

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, August 9, 2022**

Members Present: Richard Klose -Chair, Emelie Eaton, Michelle Mize, Heidi Sparks

Others Present: Kelly Strecker, Amber Hatton, Mayor Dave Waggoner

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public comment

General Items –

1. Review and approved July 26, 2022, Budget and Finance Committee meeting minutes. Emelie Eaton moved to approve the minutes of July 26, 2022. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.
2. Review and approve purchase requisitions – There were none to approve.
3. Review and recommend approval to Council; claims entered through August 5, 2022. Michelle Mize had previously reviewed the claims and check register for claims entered through August 5, 2022. Emelie Eaton seconded the motion, all in favor, motion passed 4-0.
4. Review and approve Payroll Register for the pay period ending July 24, 2022, totaling \$166,233.35. Emelie Eaton motioned to approve the payroll register for the pay period ending July 24, 2022, totaling \$166,233.35. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.

New Business

5. Emelie Eaton request Clerk Treasurer to provide all the payroll registers from January 2022-July 2022.
6. Chair Richard Klose informed the committee that the new cemetery kiosk will be delivered the 1st week of September. Richard is requesting the City to provide a binder with the people buried in the Laurel Cemetery. The Cemetery binder will be updated every 6 months.

Unfinished Business – None

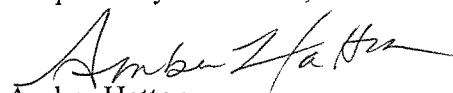
Other Items –

7. Review Comp/OT reports for the pay period ending July 24, 2022.
8. Mayor Update – Mayor informed the committee the new Accounts Payable Clerk and Court Clerk has started.
9. Clerk/Treasurer Financial Update. Clerk/Treasurer provided the committee with an update on financial activities.

Announcements –

10. The next Budget and Finance Committee meeting will be held on August 23, 2022 at 5:30pm.
11. Heidi Sparks is scheduled to review claims for the next meeting.

Respectfully submitted,



Amber Hatton
Deputy Clerk Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.