



**AGENDA
CITY OF LAUREL
CITY/COUNTY PLANNING BOARD
WEDNESDAY, FEBRUARY 16, 2022
5:35 PM
COUNCIL CHAMBERS**

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

General Items

1. Meeting Minutes: January 19, 2022.

New Business

2. Laurel Golf Course Annexation Request - Withdrawal
3. Forrest Sanderson Appointment
4. Sign Review - Fiesta Mexicana Cantina
5. Sign Review - Patty's Sparkle Salon

Old Business

Other Items

6. Project Updates: Laurel Golf Course New - Annexation Petition

Announcements

7. Next Meeting: March 16, 2022.

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

DATES TO REMEMBER

File Attachments for Item:

1. Meeting Minutes: January 19, 2022.



**MINUTES
CITY OF LAUREL
CITY/COUNTY PLANNING BOARD
WEDNESDAY, JANUARY 19, 2022
5:35 PM
CITY COUNCIL CHAMBERS**

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1. Roll Call

The Chair called the meeting to order at: 5:35Pm

Jon Klasna

Ron

Evan

Roger

Dan

Judy

Nick Altonaga (City of Laurel)

General Items

2. Meeting Minutes: December 15, 2021

The Members reviewed the meeting minutes from December 15, 2021.

Evan motioned to approve the minutes

Roger Seconded

Motion Carried.

New Business

3. Public Hearing: Laurel Golf Course Annexation Request

Nick presented the details of the staff report

Bryan Alexander, Sanderson-Stewart. Working with the Golf Club Representing the Golf Club.

Ick provided a great summary of the request for annexation. Provide water and sewer for the Golf Club, as it is the best for public sanitation and water services. The soil makes it the best

Other areas near the Golf Course Road could be prime for development. We worked with City Planning Staff to determine the area under review for approval.

This extends from Saddleback Ridge down to the Big Ditch. This would be the easiest area developed and served by utility services.

The Chair Called for Proponents.

Drake Webinger, Member of the Laurel Golf Club.

Have a few calls from the Saddleback Ridge residents concerned about the 7500 zoning.

Plan to be involved heavily in the future development of a subdivision. Will want it to be tasteful and fitting with the surrounding area.

Main goal right now is to get city services to the Club House. Short term.

The Chair Called for Proponents.

The Chair called for Opponents.

Mark Russell, 2080 Saddleback Drive.

Just heard that the 7500 zoning is the minimum they could get, which they also asked for.

I support the annexation with the caveats that I provided to the Planning Department.

Defaulting to an R7500 zoning is not the best strategy. It is not the best for traffic, emergency access, and financial and quality of life impacts living immediately north and East of the subdivision.

We have no clue of the impacts of the future development. Would suggest the designation of Agricultural Owners (AO).

That they require them to address the concerns mentioned above (Subdivision concerns)

Submit information about studying the zoning designation and its impacts.

Developer would require to pony-up funding for the future development.

In summary saying: area cannot support a plan that has not studied the impacts on the surrounding roads and properties. Has the potential to create 300 approximate homes in the area.

There is no planning being done.

Approve the annexation, leaving the property as open area (AO), and at the time of development come with a changed

The chair called for Opponents.

Mike Casey, 2040 Saddleback .

In a quandary. The Golf Course is an amazing asset to the community, and I am glad they are upgrading and improving. Want to find a way to have them capable of proceeding.

Annexation planning is a long-term process with timelines of 5 and 10 years and studying infrastructure and services and priority areas.

Size, Location, and Zoning combined make it pre-mature.

The GMP laid out which tools should be developed, when they should be developed, and who they should be developed by, including timelines.

These are essential when looking at something of this magnitude. Is important for truly evaluating what impacts.

The annexation being consistent with the Growth Management Policy is not true.

Growth is focused south of the area. This becomes clear with the lack of a connection for Maryland Lane. Elena Subdivision is disconnected from the rest of the city via E-W route.

The level of services at 9th and Golf Course will be impacted severely. This could possibly develop many issues in the future.

I would like to postulate just like the previous speaker that the best thing the city could do would be the find a way to under unique circumstances to get the Sewer and Water to the Club House. Not do it willy-nilly. The AO Zone is a means to provide a good reason to grow over time.

I am confused by the requirement for R-7500 designation.

One of the other comments that I have is that looking at this place is that it is the premiere spot for a PUD. I can envision condos and mixed uses that are near the Golf Course. Having this as a large AO zone until a true development plan comes in would be a super priority.

The Chair suggested that we limit comments to 2 minutes in order to get through

The Chair called for Opponents. 249 24 Avenue West.

Per state law the 11 questions must be addressed via MCA.

The Chair Called for Opponents.

Pat Kimmet, 2130 Saddleback Drive.

Former member of the Golf Course and think they need to get services. I think the previous speakers summed it up nicely. Should be kept as AO, due to keeping it empty for now.

Ron: Do we have a history at all of annexations involving AO?

Not to my knowledge.

Ron: Would these impacts raised in conversation be dealt with in the Subdivision process?

Mark Russell: What is the difference between leaving it as R22,000 compared with R-7500.

Ron: I live on the East end, and we have been fighting trailer courts for years.

Nick: provided that this would not be a final approval and would not happen overnight.

Ron: to Bryan at Sanderson Stewart, Would this impact adversely the Golf Course Timeline?

Bryan: Yes, it would. The R-7500 was requested as that was the minimum as required by the Annexation Policy. This also makes the most sense for the installation of infrastructure (Water and Sewer).

Nick suggested also that the zoning could be amended in the Annexation Agreement, as any deviation from the code must be approved by City Council and that would be in the Annexation and/or Development Agreement.

Roger: Agree that the zoning designation creates some issues with traffic and density and everything. Roads. Could this be updated and amended?

Nick: We do not have to have this go directly to City Council. We can work with the Engineer to update the language of the agreement prior to heading back to coming back to Planning board and having a Public Hearing at City Council.

Webinger: We have no intention of developing the land right now. We would like to see a positive development and do not anticipate Townhomes. The impact should be minimal due to the topographic nature of the Southern portion of the property. We want to get annexed and connected before the ditch gets high and it becomes untenable.

We see annexation into the city making the Saddleback Ridge properties more valuable. But the development is NOT on our minds right now.

Roger: What is the cost of the Clubhouse build?

Webbinger: 1.89mil

Dan: What about the costs of development?

Webinger: We don't plan on any public improvements

Bob Atkins, Board of Directors. – Very entertained on the progressive conversation we've had here. Getting water and sewer in is the priority for us.

Ron: Are you willing to sit down with your neighbors and discuss options?

Drake: Yes, definitely that is a focus for us. We also see this as a great development for the the area.

Ron: One correction to a comment made earlier. The lack of connection of W. Maryland Lane is not because of the

Mark Russell: As Drake said earlier, they plan to sell it to a developer, which would then be out of their hands.

Question from Crowd: Would it be more attractive to the developer to keep it as R7500?

Drake: We used 7500 due to Sanderson Stewart following the city annexation policy. The major focus is getting water and sewer services. We understood that there would be some backlash from saddleback but do not plan on

Ron: Move to approve the Annexation as stated with the provisions as stated in the staff report.

Roger: I believe our job is to say yay or nay and that the final changes can be made via City Council.
Roger Seconded.

Ron: none of the timelines

The Question has been called.

Motion Carried.

+ discussion on the Allowable use of the Golf Clubhouse.

Nick will provide that comment and note to the City Council.

Old Business

4. Building Permit Review: City Brew/Chen's Express

Ron: It looks like the kiosk was removed to the other side, which is not my main issue. Question about

Ron: Question about

Steve Wells, 4772 Audubon Way, Billings, MT. Representative of the landowners.

The part I would add is that it is a somewhat confusing site to begin with. It is a kind of inherited problem. We are trying to fix it with a new building and site layout. Have spent a considerable amount of time discussing options and designs to try and implement the type of changes

At the end of the day, we are concerned with the shape of the property. Before we talk about the way the traffic flow works. I am mainly here to voice my support for the project.

Adam Baumgartner, Billings, MT. Architect for the design team.

Regarding the flow of the site and how we envision it. We see people wanting to access city brew wanting to access via S. 1st Ave, and flow towards S. Montana. Chen's Express, we see it as reverse flow, accessed from S. Montana and flowing out to S. 1st. We have submitted 4 iterations and have made changes as per public comment. Moving the ATM, Creating a pedestrian walkway to the site. We feel that this is the best design for the site in regard to traffic flow. We think this will be the best for traffic flow for vehicles and pedestrians. We will have a striped drive lane for the ATM and marked as per

Ron: Have they provided a signage plan?

Karen Courtney: They have not. Our first priority is the building itself and they have provided just concept drawings. They will have to provide a specific signage plan for subsequent review and approval.

Ron: I think the layout is better than it was before.

Erica Gilrean, Project Civil Engineer.

Wanted to go into more detail as to what the changes were from last time. Have a dedicated Transportation engineer. The concerns were addressed were the ATM and the pedestrian access, Traffic ingress and egress to the

We opened back up the front entrance area a lot which decreases the access to and from S. 1st Ave. We have removed a lot of the directional arrows and site signs

Anyone coming West through that area should be able to understand the go-around.

The Median on the north just north of Chen's express has been pulled back further opening up the traffic flow across the West of the site. We have also removed the speed bumps and other traffic calming to let the striping and directional for the ATM to do most of the work.

We believe that the changes address the concerns of the Board. We believe it meets the needs of the city of Laurel and is a great plan for the challenges the lot provided.

Joey Stazak, Sanderson Stewart. Erica hit on a lot of the high points of the changes. The goal of this last rendition of changes moves the conflict points from towards the public right of ways towards the interior of the site. At the front end of this project, we did reach out to the City and MDT to see about a traffic study. They reported that due to the traffic control existing in S 1st that we did not need to do a traffic study. We believe that this plan brings the site back to its historic use and will bring it flush with the adjacent Conoco site as well. Another point mentioned is the cross-dimensional flow. I agree that it is a challenge and learning or not it might cause a slowdown traffic. The ATM re-location allows for pedestrian access to get to the ATM and guides traffic in a specific pattern. It should reduce confusion. The speed bumps being removed was done in order to simplify things and can be added back in the future if the lot needs it.

Ron motion to approve the building permit with the condition that the building not be occupied until the full site improvements are made.

Karen Courtney, Building Official. The building cannot be occupied until the requirements of the building plans have been completed. One clarification that the sidewalk and other adjacent requirements stop at the property boundary due to the MDT and Highway Right of Way.

Roger: One final point of contention. Regarding the ATM.

Wells: Chase bank reached out to me that they wanted to expand their reach in the area and wanted to install it as part of the project.

Evan Seconded.
Motion Carried.

Other Items

5. Project Updates

Meeting adjourned at 6:55pm.

6. Adjourn

Announcements

7. Next Meeting: February 16, 2022

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DATES TO REMEMBER

File Attachments for Item:

2. Laurel Golf Course Annexation Request - Withdrawal

February 7, 2022

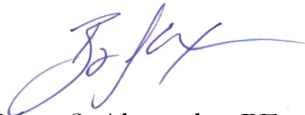
Mr. Kurt Markegaard
Public Works Director
City of Laurel
115 West 1st Street
Laurel, MT 59044

Reference: Laurel Golf Club Annexation Petition
Project No. 21061.03

Dear Mr. Markegaard:

On behalf of the Laurel Golf Club, we are requesting that the current annexation petition for approximately 69.74 acres of land consisting of the existing clubhouse and agricultural land adjacent to Golf Course Road be withdrawn. A revised petition for the annexation will be submitted that will include recent recommendations of City staff for zoning and annexation area. Please feel to contact me with any questions.

Sincerely,



Bryan S. Alexander, PE
Senior Engineer

File Attachments for Item:

4. Sign Review - Fiesta Mexicana Cantina

CONSTRUCTION PERMIT AND APPLICATION

CITY OF LAUREL, MONTANA

PERMIT No. _____

Job Address <u>216 S. 1st Ave</u>	
Owner <u>Fiesta Mexicana Cantina</u>	Telephone <u>406-601-1177</u>
Contractor <u>Billings Sign Service</u>	Subdivision _____
Address <u>2003 Main Street Billings</u>	Lot _____ Block _____ Tract _____ Zoning _____
Telephone <u>406-373-9500</u> <u>MT</u>	Valuation of Project \$ <u>7,000.00</u>
City License <u>61</u>	Description of Work: <u>Remove existing sign + install new set drawings.</u>
Special Conditions <u>comps will only have graphics removed + new installed.</u>	
Occupancy _____	Type of Construction _____
Number of Units _____	Total Square Feet _____
Rated Walls _____	

BUILDING Approved To Issue By _____ **Date** _____

Application is hereby made to the City of Laurel Building Code Official for a permit subject to the conditions and restrictions set forth. All provisions of laws and ordinances governing this work will be complied with whether specified herein or not. Each person upon whose behalf this application pertains, at whose request and for whose benefit work is performed under or pursuant to any permit issued as a result of this application agrees to, and shall indemnify and hold harmless the City of Laurel, it's officers, agents and employees.

The granting of this permit does not give authority to cancel or violate the provisions of any state or local law regulating construction or the performance of construction.

"Compliance with the requirements of the state building code for physical accessibility to persons with disabilities does not necessarily guarantee compliance with Americans With Disabilities Act of 1990, the Rehabilitation Act of 1978, the Fair Housing Amendments Act of 1988, Title 49, chapter 2, commonly known as the Montana Human Rights Act, or other similar federal, state, or local laws that mandate accessibility to commercial construction or multifamily housing."

Any permit issued as a result of this application becomes null and void if work is not commenced within 180 days of issuance of such permit, unless a written request to extend this time is submitted to the City of Laurel Building Department and approved.

The applicant is responsible for calling to obtain underground line locations 1-800-424-5555 two days before digging.

All general contractors shall have a current City of Laurel business license.

The permit holder is responsible for giving 24 hour notice for required inspections.

I hereby certify I have read this application and the information provided is true and correct to the best of my knowledge.

FEES AND CHARGES

1000-323011 building	\$ _____
1000-323014 plan review	\$ _____
1000-323011 fence	\$ _____
1000-323011 roof	\$ _____
1000-323053 sign	\$ _____
1000-323011 mh install	\$ _____
1000-323011 investigation	\$ _____
1000-323011 re-inspection	\$ _____
1000-322022 utility hook up	\$ _____
5210-343033 SDF water	\$ _____
5310-343033 SDF sewer	\$ _____
other	\$ _____
Total Amount due	\$ _____
Amount Paid	\$ _____

Signature of Applicant Mary Louren

Date 1-31-22

BILLINGS SIGN SERVICE

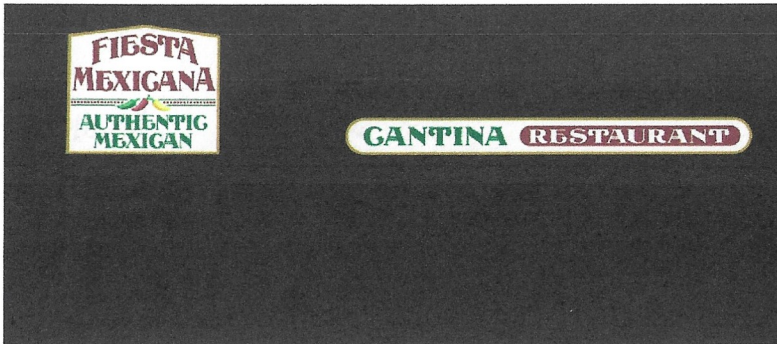
2003 Main Street - Billings, MT 59105
BillingsSignService.com
P: 406-373-9500

77.25 x 90.25" Graphic (will illuminate)

22 x 243" Graphic (will illuminate)



NIGHT VIEW



EXISTING



POLE SIGN:

- Remove "Casino" letters & Laurel Station Neon
- Skin top cabinet with 3mm dibond & paint to match 'gold'
- Remove railroad accents
- Paint green bottom pole cover
- Install new faces for Locomotive Bar & Bottom Cabinet
- Install new LED channel letters "Fiesta Mexicana" & "peppers"
- *Any service billed out time/materials

AWNING:

- Remove existing vinyl
- Eradicate awning for new graphics
- Install new graphics
- **Any service needed billed out time/materials

**Electric by others
 Sign Permits not included

CLIENT:
 Fiesta Mexicana

DATE: 11/30/2021
SALES REP: K. LAUX

DESIGN: 83-2021
SCALE: NOT TO SCALE
SHEET #: 1 OF 1
REVISION: 1 OF 1

SIGN FOR APPROVAL OF DESIGN/QUOTE

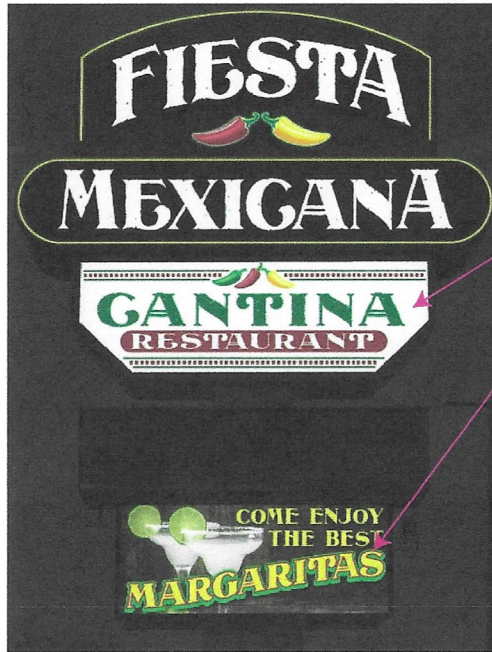
X

DATE: _____

Please review proof carefully. Check all spelling, punctuation, details, dimensions and colors prior to approval. Any changes made after approval may be subject to additional charges.

Top cabinet skinned (49.5x114.5") with 3mm dibond and painted to match

NIGHT VIEW - A



40.5 x 114.5" Face Replacement

36 x 84" Face Replacement

Letters are constructed exactly like your Billings location.
All LED Illuminated

93.25" wide



45.75" wide



122" wide

EXISTING



18" tall letter on backer

SIDE VIEW FOR LETTERS



BILLINGS SIGN SERVICE

2003 Main Street - Billings, MT 59105
BillingsSignService.com
P: 406-373-9500

CLIENT: Fiesta Mexicana	DATE: 11/30/2021 SALES REP: K. LAUX
	DESIGN: 83-2021 SCALE: NOT TO SCALE SHEET #: 1 OF 1 REVISION: 1 OF 1

SIGN FOR APPROVAL OF DESIGN/QUOTE

X

DATE: _____

Please review proof carefully. Check all spelling, punctuation, details, dimensions and colors prior to approval. Any changes made after approval may be subject to additional charges.

File Attachments for Item:

5. Sign Review - Patty's Sparkle Salon

CONSTRUCTION PERMIT AND APPLICATION

CITY OF LAUREL, MONTANA

PERMIT No. _____

Job Address <u>117 1/2 W. MAIN</u>	
Owner <u>PATTY KNOPP</u>	Telephone <u>861-1314</u>
Contractor <u>EPCON SIGN</u>	Subdivision _____
Address <u>1131 MONAD</u>	Lot _____ Block _____ Tract _____ Zoning _____
Telephone <u>248-7401</u>	Valuation of Project \$ <u>1,000⁰⁰</u>
City License <u>126</u>	Description of Work: <u>(2) NON ILLUMINATED S/F SIGNS</u>
Special Conditions _____	_____
Occupancy _____	Type of Construction _____
Number of Units _____	Total Square Feet <u>46^{sq}</u>
Rated Walls _____	_____

BUILDING Approved To Issue By _____	Date _____
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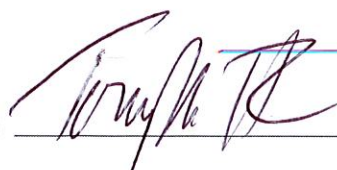
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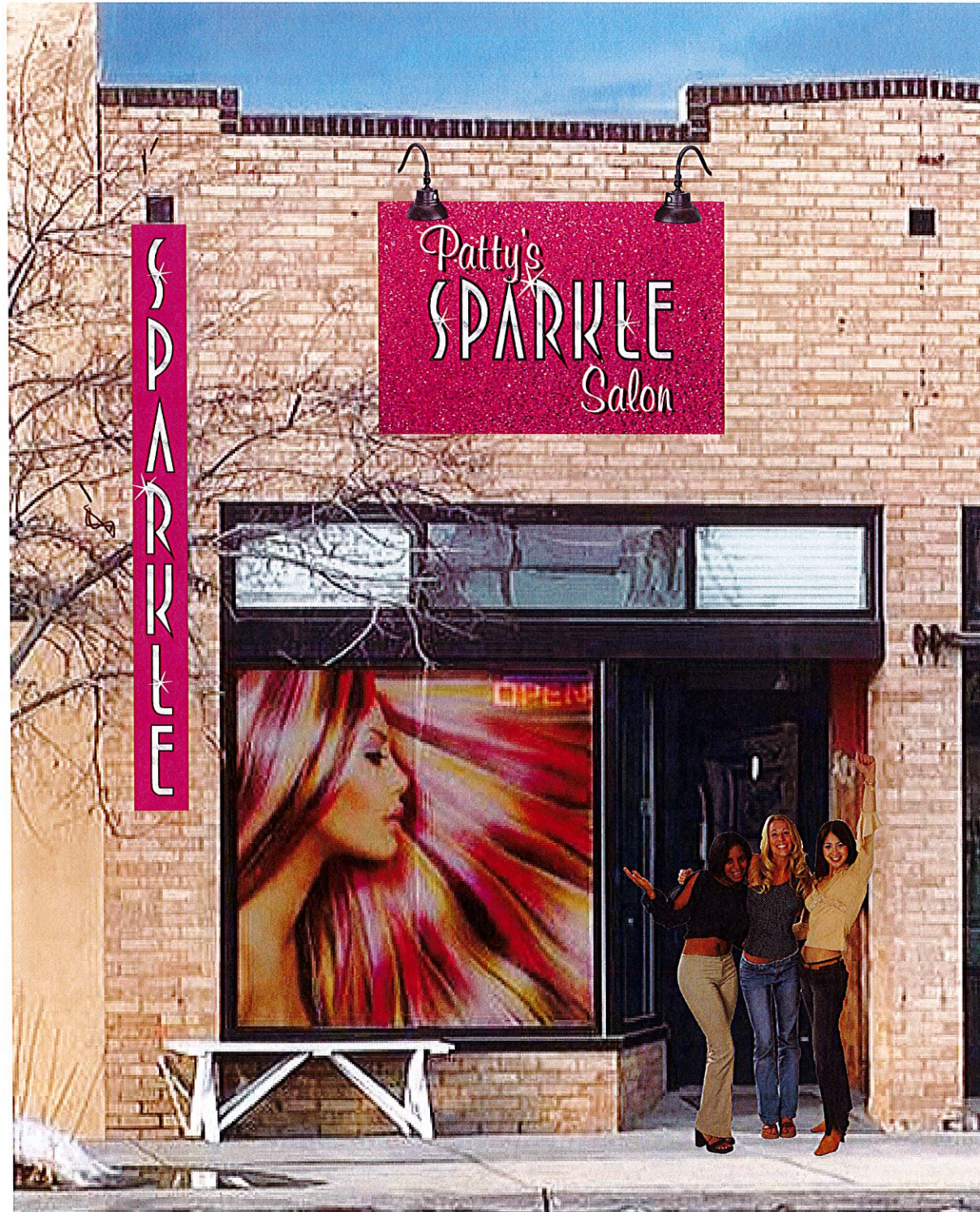
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5210-343033 SDF water	\$ _____
5310-343033 SDF sewer	\$ _____
other	\$ _____
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Amount Paid	\$ _____

Signature of Applicant

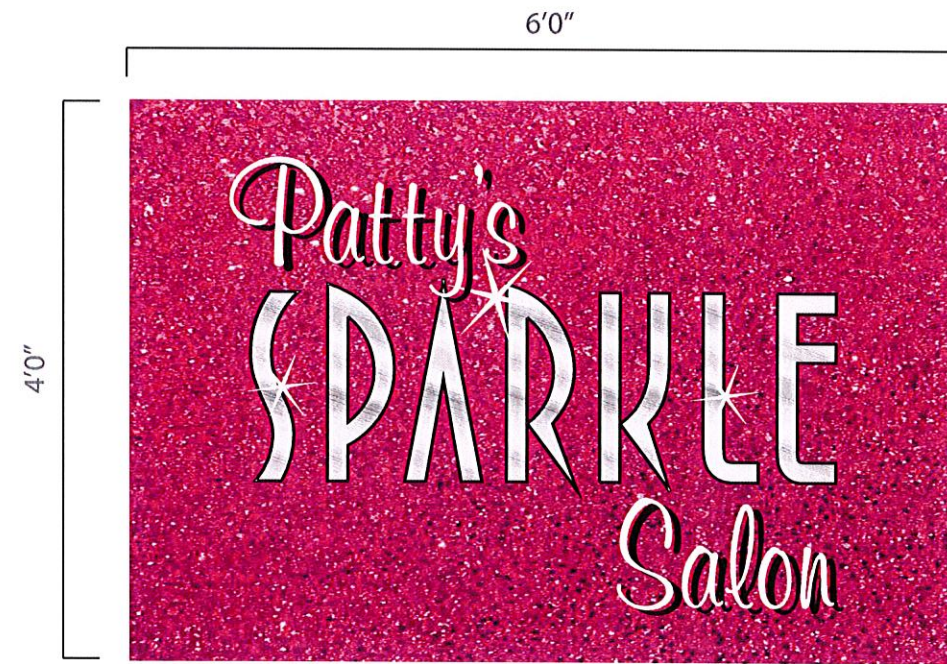


Date

2/14/16



SUGGEST SUNSHINE GOOSE NECK FIXTURES.



A 3MM ALUPANEL PRINTED FACE.GERBER PRINT WITH CLEAR UV OVERLAY.

B PRINTED PERFORATED WINDOW VINYL.ARTWORK T.B.D.

FINISH COLORS
 1 WHITE
 2 BLACK
 3 VARIOUS

SPECIFICATIONS
 BASE
 BASE
 PRINT

S/F BUILDING DISPLAYS

DESIGNER: DK
 SALESPERSON: TERRY
 REVISED:

CLIENT: PATTY'S SPARKLE SALON
 LOCATION: LAUREL, MT.

DESIGN NO: 11022.BG
 SCALE: 1/2"=1'-0"
 DATE: 1.26.22

1121 MAIN RD
 SUITE 100
 BILLINGS, MT 59101
 406-248-2601
 406-332-7168
 406-248-1815
 epconsign@epconsign.com

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