

**Minutes of City of Laurel  
Budget/Finance Committee  
Tuesday, September 13, 2022**

**Members Present:** Richard Klose -Chair, Emelie Eaton, Michelle Mize, Heidi Sparks

**Others Present:** Kelly Strecker, Mayor Dave Waggoner, Amber Hatton

The meeting was called to order by the Committee Chair at 5:30 pm.

**Public Input:** There was no public comment

**General Items –**

1. Review and approved August 23, 2022, Budget and Finance Committee meeting minutes. Emelie Eaton moved to approve the minutes of August 23, 2022. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.
2. Review and approve purchase requisition – Previously approved purchase requisition for Ace Electric had additional cost of \$205.00. Richard Klose moved to approve the purchase requisition adjustment for Ace Electric. Emelie Eaton seconded the motion, all in favor, motion passed 4-0.
3. Review and approve purchase requisition for Morrison Maierle to replace Dispatch computers and software & install for \$5434.00. Emelie Eaton moved to approve purchase requisition for Morrison Maierle. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.
4. Review and recommend approval to Council; claims entered through September 9, 2022. Emelie Eaton had previously reviewed the claims and check register for claims entered through September 9, 2022. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.
5. Review and approve the August 2022 Utility Billing Adjustments. Kelly requested this go to the next budget finance meeting for approval.
6. Review and approve Payroll Register for the pay period ending August 21, 2022, totaling \$217,920.27. Emelie Eaton motioned to approve the payroll register for the pay period ending August 21, 2022, totaling \$217,920.27. Michelle Mize seconded the motion, all in favor, motion passed 4-0.

**New Business - None**

**Unfinished Business – None**

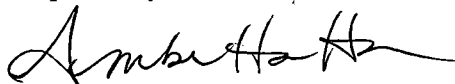
**Other Items –**

7. Review Comp/OT reports for the pay period ending August 21, 2022.
8. Mayor Update – None
9. Clerk/Treasurer Financial Update – Clerk/Treasurer provided the committee with an update on financial activities.

**Announcements –**

10. The next Budget and Finance Committee meeting will be held on September 27, 2022, at 5:30pm.
11. Richard Klose is scheduled to review claims for the next meeting.

Respectfully submitted,



Amber Hatton  
Deputy Clerk Treasurer

**NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.**