

**MINUTES
CITY OF LAUREL
BUDGET/FINANCE COMMITTEE
TUESDAY, APRIL 02, 2019**

Members Present: **Emelie Eaton** **Scot Stokes**
 Richard Klose **Bruce McGee**

Others Present: **Mayor Nelson** **Bethany Langve**

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

General Items

- Review and approve the minutes from the March 19, 2019 Budget and Finance Committee meeting – Richard Klose made a motion to approve the minutes of the March 19, 2019 Budget and Finance Committee meeting, Scot Stokes seconded the motion, all in favor, motion passed.
- Review and approve the February 2019 Journal Vouchers – The Committee reviewed the journal vouchers and had no questions. Scot Stokes made a motion to approve the February 2019 Journal Vouchers, seconded by Richard Klose, all in favor, motion passed.
- Review and approve February 2019 Financial Statements – The Committee reviewed the February 2019 financial statements and had no questions. Emelie Eaton made a motion to approve the February 2019 Financial Statements, seconded by Scot Stokes, all in favor, motion passed.
- Review claims entered through 03/29/2019 and recommend approval to Council – Emelie Eaton had reviewed the claims detail report and the check register for accuracy. There were no questions regarding the claims. Emelie Eaton made a motion to recommend approval to Council all claims entered through 03/29/2019, seconded by Scot Stokes, all in favor, motion passed.
- Review the Comp/Overtime report for Pay Period Ending 03/24/2019 - The Committee reviewed the Comp/Overtime hours for pay period ending 03/24/2019 and had no questions or comments regarding the comp/overtime reports.
- Review and approve the payroll register for pay period ending 03/24/2019 totaling \$196,204.03 – The Committee reviewed the payroll register for pay period ending 03/24/2019. The Committee stated that they had come to a different total than presented on the agenda. The Clerk/Treasurer verified the number from the four (4) payroll registers and found that the Committee was correct. The correct payroll total was \$196,329.67. Richard Klose made a motion to approve the payroll register as amended for pay period ending 03/24/2019 totaling \$196,329.67, seconded by Scot Stokes, all in favor, motion passed. The Committee stated they would remove this item from the City Council consent agenda and amend it.

New Business

Old Business

Other Items

Update from the Mayor – The Mayor stated that he did not have anything to update at that time.

Announcements

The next Budget and Finance Committee meeting will be held on April 16, 2019 at 5:30pm

Respectfully submitted,



Bethany Langve
Clerk/Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.