the sub frame.	X	
Industrial style rear debris body door shall be flat, and shall open and close hydraulically by cylinders mounted at the top of the body. Door shall open 50 degrees from the fully closed position. Door shall be unlocked, opened, closed, and locked by a failsafe hydraulically activated sequential positive locking system, cam operated by a single hydraulic cylinder, with all controls located behind truck cab, forward of the debris body, so operator is not subject to debris when dumping.	X	
Debris body shall have a body flush out system with (8) jet tungsten-carbide tipped nozzles mounted on a manifold located in the front wall of the debris body to aid in the flushing of heavy debris. Control valve shall be on the curb side of the unit.	X	
Debris body load limit alarm coupled to float indicator arm automatically activating vacuum relief to be provided.	X	
Body shall have a float type automatic shut-off system protecting the Fan System with (2) 10" stainless steel shut-off balls located in the debris body. Each float ball housing shall be within a non-corrosive slide-out screen assembly and be accessed without the use of tools.	X	
The debris body shall be equipped with a 6" rear door drain to drain off excess liquids.	X	
The debris body shall be equipped with a rear door drain to drain off excess liquids while retaining solids and shall include a manually operated 6" knife valve with cam-lock coupler and 10' of lay flat hose having camlock quick connects.	X	

Pump off ports for installation of Pump-Off System shall be provided on curbside on forward portion of debris body.	✓	
For safety, a minimum of (5) vacuum tubes shall be stored on curbside storage racks to minimize operator exposure to traffic side of unit.	✓	
A curb-side folding 3-pipe rack shall be provided, constructed of steel tubing, spring assisted. Shall include quick release retainer handles (no bungees or clamps).	✓	
(2) Pipe Storage Racks Curbside waist level and (2) on rear door with quick releases.	✓	
A lubrication manifold system shall be provided to allow ground level greasing of boom lift and swing cylinders, float level indicator, top rear door hinges and debris body hoist cylinder pins.	✓	
A 10" valve with 3" vent to atmosphere, electrically activated, air operated valve debris body vacuum relief system shall be located in the inlet of the vacuum system to allow the venting of the tank and relieve vacuum at the debris intake hose.	✓	
A debris inlet deflector distributing load evenly in debris body shall be included.	✓	
Exceptions:		
WATER TANKS:		
The water tanks shall be manufactured from a non-corrosive material to prevent rust yet still provide for maximum strength.	✓	
The water tank material shall require no internal coating and shall be repairable if patching is required.	✓	
The water tanks shall be easily removed from the subframe to provide complete access to the truck chassis for maintenance purposes.	✓	
The water tanks shall be adequately vented and connected to provide complete filling.	✓	
The water tanks shall be totally separate from the debris tanks and provide no structural support.	✓	
The water tanks shall share no common walls with the debris tanks to prevent corrosion.	✓	
The water tanks shall come equipped with an anti-siphon device and 25' of hydrant fill hose and fittings.	✓	
The water tanks shall carry a 10 year warranty against corrosion or cracking.	✓	
All water tanks shall be fully baffled to form maximum compartment storage of 150 gallons for each compartment. The City of Laurel has determined that for the stability of the vehicle when turning and stopping and for safety of personnel that systems baffled at 150 maximum gallon compartments are preferred. Exceptions of requirement shall be explained in detail accompanied with detailed engineering drawings.	✓	
The water tank shall be located for the lowest possible center of gravity while providing 100% gravity flooded intakes to water pump.	✓	
Fresh water shall enter the tanks through an in line 6" air gap, all aluminum covered anti-siphon device.	✓	

Water level sight tubes of non-yellowing plastic shall be installed on both tanks.	X	
The sides of these water tanks shall not extend more than 48" out from the centerline of the truck chassis.	X	
A fresh water drain system shall be provided to completely drain the fresh water system from one location utilizing a 3" drain port and plug.	X	
A minimum 6" and 4" connection between tanks shall be provided.	X	
For stability safety, the water tanks shall not elevate with debris body during dump cycle.	X	
A low water alarm with light at the operator station shall alert operator when water storage has 150 gallons remaining.	X	
A hydraulic oil high temperature light and alarm shall be provided.	X	
2" Y-Strainer With 25' Fill Hose shall be provided.	X	
A 3" in-line "Y" trap Monel stainless steel strainer shall be located between the water cells and water pump.	X	
A 3" Gate Valve shall be provided at water pump.	X	
Water tank must be a certified metered capacity of 1200 gallons. Certification shall be necessary upon delivery.	X	
Water tanks shall be constructed of 1/8" aluminum with baffled compartments maximum 150 gallons each.	X	
An additional water tank sight gauge shall be provided.	✓	
Liquid Float Level Indicator shall be provided.	X	
Exceptions:		
VACUUM/VACUUM DRIVE SYSTEM		
Vacuum shall be provided by compressing air within a two-stage 38" diameter centrifugal compressor.	N	A
Compressor fans to be constructed of non-corrosive material.	N	A
Each centrifugal compressor fan shall be constructed of non-corrosive, hardened 1/4" chrome blades.	N	A
Centrifugal compressor shall be warranted against corrosion for five years.	N	A
The outer housing shall be constructed of 1/4" spun steel.	N	A
Compressor housing shall be equipped with a drain not exceeding 2" diameter.	N	A
Complete compressor and housing assembly shall be warranted against materials and workmanship for five years.	N	A
Fan shall be powered by a 6-cylinder turbo charged 414 cu.in., 185 Hp @ 2400 rpm diesel engine (John Deere Model 6068-TF or equal) diesel engine.	N	A
Auxiliary engine gauge package including voltmeter, water temperature, oil pressure, tachometer, hour meter with ignition on/off and throttle controls at front operator station.	N	A
A fluid coupler drive system shall be provided including vacuum relief and controls at operator station.	N	A
Step-up transmission shall be gear-type having a ratio of 2.036 To 1.	N	X

See sheet 1A

For cleaning of drying beds, vacuuming leaves and debris along curbs. Unit shall have a full, constant vacuum, and full-range of boom control. A water ring, installed in the boom inlet with variable capacity of 0-22 gpm to suppress carry-over while vacuuming dry materials will also be included. All of the fore mentioned functions would operate while unit is in motion via the auxiliary engine. This also allows daily maintenance of the chassis engine without ignition of the chassis engine to extend the hose reel.	X	
Fan flush out system	~	A
VACUUM BOOM SYSTEM:		
Vacuum hose shall be designed for front operation with hose mounted and stored at front mounted work station. Front mounted location is required for ease of positioning vacuum hose as well as minimizing need for operator to swing hose into traffic.	X	
All connections between debris body and vacuum system will be of the self-adjusting pressure fitting type.	X	
Vacuum hose will remain stationary and not rise with debris body.	X	
Upper debris tube shall consist of an anchored steel tube and elbow.	X	
A sub-frame mounted cab guard shall be mounted behind cab with boom rest cradle.	X	
All vacuum pipes shall be connected to vacuum pick up tube and extension pipes by adjustable over-center quick clamps to join the aluminum flanges on pipes.	X	
One (1) quick clamp for each pipe supplied shall be provided.	+	
Boom pedestal shall be directly mounted to module subframe.	X	
Boom support used for travel mode shall not interfere with access or require removal to tilt hood forward.	X	
A control station shall be equipped with control switches for all directions as well as a safety emergency shut down button, which shall automatically eliminate power to boom.	X	
The vacuum boom shall have a heavy-duty flexible hose assembly joining the transition pipe to the debris body, and a 70-degree elbow and 5-1/2' heavy duty hose at the suction end of the boom.	X	
Boom shall hydraulically telescope 8' and rotate 180 degrees and shall be operated by an electric over hydraulic system. Lift and swing movements shall be actuated by hydraulic cylinders.	X	
Horizontal box beam boom and vacuum tube shall be fixed length from transition to steel elbow.	X	
The horizontal inner steel vacuum tube and inner box beam boom section shall telescope (tube within tube, box beam within box beam) and retract a minimum of 8' without affecting the vertical position of the pick-up tubes, and shall be located at the front work station in its retracted position, providing 277" minimum reach off the longitudinal axis of unit.	- X	-
Boom shall be fully controlled by a remote push button pendant control station with 25 ft. cable. Controls to include up / down, left / right, in / out boom functions, vacuum relief, e-stop and main power switch.	X	
A joystick for hydraulic control of the boom shall be installed on hose reel front panel.	X	

A detailed engineering drawing must be supplied showing the relationship of the hose reel in relation with the vacuum boom range of motion. Drawing shall show module mounted on chassis, full arc of vacuum hose both retracted and extended, full rotation of arc for hose reel in the extended position and dimension all arc lengths of vacuum boom retracted and extended. Drawing shall highlight intersection areas whereby combination cleaning is possible (within full arc on telescoping boom system).	X	
Exceptions:		
WATER PUMP AND DRIVE:		
For most efficient use of horsepower and reduced fuel consumption, high pressure rodder pump shall be hydraulically driven via (1) load sensing utility pump, (1) variable displacement pump and (1) fixed displacement pump	X	
Hydraulic powered rodder pump via twin variable displacement hydraulic pumps and (1) fixed displacement utilizing (2) 10-bolt PTO's.	X	
High pressure water pump shall be rated capable of continuous delivery of 60 GPM at 2500 PSI (submit manufacturer support documentation).	X	
High-pressure water (rodder) pump system shall allow front-mounted controls for operation of three modes: (1) Low flow range 0-22 gpm; (2) medium-flow range, 22-40 gpm / 2500 psi; and (3) High-flow range: 40 up to 60 gpm / 2500 psi.	X	
Digital flow meter shall be displayed in front LCD display. Flow meter shall be capable of displaying system flow in all pump operating modes. In addition, a low water alarm shall be provided.	X	
Variable flow systems routing water back-to-tank are not considered equal due to additional wear, horsepower and fuel consumption. Any deviation from this drive requirement should have full explanation of horsepower consumption.	X	
Water (rodder) pump shall include smooth and pulsation operation mode feature.	X	
When required to assist nozzle breaking through obstructions, water pump "pulsation mode" shall provide a forward-acting nozzle surge. Pulsation surge wave shall allow nozzle to punch forward 2" to 18" depending on flow dynamics and length of hose in sewer pipe.	X	
Explanation of forward-acting pulsation method shall be submitted with bid or explained below:	X	
Water pump location shall provide a flooded <u>gravity</u> suction inlet to eliminate potential cavitation damage.	X	
The water pump shall provide precise 0-60 GPM controlled flow at variable pressure up to 2500 PSI.	X	
An extreme cold weather recirculation system - minimum 25 GPM via transmission PTO at chassis engine idle speed.	X	
A hydro-pneumatic nitrogen charged accumulator system shall be provided with all control valves, piping and hoses for either continuous flow or jackhammer rodding. Accumulator shall be a 2.5 gallon capacity and 1400 to 2500 PSI pressure rating.	X	
Two (2) 1/2" high pressure ball valves shall be provided for draining the water pump and flushing sediment from the bottom of the pump.	X	

A nozzle rack accommodating (3) nozzles shall be provided in curbside toolbox. The nozzles shall be labeled on storage rack for pipe size/flow and application.	X	
System shall be relieved to protect operator.	X	
Handgun shall be supplied that allows for changing of flow pattern from a fine mist to a steady stream.	X	
Handgun shall come equipped with quick connect couplers.	X	
An additional 1" water relief valve shall be provided.	X	
A mid-ship quick disconnect handgun couplers shall be provided.	X	
Hydro-Excavation Package / Retractable Reel with 50' x 3/8" Hose, Hydroexcavation Handgun and Plumbing. Water system shall allow precise variable flow control range of 0-22 GPM at 2500 PSI with digital flow meter in clear view of adjustment control.	X	
A water pump hour meter shall be provided.	X	
Exceptions:		
HOSE REEL:		
Hose reel assembly shall be direct frame mounted. Hose reel shall hydraulically extend 15" on a straight line from the bumper of the truck. Hose reel shall pivot 270 degrees in 2 degree increments.	X	
Hose reel assembly shall be mounted on an independent frame that can be removed from brackets attached permanently to front of main truck frame members.	X	

Reel will be manufactured out of 1/4" spun steel for added structural strength and shall require no internal or external reinforcements that could damage rodder hose.	X	
Hose reel shall be driven by adjustable gear reduction chain and sprocket assembly.	X	
Hose reel shall operate at full rotational speed while chassis engine is at idle.	X	
600' x 3/4" Aeroquip Sewer Hose/2500 Psi shall be provided	X	
An adjustable/indexing automatic hose level wind shall scroll device shall be supplied. An air-cylinder actuated pinch-roller shall exert downward pressure across full width of reel to retain hose on reel when encountering nozzle blockages.	X	
A hose footage counter shall be supplied to indicate the amount of hose travel within pipe.	X	
Digital footage counter displaying absolute and relative footage values shall be provided. System must be capable of resetting relative value to ensure operator safety.	X	
Accuracy To Within One Percent Of Actual Distance	X	
Large Easy To Read Lcd Screen	X	
Large Keypad With Sealed Membrane Switches That Are Easily Activated	X	
Nema-4 Moisture Sealed Enclosure	X	
Solid State Circuitry	X	
Dimensions: 5 5/8" X 3 3/8" X 3/16"	X	
LCD Display Area: 3.0" X 2.2"	X	
Nozzle rack storage for (3) nozzles shall be provided in curbside toolbox.	X	
Exceptions:		

WASHDOWN EQUIPMENT:

A spring retractable storage reel for handgun hose shall be provided to allow the operator to deliver water to area served by pick up hose and to the inside of the debris body for clean out. Reel shall be mounted midship on curbside, equipped with 1/2" x 50' 2000 psi hose. An additional 35' of 1/2" hose with quick disconnect couplers shall be supplied loose.

X

A handgun with 1/2" x 35' hose shall be provided at mid-ship to which allow the operator to deliver water to area served by pick up hose and to the inside of the debris body for clean out.

X

Hand sprayer with adjustable spray-pattern to be provided with trigger-style gun.

X

Exceptions:

FRONT OPERATING STATION AND CONTROLS:

Primary operator station will be located at front of truck on right curb side of hose reel.

X

All front operator controls shall be accessible while operating either front and rear side of reel assembly. All operations to either side of unit shall position operator in front of vehicle affording protection from oncoming traffic.

X

Station shall include truck engine throttle, water pump (on/off), water pump mode, water pump flow meter, hose reel control valve (forward / reverse), adjustable hose reel speed control, oil dampened water pressure gauge, boom controls, digital water pump flow meter, and low water warning light.

X

Tachometer and hour meter for chassis engine provided at front control station shall be provided.

X

Tachometer and hour meter for auxiliary engine provided at front control station shall be provided.

X

All Hydraulic Functions - Color Coded, Sealed Electric/Hydraulic Nema 4 switches shall be provided.

X

Fan Engagement/Vacuum Relief - Sealed Electric/Air Nema 4 Switch shall be provided.

X

Water pump hour meter shall be provided.

X

A temperature light and alarm shall be provided. Light and alarm will be activated when hydraulic temperature reaches 180° F.

X

Exceptions:

ELECTRICAL & SAFETY LIGHTING:

The entire system shall be vapor sealed to eliminate moisture damage, "Nema-4" type or equal.

X

Vansco Electronic Package: Chassis Tachometer, Auxiliary Engine Tachometer, Operating Mode, PTO Mode, Hydraulic Oil Temperature shutdown, and E-Stop shall be included. E-Stop activation must turn off rodder pump, shutdown PTO A & B, set chassis throttle to idle, & open vacuum relief. E-stop must be located at each operator interface; including front/rear hose reel controls, pendant control, & dump control location. Basic machine functions and both chassis and module diagnostics shall be provided.	X	
All electrical connections shall be void of exposed wires or terminals nor should they be painted. Paint process shall be completed prior to installation of wiring.	X	
All wiring shall be color-coded and encased in conduit to scaled terminal boxes with circuit breakers.	X	
All light bulbs shall be shock mounted to eliminate bulb failure.	✓	
All other lights required by State and Federal Laws.	X	
Two-piece directional LED 16-strobe-light arrow board shall be mounted on rear door of debris body, with controls mounted in cab.	X	
A pistol grip hand light with bumper plug and 25' coiled cord shall be provided.	X	
(1) Hose reel manhole work lights shall be provided.	X	
(2) L.E.D. Boom work lights shall be provided.	X	
FS DOT 3 - 6 Light System -Federal Signal Mirror Mount Strobes, 2 Mid-Ship, 2 Rear Water Mounted Oval Led Quad Flash Strobes shall be provided.	X	
Led Lights, Clearance, Stop, Tail & Turn shall be provided.	X	
Cab mounted strobe light with guard.	X	
Exceptions:		
SAFETY EQUIPMENT:		
E-stop shall be located at each operator interface location. Standard locations to include: front hose reel, mid-ship curbside dump controls, & wireless controller (if equipped.)	X	
Electrical system controls shall be configured to allow for single point operation only. Upon engagement of controls at specified locations, additional controls shall be disabled.	✓	
(1) Emergency Flare Kit	X	
(1) 5# Fire Extinguisher	X	
Exceptions:		
SEWER TOOLS AND ACCESSORIES:		
(1) 30° Sand Nozzle	X	
(1) 30° Sanitary Nozzle	X	
(1) 15° Penetrator Nozzle	X	
(1) 1" Small finned nozzle pipe skid	X	
The unit shall have a 12-volt controlled water heater rated at a minimum of 400,000 BTU to heat the water tank. The heater shall have a no-flow or high temperature burner shut down, a dial type thermostat for the temperature control, a pressure gauge on the inlet heater and a LED temperature gauge on the outlet heater.	X	

see sheet 1B.

Exceptions: see sheet 1B. Additional cost for 400,000 water tank heater		
VACUUM TOOLS AND ACCESSORIES:		
The basic vacuum tube package shall include the following:		
(1) 8" x 3' aluminum pipe	X	
(2) 8" x 5' aluminum pipe	X	
(1) 8" x 6'6" catch basin tube	X	
(4) 8" quick clamps	X	
Exceptions:		
CHASSIS EQUIPMENT AND STORAGE:		
Two (2) front tow hooks shall be provided.	X	
Two (2) rear tow hooks shall be provided.	X	
In cab camera system allowing operator to see front and rear of chassis.	X	
48"W x 20"H x 12"D Toolbox. Front Bumper mounted Qty (2) 16" x 12" x 18" tool boxes with LED side marker lights.	X	
Safety cone storage rack	X	

Bid Amount	\$	449,000
Trade-In Option	\$	125,000
Total Bid Amount	\$	324,000

CITY CLERK
CITY OF LAUREL
P. O. BOX 10
LAUREL, MONTANA 59044

STANDARD TERMS AND CONDITIONS – PAGE 1

This contract includes the following Standard Terms and Conditions and includes, but is not limited to, the Invitation to Bid, Call for Sealed Bids, Specifications, Forms of Agreement, Instruction to Bidders, and Form of Proposal.

The contractor will not be liable for any delay in furnishing or failure to furnish service due to fire, flood, strike, lockout, dispute with workmen, act of God, or any cause beyond reasonable control.

In case of default by the successful bidder or failure to deliver the goods or services within the time specified, the City Purchasing Authority, after written notice, may procure them from other sources and hold contractor responsible for excess costs occasioned thereby.

The specifications attached to the instructions to bidders establish a standard of quality desired by the City of Laurel. Any bidder may submit quotations on any article, which substantially complies with these specifications as to quality, workmanship and service. The City of Laurel reserves the right to make its selection of materials or services purchased, based on its best judgment as to which articles substantially comply with the requirements of the specifications.

No alteration in any of the terms, conditions, delivery, quality, or specifications will be effective without prior written consent of the City of Laurel.

No exception to delivery or service dates shall be allowed unless prior written approval is first obtained for the City of Laurel.

All payments to the contractor shall be remitted by mail. The City shall not honor drafts, nor accept goods on a sight draft basis. Furthermore, the provisions or monies due under this contract shall not be assignable unless prior written approval is first obtained from the City of Laurel.

All goods, materials or services purchased herein are subject to approval by the City of Laurel. Any rejections of services, goods or materials, whether held by the City or returned, will be at the contractor's risk and expense.

The contractor agrees to assume all expense, protect and hold harmless the City, its officers, agents and employees against all claims and expense including, but not limited to, suits or proceedings for patent, trademark, copyright, or franchise infringement arising from the purchase, installation or use of the goods, material or services purchased herein.

The contractor further agrees to assume all expenses and damages arising from such claim, suits or proceedings.

CITY CLERK
CITY OF LAUREL
P. O. BOX 10
LAUREL, MONTANA 59044

STANDARD TERMS AND CONDITIONS – PAGE 2

Contractor agrees that the waiver, acceptance, or failure by the City to enforce any provisions, terms, or conditions of this contract shall not operate or be construed as a waiver of prior or subsequent breaches or the right of the City to thereafter enforce such provisions.

The contractor warrants all articles supplied under this contract conform to specification herein. The contractor will deliver a warranty stating that articles supplied under the contract are fit and sufficient for the purpose manufactured, merchantable, and free from defects.

In the event the City is entitled to a prompt payment or cash discount the period of computation shall commence on the date of delivery, or receipt of correctly completed invoices, whichever is later. If an adjustment in payment is necessary, the discount period shall commence on the date final approval for payment is authorized.

The contractor agrees not to be discriminate against any client employee or applicant for employment or for services, because of race, creed, color, national origin, sex or age with regard to, but not limited to, the following: employment upgrading; demotion or transfer; recruitment advertising; layoffs and termination; rates of pay or other forms of compensation; selection for training; rendition of services. It is further understood that any contractor who is in violation of this shall be barred forthwith from receiving awards of any purchase order for the City unless a satisfactory showing is made that discriminatory practices have terminated and that a reoccurrence of such acts are unlikely.

The City reserves the right to cancel and terminate this contract forthwith upon giving thirty (30) days written notice to the contractor. (This provision does not apply to the purchase of materials and equipment. A purchase order for materials and equipment is a binding contract.)

Contractor agrees that in the event suit is instituted by the City for any default on the part of the contractor, he shall pay to the City all costs and expenses expended or incurred by the City in connection therewith, and reasonable attorney fees.

Where applicable, possible or required, bidder is required to submit descriptive literature, sample material, design sketches and detailed shop drawings. Failure to submit required items may result in rejection of the bid or termination of contract.

The successful bidder may not make any advertising or sale use of the fact contract items are being used by purchaser and other approved agencies, under penalty of contract termination.

The Advertisement for Bids, the accepted Proposal, and the specifications, together form the contract and they fully act as if hereto attached or herein repeated.

CITY CLERK
CITY OF LAUREL
P. O. BOX 10
LAUREL, MONTANA 59044

STANDARD TERMS AND CONDITIONS – PAGE 3

This contract shall be governed by and construed in accordance with the laws of the State of Montana.

The contractor may not assign or subcontract the agreement or the right to receive reasonable performance of any act called for by the contract shall be deemed waived by a waiver by City of a breach thereof as to any particular transaction or occurrence.

Regardless of FOB point contractor agrees to bear all risks of loss, injury, or destruction of goods and materials ordered herein and such loss, injury, or destruction shall not release contractor from any obligation hereunder.

END: STANDARD TERMS AND CONDITIONS

CITY CLERK
CITY OF LAUREL
P. O. BOX 10
LAUREL, MONTANA 59044

INVITATION TO BID

RETURN TO: City Clerk, City of Laurel, P.O. Box 10, Laurel, Montana 59044

Please bid net prices at which you will agree to furnish required services. To receive consideration, this form must be signed in full by a responsible, authorized agent, office, employee or representative of your firm.

BID ITEM: 2022 (OR NEWER) SINGLE-ENGINE COMBINATION SEWER AND CATCH BASIN CLEANER WITH A POSITIVE DISPLACEMENT BLOWER VACUUM SYSTEM MOUNTED ON A HEAVY DUTY CHASSIS WITH OPTIONAL TRADE-IN OF A 2012 VACTOR JET RODDER.

Enter full Company Name and Address

Titan Machinery
1728 Old Hardin Rd
Billings MT 59101

CONDITIONS AGREEMENT

We have read and agree to the conditions and stipulations contained herein and to the Standard Terms and Conditions contained on the attached.

We further agree to furnish the services specified at the prices stated herein, to be delivered to the location and that date set forth herein.

Stu Noack
Signature

General Counsel & Secretary
Title

December 1, 2021
Date

END: INVITATION TO BID

CITY CLERK
CITY OF LAUREL
P. O. BOX 10
LAUREL, MONTANA 59044

FORM OF AGREEMENT – PAGE 1

AGREEMENT, made on the _____ day of _____, 2021, by and between
the City of Laurel and _____.

WITNESSTH that the above named company and the City of Laurel, for consideration,
hereinafter name agree as follows:

SCOPE OF OPERATION: The contractor shall provide material and equipment, perform the
work and do everything required by the specifications entitled:

**CONTRACT SPECIFICATION: 2022 (OR NEWER) SINGLE-ENGINE
COMBINATION SEWER AND CATCH BASIN CLEANER WITH A POSITIVE
DISPLACEMENT BLOWER VACUUM SYSTEM MOUNTED ON A HEAVY
DUTY CHASSIS WITH OPTIONAL TRADE-IN OF A 2012 VACTOR JET
RODDER.**

TIME OF COMPLETION: Delivery of goods, equipment, and/or services shall be expected
within thirty (30) days of the award of bid.

FOLLOWING IS AN ENUMERATION OF THE CONTRACT BID

Intent and Scope of Operation
Call for Sealed Bids: Notice to Bidders
(Bid Bond/Performance Bond)
Instructions to Bidders
Contract Specifications
Standard Terms and Conditions
Invitation to Bid
Form of Agreement
Form of Proposal (Bid Proposal)

IN WITNESS WHEREOF, the parties hereto have executed this agreement to day and
year above written.

Contractor

By: _____
Title _____

CITY CLERK
CITY OF LAUREL
P. O. BOX 10
LAUREL, MONTANA 59044

FORM OF AGREEMENT – PAGE 2

CITY OF LAUREL

BY: _____
MAYOR

ATTEST: _____
City Clerk

Approved as to form

END: FORM OF AGREEMENT

CITY CLERK
CITY OF LAUREL
P. O. BOX 10
LAUREL, MONTANA 59044

FORM OF PROPOSAL (BID PROPOSAL)

The undersigned hereby submits the following proposal: Having carefully examined the specifications entitled CONTRACT SPECIFICATIONS: **2022 (OR NEWER) SINGLE-ENGINE COMBINATION SEWER AND CATCH BASIN CLEANER WITH A POSITIVE DISPLACEMENT BLOWER VACUUM SYSTEM MOUNTED ON A HEAVY DUTY CHASSIS WITH OPTIONAL TRADE-IN OF A 2012 VACTOR JET RODDER** for the City of Laure Public Works Department, as well as all other conditions affecting the bid, the undersigned proposes to furnish all equipment and services necessary to complete the work required.

120 days after chassis arrive
Time and Date of Delivery

2022 (OR NEWER) SINGLE-ENGINE COMBINATION SEWER AND CATCH BASIN CLEANER WITH A POSITIVE DISPLACEMENT BLOWER VACUUM SYSTEM MOUNTED ON A HEAVY-DUTY CHASSIS WITH OPTIONAL TRADE-IN OF A 2012 VACTOR JET RODDER.

Optional Trade In*:	\$ <u>125,000</u>
Net FOB Laurel, Montana	\$ <u>324,000</u>

* 2012 Vactor Jet Rodder may be seen at the Laurel Maintenance Shop located at 20 S. 7th Avenue, Laurel, Montana between the hours of 7:30 am and 3:00 pm Monday – Friday.

By Stu Noack
Title General Counsel & Secretary
Company Titan Machinery Inc.
Date December 1, 2021

END: FORM OF PROPOSAL (BID PROPOSAL)

SHEET 1A: As per your bid description we have bid a PD unit not a fan unit. The spec in the packet is fully describing a Fan unit. Below is our specs for the PD unit that is titled at the beginning of the packet.

Vacuum shall be provided by a positive displacement rotary lobe type blower driven via chassis engine and heavy duty split transfer case direct to the blower.
Interlock safety system shall prevent drive axle from engaging.
A horizontal silencer with rain cap shall exhaust above the cab.
A blower tachometer / hour meter shall be provided and displayed digitally on front control screen.
For most efficient use of horsepower and fuel consumption, full vacuum and/or combination operation shall be approximately 1750 RPM of chassis drive engine.
Blower shall be driven by the chassis engine and shall produce inlet volume of 4500 cfm @ 0" hg @ 2250 rpm, and 3490 cfm @ 18" hg @ 2250 rpm vacuum (Roots 824RCS 18 or equal). Drive engine not to exceed 1760 RPM.
For added protection, the vacuum system shall have three (3) relief valves set at 18" hg, heavy duty horizontal mounted noise muffler, removable and cleanable stainless steel filter screen, and shall be enclosed with a steel cage guard for safety.
Transfer case shall be activated by air via a one touch control located in cab with animated confirmation on screen.
Blower shall be driven from chassis engine via the transmission drive shafts and heavy duty split shaft transfer case direct to blower, engagement via one touch control on front control panel.
Blower shall be provided with a horizontal silencer with exhaust above the cab and rain cap protecting the silencer from rain water.
Blower shall draw air from two (2) separate ports in the debris body.
Hydraulic shut off valves shall be provided at the suction, return and filter lines to permit servicing of the hydraulic system.
Ball valve drains shall be provided for both the final filter and silencer to be able to drain any carryover that comes from the debris body.

SHEET 1B- Per our conversation with Matt we did not want to put a Hotsy 400,000 BTU water tank heater on unit. This will be EXTRA cost of \$22,000 for the heater. It would also limit our water capacity to 1300 gallons.

Lukas Hanel

October 8, 2021

To Whom It May Concern:

This is to certify, as manufacturer of the pump bid herein on the Vactor 2100i Series, that the following statements are true and correct:

The pump is rated for 100 GPM and 3000 PSI.

The pump will deliver 80 GPM @ 2500 PSI continuous duty.

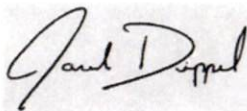
The pump will have a constantly flooded suction inlet due to the mounted location being installed below 100% of the water supply.

The mounting location of the pump has our full application approval.

As a function of a slow stroke speed, the pump can be run dry for a period of 30 minutes at full operating RPM, without incurring damage.

The Water Pump is covered under our standard 2 year warranty regardless of the fresh water source used. (i.e. fresh water pond, irrigation system, debris body interconnect, etc.)

Sincerely,



Jared Dippel
Product Manger

VACTOR

LIMITED WARRANTY

Limited Warranty. Each machine manufactured by VACTOR MANUFACTURING (or, "the Company") is warranted against defects in material and workmanship for a period of 12 months, provided the machine is used in a normal and reasonable manner and in accordance with all operating, maintenance and safety instructions. In addition, certain machines and components of certain machines have extended warranties as set forth below. If sold to an end user, the applicable warranty period commences from the date of delivery to the end user. If used for rental purposes, the applicable warranty period commences from the date the machine is firstmade available for rental by the Company or its representative. This limited warranty may be enforced by any subsequent transferee during the warranty period. This limited warranty is the sole and exclusive warranty given by the Company.

STANDARD EXTENDED WARRANTIES (Total Warranty Duration)

2100 Series, HXX Series and Jetters

10 years against water tank leakage due to corrosion. nonMettalic water tanks are covered for 5 yrs against any factory defect in material or workmanship.

2100 Series, HXX Series and Guzzler only

5 years against leakage of debris tank, centrifugal compressor or housing due to rust-through.

2100 Series and Jetters

2 years - Vactor Rodder Pump

Exclusive Remedy. Should any warranted product fail during the warranty period, the Company will cause to be repaired or replaced, as the Company may elect, any part or parts of such machine that the Company's examination discloses to be defective in material or factory workmanship. Repairs or replacements are to be made at the selling Company's authorized dealer's or distributor's location or at other locations approved by the Company. In lieu of repair or replacement, the Company may elect, at its sole discretion, to refund the purchase price of any product deemed defective. The foregoing remedies shall be the sole and exclusive remedies of any party making a valid warranty claim.

This Limited Warranty shall not apply to (and the Company shall not be responsible for):

1. Major components or trade accessories that have a separate warranty from their original manufacturer, such as, but not limited to, trucks and truck chassis, engines, hydraulic pumps and motors, tires and batteries.
2. Normal adjustments and maintenance services.
3. Normal wear parts such as, but not limited to, oils, fluids, vacuum hose, light bulbs, fuses and gaskets.
4. Failures resulting from the machine being operated in a manner or for a purpose not recommended or not in accordance with operating, maintenance or safety instructions by the Company.
5. Repairs, modifications or alterations without the express written consent of the Company, which in the Company's sole judgment, have adversely affected the machine's stability, operation or reliability as originally designed and manufactured.
6. Items subject to misuse, negligence, accident or improper maintenance.

NOTE The use in the product of any part other than parts approved by the Company may invalidate this warranty. The Company reserves the right to determine, in its sole discretion, if the use of non-approved parts operates to invalidate the warranty. Nothing contained in this warranty shall make the Company liable for loss, injury, or damage of any kind to any person or entity resulting from any defect or failure in the machine.

THIS WARRANTY SHALL BE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, AND TO THE EXTENT PERMITTED, CONFERRED BY STATUTE, INCLUDING WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, OR ANY WARRANTY AGAINST FAILURE OF ITS ESSENTIAL PURPOSE, ALL OF WHICH ARE DISCLAIMED.

This warranty is in lieu of all other obligations or liabilities, contractual and otherwise, on the part of the Company. For the avoidance of doubt, the Company shall not be liable for any indirect, special, incidental or consequential damages, including, but not limited to, loss of use or lost profits. The Company makes no representation that the machine has the capacity to perform any functions other than as contained in the Company's written literature, catalogs or specifications accompanying delivery of the machine. No person or affiliated company representative is authorized to alter the terms of this warranty, to give any other warranties or to assume any other liability on behalf of the Company in connection with the sale, servicing or repair of any machine manufactured by the Company. Any legal action based hereon must be commenced within eighteen (18) months of the event or facts giving rise to such action.

The Company reserves the right to make design changes or improvements in its products without imposing any obligation upon itself to change or improve previously manufactured products.



VACTOR MANUFACTURING
1621 S. Illinois Street
Streator, IL 61364



TERMS AND CONDITIONS

ORDERS: All orders are subject to acceptance by Vactor Manufacturing, Inc. or Guzzler Manufacturing, Inc. (hereafter referred to as Vactor). Orders for products not normally carried in stock or requiring special engineering or manufacturing is in every case subject to approval by Vactor's Management.

PRICES: All orders are subject to current prices in effect at the time of order acknowledgment

F.O.B. POINT: Unless otherwise stated, all prices listed are F.O.B. factory.

PAYMENT TERMS: The company's payment terms are due upon receipt, unless otherwise stated. However, until such time as Vactor receives full payment, Vactor shall maintain a purchase money security interest in the product.

CANCELLATION: Orders cannot be cancelled except upon terms that will compensate Vactor for any loss or damage sustained. Such loss will be a minimum of 10% of the purchase price.

SHIPMENT: All proposals are based on continuous and uninterrupted delivery of the order upon completion, unless specifications distinctly state otherwise. In the event that agreement is reached for Vactor to store completed items, they will be immediately invoiced to the customer and become due and payable. Storage shall be at the risk of the customer and Vactor shall be liable only for ordinary care of the property.

STORAGE CHARGES: Vactor shall charge the customer at current rates for handling and storing customer's property (e.g. truck chassis) held for more than thirty (30) days after notification of availability for shipment. All customer's property, or third party's property, that is stored by Vactor is at the customer's or other party's risk. Vactor is not liable for any loss or damage thereto caused by fire, water, corrosion, theft, negligence, or any cause beyond its reasonable control.

PERFORMANCE: Vactor shall not be liable for failure to complete the contract in accordance with its terms if failure is due to wars, strikes, fires, floods, accidents, delays in transportation or other causes beyond its reasonable control.

EXPERIMENTAL WORK: Work performed at customer's request such as sketches, drawings, design, testing, fabrication and materials shall be charged at current rates.

SKETCHES, ENGINEERING DRAWINGS, MODELS and all preparatory work created or furnished by Vactor, shall remain its exclusive property; and no use of same shall be made nor may ideas obtained therefrom be used except with the consent of and on terms acceptable to Vactor.

TAXES: Buyer's final cost shall include all applicable sales and use taxes, including all sales and use taxes attributable to any changes made to Buyer's initial order placed hereunder or to any changes to applicable sales and use tax laws. However, Vactor Manufacturing, Inc. shall be responsible for Federal Excise Tax (F.E.T.) unless it is separately stated on the invoice and added to the selling price. If F.E.T. is not separately stated on the invoice it has not been included in the price and Vactor will pay any F.E.T. due itself and bear the cost of the tax. Any refunds or adjustments to F.E.T. in such cases belong to Vactor.

PRODUCT IMPROVEMENT: Vactor reserves the right to change manufacturing specifications and procedure in accordance with its product improvement policy.

MOUNTING PRICES: Mounting prices assume normal factory installation on a truck chassis suitable for the unit purchased. Relocation of batteries, fuel tanks, mufflers, air tanks, etc. will be an additional charge, billed at the standard factory labor rate.

WARRANTY: Vactor warrants its products to be free from defects in material and workmanship for a period of 12 months, subject to the limitations and conditions set forth in its current published warranty. Other than those expressly stated herein. THERE ARE NOT OTHER WARRANTIES OF ANY KIND EXPRESS OR IMPLIED, AND SPECIFICALLY EXCLUDED BUT NOT BY WAY OF LIMITATION, ARE THE IMPLIED WARRANTIES OF FITNESS FOR PARTICULAR PURPOSE AND MERCHANTABILITY.

IT IS UNDERSTOOD AND AGREE THE VACTOR'S LIABILITY WHETHER IN CONTRACT, IN TORT, UNDER ANY WARRANTY IN NEGLIGENCE OR OTHERWISE SHALL NOT EXCEED THE RETURN OF THE AMOUNT OF THE PURCHASE PRICE PAID BY THE PURCHASER AND UNDER NO CIRCUMSTANCES SHALL VACTOR BE LIABLE FOR SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES. THE PRICES STATED FOR THE EQUIPMENT IS A CONSIDERATION IN LIMITING VACTOR'S LIABILITY. NO ACTION REGARDLESS OF FORM, ARISING OUT OF THE TRANSACTION OF THE AGREEMENT MAY BE

TERMS AND CONDITIONS

BROUGHT BY PURCHASER MORE THAN ONE YEAR AFTER THE CAUSE OF ACTION HAS OCCURRED.

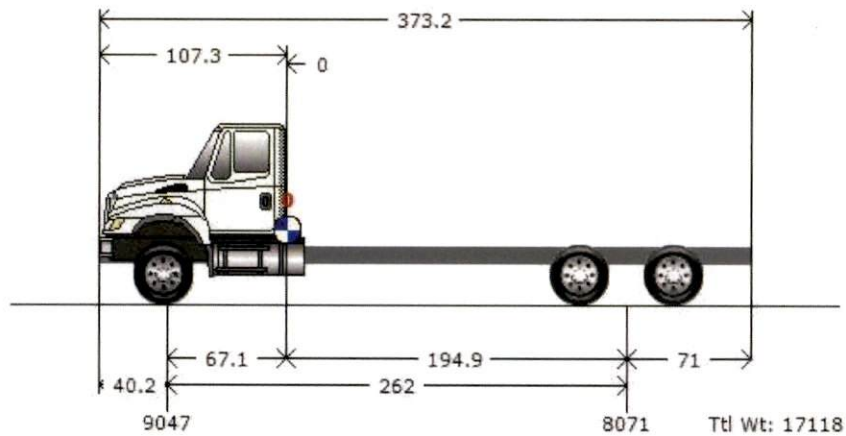
VACTOR'S MAXIMUM LIABILITY SHALL NOT EXCEED AND BUYER'S REMEDY IS LIMITED TO EITHER (I) REPAIR OR REPLACEMENT OF THE DEFECTIVE PART OF PRODUCT, OR AT VACTOR'S OPTION (II) RETURN OF THE PRODUCT AND REFUND OF THE PURCHASE PRICE AND SUCH REMEDY SHALL BE BUYER'S ENTIRE AND EXCLUSIVE REMEDY.

CHOICE OF LAW: These terms and conditions shall be construed according to the laws of the State of Illinois. Failure at anytime by Vactor to exercise any of its rights under this agreement shall not constitute a waiver-thereof nor prejudice Vactor's right to enforce it thereafter.

COMPLETE AGREEMENT: These terms and conditions, contain the complete and final agreement between the parties hereto and no other agreement in any way modifying any of these terms and conditions will be binding on Vactor unless in writing and agreed to by an authorized representative of Vactor. All proposed terms included in Buyer's purchase order or other standard contracting documents are expressly rejected.

I agree with the above terms and conditions: _____

Date: _____



Graphics are provided as visual aids only and are not intended to represent the actual scale, shape, or color of the truck or its components. All weights are represented in lbs.

Truck			Body/Trailer			Chassis/Empty Weights		
Bumper to Axle	(BA)	40.2	Body Length	(BL)	N/A	Tractor Front Axle:		9,047
Wheelbase	(WB)	262.00				Tractor Rear Axle:		8,071
Axle to Frame	(AF)	71.00						
Axle to Back Cab	(ABC)	67.1						
Cab to Axle	(CA)	194.9						
Usable CA		194.9						
CA Reduction Adjustment		0.00						
Fuel-Diesel(Gals)		0						
DEF(Gals)		0						

Before the Cab			Cab			Payloads			Body			After the Body		
#	Weight	CG	#	Weight	CG	#	Weight	CG	#	Weight	CG	#	Weight	CG
						1	0	1						

Loads	
Payload Weight:	0
Driver:	0
Fuel-Diesel(Lbs):	0
DEF(Lbs):	0

Weight Distribution	
Total Front Axle:	9,047
Total Rear Axle:	8,071
Total Weight:	17,118

Weights and clearances in this proposal are estimates only. Navistar, Inc. is not liable for any consequences resulting from any differences between the estimated weights and clearances and the actual manufactured weights and clearances.

Weight Distribution

All weights are represented in lbs.

	<u>Truck</u>		
	Front	Rear	Total
<u>Chassis Weight</u>			
Chassis Weight:	9,047	8,071	17,118
Fuel:	0	0	0
DEF:	0	0	0
(Curb Weight):	9,047	8,071	17,118
<u>Loads</u>			
Payloads:	0	0	0
Driver:	0	0	0
Axle Totals (Gross Weight):	9,047	8,071	17,118

Weight Ratings

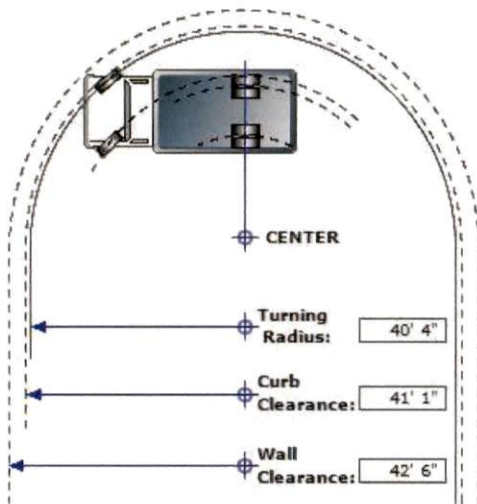
	<u>Truck</u>	
	Front	Rear
Axle(axle capacity)	20,000	46,000
Tire(tire capacity)	22,800	46,720
Suspension(suspension capacity)	20,000	46,000
Spring:	0	
Fed Bridge Law (axle spread):	20,000	34,000 (54")
Wheel Combination	Load	Limit
1 - 3	17,118	54,000

Federal Total Vehicle Weight Limit: 80,000

Maximum Gross Vehicle Weight Rating (GVWR) 66,000 - Gross Vehicle Weight(GVW) 17,118 = 48,882 Reserves

Weight Summary

* Distributed weights are within capacity limits



Series: HV
Model: HV607
Description: HV607 SBA
Model Year: 2023

Calculation Factors

Wheelbase: 262
Front Axle: 0002ARY
Description: AXLE, FRONT NON-DRIVING, {Meritor MFS-20-133A} Wide Track, I-Beam Type, 20,000-lb Capacity
Front Wheel: 0027DBA
Description: WHEELS, FRONT, {Accuride 29374} DISC; 22.5x12.25 Rims, Extra Polish Aluminum, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs
Front Tire: 07752665441
Description: TIRES, 425/65R22.5 Load Range L HAC 3 (CONTINENTAL), 465 rev/mile, 68 MPH, All-Position
Steering Gear: 0005PTB
Description: STEERING GEAR, (2) {Sheppard M100/M80} Dual Power

Turning Radius Statistics**General Information**

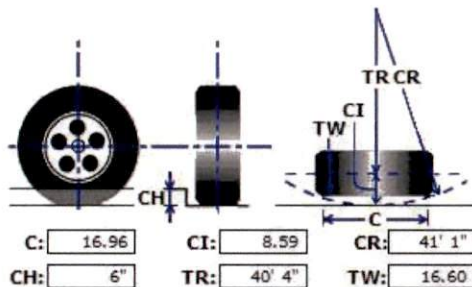
Inside Turn Angle: 39 Degrees
Radial Overhang: 26

Axle Information

KingPin Inclination: 6.25 Degrees
KingPin Center: 71

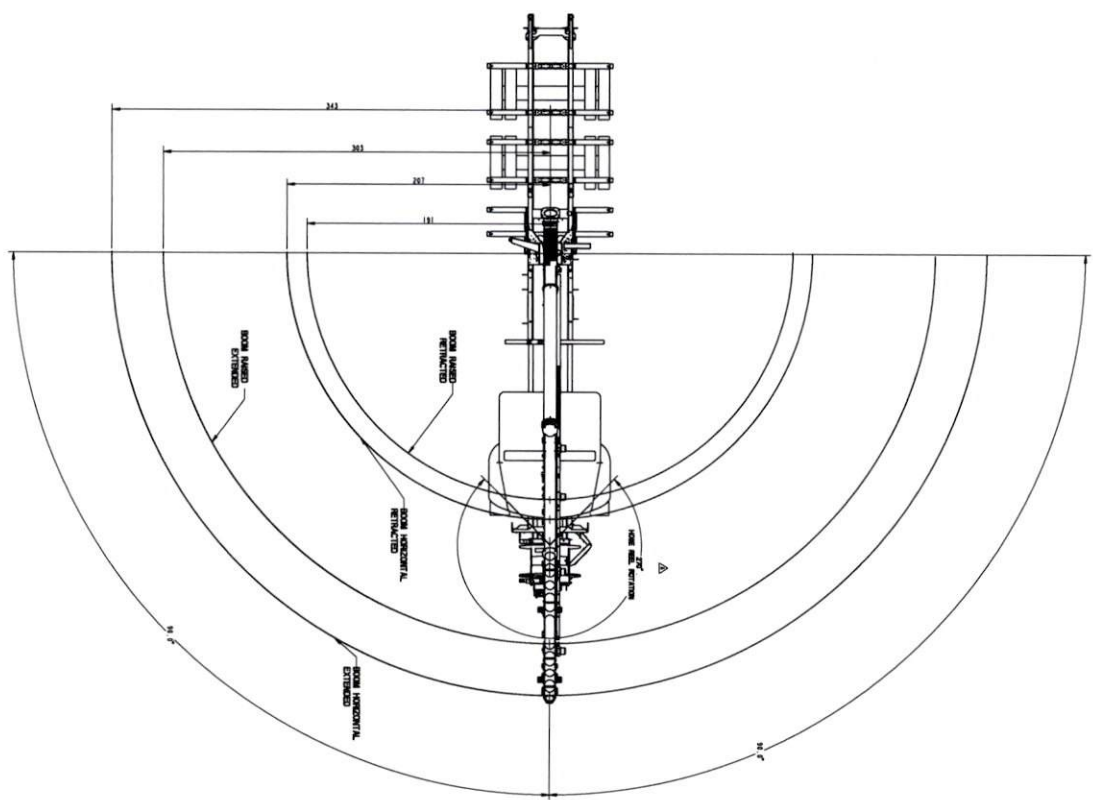
Turning Radius - Curb View

C - Curb Contact Length: 16.96
CI - Curb Clearance Increment: 8.59
CR - Curb Clearance Radius: 41'1"
CH - Curb Height: 6"
TR - Turning Radius: 40'4"
TW - Tire Width: 16.60

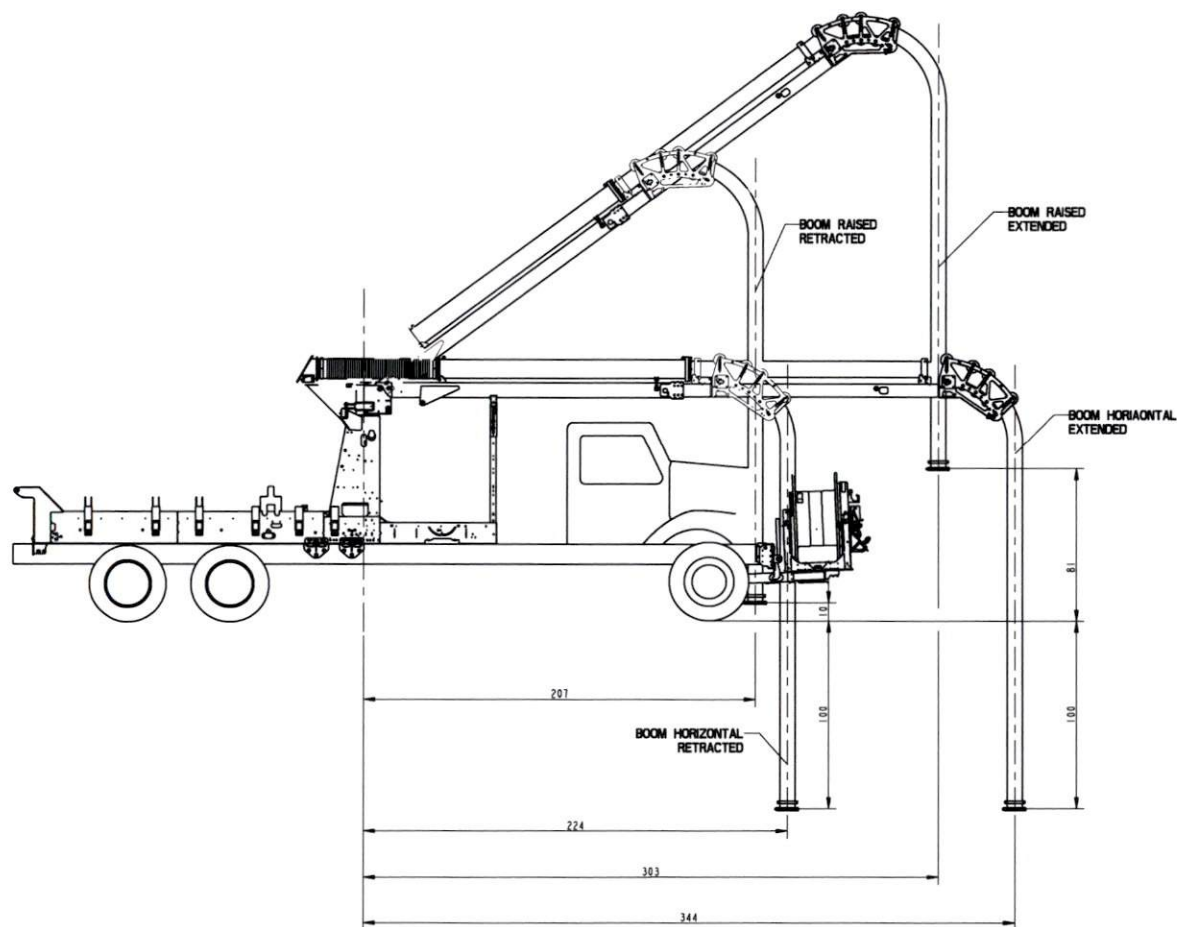


* All Measurements are in inches, unless otherwise specified.

This information is based on engineering information available at this time. Actual figures may vary. Navistar, Inc. cannot accept liability for consequences due to this variance.



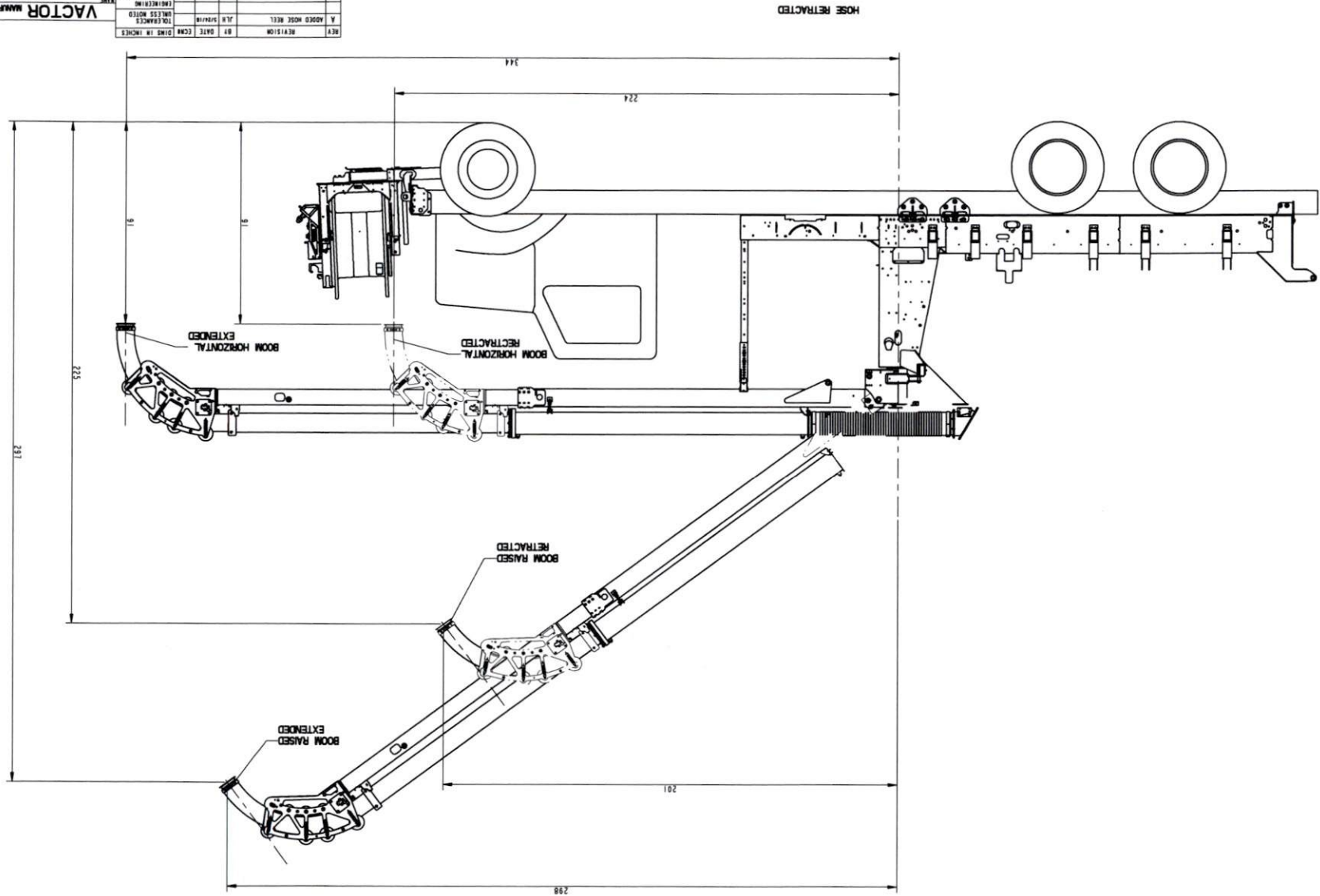
1	11/1/10	12	11/1/10	13	11/1/10
2	11/1/10	3	11/1/10	4	11/1/10
5	11/1/10	6	11/1/10	7	11/1/10
8	11/1/10	9	11/1/10	10	11/1/10
11	11/1/10	12	11/1/10	13	11/1/10
14	11/1/10	15	11/1/10	16	11/1/10
17	11/1/10	18	11/1/10	19	11/1/10
20	11/1/10	21	11/1/10	22	11/1/10
23	11/1/10	24	11/1/10	25	11/1/10
26	11/1/10	27	11/1/10	28	11/1/10
29	11/1/10	30	11/1/10	31	11/1/10
32	11/1/10	33	11/1/10	34	11/1/10
35	11/1/10	36	11/1/10	37	11/1/10
38	11/1/10	39	11/1/10	40	11/1/10
41	11/1/10	42	11/1/10	43	11/1/10
44	11/1/10	45	11/1/10	46	11/1/10
47	11/1/10	48	11/1/10	49	11/1/10
50	11/1/10	51	11/1/10	52	11/1/10
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83	11/1/10	84	11/1/10	85	11/1/10
86	11/1/10	87	11/1/10	88	11/1/10
89	11/1/10	90	11/1/10	91	11/1/10
92	11/1/10	93	11/1/10	94	11/1/10
95	11/1/10	96	11/1/10	97	11/1/10
98	11/1/10	99	11/1/10	100	11/1/10



HOSE EXTENDED

REV	REVISION	BY	DATE	ECN	QIMS IN INCHES
A	ADDED HOSE REEL	JLH	5/24/18		TOLERANCES UNLESS NOTED
					ENGINEERING TOLERANCE FACTOR STANDARD ENGRS
<p>THIS DRAWING IS THE PROPERTY OF VACTOR MANUFACTURING INC. IT IS TO BE USED FOR THE DESIGN AND CONSTRUCTION OF THE EQUIPMENT ONLY. IT IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT THE WRITTEN PERMISSION OF VACTOR MANUFACTURING INC.</p> <p>THE MASTER COPY OF THIS DOCUMENT RESIDES IN ELECTRONIC FORM. ALL PRINTED COPIES OF THIS DOCUMENT ARE UNCONTROLLED.</p>					
<p>VACTOR MANUFACTURING INC. STHEATON, IL</p> <p>10 X 15 BOOM COVERAGE</p> <p>NAME: MATERIAL LISTED</p> <p>DATE: 8/15/17 SCALE: 1/32 SIZE: 10 PART NO: BOOM_COVERAGE_10015 REV: A</p> <p>SHEET 2 OF 3</p>					

REV	DATE	BY	CHKD	DESCRIPTION
1	8/15/17	JLH		HOSE RETRACTED
2	3/6/17	JLH		BOOM RAISED
3	3/6/17	JLH		BOOM EXTENDED
4	3/6/17	JLH		BOOM HORIZONTAL
5	3/6/17	JLH		BOOM HORIZONTAL EXTENDED
6	3/6/17	JLH		BOOM RAISED EXTENDED
7	3/6/17	JLH		BOOM RAISED EXTENDED
8	3/6/17	JLH		BOOM RAISED EXTENDED
9	3/6/17	JLH		BOOM RAISED EXTENDED
10	3/6/17	JLH		BOOM RAISED EXTENDED
11	3/6/17	JLH		BOOM RAISED EXTENDED
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13	3/6/17	JLH		BOOM RAISED EXTENDED
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97	3/6/17	JLH		BOOM RAISED EXTENDED
98	3/6/17	JLH		BOOM RAISED EXTENDED
99	3/6/17	JLH		BOOM RAISED EXTENDED
100	3/6/17	JLH		BOOM RAISED EXTENDED



File Attachments for Item:

10. Resolution No. R21-132: A Resolution Of The City Council Approving A Task Order Between The City Of Laurel And KLJ Engineering Inc. Authorizing The Preparation Of A Downtown Parking Study For The City Of Laurel.

RESOLUTION NO. R21-132

**A RESOLUTION OF THE CITY COUNCIL APPROVING A TASK ORDER BETWEEN
THE CITY OF LAUREL AND KLJ ENGINEERING INC. AUTHORIZING THE
PREPARATION OF A DOWNTOWN PARKING STUDY FOR THE CITY OF LAUREL.**

BE IT RESOLVED by the City Council of the City of Laurel, Montana:

Section 1: Approval. The Task Order between the Parties is attached hereto and incorporated herein as part of this resolution, and is accepted and hereby approved by the City Council.

Section 2: Execution. The Mayor and City Clerk/Treasurer of the City of Laurel are hereby given authority to accept and execute the attached Task Order on behalf of the City.

Section 3: Effective date. The effective date for the Task Order is upon adoption and approval of this resolution.

Introduced at a regular meeting of the City Council on December 28, 2021, by Council Member _____.

PASSED and APPROVED by the City Council of the City of Laurel this 28th day of December 2021.

APPROVED by the Mayor this 28th day of December 2021.

CITY OF LAUREL

Emelie Eaton, Mayor

ATTEST:

Bethany Langve, Clerk-Treasurer

Approved as to form:

Sam S. Painter, Civil City Attorney

Task Order: Downtown Parking Study

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated December 5, 2017 ("Agreement"), as amended by Amendment No. 1 dated October 13, 2020, Owner and Engineer agree as follows:

1. Background Data

- A. Effective Date of Task Order:
- B. Owner: City of Laurel
- C. Engineer: KLJ Engineering, Inc
- D. **Specific Project (title): Downtown Parking Study**
- E. Specific Project (description): Prepare a downtown parking study

2. Services of Engineer

- A. The specific services to be provided or furnished by Engineer under this Task Order are:

Set forth in Part 1—Basic Services of Exhibit A, "Engineer's Services for Task Order," modified for this specific Task Order, and attached to and incorporated as part of this Task Order.
- B. Resident Project Representative (RPR) Services - Not Used
- C. Designing to a Construction Cost Limit – Not Used
- D. Other Services – Not Used
- E. All of the services included above comprise Basic Services for purposes of Engineer's compensation under this Task Order.

3. Additional Services

- A. Additional Services that may be authorized or necessary under this Task Order are: None

Set forth as Additional Services in Part 2—Additional Services, of Exhibit A, "Engineer's Services for Task Order," modified for this specific Task Order, and attached to and incorporated as part of this Task Order.

4. Owner's Responsibilities

- A. Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B, subject to the following:
- Provide Engineer with access to the facilities, as needed, to complete the project.
 - Provide requested information, including square footages of uses for each block within the study Area.
 - Review preliminary reports and plans provided by Engineer.

5. Task Order Schedule

- A. In addition to any schedule provisions provided in Exhibit A or elsewhere, the parties shall meet the following schedule:
- Basic Services are anticipated to be complete by January 1, 2022

6. Payments to Engineer

- A. Owner shall pay Engineer for services rendered under this Task Order as follows:

Description of Service	Amount	Basis of Compensation
1. Basic Services (Part 1 of Exhibit A)		
a. Study and Report Phase (A1.01)	\$ 30,000	Lump Sum
TOTAL COMPENSATION (lines 1.a-e)	\$ 30,000	Lump sum
2. Additional Services (Part 2 of Exhibit A)	(N/A)	Direct Labor

Compensation items and totals based in whole or in part on Hourly Rates or Direct Labor are estimates only. Lump sum amounts and estimated totals included in the breakdown by phases incorporate Engineer's labor, overhead, profit, reimbursable expenses (if any), and Consultants' charges, if any. For lump sum items, Engineer may alter the distribution of compensation between individual phases (line items) to be consistent with services actually rendered, but shall not exceed the total lump sum compensation amount unless approved in writing by the Owner.

- B. The terms of payment are set forth in Article 4 of the Agreement and in the applicable governing provisions of Exhibit C.

7. Consultants retained as of the Effective Date of the Task Order: None

8. Other Modifications to Agreement and Exhibits: None

9. Attachments:

10. Other Documents Incorporated by Reference:

December 5, 2017 Agreement between Owner and Engineer for Professional Services, Task Order Edition
October 13, 2020 Amendment to Engineer-Owner Agreement, Amendment No. 1.

11. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____

OWNER: City of Laurel

ENGINEER: KLJ Engineering, Inc .

By: _____

By: _____

Print Name: Emelie Eaton

Print Name: Mark Anderson

Title: Mayor

Title: Vice- President

Engineer License or Firm’s
Certificate No. (if required): PEL-EF-LIC-37
State of: Montana

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Kurt Markegard

Name: Matt Smith

Title: Director of Public Works

Title: Project Manager

Address: PO Box 10
Laurel, MT 59044

Address: PO Box 80303
Billings, MT 59108

E-Mail
Address: kmarkegard@laurel.mt.gov

E-Mail
Address: matt.smith@kljeng.com

Phone: 406-628-4796

Phone: 406-245-5499

Exhibit A – Engineer's Services – Water System PER

EJCDC® E-505, Agreement Between Owner and Engineer for Professional Services – Task Order Edition.

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and American Society of Civil Engineers. All rights reserved.**

File Attachments for Item:

11. Resolution No. R21-133: A Resolution Approving Amendment No. 1 To The Previously Approved Task Order Authorizing Kadrmas, Lee & Jackson, Inc. To Provide Additional Services For The City Of Laurel's South Side Stormwater Study.

RESOLUTION NO. R21-133

A RESOLUTION APPROVING AMENDMENT NO. 1 TO THE PREVIOUSLY APPROVED TASK ORDER AUTHORIZING KADRMAS, LEE & JACKSON, INC. TO PROVIDE ADDITIONAL SERVICES FOR THE CITY OF LAUREL'S SOUTHSIDE STORMWATER STUDY.

WHEREAS, the City of Laurel previously executed an Agreement for Professional Services with Kadrmas, Lee & Jackson, Inc. ("KLJ"); and

WHEREAS, the City previously approved a Task Order authorizing engineering services for the preparation of a South Side Stormwater Study for the City of Laurel; and

WHEREAS, additional work is recommended which will require additional engineering services as provided and described in Amendment #1 which is attached hereto and incorporated herein.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Laurel, Montana, the attached Amendment #1 to the previously approved Task Order authorizing additional engineering services for the additional compensation for the South Side Stormwater Study is hereby approved and the Mayor is hereby authorized to execute the attached Amendment #1 on the City's behalf.

Introduced at a regular meeting of the City Council on December 28, 2021, by Council Member _____.

PASSED and APPROVED by the City Council of the City of Laurel this 28th day of December 2021.

APPROVED by the Mayor this 28th day of December 2021.

CITY OF LAUREL

Emelie Eaton, Mayor

ATTEST:

Bethany Langve, Clerk-Treasurer

Approved as to form:

Sam S. Painter, Civil City Attorney

Engineer's Services- South Side Stormwater Study (Amendment 1)

PART 1 – BASIC SERVICES

A1.01 *Project Management - Unchanged from original Agreement*

A1.02 *Topographic Survey Phase*

A. Topographic survey and base mapping services described in original Agreement are extended to include the following areas:

1. Russel Park
2. South 5th Street from Woodland Avenue to South First Avenue
3. Maple Avenue, Cedar Avenue and Woodland Avenue, from South 5th Street to South 4th Street.

A1.03 *Preliminary Engineering*

A. Expand services described under Preliminary Design Phase of Original Agreement to include the following stormwater improvements:

1. Stormwater pretreatment, detention, and infiltration facilities within Russel Park.
2. Stormwater conveyance improvements from South 4th Street to Russel Park.

B. Engineer shall provide the following services in addition to those described in original agreement:

1. Observe and log soil test pits in pond area from excavation and backfill provided by Laurel Public Works Department.
2. Complete a Preliminary Grading Plan of the proposed pond within Russel Park.
3. Prepare Preliminary Plan and profile sheets for stormwater conveyance system from South 4th Street to Russel Park.
4. Update the stormwater water model completed for the Southside Stormwater Master Plan, based on preliminary design drawings and estimated infiltration rates from soil logs.
5. Complete a water balance analysis to estimate probable frequency and duration and level of inundation for stormwater facilities constructed with Russel Park. Estimates will be proved for both the interim condition anticipated to exist prior to completion of a stormwater outfall project, and long-term conditions anticipated to occur after completion of a stormwater outfall project.
6. Include preliminary stormwater design drawings and results of analysis with Preliminary Engineering deliverables specified in original Agreement.

A1.04 *Final Design Phase*

- A. Expand services described under Final Design Phase of Original Agreement to include stormwater improvements described in this amendment.
- B. Engineer shall:
 - 1. Incorporate park grading and stormwater improvements described herein with Final Design Drawing and Specifications described in original agreement. Improvements to include:
 - a. Stormwater conveyance improvements from South 4th Street to Russel Park.
 - b. Stormwater pretreatment, detention, and infiltration facilities within Russel Park.
 - 1) To avoid/mitigate conflict with park use, the system is to be designed with minimal slopes and minimum inundation depths as well lawn covering over infiltration facility, unless otherwise approved or directed by Owner.
 - 2) Design will provide mitigation measures to minimize impacts to existing park trees and other park uses.
 - c. landscape and irrigation restoration.
 - 2. Prepare final stormwater drainage report and Operation and Maintenance (O&M) Schedule for stormwater improvements within Russel Park.
- C. Add final stormwater drainage report and O&M schedule to final design deliverables described in original agreement.

A1.05 *Bidding or Negotiating Phase*

- A. Expand services described under Bidding and Negotiating Phase of Original Agreement to include stormwater improvements described in this amendment.

A1.06 *Construction Phase*

- A. Expand services described under Construction Phase of Original Agreement to include stormwater improvements described in this amendment.
- B. Engineer will provide the follow construction staking in addition to that described in Section A1.06.A.10 of the original Agreement:
 - 1. Stake infiltration facility and grading limits in Russel Park.
 - 2. Provide shape file to Contractor for completion of grading using GPS machine control.
- C. Modify anticipated RPR time specified in Section A1.06.A.3 of the original Agreement, to 740 hours. Modify recommended construction contract time in same section, to 140.

A1.07 *Post-Construction Phase*

- A. Expand services described under Post-Construction Phase of Original Agreement to include stormwater improvements described in this amendment.

PART 2 – ADDITIONAL SERVICES

A2.01 *Additional Services Requiring an Amendment to Task Order*

B. Add to Section A2.01.A of the original Agreement (Additional Services Requiring Written Authorization):

1. Stormwater pumping design.

This is **EXHIBIT K**, consisting of [2] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated [8/24/21].

AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 1

The Effective Date of this Amendment is: _____

Background Data

Effective Date of Owner-Engineer Agreement:

Owner: City of Laurel

Engineer: KLJ Engineering, Inc.

Project: 2022 Pavement Maintenance

Nature of Amendment: [Check those that are applicable and delete those that are inapplicable.]

- X Additional Services to be performed by Engineer
- Modifications to services of Engineer
- X Modifications to responsibilities of Owner
- X Modifications of payment to Engineer
- Modifications to time(s) for rendering services
- Modifications to other terms and conditions of the Agreement

Description of Modifications:

Scope of Services is modified in accordance with Amendment 1 – Exhibit A

Agreement Summary:

Original agreement amount:	\$ <u>595,800.00</u>
Net change for prior amendments:	\$ <u>0</u>
This amendment amount:	\$ <u>85,000</u>
Adjusted Agreement amount:	\$ <u>680,800</u>

Change in time for services (days or date, as applicable): 0

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER:

ENGINEER:

By: _____
Print _____
name: _____

Title: _____

Date Signed: _____

By: _____
Print _____
name: _____

Title: _____

Date Signed: _____

File Attachments for Item:

12. Resolution No. R21-134: A Resolution Of The City Council Authorizing The Mayor To Sign An Amendment To The Agreement With Community Development Solutions For Software And Related Services For The Public Works And Building Departments.

RESOLUTION NO. R21-134

**A RESOLUTION OF THE CITY COUNCIL AUTHORIZING THE MAYOR TO
SIGN AN AMENDMENT TO THE AGREEMENT WITH COMMUNITY
DEVELOPMENT SOLUTIONS FOR SOFTWARE AND RELATED SERVICES FOR
THE PUBLIC WORKS AND BUILDING DEPARTMENTS.**

BE IT RESOLVED by the City Council of the City of Laurel, Montana,

Section 1: Approval. The Amendment to the previously approved Agreement between the City of Laurel and Community Development Solutions, a copy attached hereto and incorporated herein, is hereby approved.

Section 2: Execution. The Mayor and the City Clerk of the City of Laurel are hereby given authority to execute the Amendment to the Agreement on behalf of the City.

Introduced at a regular meeting of the City Council on December 28, 2021, by Council Member _____.

PASSED and APPROVED by the City Council of the City of Laurel this 28th day of December 2021.

APPROVED by the Mayor this 28th day of December 2021.

CITY OF LAUREL

Emelie Eaton, Mayor

ATTEST:

Bethany Langve, Clerk-Treasurer

Approved as to form:

Sam S. Painter, Civil City Attorney

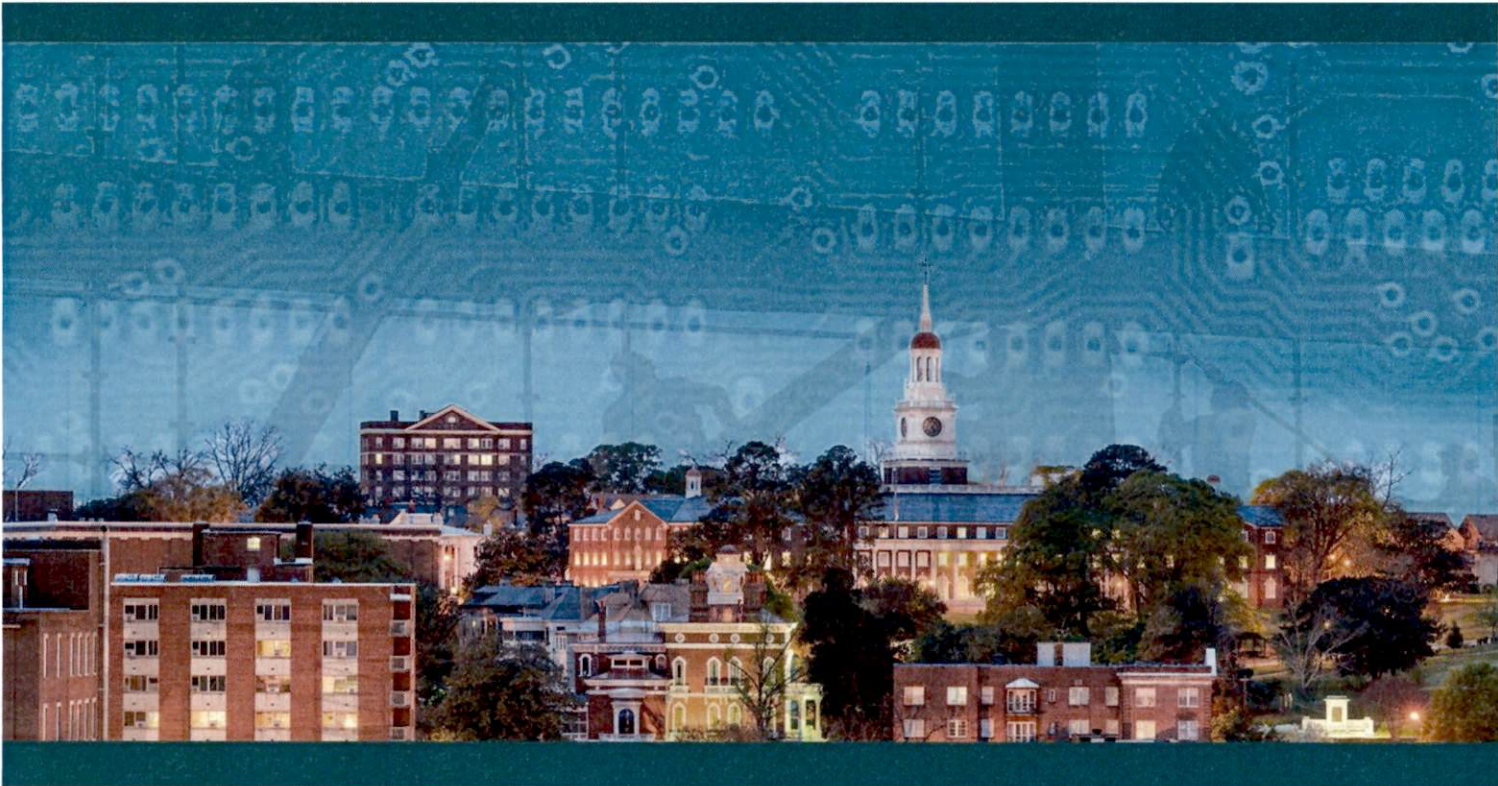
City of Laurel

Yellowstone County

Proposal for Municipity™ Integrated Parcel Management SaaS

September 30, 2021

Valid for 3 months



Suzanne Owens
Solutions Account Executive
585-402-8667
SOwens@generalcode.com



COMMUNITY
DEVELOPMENT
SOLUTIONS
Formerly General Code CMS LLC

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CUSTOMER NEEDS AND REQUIREMENTS

In an effort to take their community development and code enforcement to the next level, the City of Laurel would like to incorporate Muncity 5 Software into their daily tasks and utilize it as a process management tool across departments. Details of the project are as follows:

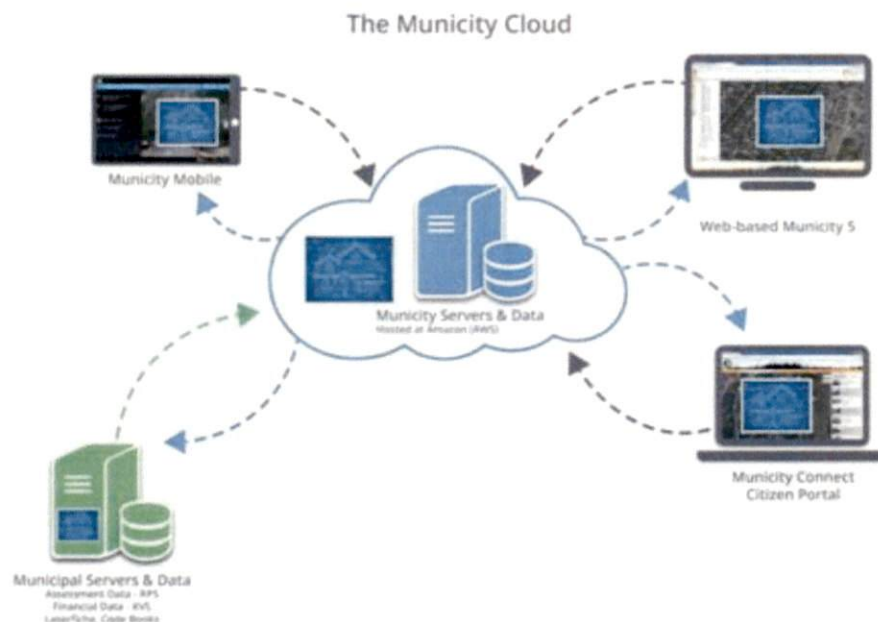
- Summation of the key project data:
 - Which programs of work apply to this situation based on the need's assessment
 - Applications to Certificate
 - Code Enforcement
 - Periodic Inspections
 - Planning and Zoning Applications
 - OPTIONAL COMPONENT: Muncity Connect (*specific POW to Connect listed below*)
 - Application Submit/Pay
 - Inspection Requests
 - Issue/Complaint Reporting
 - How many departments are involved and which ones?
 - (2) Building Department and Public Works
 - How many in-office users will be on the system and how many mobile users will be required
 - (4) Desktop Users
 - (3) Mobile Users
 - How many different software programs will integrations be needed for?
 - Laserfiche
 - Is there legacy data that needs to be converted and imported into Muncity 5?
 - TBD Data Center/Servers

MUNICIPITY PRODUCT OVERVIEW

THE MUNICIPIY SUITE

The Municipality Suite is a set of hosted software products that work together to provide your municipality with the best functionality that serves the needs of each user and usage environment. At the core of the system is a Microsoft SQL database that contains all your municipal data – parcels, owners, building permits, violations, variances, fees, etc. All of the modules of Municipality access and update this database in real-time so there is no synchronizing required or lag time between activities. **Municipality 5** is the web-based interface for Municipality which provides users access to all Municipality data anywhere with an Internet connection, as well as some enhanced functionality like advanced analytics and reporting. Municipality 5 also includes advanced GIS capabilities that enable you to visualize all your parcel data, permits, complaints, inspections, etc. via a geographical (map) interface. **Municipality Mobile** combines the ease of use of a tablet or smart phone with the power and functionality of Municipality. Users can complete inspections, issues stop work order or violations, take photos, or just access any Municipality data necessary to be as productive as possible in the field. Finally, the **Municipality Connect** module allows the municipality to extend the information from the Municipality database to a public website, reducing calls and foot traffic into the office. Optionally the **Municipality Connect** module can be utilized to accept on-line permit application and issue reporting, allowing users, via a log-in, to track the status of their applications and permits.

General Code staff will preload the data information provided by the City into the Municipality software. This includes parcel data, fee schedules, mapping integration, zones, and historical data conversion (permits, complaints, etc. – this may be quoted separately depending upon the volume of data). The included standard forms and reports will be updated to include your municipality's logos and standard text. Configured forms and reports can be created at an additional cost.



STAGE 1 – MUNICIPALITY 5 IMPLEMENTATION

MUNICIPALITY 5 – WEB BASED MUNICIPALITY:

Parcel Information - Search for parcels by owner, address, parcel number and then view all parcel assessment information, including owner, owner's address, zoning, property class, acreage, etc. Municipality captures full property history, including ownership changes and historical ownership information.

Contact Management – Fully integrated contact manager allows you to track all your contact information, including contractor insurance, worker's comp. and basic licensing.

Permitting - The permitting module of Municipality allows users to track all activities on a permit including permit type, status, construction cost, contractors, inspections, fees, and tasks. The permit editor is extremely flexible and can be configured by the users to display the information they require and arrange it in the order they find most convenient.

Permit Wizard for: 563 06 125 Editors

Type: Status: Permit Number:

Application Date: Permit Date: Expiration Date: Assigned To:

Group #: Construction Cost: Square Footage: Residential/Commercial:

Description:

Owner / Tenant / Applicant Add Contact

Fullname	Role	Phone	Email	Applicant	Delete
William J Mathews	OWNER			<input type="checkbox"/>	X
Dale Cooper	Contractor			<input checked="" type="checkbox"/>	X

Add Fees? Yes No

Add Fee Bulk Pay Fees

Fee Type	Description	Amount	Paid	Date Paid	Pay Type	Check #	
1 State Fee	1%	25	<input checked="" type="checkbox"/>	12/18/2017			X
Alter / Remod...	820-0300-48181	25000	<input checked="" type="checkbox"/>	12/18/2017			X

Total Due: \$25,025.00 Total Paid: \$25,025.00

Add Inspections? Yes No

Add Inspection Edit Inspection Types

Inspection Type	Sch Date	Start Time	All Day	Inspector	
ROUGH-IN			<input type="checkbox"/>		X
ELECTRICAL ROUGH			<input type="checkbox"/>		X
PLUMBING ROUGH			<input type="checkbox"/>		X

Municipality 5 – Permit Creation Wizard

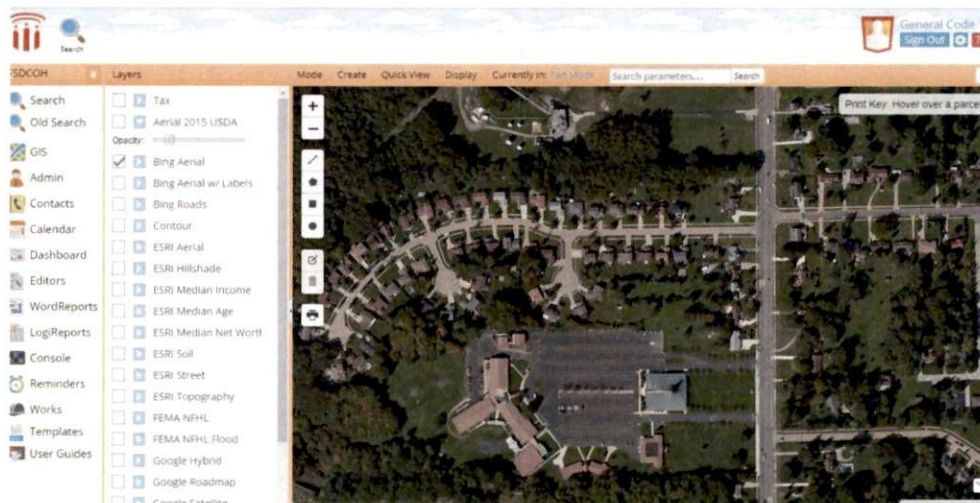


Permit Inspections – Full tracking and scheduling of inspections, including checklists, documents and pictures. Pre-defined inspection templates can be created for each permit-type to ensure all inspections are completed before a permit is closed.

Permit Fees – Track all fees related to each building permit.

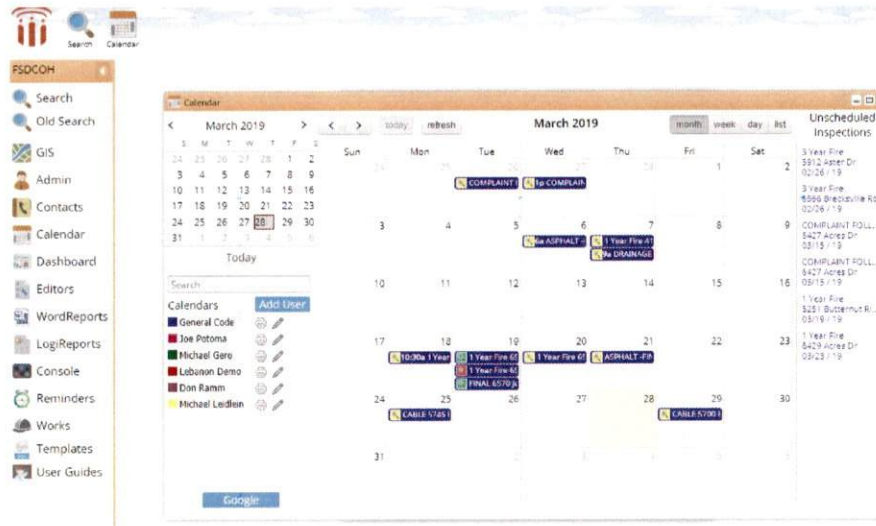
Permit Tasks– Assign tasks/prerequisites that have to be completed prior to permit issuance. Create tasks based on templates and automatically assign them to the responsible parties. Get notification when tasks are completed.

GIS – The GIS capabilities in Muncity 5 enable the visualization of all of your Muncity data via a geographic interface. Muncity GIS utilizes geospatial layer data from a variety of sources (the municipality, the County, the State and even some generally available layers from the federal government).

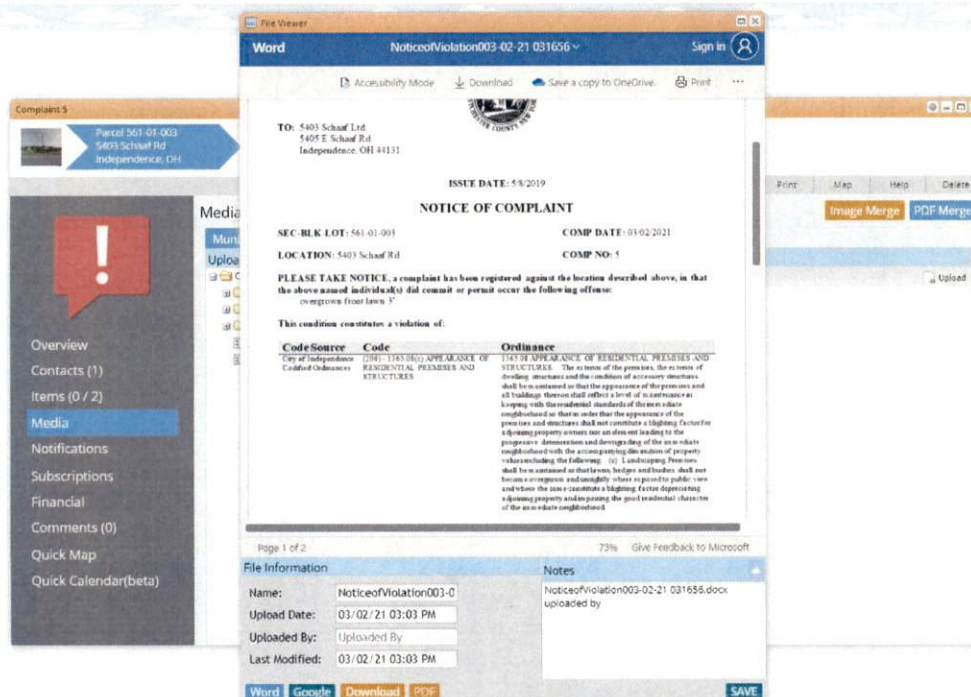


Workflow – Configure your permit/application workflow to your liking. Permit Templates allow users to define processes (reviews, inspections, fees, etc.) based on permit type.

Appointment Calendar – Appointment Calendar for scheduling of inspections. With appropriate user rights you can view multiple inspectors from one calendar and re-assign or re-schedule inspections. Completing inspections from the calendar automatically completes the inspections on the associated permit.



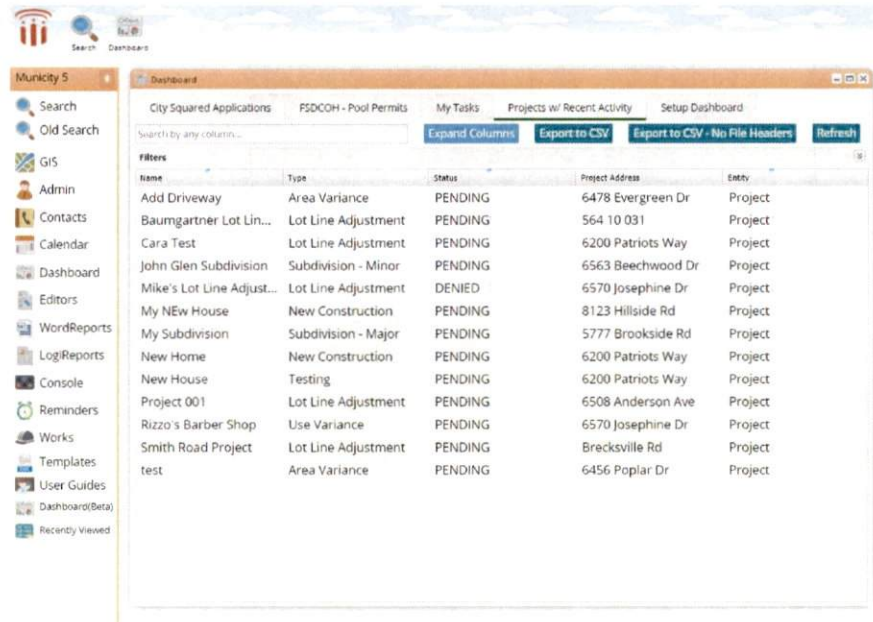
Code Enforcement - Track all complaint activity including issuance of violations based on the municipal code, state building code or fire code. Create summonses, track court appearances, levy fines, and attach pictures and documents. Create documents such as notice of violation, accusatory, affidavits of service.



Municipality 5 Complaint – Notice Printout

Media – Attach any electronic files to your parcels, permits, inspections or complaints. Upload pictures, documents, PDF files, and videos and then rearrange into subdirectories. Print or email the files. View all pictures in a slideshow, add notes, or download to your computer.

Dashboard / Analytics - View all the latest activities of your department, such as applications submitted, permits issued, complaints issued, inspections completed, tasks assigned, etc. Configure the dashboard to your preferences by choosing from a variety of graphs and data views.



The screenshot shows the Muncity 5 Dashboard interface. On the left is a sidebar with navigation links: Search, Old Search, GIS, Admin, Contacts, Calendar, Dashboard, Editors, WordReports, LogReports, Console, Reminders, Works, Templates, User Guides, Dashboard(Beta), and Recently Viewed. The main content area is titled 'Dashboard' and includes tabs for 'City Squared Applications', 'PSDCOH - Pool Permits', 'My Tasks', 'Projects w/ Recent Activity', and 'Setup Dashboard'. Below the tabs is a search bar and buttons for 'Expand Columns', 'Export to CSV', 'Export to CSV - No File Headers', and 'Refresh'. A table displays project data with columns: Name, Type, Status, Project Address, and Entry.

Name	Type	Status	Project Address	Entry
Add Driveway	Area Variance	PENDING	6478 Evergreen Dr	Project
Baumgartner Lot Lin...	Lot Line Adjustment	PENDING	564 10 031	Project
Cara Test	Lot Line Adjustment	PENDING	6200 Patriots Way	Project
John Glen Subdivision	Subdivision - Minor	PENDING	6563 Beechwood Dr	Project
Mike's Lot Line Adjust...	Lot Line Adjustment	DENIED	6570 Josephine Dr	Project
My New House	New Construction	PENDING	8123 Hillside Rd	Project
My Subdivision	Subdivision - Major	PENDING	5777 Brookside Rd	Project
New Home	New Construction	PENDING	6200 Patriots Way	Project
New House	Testing	PENDING	6200 Patriots Way	Project
Project 001	Lot Line Adjustment	PENDING	6508 Anderson Ave	Project
Rizzo's Barber Shop	Use Variance	PENDING	6570 Josephine Dr	Project
Smith Road Project	Lot Line Adjustment	PENDING	Brecksville Rd	Project
test	Area Variance	PENDING	6456 Poplar Dr	Project

Muncity 5 - Dashboard

Print Outs – Muncity 5 is delivered with several standard printouts. These documents include:

- Parcel Information / History / Title Search.
- Permits.
- Approval / Denial Letters.
- Certificates (CO, CC, Temporary CO).
- Inspection Results (Passed / Failed Letter).
- Daily Inspection Schedule.
- Complaint Notice.
- Accusatory / Affidavit.
- Summons / Appearance Ticket

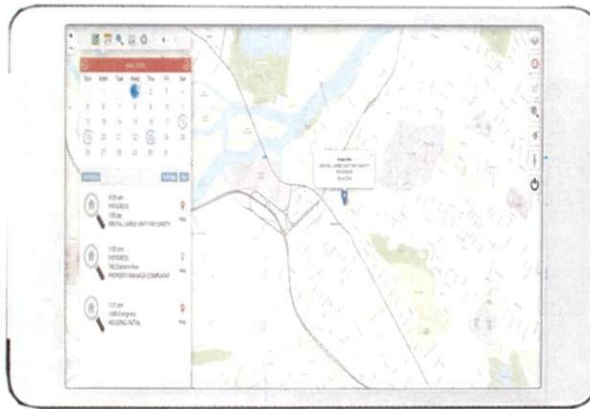
Reports – Muncity 5 comes standard with the following reports:

- Applications Submitted
- Permits Issued
- Permits Issued w/ Cost of Construction
- Expired Permits
- Certificates (COs/CCs) Issued
- Temporary COs Issued
- Complaints / Violations Issued
- Open Complaints / Violations
- Resolved Complaints / Violations
- Inspections Completed
- Overdue Inspections
- Fees Collected
- Unpaid Fees
- Ad hoc reporting

Additional custom reports available for an additional fee.

MUNICIPAL MOBILE:

The Municipality Mobile application allows users to interact directly with the Municipality database via most Android, iOS, and Windows-enabled devices. There is no need to synchronize once you get back to the office – you are working with live data. Google Chrome is the preferred browser.



Functions



- Create Complaints, Appointments, Violations, and more.
- Schedule and complete inspections.
- View your inspections schedule in a list or calendar view.
- Pull up information on any parcel in your municipality.
- Map Assets and Work Orders

- Search for items and parcels in the database using the advanced search option.
- Search items can be projected on the map and color-coded based on status.



MUNICIPITY 5 PROGRAMS OF WORK

Municipality provides a variety of functionality to streamline and automate important aspects of the Building, Planning and Zoning functions within a municipal government. The Programs of Work can apply to one department, or it can be spread across multiple departments depending on how the government operation is structured. Following are each of the current Programs of Work within Municipality 5 along with descriptions and the processes supported in each of the POW's.

Programs of Work	Description	Processes Within Program Of Work
Application to Certificate	<p>To identify, approve, track, and monitor building changes/enhancements to parcels/structures in the Municipality.</p> <p>Receiving applications and processing them through to approval, generating permits, completing inspections, and issuing certificates</p>	<ul style="list-style-type: none"> • Processing Permit Application • Application Review Tasks • Tracking Application Fees Inspection and Re-inspection for Permitted Work and Closing of a Permit • Certificate Issuance • Mobile application (Inspections) [(additional)]
Periodic Inspections	<p>To identify areas of public assembly and certify compliance with all Municipal & state codes</p> <p>To track Inspections that have to be done on a scheduled basis for public safety, fire safety or health</p>	<ul style="list-style-type: none"> • Tracking of Periodic Inspections on Parcels/Occupants • Detailed Inspection Checklists with relation to Ordinances • Printouts detailing checklist items and ordinance pass/failure • Dashboards to track inspections • Bulk Reminder Letters for upcoming inspections • Tracking of inspection related fees



Code Enforcement	To identify violations, issue tickets and prescribe reparations (fees & timeframe for compliance)	<ul style="list-style-type: none"> • Identifying and Verifying Code Violation • Issuing Notice of Violation/Order to Remevy • Tracking Inspections for violations • Ticketing and Court Process for Outstanding Violation
Planning and Zoning Applications	<p>To identify, approve, track, and monitor planning and zoning changes/enhancements to parcels in the Municipality</p> <p>Receiving applications for planning and Zoning related items such as variances or subdivision and processing them through to approval. As well as tracking related meetings, tasks, escrow and bond accounts</p>	<ul style="list-style-type: none"> • Processing Application • Application Approval Tasks and Meetings • Tracking Application Fees • Tracking Project Escrow and Bond Accounts

Included Base Documents/Print Outs per Program of Work

Applications to Certificate

1. Receipt
2. Invoice
3. Permit card
4. Application Denial Letter
5. Inspection Report
6. (3) Certs

Periodic Inspections

1. Inspection Results
2. Occupancy Posting
3. Reminder Letter

Code Enforcement

1. NOV
2. Court Summons
3. Stop Work Order

Planning and Zoning Applications

1. App Approval Letter
2. App Denial Letter
3. Board Meeting Letter

4. Escrow Transactions
5. Additional Escrow Fund needed

OPTIONAL PROGRAMS OF WORK FOR INCLUSION IN THE PROJECT*

**POW not included can be added at a later date via Municipality Change Order form.*

Work Orders and Maintenance	Functionality to create, assign and track Work Orders and/or Maintenance items on various parent entities	<ul style="list-style-type: none"> • Creating, assigning, and tracking one off Work Order Items • Tracking stockpiles of time and material used for Work Order Completion • Setting up Recurring Maintenance items for third parties • Dashboards to track Work Orders and Maintenance • Bulk Reminder Letters for upcoming maintenance items • Tracking of related fees • Mobile application (additional)
------------------------------------	---	---

Included Base Documents/Print Outs per Program of Work

Workorder Management

1. Receipt
2. Invoice

PROGRAMS OF WORK NOT INCLUDED IN THE PROJECT*

**POW not included can be added at a later date via Municipality Change Order form.*

Assets and Inspections	Tracking assets such as signs, fire hydrants, park benches, and inspections related to the assets	<ul style="list-style-type: none"> • Creating Assets and setting up recurring Inspections for Assets • Tracking Data fields for Assets • Detailed Inspection Checklists • Printouts detailing checklist items pass/failure • Dashboards to track Assets • Bulk Reminder Letters for upcoming inspections • Tracking of inspection related fees • Mobile application (additional)
Vacancy and Landlord/Rental Registration	<p>To identify, track, & monitor vacant properties in the Municipality.</p> <p>To identify, register, and monitor Rental Properties in the Municipality</p> <p>To identify rental units in the Municipality and certify compliance with all Municipal and state codes</p>	<ul style="list-style-type: none"> • Identification, Verification and Notification of Vacant or Abandoned Properties • Activity to Resolve Vacancy Identified on a Property Application, • Verification and Registration of Property and Landlord • Detailed inspection Checklists items related to Ordinance codes that allow inspector to indicate exact area of rental property that failed a checklist item • Separate entities to track easier – allows creation of occupants, tenants, etc. • Track fees related to vacancies and rentals

Licensing Management	<p>Track and manage professional contractor licensing and/or Workman's Compensation Insurance -- including renewals, validation, and applications.</p> <p>This also includes Clerk managed licensing options, such as Dog/Cat, Liquor, Game of Chance, etc.</p>	<ul style="list-style-type: none"> • Receiving license applications • Issuing licenses • Processing license renewals • Approval reviews • Bulk letter generation of license expirations • Fee tracking related to licensing
Connect	<p>Public Facing Portal - Citizens can apply for permits, request inspections, grab mailing list for abutter notices and more</p> <p>Recommendations of appropriate programs of work, integrations and any other general recommendations should be noted at this point.</p>	<ul style="list-style-type: none"> • Online permit applications • Inspection requests • Review personal inspection status • Review personal inspection history • Receive complaints • Receive requests for new licenses (not renewals) • Vacancy and landlord registrations

Included Base Documents/Print Outs per Program of Work**Assets and Inspections**

1. Inspection Results Document
2. Reminder Letters

Vacancy and Landlord/Rental Registrations

1. Receipt

2. Invoice
3. Inspection Results Document
4. Renewal Reminder

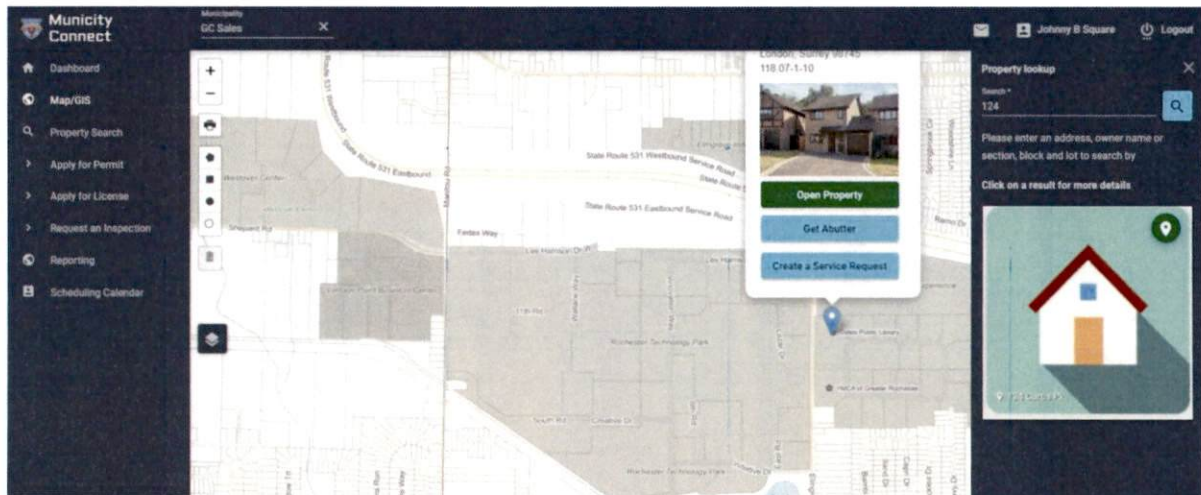
License Application/Renewal Management

1. License
2. Renewal Reminder
3. Receipt
4. Invoice

STAGE 2 – OPTIONAL: MUNICITY CONNECT IMPLEMENTATION

MUNICITY CONNECT:

Municipity Connect module makes available to the public via the Internet information relating to the parcels, permits, inspections, complaints, variances, planning projects, etc. Optionally, web users can submit applications for a new permit, lodge a complaint or request an inspection.



Municipity Connect – Parcel Selection

Some Features of Municipity Connect:

- View all Parcel Information through a web browser (content determined by the municipality).
- Apply for Permits On-Line.*
- Upload documents.
- Pay fees.
- Track status of an application through the review process.
- View status of permits (inspection progress).
- File a complaint.
- Request an inspection.
- Apply for a license.
- Apply for a registration.
- Apply a title search.
- User specific dashboard.

** Note: check and credit card fees may apply. If interested in utilizing this feature, General Code will provide an additional proposal.*

OPTIONAL: MUNICIPALITY CONNECT PROGRAMS OF WORK

Programs of Work	Description	Processes Within Program of Work
Application Submit/Pay	Allows the Public to submit application request, check the status of the application, and pay fees related to the application ¹ . They can also track the status of their permit and its related Inspections and once all work and inspections are completed apply for a certificate.	<ul style="list-style-type: none"> • Public application submittal • Online Fee Payments¹ • Public Tracking application approval tasks • Public ability to print documents • Public View Inspection Status • Public Apply for Certificates • Internal Dashboards to track and approve submitted applications and payments • Base Documents that can be sent to the Public
Inspection Requests	The Public can track inspections they need to complete and request time slots to schedule inspections once they are ready. The municipality can then review all requests and confirm times.	<ul style="list-style-type: none"> • Public Inspection Time Slot Requests • Internal ability to set timeslots based off inspection types or departments • Internal ability to block off particular days • Internal Dashboards and other tools to track inspection requests

¹ Requires that the Municipality have a contract with an Integrated Payment Processor. These Contracts and any associated fees are the sole responsibility of the customer. Please contact Sales rep for most recent list of integrated processors or to request a quote to build an integration

		<ul style="list-style-type: none"> • Base Documents that can be sent to the Public
Issue/Complaint Reporting	The Public can submit issues with descriptions and images for the Municipality to review and determine next steps.	<ul style="list-style-type: none"> • Public Issue Submittals • Internal Dashboards to review Submittals and convert them to Work Orders or Complaints for follow-up • Base Documents that can be sent to the Public

Included Base Documents/ Print Outs per Program of Work

Application Submit/Pay:

1. Application Approval Letter
2. Application Denial Letter

Inspection Request Documents

1. Appointment Confirmation Letter
2. Appoint Denial Letter

Issue/Complaint Reporting

1. Receipt of Request Letter

PROGRAMS OF WORK NOT OPTIONED FOR THE PROJECT*

**POW not included can be added at a later date via Municipality Change Order form.*

Vacancy and Landlord/Rental Registration Submit/Pay	The public can submit Registration requests for new vacancy registration or register new rental properties. They can also complete fee payments for new and existing registrations. ¹	<ul style="list-style-type: none"> • Public can submit registration forms for Newly Vacant Properties or New Rental Properties • For Rental Properties the Public can identify Tenants • Pay Fees for new Registrations or complete payments on existing items¹ • Public can track the status of Tasks or Inspections related to their registrations • Internal Dashboards to track
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		new submittals and payments <ul style="list-style-type: none"> • Base Documents that can be sent to the Public
License Application Submit/Pay	The public can submit requests for new licenses, provide documentation and pay fees related to these new requests or renewal fees once they have been created by the municipality. ¹ The Public can print or reprint copies of their license.	<ul style="list-style-type: none"> • Public submittal of New License Requests • Public can print License Documents • Online Fee Pay¹ • Base Documents that can be sent to the Public

Included Base Documents/ Print Outs per Program of Work

Vacancy Landlord Rental Registration Submit/Pay:

1. Registration Approval Letter
2. Registration Denial Letter
3. Renewal Invoice Letter²

License Application Submit/Pay

1. License Approval Letter
2. License Denial Letter
3. Renewal Invoice Letter²

² Requires that renewal fees be manually added to Registration in Municipality 5 by Municipality or that renewal fees are static for each renewal

ANNUAL SERVICE AND SUPPORT

The annual service and support agreement provides the City of Laurel's with service and support on the Muncity System. This includes advice for procedural questions, configuration updates, regular software updates and software fixes for problems encountered.

As part of this purchase, the City of Laurel agrees to allow remote access to its desktop systems with a minimum of broadband Internet connection. High-speed Internet connectivity is preferred. Support will be provided utilizing software such as GoToMeeting or GoToAssist.

Security and Compliance

Muncity inherits best practices of security policies, architecture and operations processes of its underlying platform, which is continuously audited, meets requirements for numerous compliance programs, and benefits from accredited certifications. Periodic Trustwave vulnerability scans ensure PCI compliance of financial platforms. All sites are certificate secured, and web traffic is protected by SSL encryption.

Prevention and Detection

Automated assessments improve the security and compliance of Muncity applications. Servers are hardened based on recommendations from industry standard CIS security benchmarks, known vulnerabilities and exposures, runtime behavior analysis, and security best practices. Network traffic is actively monitored for security risks, immediate notifications are provided in case of suspected malicious or unauthorized behavior.

Storage and Recovery

Customer data is secured in a private network, and databases backed up and stored remotely in multiple regions. Data access is secured by IAM best practices.

The Importance of the Customer's Involvement in successful implementation

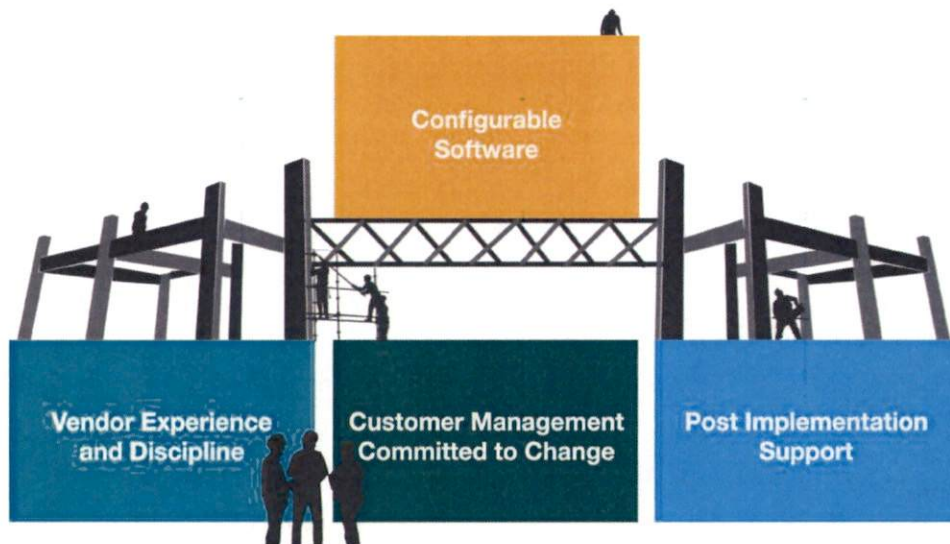
It is imperative that there be buy in from all parties involved within the project in order for it to be successful. Please review the following considerations:

- Commitment from Management for Change and managing resistance
- Senior Project Manager assignment from Customer – single point of contact
- Supervisors' role in learning and becoming inside expert to support users
- Clarity relating to desired integrations and their functionality
- Access to all relevant data for incorporation early in the process
- Commitment to schedules and timelines

MUNCITY IMPLEMENTATION & TRAINING PROCESS



The process of implementing a new software solution within the framework of a busy, often-under-resourced local government operation is often overlooked when jurisdictions consider purchasing a software solution. Successful deployments while being completed in a few months' time often take 18 to 24 months before the new application is seen as comfortable and adopted as "the way we do it." General Code/ICC Community Development Solutions' implementation methodology follows a very specific phased approach to implementation and training that has proven to be very successful. Its success is based on a sound structure that supports the process by having clarity on what will make the implementation successful:

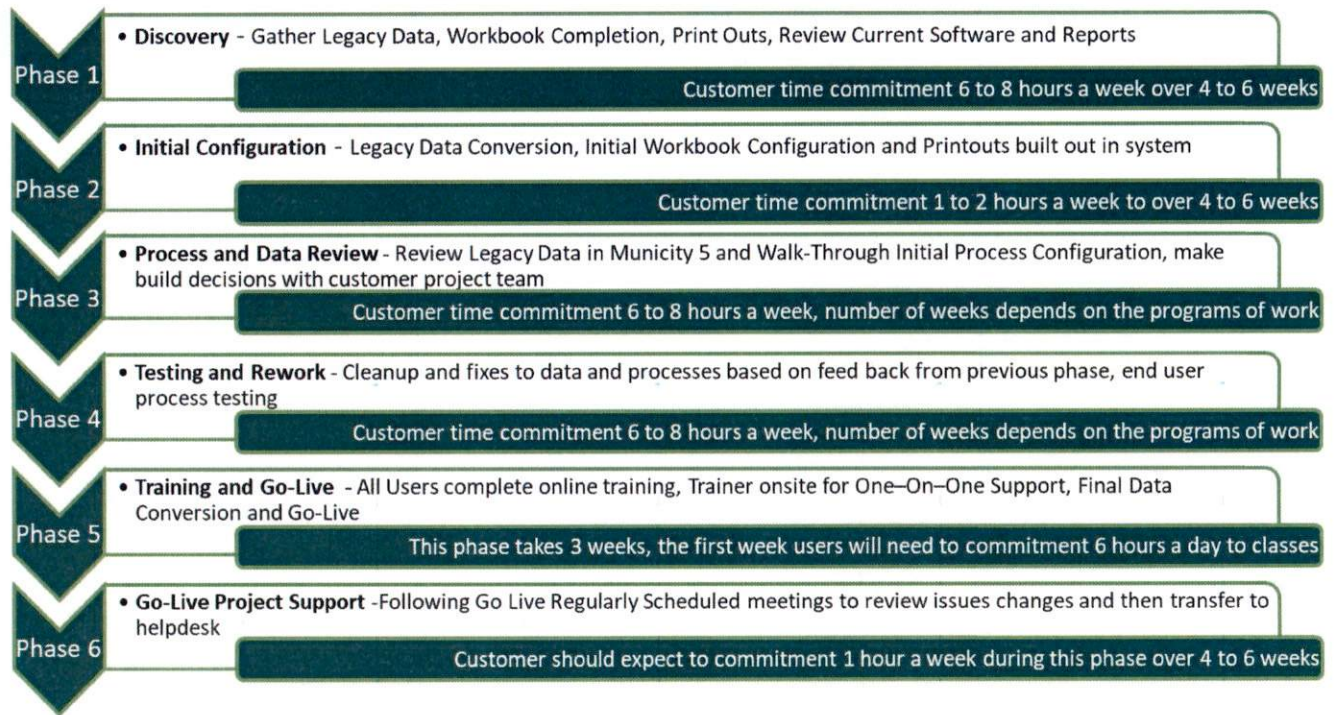


Configure-able Software

Municipity 5 has been built over time based on needs and requirements that have been asked for by our customers. Essentially, it has been built based on customer direction. Part of that evolutionary development has required that it be very flexible in its design to allow that while all building and code enforcement departments issue permits, conduct inspections, manage complaints and so much more, every department we work with operates under different rules and procedures. So, the software and its construction of work processes, form types, information fields, etc. have to allow a great deal of flexibility. This should not be confused with the concept of customization. The ability to configure the software in a flexible way should not need to include new programming/development of the software to achieve the implementation. There is a separate process for software customizations that may come later but aren't done routinely as part of an implementation.

Foundation for a successful implementation -Vendor experience and discipline

Our discipline for implementation follows a very well-organized phased approach led by skilled project managers, technicians, and trainers. The chart below illustrates the process and the discipline followed to move through the implementation as thoroughly and efficiently as possible. It is based on gaining knowledge as rapidly as possible about the way your operation works, the details around your processes and constituent interface and your data sources and structures required to build out the software solution for your organization.

SAMPLE IMPLEMENTATION TIMELINE

Additional annual service and support program details are described in Appendix B.

Customer management commitment to change and time/resource commitment

Leadership commitment and involvement in the implementation of a new software implementation is critical to successful implementation. Vendor's can only do so much to address resistance to change which is a natural part of the implementation process. Leadership reinforcement throughout the process is required to ensure that the decisions made to move to a new platform, while creating short-term pain will lead to longer-term productivity. Leadership also must commit to the amount of time that will be involved in migrating to the new platform—part these commitments include being responsible for the County (or other source) GIS shape files to be imported into the Municipity 5 database. Software users must be reassured that while there will be discomfort and some disruption for them, it is a necessary part of the change process and will eventually become easier once the learning curves are surpassed.

Post-implementation support

A strong helpdesk setup for customer support should be a must for any software vendor. After training and go-live our customers are migrated to our helpdesk for their ongoing support. Our staff tracks all incoming calls or contacts in our CRM system and the cases are tracked through resolution of the issues. The period after go live is that time when new users and managers will be working to reinforce the new way of doing things which often-times means having access to experts who can answer questions or help make needed adjustments to the system or its output.

Project Planning

Upon conclusion of the contract negotiation the process opens with our discovery process. This involves the initial phase 1 plan and schedule. While the project plan at this early phase is created as a general outline as

each phase is completed the next phase has a specific plan created based on what took place in the most recently completed phase. The project teams from both sides of the team iron out the specific plans and agreed to time frames. In each of these phases there can be tasks and/or time/resource commitments that must be agreed to by both sides. Once those items are agreed-upon then the planned phase commences. ICC Community Development Solutions builds in discount incentives for completion and/or time commitments met by the customer in most of the phases of the process.

General Code/ICC Project Manager determines if customer requirements for deliverables and deadlines are met at the completion of each phase for discounts to apply. See the Authorization and Agreement section for your specific available discounts.

INVESTMENT DETAIL & OPTIONS

Prices noted for setup, configuration, training, and other services are valid for 3 months from the date of this proposal.

Annual SaaS Subscription					
Municipality 5 / Web-hosted Subscription	Users		Year 1	Year 2 ¹	Year 3 ¹
Annual Municipality 5 Site Subscription	unlimited		\$5,000	\$5,150	\$5,305
Annual Municipality 5 Mobile Subscription	3		\$600	\$600	\$600
Total Annual SaaS			\$5,600	\$5,750	\$5,905
Implementation and Training					
Stage 1 – Municipality 5	Departments	POW	Year 1	Year 2 ¹	Year 3 ¹
Municipality 5 POW Implementation (set-up, configuration, templating, etc.)	Building, Public Works	- Application to Certificate - Code Enforcement - P&Z Applications - Periodic Inspections	\$30,000	-	-
Municipality 5 Training (Remote – 3.5 days, On-Site – 2 days)			\$8,100	-	-
Data Migrations: TBD Data Server			\$6,000	-	-
Integrations – Laserfiche			\$1,675	\$180	\$186
Municipal Code Import – n/a			-	-	-
Total Yearly Cost			\$51,375	\$5,930	\$6,091

Note – does not include additional integrations with 3rd party applications or additional Data Migrations

¹After the first year General Code may raise the annual support contract by 3% or by the previous year's annual Cost of Living Adjustment (COLA) as calculated by the US Social Security Administration, whichever is greater. General Code will provide the Municipality with notice of any proposed increase no later than ninety (90) days prior to the anniversary date of the Contract. The absence of such notice shall be construed as General Code's intent to maintain the annual support contract at the prior years' amount.

OPTIONAL COMPONENT – PROGRAM OF WORK ADD ON

Line Item Description	Cost
Additional Municipality 5 Program of Work	
POW Implementation (set-up, configuration, templating, project management, printout/report development, etc.)	\$6,000*
➤ Work Order Maintenance	
Municipality 5 POW Training (Remote .5 days)	Included with project
Total Cost for Software/Services	\$6,000
<i>*Note—if selected, amount will be added to the Year 1 Services Implementation Cost and billing terms will be adjusted.</i>	

OPTIONAL COMPONENT – MUNICIPALITY CONNECT ADD-ON

Annual SaaS Subscription				
Municipity 5 / Web-hosted Subscription	Users	Year 1	Year 2 ¹	Year 3 ¹
Annual Connect Subscription	unlimited	\$1,500	\$1,545	\$1,591
Implementation and Training				
<u>Stage 2 – Municipity Connect</u>	Departments	POW		
Municipity Connect Implementation & Training (Remote Training Only) [one-time set-up for building database, processes, & training]	Building	- Application	\$18,000	
	Inspection,	Submit/Pay		
	Planning &	- Inspection		
	Development,	Requests		
	Police,	- Issue/Complaint		
Finance	Reporting			
Total Yearly Cost				
		\$19,500	\$1,545	\$1,591
Note – if selected, associated fees will be added to the pricing for Desktop and Mobile set-up and annuities.				

The base Municipality subscription license charges support the following:

- Annual Software subscription – this is the actual cost of the software license itself and is an annual recurring expense.
- Hosting – This covers the cost of providing the software in the Cloud and is an annual recurring expense.
- System access – The Municipality subscription pricing includes unlimited user access. There may be normal added expenses for adding users or departments to the system for set up and training but there is no additional charge for adding users (Does not include Mobile access which is user license based).
- General Code/Helpdesk – General Code provides Helpdesk support to users and admin managers on a daily basis. This covers the extensive ongoing support that the customer receives while on subscription.
- Scope of Data Migration does not include:

- Cleaning of any corrupted or duplicate data
- Integration of legacy data into workflow or reports.
- Logs of data changes
- Migration of any data into the workflow (i.e., pending or completed signoffs, fee steps, document issuance, inspections).

1. Adjustments to Performance Schedule; Delays.

Adjustments to Schedule. Upon the mutual consent of the Municipality and General Code, the "Performance Schedule" may be changed or extended as provided under "Delays" below.

Delays. Client must notify General Code, in writing, immediately upon learning or otherwise becoming aware, of any difficulties that may delay the delivery of services or deliverables within each Phase of the Implementation timeline. Such notification must identify the reason for the delay, as well as the anticipated period of delay. Any delay on the part of the customer that extends 10 working days beyond the target date for completion of any phase will result in a project restart and additional charges will be identified as part of a change order provided to the customer. This clause shall not apply in case of force majeure. Additionally, an incentive is applied should the Municipality meet the agreed upon deadlines as outlined in the Performance schedule.

AUTHORIZATION & AGREEMENT

The City of Laurel, Montana hereby agrees to the procedures outlined above, to General Code's Terms and Conditions which are available at <http://cms.generalcode.com/terms-conditions>, and authorizes General Code to proceed with the project.

OPTIONAL COMPONENTS

Please check any optional component to be included with this authorization

<input type="checkbox"/> Optional Add-on for Additional Program of Work*	\$6,000
Work Orders and Maintenance	\$6,000
Municipity Connect Implementation and Training	incl. in main project
<i>*Note—if selected, amount will be added to the Year 1 Services Implementation Cost and billing terms will be adjusted.</i>	
<input type="checkbox"/> Optional Add-on for Municipity Connect	\$19,500
Annual Core Connect Subscription	\$1,500
Estimated Annual Recurring 2 nd Year Forward: \$1,545.00*	
<i>*COLA increase applied</i>	
Municipity Connect Implementation and Training	\$18,000
<input type="checkbox"/> Optional Contingency Fund for Scope Changes (20% of Services)	\$9,120
We recommend the Municipality consider establishing a Contingency fund to cover any unanticipated scope changes that may occur throughout the project. This will protect the project from delays as a quick email approval could keep a scope change from added delays of waiting for an approval to proceed. This fund creates a pre-approved pool of funds for changes, which will be communicated and approved via Scope Change document, highlighting changes before additional work is implemented. If the funding is not used it will be returned to the Municipality.	
If this option is not selected , any changes or additions to the project will be subject to the traditional Change Order process highlighted in Appendix E, where the Municipality will receive a quote for changes that will need to run through an additional approval process, delays included.	

PAYMENT SCHEDULE

SUBSCRIPTION

- 100% of the First-Year subscription price shall be invoiced upon site license activation – payable within 30 days of authorization
- 100% of the Subsequent years' subscription price shall be invoiced at the 1-year anniversary of license activation

SERVICES – SETUP, IMPLEMENTATION, TRAINING & TRAVEL (\$45,600)

Phase 1: \$2,280 (5%) of the total services price shall be invoiced after Phase I - Discovery completion

- *Customer eligible for a 5% discount \$114 on this Phase if agreed-upon time/meeting commitments are met by customer and process workflows are agreed upon as part of the Phase 1 plan*

Phase 2: \$9,120 (20%) of the total services price shall be invoiced after Phase 2 - Initial Configuration.

- *Customer eligible for a 5% discount \$456 on this Phase if agreed-upon time/meeting commitments are met by customer and process workflows are agreed upon as part of the Phase 2 plan*

Phase 3: \$11,400 (25%) of the total services price shall be invoiced after Phase 3 – Process and Data Review

- *Customer eligible for a 5% discount \$570 on this Phase if agreed-upon time/meeting commitments are met by customer and process workflows are agreed upon as part of the Phase 3 plan*

Phase 4: \$9,120 (20%) of the total services price shall be invoiced after Phase 4 – Process and Data Review

- *Customer eligible for a 5% discount \$456 on this Phase if agreed-upon time/meeting commitments are met by customer and process workflows are agreed upon as part of the Phase 4 plan*

Phase 5: \$9,120 (20%) of the total services price shall be invoiced after Phase 5 – Training and Go-live

- *Customer eligible for a 5% discount \$456 on this Phase if agreed-upon time/meeting commitments are met by customer and process workflows are agreed upon as part of the Phase 5 plan*

Phase 6: \$4,560 (10%) of the total services price shall be invoiced after Phase 6 20 Days after Go-live.

If optional component is selected:

Municipity Connect: \$18,000 (total of the services) will be invoiced per it's specific Project Phases* below:

- Phase 1 - Discovery - 5%
- Phase 2 - Initial Configuration - 25%
- Phase 3 - Process and Data Review - 25%
- Phase 4 - Process Testing and Rework - 25%
- Phase 5 - Training and Go-live - 20%

**Municipity Connect project stage begins after the Municipity 5 project stage goes live. The kickoff of the Connect project will be scheduled at the request of the Municipality, whenever their team is prepared to move forward.*

General Code/ICC Project Manager determines if customer requirements for deliverables and deadlines are met at the completion of each phase for discounts to apply.

Estimated Municipality Base Solution (First Year Costs):	<u>\$ 51,375</u>
Add'l Program of Work Optional Component(s), if selected:	<u>+ \$ 6,000</u>
Municipality Connect Optional Component(s), if selected:	<u>+ \$ 19,500</u>
Contingency Fund Optional Component(s), if selected:	<u>+ \$ 9,120*</u>
Estimated Total Investment:	<u>\$ 51,375</u>

*Contingency fund is for pre-approval of funds. These funds will not be invoiced unless they are needed and agreed upon after change order review

CITY OF LAUREL, YELLOWSTONE COUNTY, MONTANA

By: _____ In the Presence of: BK
 Title: _____ Title: Clerk / Treasurer
 Date: _____ Date: 12/14/2021

GENERAL CODE, CMS, LLC

By: _____ In the Presence of: _____
 Title: _____ Title: _____
 Date: _____ Date: _____

1. Sign the Proposal
2. Fax or email the Authorization & Agreement Section only to: ICCCDS@generalcode.com • fax (585) 328-8189
3. Mail the signed Proposal to General Code at: 781 Elmgrove Road • Rochester, NY 14624

Upon request General Code can sign and mail a copy of this agreement back to the Municipality for its records.

APPENDIX A - MUNICIPALITY™ RECOMMENDED MINIMUM SPECIFICATIONS

Workstations:

Processor	Minimum Intel i5 or equivalent processor and is less than 5 years old
Operating System	Windows 10 (32 or 64 bit) – 64 bit preferred
Optimal Browser	Google Chrome latest version
Hard Drives	10 GB of free disk space for software and temporary files (SSD Preferred) Should also be less than 5 years old
RAM	Minimum 8 GB
Monitor	Minimum 23" monitor recommended for optimal viewing
Internet Access	Program is web-based. Support is handled online. Stable Internet access and ability to access via GoToAssist required on all workstations

Mobile Device (if applicable):

General	Android, iOS, Windows enabled device Mobile can be used in offline mode Camera recommended for taking photos in the field Minimum 8-inch screen
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Network Recommendations:

General	There is a confirmed interference with some antiviruses that check every network call before allowing it to be sent through the browser Broadband Internet Connection with a minimum bandwidth of 80kbps for each user Whitelist all of the Municipality domains in your firewalls/router/antivirus: *.Municipality5.com/* *.MunicipalityMedia.com/* *.MunicipalityReports.com/*
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Remote Access:

The client agrees to allow remote access to its desktop systems with a minimum of broadband Internet connection. High-speed Internet connectivity is preferred. Support will be provided utilizing software such as GoToMeeting, GoToAssist or WebEx.

APPENDIX B - GENERAL MUNICITY SERVICE LEVEL AGREEMENT

Municipity Support is renewable on an annual basis and was created to deliver critical program updates and provide ongoing technical support for your Municipity System. With Municipity Support you will always be confident that you are receiving the very best performance and quality possible.) Technical support also covers basic updates to Entity Types, templates, fee calculations, reports, printouts as well as creation of new user accounts.

Contacting General Codes Support Team

- Call our toll-free number (855-436-5500)
- email at municipitysupport@generalcode.com

Service Level Agreement

- Technical support requests not immediately addressed will be acknowledged within 8 business hours with the majority of response times within 2 hours
- General Codes Help Desk Technician may need to remotely access your system to diagnose an issue.
 - In these situations, General Code will use RescueAssist, WebEx, or your remote service tool, to create a remote connection with you so they can observe and diagnose an issue
- Technical Support is provided between the hours of 8:00 AM - 5:00 PM EST, Monday through Friday
- In situations that require additional research or work by the technician, we will let you know what still needs to be done, along with a timeframe for getting back to you
- Every Issue reported to the General Code Help Desk will have a Case Number Assigned for your reference

Included with Municipity Support

- Simple Updates/Additions to Entity types and Templates
 - Entity types are items such as Permit Types, Fee Types License types etc.
 - Templates are configured mappings of items such as fees, inspections and task to parent items such as Permits and Licenses
- Simple Updates/Additions to Printouts
- Creation of Simple New Reports
- Creation of New User Accounts
- Creation of New Groups and Fields on Entities
- Remote troubleshooting and repair to the extent of our ability of any errors generated by Municipity
- Remote troubleshooting and repair to the extent of our ability any Municipity technical issues
- Escalation to Municipity Engineers for any software issue that we cannot immediately resolve
- Access to all major and minor updates provided by Municipity per the request of the customer
- Assistance in activating/configuring minor software updates provide by Municipity
- Access to TIPS and FAQs on the General Code website
- User group meetings and webinars
- Access to Municipity's knowledgebase
- Answers to Basic Procedural questions
- Automatic Scheduled Bulk updates to parcel data

- Customer must be using a software that Municipality has currently integrated with, please contact your sales rep for the most updated list
- Customer must own their Assessment data or have arranged access to the data with the entity that does have ownership
- Periodic Bulk Updates to Parcel
 - If not using an integrated software customer must send the data to the General Code Helpdesk when changes are needed
 - Data needs to be sent in either excel format or some other text delimited format
 - Data should be sent in the same format each time
- Ordinance code updates at the customer's request (*if integration is purchased*)
 - If Ordinance Codes are not available through General Code's eCode Product they must be provided in a text delimited or excel file
 - The file must separate the Code Number, Short Description and Long description

Excluded from Municipality Support

- New user or refresher training (on-site or remote)
- Training related new features/modules released as part of a software updates
- Data Conversions from Third Party Systems
- Addition of custom features or functionality to the software
- Support or troubleshooting of third-party software
- Faults or problems caused by unauthorized access to configuration information or changes to components by the user or a third party.
- Problems or faults caused by use of the product outside its normal operating conditions.
- Support of Customer Hardware/Infrastructure that is used in conjunction with Municipality
- Creation of Complex New Reports
 - General Code will be responsible for determining if a request is Major or Minor based on the number of hours required to make the requested change
 - Complex reports refer to but is not limited to Reports that require unique data formatting, process changes, pulling data from multiple child objects, and multiple data groupings
 - Reports that require development changes in-order to create
- Complex Updates/Additions to Entity Types/Templates or Processes
 - This refers to significant new or updated changes of Entity Types/Templates.
 - General Code will be responsible for determining if a request is Major or Minor based on the number of hours required to make the requested change
 - This includes any requests that require development changes in order to enact
- Complex Updates/Additions to Printouts
 - This refers to significant new or updated changes of Print Outs
 - General Code will be responsible for determining if a request is Major or Minor based on the number of hours required to make the requested change
 - This includes any requests that require development changes in order to enact
- Assistance in activating/configuring complex updates provide by Municipality
 - This refers to major updates such as entirely new functionality/modules released by Municipality Developers

- General Code and Muncity developers will be responsible for determining if an update is complex or simple based on the number of hours required to activate and configure the update
- If you have questions regarding whether a change is complex or simple please contact our Muncity Support
- Automatic Ordinance codes updates unless a separate integration is purchased

Method of Support:

General Code provides its Help Desk support remotely via the internet utilizing web browser tools such as GoToAssist. The customer agrees to provide remote internet access to their client workstation(s) as needed. Broadband internet connectivity at the customer site is preferred, but a minimum of a 56kb modem is required.

Customer's Obligation:

In order to participate in the Muncity Support program, the Customer is required:

- To issue a purchase order for or complete payment on an invoice for the annual Muncity Support.
- To have Internet access on all workstations where the Muncity client is installed and be willing to allow our Support Technicians remote access to the Customer's Muncity system via GoToAssist or other acceptable remote access tool.
- To designate an IT contact and to provide the name, phone number and e-mail address.
- To describe technical issues completely in order to provide General Code's Help Desk staff sufficient information to be able to diagnose and reproduce the problem, including any identified error codes.
- To have our preferred browser installed

APPENDIX C – MUNICIPALITY TRAINING EXAMPLE

SAMPLE TRAINING TIMELINE

**training timeline & course curriculum subject to change dependent on the scoped project, what is provided is a sample to provide an idea of potential training schedule & content*

SESSION	START TIME	Topics	AUDIENCE	CONFERENCE ROOM
DAY 1	9am	Intro to Municipality	All Municipality Users	
	10am	Licenses, Contacts and Occupants	Users who need to interact with Licenses, Contacts or Occupants	
		Break		
	1pm	Application Process	Users who need to interact with Planning and Zoning Applications	
DAY 2	9am	Code Enforcement Process	Users who need to interact with the Code Enforcement Process	
		Break		
	1pm	Application to Certificate Process	User who need to interact with Building Applications	
DAY 3	9am	Periodic Inspections and Mobile	Inspectors and users needing to schedule inspections	
		Break		
	1pm	Reporting, Dashboards and Console	Super Users interested in learning more about these items	
Day 4 - Live with Municipality 5				

Support for Day 3 and 4

The Technical Trainer and Project Manager will be available all day via GoToMeeting to support the Municipality. At any point municipal team members can join in the meeting to connect with support. Call in information will be provided closer to go-live.

Additional Support Time (Depending on Modules Selected & Departments Involved)

Post training/ Following Week – daily check-in calls at 8:30

COURSE DESCRIPTIONS BELOW

SAMPLE COURSE: INTRODUCTION TO MUNICITY

DESCRIPTION:

This initial class is meant to introduce Users to Muncity navigation features and to briefly review the available functions within Muncity.

EXPECTATIONS AND GOALS:

After this course, Users will have a basic understanding of what Muncity is capable of and the functionality they can expect with their current configuration.

COURSE FORMAT:

This course may be taught to up to 15 individuals in a classroom format. Conference room with projector or large screen monitor required.

DETAILED COURSE OUTLINE:

- Review Logging into Muncity and Brief Review of Left Task Bar Functions
 - GIS
 - Contacts
 - Calendar
 - Dashboard
 - Word Reports
 - Console
 - Reminders
 - Templates
- Using the Searching Screen
- Parcel Window overview
 - Overview Screen, Groups and Fields
 - Contacts
 - Child Items – Brief review of each item
 - Breadcrumbs
 - Media
 - Subscriptions
- Brief Review of Advance Searches within the Console

SAMPLE MODULE COURSE: APPLICATION TO CERTIFICATE PROCESS

DESCRIPTION:

This training session will walk Users through the permitting process from receiving an application to the issuance of a certificate.

EXPECTATIONS AND GOALS:

After this course, Users will have a basic understanding of how to create and process new applications/permits and their necessary related items such as fees, inspections, review tasks and certificates. During the class, the trainer will also review how to search for legacy permits and continue to process any open permits that have been brought over from your legacy system.

COURSE FORMAT:

This course may be taught to up to 10 individuals in a classroom format. Conference room with projector or large screen monitor required.

DETAILED COURSE OUTLINE:

- Adding an Application/Permit to a Parcel
 - Using Application/Permit Wizard
 - Fee, task and inspection templates
 - Adding additional fees, task and inspection from within the wizard
- Adding/Changing Data in the Application/Permit after it is created
 - Overview screen fields
 - Child items
 - Media
- Completing payments and issuing permits
- Scheduling Inspections
 - Completing inspections will be covered in more detail during the inspection training
- Grouping Permits (if applicable)
- Completing a Permit and issuing a certificate
- Issuing a permit to a person/company as opposed to a parcel
- Moving permit data from one parent item to another
- Voiding or Deleting an application/permit and its child items
- Using the console for advance permit searches

APPENDIX D – REFERENCES AND TEAM INFORMATION

CUSTOMER REFERENCE INFORMATION	
Customer Information	
• Company/Organization Name	City of Schenectady
• Company Address	105 Jay Street, Schenectady, NY 12305
• Contact Name and Position	Lisa Adamyk, Principal Audit Clerk
• Phone Number	518-382-5199, x5357
• Email Address	LAdamyk@schenectadyny.gov
• Contact Name and Position	John Coluccio, Signal Superintendent
• Phone Number	518-382-5065
• Email Address	JColuccio@schenectadyny.gov
• Website Address (if available)	http://www.cityofschenectady.com
Demographic Information	
• Company/Organization Size	80 Users
• Solutions/Systems Installed, Installation Timeframe and Sequence	Municipity 5
• Dates(s) Solution/System Installed	2019

CUSTOMER REFERENCE INFORMATION	
Customer Information	
• Company/Organization Name	City of Greenfield
• Contact Name and Position	Mark Snow, Fire/Building/Zoning Inspector & Code Officer
• Company Address	14 Court Square, Greenfield, MA 01301
• Phone Number	413-772-1404
• Email Address	mark.snow@greenfield-ma.gov
• Website Address (if available)	https://greenfield-ma.gov/
Demographic Information	
• Company/Organization Size	33 users
• Solutions/Systems Installed, Implementation Timeframe and Sequence	Municipity 5, Mobile inspectors, Municipity Connect
• Dates(s) Solution/System Installed	2019

CUSTOMER REFERENCE INFORMATION	
Customer Information	
• Company/Organization Name	City of Auburn
• Contact Name and Position	Jennifer Haines, Director Planning & Economic Development
• Company Address	Memorial Cty Hall, 24 South St, Auburn, NY 13021
• Phone Number	315-255-4146
• Email Address	jhaines@auburnny.gov
• Website Address (if available)	https://www.auburnny.gov/
• Company/Organization Size	35 users
• Solutions/Systems Installed, Implementation Timeframe and Sequence	Municipity 5, Mobile, Municipity Connect
• Dates(s) Solution/System Installed	2019

CUSTOMER REFERENCE INFORMATION	
Customer Information	
• Company/Organization Name	Borough of Emmaus
• Contact Name and Position	Jessica Wessner, Building Department
• Company Address	28 South Fourth Street, Emmaus, PA 18049
• Phone Number	610-965-9292
• Email Address	jwessner@borough.emmaus.pa.us
• Website Address (if available)	https://www.borough.emmaus.pa.us/
• Company/Organization Size	10 users
• Solutions/Systems Installed, Implementation Timeframe and Sequence	Municipity 5
• Dates(s) Solution/System Installed	2019

CUSTOMER REFERENCE INFORMATION	
Customer Information	
• Company/Organization Name	City of Roseburg
• Company Address	900 S.E. Douglas Avenue, Roseburg, OR 97470
• Contact Name and Position	Brian West – IT Manager
• Phone Number	(541) 492-7001
• Email Address	BWest@cityofroseburg.org
• Website Address (if available)	https://www.cityofroseburg.org/
Demographic Information	
• Company/Organization Size	25 Users
• Solutions/Systems Installed, Installation Timeframe and Sequence	Municipality 5
• Dates(s) Solution/System Installed	2018

APPENDIX E – SAMPLE CHANGE ORDER

If the Municipality does not elect to utilize the Contingency fund option, any scope changes discovered through the project will be handled through a Change Order approval process – which may potentially affect the project schedule. Below is a sample Change Order.



781 Elmgrove Road, Rochester, New York 14624
(800) 836-8834 • (585) 328-1810
FAX (585) 328-8189

MUNICIPITY™ CHANGE ORDER #XXXXX_02042021 ADDITIONAL PRODUCT OR SERVICES

This Change Order is subject to General Code's Content Management Solutions Terms and Conditions, which are available at <http://cms.generalcode.com/terms-conditions> and are incorporated herein by reference, and the client authorizes General Code to proceed with the project.

Client Name: Customer Name
Address: Customer Address
Customer Address

Contact Person: Customer name
Account Executive: GC Name
Date: January 26th, 2021

Municipality 5 / Additional Programs of Work or Change in Scope

POW Implementation (set-up, configuration, templating, project management, printout/report development, etc.)

➤ Vacancy and Landlord/Rental Registrations \$TBD

Total One-time Price \$TBD

Total Annual Subscription Price \$TBD

Timeline: This service will be provided within the implementation phases of the main Municipality 5 project.

Payment Terms: 100% of development services will be invoiced upon deployment.

Price Validity: Price is valid for 60 days from 2/4/2021.

(Client please fill out) Invoice for this Change Order to be sent to:

Department: _____ **Contact Name:** _____



(Please See Following Page for Scope Change description and Signature)

DESCRIPTIONS OF PROGRAMS OF WORK OR SCOPE CHANGE INCLUDED IN THIS CHANGE ORDER:

Programs of Work	Description	Detail
Scope Change #1		
Scope Change #2		

The prices and specifications in this Change Order are satisfactory and are hereby accepted. All work is to be performed under the same terms and conditions as specified in the original contract unless otherwise specified.

MUNICIPALITY NAME, MUNICIPALITY COUNTY, MUNICIPALITY STATE

Signature _____ Date _____

Name _____ Title _____

ABOUT GENERAL CODE

Serving the needs of local government for over 55 years, General Code, LLC has provided a variety of products and services to more than 3,000 clients throughout the United States, including the Muncity™ Integrated Parcel Management Suite. Our staff has developed, implemented and maintained many projects for various local governments, ranging from small towns and villages to major cities and counties.

On November 16, 2017 it was announced that General Code, LLC became a wholly-owned subsidiary of the International Code Council (ICC). The decision to bring these complementary organizations together was based on the desire to deliver a broader set of digital solutions for ICC members.

“This acquisition of General Code will provide a perfect complement to our product and service portfolio,” said Code Council Chief Executive Officer Dominic Sims, CBO. “We are strategically aligned with similar missions and goals, focused on safety and serving our members and customers.”

TEAM STRUCTURE

General Code will provide a Project Manager as a single point of contact for the Muncity project. This will ensure consistency across the projects, and direct access for question resolution, project status updates, change order requests and issue escalation. In addition, General Code will assign various specialists across the duration of the project based on expertise needed and schedule.

During Consultation and Project Planning, the General Code team will discuss process needs, system requirements, make technical recommendations and answer questions. Finally, the Project Manager will work with the Municipality Project Manager and Team to set schedules, identify users and security and set a tentative timeline for the Implementation.

Training of IT staff and End-Users will be performed by General Code’s Installer/Trainer(s). These individuals will work with groups of end-users to train them on various aspects of the Muncity system.