



**MINUTES
CITY OF LAUREL
PUBLIC WORKS COMMITTEE
MONDAY, FEBRUARY 26, 2024**

The Public Works Committee meeting was called to order at 6:40pm on Monday, February 26, 2024, by Committee Chair, Heidi Sparks.

Members Present: Heidi Sparks- Chair, Irv Wilke- Vice-Chair, Jodi Mackay, Jessica Banks, Emelie Eaton

Others Present: Matt Wheeler- Public Works Director, Ryan Welsh- KLJ

Public Input:

General Items

1. Approval of Minutes from January 22, 2024. Irv Wilke made a motion to approve the minutes. Motion was seconded by Jodi Mackay. Motion carried 5-0 to approve the minutes.

New Business

2. Emergency Call Out Report- Report attached
 - i. More calls this month than all year and mostly water related- 13-hour overtime situation with a water main break
3. KLJ Report- Report attached
 - i. 5th to 7th Sewer Line replacement will be funded by a grant being applied for
 - ii. Splash Park- contractor will be here on March 10th to start construction completion
 - iii. Public Works rules/regulations updates- KLJ have completed the review and updates

Old Business:

Other Items

4. Matt stated the new school is going in without infrastructure being considered but wants to be annexed into the city, with the city paying for the infrastructure needed for annexation. Annexation application should be coming before the council within the next month.
5. West Railroad- Matt stated that the state has reached out to the city to determine how the city would like to proceed, based on the increase of the cost involved. Project has been put on hold until the state hears back from the city. Ryan mentioned that the city could go after a federal RAYS grant, which is for transportation and infrastructure.
6. Becky at KLJ is working on a \$2.5 million planning and design grant for the water tank funding. This grant would be through EDA.

Announcements

Next Meeting will be Monday, March 18, 2024, at 6:00pm in Council Chambers

Meeting adjourned at 7:40pm

Emergency Overtime Callout List

1/1/2024

TO

6/30/2024

Maintenance Shop 406-628-4773

City Dispatch 406-628-8737

Response Code	X In Column Not accepting Overtime /NA = Not Available /Y = Responding /B=Phone Busy												
Employee Name	Telephone												
Shop Callout		1-6	1-6	1-7	1-13	1-13	1-14	1-15	1-16	28-Jan			
Brian Kline	406-██████████	NA1	NA1						NA1	NA-1			
Kevin Budge	406-██████████								9	8			
Jay Hatton	406-██████████	NA2	2						NA2	NA2			
Keith Guy	406-██████████	NA3	3						NA3	Y9			
Wade Spalinger	406-██████████	NA4	4						NA4	3			
Brandon Gonzales	406-██████████	NA5	5						NA5	4			
Aaron Fox	406-██████████	NA6	6						NA6	5			
Troy Clifton	406-██████████	NA7	7						NA7	6			
Joel Barnhardt	406-██████████	Y8	8						Y8	7			
Water and Sewer Callout		1-6	1-6	1-7	1-13	1-13	1-14	1-15	1-16	1-28	1-28	2-4	2-4
Justin Baker	406-██████████	Y4	3	na3	y4	3			3	Y3	2	NA2	1
Kevin Hoffman	406-██████████	y3	2	na2	na2	na2			NA2	Y2	1	NA1	Y4
Daniel Nauman	406-██████████	1	na1	na1	na1	na1			NA1	NA-1	Y4	Y4	3
Tom Burwell	406-██████████	2	y4	y4	3	y4			Y4	Y4	3	NA3	2

Elm Lift Station 628-7773 Village Lift Station 628-5918 Dial 9 after tone to acknowledge alarm

Wastewater Treatment Plant-628-6474

Autodailer- 628-4866

Response Code	NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding												
Employee	Telephone												
Thomas Henry	406-██████████												
Cindy Caswell	406-██████████												
Corey Nicholson	406-██████████												
Norman Stamper	406-██████████												

Water Treatment Plant 628-4410

Response Code	NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding												
Employee	Telephone												
HP Nuernberger	406-██████████												
Dylan Ceaser	406-██████████												
Josh Sawyer	406-██████████												
Sam Waggoner	406-██████████												
Joe Waggoner	406-██████████												
TJ Worbel	406-██████████												
Daniel Waggoner	406-██████████												

CABLE TV down Tim Johnson 698-6254

Matt Wheeler Cell# 208-1885	One Call Locate - 1-800-424-5555 (City Job # 25663)
Kurt Markegard Cell# 860-5785 Hm 208-2356	SCHessler 628-4221 HESTON 281-0811
	NW ENERGY 1-800-896-7862 LUMPY 406-860-7890
Advanced Pump 406-586-1700	Century Link 1-800-573-1311 Shop 628-7707 Jeff 694-9097
GORDAN ACE ELECTRIC 406-860-5464	NorthwestPipe 252-0142 - Larry E. 656-2856
MDU 1-800-638-3278 / MDT 252-4138	Pace Construction 252-5559 (sewer backups)

MDT Supervisor Tom 655-7903/Kyle 446-2622 **Sanitary System Overflows call DEQ withing 24 hours at 406-444-3080**

Call Out - Date and Incident Location

1-7 Sanding Streets	1-6 Water leak	1-23 Water Break more help
1-28 Water Break Main Street	1-6 Emergency Locate	2-4 NO WATER RUSSEL
	1-13 Structure Fire	2-4 MORE HELP
	1-13 Elm Lift Station Alarm	
	1-14 H2O shut off	
	1-15 H2O shut off	
	1-16 Emergency Locate	
	1-28 Water Break Main Street	



Laurel Water Tank Funding Project

(KLJ # 2304-01608)

Reason for Project: Existing City water Tank needs to be recoated on the inside and can't happen until City has a backup storage supply. They also have needs for upgrades to their upper pressure zones. See previously approved Water System PER and City of Laurel CIP. This project looks at funding opportunities and provides grant writing services from multiple sources

Project Scope: To research funding alternatives, create packages for submittal, and assist City in finding monies for completing the future water tank and upper pressure zone improvements for the City of Laurel

Current Status:

- Task Order Signed by City on 12/13/23
- Met with EDA to discuss Funding on 1/9/24
- Letter of Support from CHS Received
- Wood's Manufacturing and Love's to Provide LOS's.

5th to 7th Sewer Line Replacement

(KLJ # 2304-01231)

Reason for Project: Refurbishment of an 8" sewer line between 7th Avenue and 6th Avenue and a 10" sewer line between 6th Avenue and 5th Avenue in the alley way between 1st Street and Main Street in Laurel, Montana. The existing sewer line experienced several collapses last year.

Project Scope: To replace approximately 363 lineal feet of 8" and 383 lineal feet of 10" and will include the update of 3 manholes and associated surface replacement.

Current Status:

- Work Order Signed by City in September 2023
- Survey scheduled for week of October 16th, 2023
- Base Drawing created and Working on preliminary design
- Preliminary Plans and EEOC sent to City on 12.14.23
- DEQ Submittal package sent to City on 2.9.24

Splash Park Installation

(KLJ #2204-01898)

Reason for Project: To Replace the existing pool with a splash pad recreation area.



City of Laurel Project Status Update
February 14th, 2024



Project Scope: To Construct a splash Pad at the site of the existing City pool.

Current Status:

- Work Order Signed by City in January 2023
- DPHHS Approved Permit on 5.25.2023
- Preconstruction Meeting held on 9.15.2023
- Construction to start on Monday 9.18.2023
- Change order sent to Contractor on 10.30.2023
- Change Order Executed on 1.02.2024
- Construction to restart 3.10.2024
- Ultimate completion date of 4.28.2024

Laurel Planning Services (KLJ #1804-00554)

Reason for Project: KLJ has been retained to provide City of Laurel planning services as needed.

Project Scope: Planning services may include; subdivision, zoning, development, floodplain hazard management, miscellaneous reviews and other related work. KLJ will prepare staff reports, recommendations, and attend meetings upon request.

Current Status:

- Zoning Regulations Update.
 - Draft regulations sent to City April 11th, 2023
 - Zoning Map approved by Commission on August 16th, 2023
 - Staff Recommendation to Zoning Commission to occur on December 20th, 2023
 - Back to Planning Board Meeting on 1/17/23
 - City to publish advertisement for Public Hearing
 - Public Hearing to occur 3.12.24
- Downtown Parking Study. – On hold per City Instructions
- City-County Grown Policy Update was requested at the August 16th meeting
 - Weekly meetings occurring in October.
 - KLJ updating maps as requested by City Planner
 - Back to Planning board meeting on 1.17.24
 - Work Session occurred on 1.31.24
 - Public Hearing at Planning Board 2.21.24



City of Laurel Project Status Update
February 14th, 2024



Other Notes and Information

Other potential projects have been identified during recent conversations between City staff and KLJ. City Public Works staff and KLJ task leaders meet monthly to discuss current and future projects. As these are tentative, the timing and extent of KLJ's services are TBD, unless noted otherwise.

Anticipated FY24 Projects

1. 7th Street reconstruction – On hold until Town Pump completes renovations
2. Riverfront Park walking trail – On Hold Until further notice
3. Downtown Parking Study – To progress following zoning completion
4. Overlay of 12th Street between Valley Drive and 1st Ave. Task Order sent to City.
 - a. Hardrives is under contract to complete.
5. Bulk Water Sales Station – pushed back to 2025