

MINUTES OF THE CITY COUNCIL OF LAUREL

January 14, 2025

A regular meeting of the City Council of the City of Laurel, Montana, was held in the Council Chambers and called to order by Mayor Dave Waggoner at 6:33 p.m. on January 2025.

COUNCIL MEMBERS PRESENT:

Thomas Canape	Heidi Sparks
Michelle Mize	Jessica Banks
Casey Wheeler	Irv Wilke
Richard Klose	Jodi Mackay

COUNCIL MEMBERS ABSENT:

None

OTHER STAFF PRESENT:

Michele, Braukmann, Civil City Attorney
Britney Harakal, Administrative Assistant
Kurt Markegard, Planning Director/Interim CAO

Mayor Waggoner led the Pledge of Allegiance to the American flag.

MINUTES:

Motion by Council Member Wilke to approve the minutes of the regular meeting of December 23, 2024, as presented, seconded by Council Member Sparks. With no objection, the minutes of the regular meeting of December 23, 2024, as presented, were approved. There was no public comment or Council discussion.

CORRESPONDENCE:

- Fire Monthly Report - December 2024
- Police Monthly Report - December 2024.
- Beartooth RC&D January Correspondence.

COUNCIL DISCLOSURE OF EX-PARTE COMMUNICATIONS: None.

PUBLIC HEARING: None.

CONSENT ITEMS:

- **Claims entered through January 10, 2025.**
A complete listing of the claims and their amounts is on file in the Clerk/Treasurer's Office.
- **Approval of Payroll Register for PPE 12/22/2024 totaling \$248,277.97.**
- **Approval of Payroll Register for PPE 1/10/2025 totaling \$274,388.59.**

The Mayor asked if there was any separation of consent items. There was none.

Motion by Council Member Klose to approve the consent items as presented, seconded by Council Member Wilke. With no objection, the Consent Agenda of January 14, 2025, as presented, were approved. There was no public comment or Council discussion.

CEREMONIAL CALENDAR:

- Arbor Day 2025 Proclamation

Mayor Waggoner read the Arbor Day Proclamation declaring April 25, 2025, as Arbor Day for the City of Laurel.

REPORTS OF BOARDS AND COMMISSIONS:

- Budget/Finance Committee Minutes of December 23, 2024.
- Laurel Urban Renewal Agency Minutes of November 22, 2024.
- Laurel Urban Renewal Agency Minutes of December 2, 2024.

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- Park Board Minutes of January 2, 2025.

AUDIENCE PARTICIPATION (THREE-MINUTE LIMIT): None.

SCHEDULED MATTERS:

- Appointment of Tom Canape to the City/County Planning Board for the remainder of a two-year term ending June 30, 2025.

Motion by Council Member Mize to approve the Mayor's appointment of Tom Canape to the City/County Planning Board for the remainder of a two-year term ending June 30, 2025, seconded by Council Member Wilke. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- Resolution No. R25-01: Resolution Of The City Council Authorizing The Mayor To Sign A Memorandum Of Understanding For Operation And Cost Sharing For Public Transportation Services With The Adult Resource Alliance Of Yellowstone County.

Motion by Council Member Sparks to approve Resolution No. R25-01, seconded by Council Member Mize. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- Resolution No. R25-02: A Resolution Of The City Council Approving A Transportation Coordination Plan For The City Of Laurel Transit.

Motion by Council Member Canape to approve Resolution No. R25-02, seconded by Council Member Mize. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- Resolution No. R25-03: A Resolution Of The City Council Approving A Preventative Maintenance Plan For City Of Laurel Vans And Small Busses In Passenger Service.

Motion by Council Member Mackay to approve Resolution No. R25-03, seconded by Council Member Wilke. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- Resolution No. R25-04: Resolution Of Intent Of Zone Change And Zoning Map Amendment And To Set Public Hearing.

Motion by Council Member Wheeler to approve Resolution No. R25-04, seconded by Council Member Wilke. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- Resolution No. R25-05: A Resolution Of The City Council Approving A Contract With Triple Tree Engineering To Act As A TIF Engineer.

Motion by Council Member Banks to approve Resolution No. R25-05, seconded by Council Member Wilke. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- Resolution No. R25-06: A Resolution Of The City Council Authorizing The Mayor To Execute The Task Order And All Related Documents For The On-Call Engineering By And Between The City Of Laurel And Triple Tree Engineering, Inc.

Motion by Council Member Sparks to approve Resolution No. R25-06, seconded by Council Member Wilke. There was no public comment.

Council questioned if the City Attorney has reviewed each of these contracts. It was clarified that the City Attorney reviews all contracts before they are presented to the Council.

A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- **Resolution No. R25-07: A Resolution Of The City Council Authorizing The Mayor To Execute The Task Order And All Related Documents For The Laura Surveys And Project #1 Design, Permitting, Bidding, And Construction Administration By And Between The City Of Laurel And Triple Tree Engineering, Inc.**

Motion by Council Member Klose to approve Resolution No. R25-07, seconded by Council Member Wilke. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- **Resolution No. R25-08: A Resolution Of The City Council Authorizing The Mayor To Execute The Task Order And All Related Documents For The Laura Project #2 Conceptual Design, Probable Cost, CHS Coordination, And Funding Plan By And Between The City Of Laurel And Triple Tree Engineering, Inc.**

Motion by Council Member Canape to approve Resolution No. R25-08, seconded by Council Member Wilke. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- **Resolution No. R25-09: A Resolution Of The City Council Authorizing The Mayor To Execute The Task Order And All Related Documents For The Laura On Call Grant Writing/Administration Services, And Funding Plan By And Between The City Of Laurel And Triple Tree Engineering, Inc.**

Motion by Council Member Mackay to approve Resolution No. R25-09, seconded by Council Member Wilke. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

ITEMS REMOVED FROM THE CONSENT AGENDA: None.

COMMUNITY ANNOUNCEMENTS (ONE-MINUTE LIMIT):

Council Member Klose thanked the Public Works Department for assisting in picking up the wreaths at the cemetery.

Council thanked the Public Works Department for their work in keeping the streets plowed.

Laurel is hosting State Speech, Drama, and Debate on January 31 and February 1 at Laurel High School. They are looking for judges; if interested, contact the school.

COUNCIL DISCUSSION:

The next Public Works Committee meeting has been moved to Tuesday, January 21, 2025, due to the holiday. They will be at 6:00 p.m. in the room off of Council Chambers.

The City/County Planning Board's next meeting is tomorrow at 6:00 p.m. in Council Chambers.

MAYOR UPDATES:

The City did not receive the large grant it had applied for to assist with the planning of the new reservoir. The City will be meeting with KLJ later this week to see what other grants they can apply for.

The Interim CAO sent a link out to each Council Member to keep up to date on legislative issues.

UNSCHEDULED MATTERS: None.

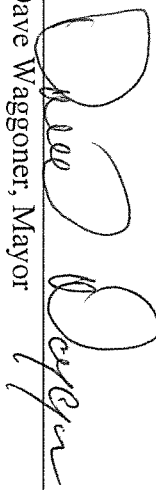
ADJOURNMENT:

Motion by Council Member Mize to adjourn the council meeting, seconded by Council Member Wilke. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

There being no further business to come before the Council at this time, the meeting was adjourned at 6:55 p.m.


Britney Haraka, Administrative Assistant

Approved by the Mayor and passed by the City Council of the City of Laurel, Montana, this 28th day of January 2025.


Dave Waggoner, Mayor

Attest:


Kelly Stuecker, Clerk/Treasurer

