

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, May 23, 2023**

Members Present: Richard Klose, Emelie Eaton, Heidi Sparks, Michelle Mize (5:41 p.m.)

Others Present: Kelly Strecker

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public comment.

General Items –

1. Review and approved May 09, 2023, Budget and Finance Committee meeting minutes. Emelie Eaton moved to approve the minutes of May 09, 2023. Heidi Sparks seconded the motion, all in favor, motion passed 3-0.
2. Review and approve purchase requisitions. There were none.
3. Review and recommend approval to Council; claims entered through May 19, 2023. Richard Klose moved to approve the claims and check the register for claims entered through May 19, 2023. Emelie Eaton seconded the motion, all in favor, motion passed 3-0.
4. Review and approve Payroll Register for the pay period ending May 14, 2023, totaling \$223,404.05. Heidi Sparks motioned to approve the payroll register for the pay period ending May 14, 2023, totaling \$223,404.05. Emelie Eaton seconded the motion, all in favor, motion passed 3-0.
5. Review and approve July 2022 financial statements. Emelie Eaton moved to approve the July 2022 financial statements. Michelle Mize seconded the motion, all in favor, motion passed 4-0.
6. Review and approve August 2022 financial statements. Emelie Eaton moved to approve the August 2022 financial statements. Michelle Mize seconded the motion, all in favor, motion passed 4-0.
7. Review and approve September 2022 financial statements. Emelie Eaton moved to approve the September 2022 financial statements. Michelle Mize seconded the motion, all in favor, motion passed 4-0.
8. Review and approve October 2022 financial statements. Emelie Eaton moved to approve the October 2022 financial statements. Michelle Mize seconded the motion, all in favor, motion passed 4-0.
9. Review and approve November 2022 financial statements. Emelie Eaton moved to approve the November 2022 financial statements. Michelle Mize seconded the motion, all in favor, motion passed 4-0.
10. Review and approve December 2022 financial statements. Emelie Eaton moved to approve the December 2022 financial statements. Michelle Mize seconded the motion, all in favor, motion passed 4-0.
11. Review and approve January 2023 financial statements. Heidi Sparks moved to approve the January 2023 financial statements. Richard Klose seconded the motion, all in favor, motion passed 4-0.

New Business – Vandalism in the City Parks was the topic of discussion. Emelie asked if there was a chance that new cameras could be budgeted for in the parks this year. She suggested that if the price of the cameras was going to be expensive, that maybe we could replace a couple each year. Kelly said that she would get with Chief Langve to get a quote on the cameras. Kelly stated that video surveillance signs were ordered and will be placed on the bathroom doors to restrooms in the parks.

Old Business – There was discussion regarding the resolution for Fire Department Meals. Emelie Eaton suggested having the city attorney look at the resolution, to see if it needs clarification.

Other Items –

1. Review Comp/OT reports for the pay period ending May 14, 2023.

2. Mayor Update – The Mayor was absent from tonight’s meeting.
3. Clerk/Treasurer Financial Update-Kelly stated that the FY 23/24 budget memo was given out at the last department head meeting and new budgets are due to the mayor by June 9, 2023. Kelly stated that union negotiations for Union 316 would be starting next week, and she was busy getting ready for that.

Announcements –

4. The next Budget and Finance Committee meeting will be held on June 13, 2023, at 5:30 pm.
5. Michelle Mize is scheduled to review claims for the next meeting.

Meeting Adjourned at 6:25 p.m.

Respectfully submitted,



Kelly Strecker
Clerk Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.