

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, April 28, 2020**

Members Present: **Emelie Eaton** **Richard Klose**
 Scot Stokes

Others Present: **Mayor Nelson** **Bethany Langve**

The Meeting was called to order by Chair Eaton at 5:02 pm.

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

General Items

- Review and approve the minutes of the March 24, 2020 meeting. Richard Klose made a motion to approve the minutes of the March 24, 2020 Budget and Finance Committee meeting. Scot Stokes seconded the motion to approve the March 24, 2020 Budget and Finance Committee meeting minutes, all in favor, motion passed.
- Review and approve purchase requisition – The Committee was presented with a purchase requisition from the solid waste department for the annual purchase of 50 300-gallon trash cans with lids. The total amount of the purchase requisition is \$15,369.78. The only comment from the Committee was that these trash cans are expensive. Richard Klose made a motion to approve the purchase requisition from the Solid Waste Department for the purchase of 50 300-gallon trash cans with lids. Scot Stokes seconded the motion to approve the purchase requisition from the Solid Waste Department for the purchase of 50 300-gallon trash cans with lids, all in favor, motion passed.

New Business – None

Old Business – None

Other Items

- Clerk/Treasurer Update – The Clerk/Treasurer stated the Fiscal Year 2019 audit was complete and the audit results would be given to the Committee at the next in person meeting.
- Update from the Mayor – The Mayor stated he is unsure how long we are going to need to conduct virtual meetings. He is trying to get opinions from MMIA, Montana League of Cities and Towns and the City Attorney.
- The Committee discussed having the next meeting via Zoom, however changing the time back to 5:30pm. Bruce McGee made a motion to hold the next Budget and Finance Committee meeting at 5:30pm. Scot Stokes seconded the motion to hold the next Budget and Finance Committee meeting at 5:30pm, all in favor, motion passed.

Announcements –

- The next Budget and Finance Meeting will be held on Tuesday May 12, 2020 at 5:30pm
- Bruce McGee will be reviewing claims for the next meeting
- The meeting was adjourned at 5:14pm

Respectfully submitted,



Bethany Langve
Clerk/Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.