



**AGENDA
CITY OF LAUREL
PARK BOARD
THURSDAY, JUNE 06, 2019
5:30 PM
COUNCIL CONFERENCE ROOM**

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

General Items

1. [Approved](#) Revised Park Board Minutes of April 4, 2019.
2. Approve Park Board Minutes of May 2, 2019.

New Business

3. Discuss Leases
4. Discuss Hours of Parks

Old Business

5. Update on Riverside Park
6. Update on Park Permit Form

Other Items

Announcements

7. Next meeting July 4, 2019.

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

DATES TO REMEMBER

Item Attachment Documents:

Approved Revised Park Board Minutes of April 4, 2019.

**REVISED - MINUTES
CITY OF LAUREL
PARK BOARD
THURSDAY, MAY 2, 2019**

BOARD MEMBERS PRESENT:

Irv Wilke, Evan Bruce,
Jon Rutt, Richard Herr,
Phyllis Bromgard, *Matt Wheeler

OTHERS PRESENT:

Mr. and Mrs. Western, Lora Mattox, Alicia Stickney, and Howard Richard.

BOARD MEMBERS NOT PRESENT

Scot Stokes

Public Input:

Mr. and Mrs. Western, they live next to Kiwanis Park, brought in some glass that they found while cleaning up the Kiwanis Park / Kids Kingdom. They wanted to know if there could be another dumpster. They find trash all around the park. Matt said the city could add another trash can near the Kids Kingdom. It was brought up that there is a security camera in that park. The city could only do anything if the people were caught littering.

General Items:

1. Approve Park Board Minutes 3.7.2019:

Minutes were approved: Jon Rut Motioned, Phyllis Bromgard Seconded, Richard Herr called to question, Voted for approval 6-0.

New Business:

2. Yellowstone Historic Preservation Board Request:

Evan brought in a letter and read it out loud to be presented as the park recommendation to City Council. Evan Motioned this letter to be the recommendation. No objections, Jon seconded, no comments, Richard called to questions. All members voted for approval 6-0. The letter was signed and left for the mayor on Brittney's desk.

3. Frisbee Park on Southside:

The First Congregational Church wanted to put a public Frisbee Park next to their church in there lot. Possible be listed as a city park and have a similar sign but be taken cared for by the church itself, including insurance and licensing. They need it to be open to the public to keep from paying property tax. Richard brought they might need to go thru the city lawyer. Irv debated not having anything with the city since it is private property. Matt recommended that it does not go thru the city. They looked into insurance already.

Old Business:

4. Vaulted Toilets Update:

DOJ person, Alicia Stickney, stated the city did have three projects funded by them; the campground at Riverside, lions pier and trail, and a vault toilet at Riverside.

4.1 Toilet has been ordered. Plans have been made for it to go in the next month. Utility location needs to finish, planned for April 5. There needs to have a ramp up to the toilet. Will be built into the raised ground along the river, left of the boat ramp. Saved money with delivery with adding ours with other deliveries for other toilets going in Billings.

4.2 Campground: the mayor should already know about KLJ for the campground design. They will do the design and bring it to the Park Board. KLJ is working on a preliminary design for the park and its campgrounds. They would refine it with input from the park board and city.

Alicia explained the DOJ money from the oil spill can only be used for certain things. We were a top rank project. Exxon money for rent (250,000) for spill cleanup can be used for anything in the park. DOJ money has to be used for certain things (350,000 but could be more if other projects don't use their money.) Phylis updated on the Lions Club with their DOJ Money. The toilets are coming out of DOJ money. More toilet coming with the campground.

It was brought up by several members that other people, non-park users, are using the trash cans and dumpster. Richard requested more trash cans/dumpsters.

5. Park Permits Discussion - Riverside Park:

MMIA special events liability coverage document was presented to the board. See attached documents. Scott wanted the board to be aware of this document that showed up on April 2 council meeting.

Irv and Scott brought up a map showing a dry campground by (VFW) building, the old gun range not to be used because of lead, old trash yard not to be used also. (Ron brought up Brown Sites for remediation, DEQ Brown Field Grant. Jason Tylor at DEQ) and three sections that can be rented across the road south of the Jaycee building, next to the horseshoe pits. They requested that alcohol would need a permit for outside the Jaycee building. Britteny stated thru Matt that people do not need an alcohol permit for renting the shelters in the parks, Lions Club and Thompson Park, at no extra cost.

Brittney is already reworking the permits but has not seen the map Scot and Irv drew up.

6. Riverside Park Update:

Laurel Jaycees had an incident with their wood floors, do to a cold February. The wood flooring has peaked or raised up in about 50 areas. The floor has become a liability. The wording in the building lease says Jaycees are not liable for acts of god. No standing water has been seen under the floor. Irv asked if anyone closed off vents for the crawl space under the building, Howard stated they have been closed off for about 15 years. Haward stated he doesn't have the knowledge or access to someone who would know what and why it happened. Jaycee asking what to do to go forward, looking for feedback. Matt said to go thru the City's Insurance MMIA directly. Jaycees has already contacted their own insurance but waiting on response at the time of the meeting.

Other Items:

- Richard brought up the permit drawings did not match the park master plan. There was a debate but the board moved on.
- Phylis reported that people have been caught peeing at the south pound. There was confusion on who to report to, fish and game or laurel police.
- Kids Kingdom inspections need to be done. Matt hopes to have it hold off on it being inspected because he believed it would not pass.
- Ron brought up that no other parks are being talked about at the park board meeting. Matt can do updates on the other parks.
- Richard asked once the vault toilets go in, can the park be opened and the closed signs be removed and the dog rules are not being enforced. leash law, picking up poop.
- Security cameras at the Riverside Park but mostly needed right now at Lions Park/South Pond because of the vandalism.

Announcements:

No announcements.

Respectfully submitted,
Evan Bruce
Secretary

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Park Board for the listed date.

From the Park Board to the City Council

The Park Board recommends that the City of Laurel move forward and seek out getting the Riverside Park on the National Historic Registry. The Yellowstone Historical Preservation Board and the Western Heritage Center has already done research and has offered help in this endeavor.

We recommend a specific city staff member work on getting the park on the registry. That staff member would also be in charge of future grant submissions for the park. This staff member would not necessarily be the one writing the grants, but overseeing the process with Beartooth RC&D and Big Sky Economic Development.

The recommendation was voted on and approved by the Park Board on April 4, 2019.

The Park Board

Howell
Richard W. M.
J. F. Rust
Shellys Brongard
RM

Special Events Liability Coverage

The MMIA and the Independent Insurance Agents of Montana have worked together to provide access to Special Events Liability Coverage for events held on municipal property in Montana that are sponsored by a private individual or organization. This program offers *easy* and *affordable*, short-term coverage for a wide variety of events, some of which are:

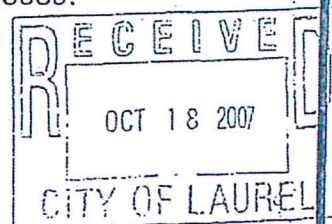
Art Festivals
Auctions
Block Parties/Street Closures
Craft Shows
Food Concessions
Harvest Festivals
Garden Shows
Livestock Shows
Outdoor Exhibitions
Parades
Reunions
Social Gatherings
Sidewalk Sales
Various Sporting Events
Weddings & Receptions

Here's how it works:

- City/Town receives a request to use public property and provides the applicant the city's permit/agreement requirements.
- Refer the event holder to a list of local agents. Go to www.mmia.net, click on Liability and then Special Events.
- The event holder contacts an agent, completes an application and pays the premium. The holder must allow a minimum of 5 business days prior to the event for coverage to be offered.
- When the event is covered, a certificate of insurance with a \$1,000,000 limit will be issued naming the municipality as an additional insured.

It's that easy!

For questions, contact the MMIA at 1-800-635-3089.





RIVERSIDE PARK
LAUREL, MONTANA

Approximate Park Boundary

First Congregational Church - Google Maps

Imagery ©2019 Google

<https://www.google.com/maps/place/First+Congregational+Church/@45.6616971,-108.7776752,217m/data=!3m1!1e3!4m12!1m6!3m5!1s0x53488e1171a55205:0xf>



Item Attachment Documents:

2. Approve Park Board Minutes of May 2, 2019.

**MINUTES
CITY OF LAUREL
PARK BOARD
THURSDAY, MAY 2, 2019**

BOARD MEMBERS PRESENT:

Irv Wilke, Evan Bruce,
Jon Rutt, Richard Herr,
Phyllis Bromgard, Scot Stokes
*Kurt Markegard

OTHERS PRESENT:

Alicia Stickney

Public Input

None

General Items

1. Approve Park Board Minutes of April 4, 2019.

Approved. Irv motioned, Phyllis seconded: 7-0 Vote for approval

New Business

2. Park Master Plan Campground Discussion

Kurt gave an update about KLJ and DOJ with the Riverside Park master plan. It was brought up that the electrical outlets for the RV lots will need to be 5 feet from the ground. It was debated if we need electric for the campground or not. Water was discussed. Kurt brought his idea for the campground including gravel pads. We clarified the task order with KLJ; Trail work, property survey, layout for the campground, 2 more vault toilets. It was brought up that the conceptual map in the master plan did show the campground going above the pipeline running through the park and the city can not put anything above them. KLJ will go forward with a conceptual drawing of the park for future permitting and job bids. Kurt asked the board to create a subcommittee to go over the plans with him and Matt Wheeler with meetings on 3rd Thursdays. This subcommittee would only be for Riverside Park to make room for other discussions during Park Board meetings. The vault toilet should be open within the month. There will be a gravel and dirt slope up to it with a compacted gravel path on top of the berm to the boat ramp.

3. Lions Park Discussion

No update on Lions Park Discussion. Phyllis left during Item 2.

4. Kids Kingdom Discussion

No update. The board ran out of time.

Old Business

5. Riverside Park Update

Covered Item 2. Park Master Plan Campground Discussion

6. Park Permits Update

Park permits are being worked on. One permit for all parks in the city.

7. Jaycees Hall Update

No update from the representative. The roof was damaged by winds. Floors are still being looked at. Some discussion earlier during Item 2.

8. National Registry Update

No updates.

Other Items

No other items

Announcements

9. The next Park Board Meeting is 6.6.2019

Respectfully submitted,
Evan Bruce
Secretary

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