

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, November 10, 2020**

Members Present:	Emelie Eaton	Bruce McGee
	Scot Stokes	
Others Present:	Mayor Nelson	Bethany Langve
	Stan Langve	

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

General Items -

1. Review and approve the October 27, 2020 Budget and Finance Committee meeting minutes. Bruce McGee moved to approve the minutes as presented. Scot Stokes seconded the motion, all in favor, motion passed.
2. Review and Approve purchase requisition from the Police Department for a K-9 Unit Vehicle. The Clerk/Treasure briefly presented the purchase requisition and introduced Chief Langve to go over the request in detail. Chief Langve stated the department was requesting approval from the Budget and Finance Committee for the purchase of a K-9 vehicle. The vehicle in question did receive emergency approval from the Mayor as the previous two vehicles found sold within 24 and 48 hours. The Chief explained the vehicle was being purchased with the money raised through donations. The Chief explained this vehicle is in Madison WI, has approximately 50,000 miles on it and no previous accidents. The original asking price for the vehicle was \$48,000 but Beartooth Ford got the price down to \$22,449.95. The Committee wanted to verify the vehicle had already been purchased. The Chief stated the vehicle had been purchased using the Mayor's emergency authority as the other vehicles had been purchased so quickly. The Committee asked why Laurel Ford wasn't used. The Chief stated Beartooth Ford only helped Officer Booth locate the vehicle and he didn't believe they were receiving any profit from the sale.
3. Review and recommend approval to Council, Claims entered through 11/06/2020. The Claims Detail report and the check register had previously been reviewed for accuracy. The Clerk/Treasurer answered several questions that had been sent to her via email regarding the claims. The Committee had no further questions or comments regarding the claims. Scot Stokes made a motion to recommend approval of the claims entered through 11/06/2020. Bruce McGee seconded the motion, all in favor, motion passed.
4. Review and approve Payroll Register for pay period ending 11/01/2020 totaling \$198,495.03. Bruce McGee made a motion to recommend approval of this claim totaling \$198,495.03. Scot Stokes seconded the motion, all in favor, motion passed.

New Business – none

Old Business –

5. Fire Association Meal Pay – Drill Pay discussion. The Chair stated she had made a motion previously to create a resolution regarding the Fire Association Meal Pay/Drill Pay. There had been no movement forward since then regarding the creation of a resolution. There was discussion providing the history of events with these payments. The Committee discussed providing the drill pay directly to the firemen so they can do what they want with the funds,

instead of giving the money to the Fire Association. It was also discussed eliminating the meal pay and having the Department provide meals for the Firemen during training and posting those meals directly to the line item under the Fire Department budget. The Mayor stated it would be best to draw up a draft resolution for Sam to review with a list of any questions. The Mayor stated he doesn't legislate but he would be more than willing take the ideas to full Council. The Chair stated she would draw up a draft resolution to review for the next meeting.

6. Discussion regarding the 4000-fund summary – The Clerk/Treasurer went over the budgeted appropriations listed in the 4000-fund summary. There were no questions or comments regarding the explanation.

Other Items –

7. The Committee reviewed the Comp OT report for pay periods ending 10/04/2020 and 10/18/2020 and had no questions or comments.
8. Clerk/Treasurer Update – The Clerk/Treasurer stated the City had been approved by the State to receive \$883,510.00 in CARES funding. She explained the City should be seeing those funds deposited in approximately 7 days. The Clerk/Treasurer stated she wanted to thank her employees for making the process easier for her. She thanked her Accounts Payable Clerk, Amber Hatton, for keeping all the COVID-19 claims together. She thanked Brittney Moorman for assisting her with putting together the almost 600-page document, and she thanked her payroll clerk, Kelly Strecker, for answering the State's payroll questions incredibly fast. The Committee was very pleased with this news.
9. Mayor Update – The Mayor stated he was still going to contact our Senator and State Representatives and make a final push to get the State share for the intake.

Announcements –

10. The next Budget and Finance Committee meeting will be held on November 24, 2020. The meeting will be held at 5:15pm via ZOOM or 5:30pm in person, method is yet to be determined.
11. Richard Klose will be reviewing the claims for the next meeting.

Respectfully submitted,



Bethany Langve
Clerk/Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.