



**MINUTES
CITY OF LAUREL
PUBLIC WORKS COMMITTEE
MONDAY, NOVEMBER 20, 2023**

The Public Works Committee meeting was called to order at 6:00pm on Monday, November 20, 2023, by Committee Chair, Heidi Sparks.

Members Present: Heidi Sparks- Chair, Irv Wilke- Vice-Chair, Jodi Mackay, John Gotschall

Others Present: Matt Wheeler- Public Works Director

Public Input: None

General Items

1. Approval of Minutes from October 16, 2023. Jodi Mackay made a motion to approve the minutes of October 16, 2023. Motion was seconded by Irv Wilke. Motion carried 4-0 to approve the minutes.

New Business

2. Emergency Call Out Report- Report attached
 - i. Quiet month until this passed weekend. There was a sewer line backup on Cottonwood.
3. KLJ Report- Report attached
 - i. 5th to 7th Sewer Line Replacement-
 - o Will be moving forward this spring. This is to replace a collapsing sewer line.
 - ii. Splash Park-
 - o Play Space has had contractor issues. Will have install completed by 4/28/24
 - iii. S 4th St Reconstruction-
 - o Warranty in place for a year. Will come out and re-seed the park and the boulevards, if needed, this spring
 - o City will see about putting in flags on the new stop signs to help alert with the new traffic pattern
 - iv. Planning Services
 - o The school district is planning on building a new school in Logan Field. Working with the city planning on annexation and services
 - v. Water Tank Funding
 - o The City would like to hire KLJ for grant writing services to go after some grants for this project

Old Business:

Other Items

Announcements

Next Meeting will be Monday, December 18, 2023, at 6:00pm in Council Chambers

Meeting adjourned at 6:32pm



5th to 7th Sewer Line Replacement

(KLJ # 304-01231)

Reason for Project: Refurbishment of an 8" sewer line between 7th Avenue and 6th Avenue and a 10" sewer line between 6th Avenue and 5th Avenue in the alley way between 1st Street and Main Street in Laurel, Montana. The existing sewer line experienced several collapses last year.

Project Scope: To replace approximately 363 lineal feet of 8" and 383 lineal feet of 10" and will include the update of 3 manholes and associated surface replacement.

Current Status:

- Work Order Signed by City in September 2023
- Survey scheduled for week of October 16th, 2023
- Base Drawing created and Working on preliminary design

Splash Park Installation

(KLJ #2204-01898)

Reason for Project: To Replace the existing pool with a splash pad recreation area.

Project Scope: To Construct a splash Pad at the site of the existing City pool.

Current Status:

- Work Order Signed by City in January 2023
- DPHHS Approved Permit on 5/25/23
- Preconstruction Meeting held on 9/15/2023
- Construction to start on Monday 9/18/2023
- Change order sent to Contractor on 10/30/2023
- Ultimate completion date of April 28th, 2024
- Change Order is in Contractor's hands

2022 Pavement Maintenance Project (4th Street Reconstruction)

(KLJ #2104-00862)

Reason for Project: To provide yearly maintenance and improvements to the City of Laurel Roads Network.



*City of Laurel Project Status Update
November 15th, 2023*



Project Scope: Miscellaneous annual pavement maintenance design, bidding and construction in locations throughout the City of laurel

Current Status:

- Contractor began work on March 27th, 2023
- Water and Storm System in S. 4th Street to be complete week of 6/16/23
- Change Order #1, South 5th Street Waterline complete
- WCD No. 3 to resurface S. 5th Street, Woodland Ave., and Maple Ave. executed Aug. 9th, 2023
- Studer to Pave S. 5th Street from 8th Ave. to Forrest Ave. on Wednesday, 8/23/23
- S. 4th Street Paving is schedule for week of Sept. 18th – 22nd.
- Contract Sub. Completion reached Date is 10/11/23
- Final Completion date was 11/16/23

Laurel Planning Services (KLJ #1804-00554)

Reason for Project: KLJ has been retained to provide City of Laurel planning services as needed.

Project Scope: Planning services may include; subdivision, zoning, development, floodplain hazard management, miscellaneous reviews and other related work. KLJ will prepare staff reports, recommendations, and attend meetings upon request.

Current Status:

- Zoning Regulations Update.
 - Draft regulations sent to City April 11th, 2023
 - Zoning Map approved by Commission on August 16th, 2023
 - Public Hearing to occur on December 20th, 2023
- Downtown Parking Study. – On hold per City Instructions
- City-County Grown Policy Update was requested at the August 16th meeting
 - Weekly meetings occurring in October.
 - KLJ updating maps as requested by City Planner
 - Public Hearing to occur on December 20th, 2023

Other Notes and Information

Other potential projects have been identified during recent conversations between City staff and KLJ. City Public Works staff and KLJ task leaders meet monthly to discuss current and future projects. As these are tentative, the timing and extent of KLJ's services are TBD, unless noted otherwise.

Anticipated FY24 Projects

1. Water Tank Funding Project



City of Laurel Project Status Update
November 15th, 2023



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2. 7th Street reconstruction
 3. Riverfront Park walking trail
 4. Reconstruction of 12th Street between Valley Drive and 1st Ave. Task Order sent to City.
 - a. Quote to perform the surfacing provided by Hard Drives Construction on Oct. 9th, 2023.

Emergency Overtime Callout List

7/01/23

TO

12/31/23

Maintenance Shop-628-4773

City Dispatch 628-8737

| Response Code | X In Column Not accepting Overtime /NA = Not Available /Y = Responding /B=Phone Busy | | | | | | | | | | | | | | |
|------------------|--|------|------|------|------|------|------|------|-----|------|------|-------|-------|-------|-------|
| Employee Name | Telephone | 7-16 | 7-23 | 7-24 | 7-30 | 8-10 | 8-12 | 8-16 | 9-9 | 9-18 | 9-23 | 10-15 | 10-16 | 11-16 | 11-18 |
| Brian Kline | [REDACTED] | NA1 | NA1 | NA1 | na1 | NA1 | NA1 | NA1 | NA1 | | | | | | |
| Kevin Budge | [REDACTED] | X | X | X | X | X | X | X | X | X | X | | | | |
| Jay Hatton | 4 [REDACTED] | | | | | | | | na2 | | | | | | |
| Keith Guy | [REDACTED] | | | | | | | | NA3 | | | | | | |
| Wade Spalinger | [REDACTED] | | | | | | | | na4 | | | | | | |
| Brandon Gonzales | 4 [REDACTED] | | | | | | | | na5 | | | | | | |
| Aaron Fox | 4 [REDACTED] | | | | | | | | 6 | | | | | | |
| Troy Clifton | [REDACTED] | | | | | | | | y8 | | | | | | |
| Joel Barnhardt | [REDACTED] | | | | | | | | 7 | | | | | | |
| Justin Baker | 4 [REDACTED] | | 4 | 3 | 1 | Y4 | 3 | 2 | | | | | | | |
| Kevin Hoffman | 4 [REDACTED] | 4 | 3 | Y4 | 2 | 1 | Y4 | Y4 | | | | | | | |
| Daniel Nauman | [REDACTED] | 2 | 1 | NA1 | Y3 | 2 | 1 | 1 | | | | | | | |
| Tom Burwell | 4 [REDACTED] | 3 | 2 | NA2 | Y4 | 3 | 2 | Y3 | | | | | | | |

Elm Lift Station 628-7773 Village Lift Station 628-5918 Dial 9 after tone to acknowledge alarm

Wastewater Treatment Plant-628-6474

Autodailer- 628-4866

| Response Code | NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding | | | | | | | | | | | | | | |
|-----------------|--|-----|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Employee | Telephone | 6/2 | | | | | | | | | | | | | |
| Thomas Henry | [REDACTED] | NA2 | | | | | | | | | | | | | |
| Cindy Caswell | [REDACTED] | NA3 | | | | | | | | | | | | | |
| Corey Nicholson | [REDACTED] | NA4 | | | | | | | | | | | | | |
| Norman Stamper | [REDACTED] | Y1 | | | | | | | | | | | | | |

Water Treatment Plant 628-4410

| Response Code | NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding | | | | | | | | | | | | | | |
|-----------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Employee | Telephone | | | | | | | | | | | | | | |
| HP Nuernberger | [REDACTED] | | | | | | | | | | | | | | |
| Dylan Ceaser | [REDACTED] | | | | | | | | | | | | | | |
| Josh Sawyer | [REDACTED] | | | | | | | | | | | | | | |
| Sam Waggoner | [REDACTED] | | | | | | | | | | | | | | |
| Joe Waggoner | [REDACTED] | | | | | | | | | | | | | | |
| TJ Worbel | 4 [REDACTED] | | | | | | | | | | | | | | |
| Daniel Waggoner | 4 [REDACTED] | | | | | | | | | | | | | | |

CABLE TV down Tim Johnson 698-6254

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|--|---|
| Matt Wheeler Cell# 208-1885 | One Call Locate - 1-800-424-5555 (City Job # 25663) |
| Kurt Markegard Cell# 860-5785 Hm 208-2356 | SCHessler 628-4221 HESTON 281-0811 |
| | NW ENERGY 1-800-896-7862 LUMPY 860-7890 |
| Advanced Pump 586-1700 | Century Link 1-800-573-1311 Shop 628-7707 Jeff 694-9097 |
| GORDAN ACE ELECTF RIC 860-5464 | NorthwestPipe 252-0142 - Larry E. 656-2856 |
| MDU 1-800-638-3278 / MDT 252-4138 | Pace Construction 252-5559 (sewer backups) |

MDT Supervisor Tom 655-7903/Kyle 446-2622

SanitarySystemOverflows call DEQ withing 24 hours at406-444-3080

Call Out - Date and Incident Location

| | |
|-----------------------------------|--|
| 9/9 H2O SHUTOFF 11TH AVE | |
| 9/18 ELM LIFT PUMP FAIL | |
| 9/23 ELM LIFT ALARM | |
| 10/15 ELM LIFT ALARM | |
| 10/16 H2O SHUTOFF MISTAKE | |
| 11/16 H2O TURN ON | |
| 11/18 SEWER BACKUP 610 COTTONWOOD | |