



**MINUTES
CITY OF LAUREL
PUBLIC WORKS COMMITTEE
MONDAY, APRIL 21, 2025**

The Public Works Committee meeting was called to order at 6:00pm on Monday, April 21, 2025, by Chair Heidi Sparks.

Members Present: Heidi Sparks- Chair, Jodi Mackay - Vice Chair, Irv Wilke, Shawn Mullaney, Richard Herr

Others Present: Matt Wheeler- Public Works Director

Public Input: None

General Items:

1. Approval of Minutes from March 17, 2025. Richard made a motion to approve the minutes of March 17, 2025, 2025. Motion was seconded by Shawn. Motion carried 5-0 to approve the minutes.
2. Emergency Call Out Report- Report attached
 - i. Quite month- Elm Lift Station is only item of note. This was a piece of clothing that was caught in the system.
3. KLJ Report- Report attached
 - i. Love's new station and the School construction have been the main items KLJ has been assisting with.
 - ii. Cherry Hills 4th filing is starting. This will connect Maryland all the way through as well. City will need to partner as well
 - iii. Still working on grant submissions for the water tank funding project
 - iv. Murry booster station needs 2 new pumps which will be around \$18,000. New pumps are needed since the existing pumps are so old it is difficult to get parts. This will be presented at Budget Finance committee meeting tomorrow night, April 22.
 - v. West Railroad is still being worked on with the State. Right now, working on the storm water.

New Business:

Old Business:

4. Fire Hydrant- This is the one near the school in the street, not the one at the middle school. City is waiting until school is out to finish repairing this, since it will be longer than a 1-day project.

Other Items:

5. With delays in West Railroad, Jodi asked about other street projects that could be done in the interim. Matt stated that the 100 block of W 7th by the new Town Pump by the high school needs to be rebuilt from 1st to 2nd. This could be a project for this summer.

Jodi made a motion to take this project to the full council, Irv seconded. The motion passed 5-0.

Announcements

Next Meeting will be Monday, May 19, 2025 at 6:00 pm in Council Chambers.

Meeting adjourned at 6:36 pm

Emergency Overtime Callout List

1-1-25

TO

7-1-25

Maintenance Shop 406-628-4773

City Dispatch 406-628-8737

Response Code	X In Column Not accepting Overtime /NA = Not Available /Y = Responding /B=Phone Busy														
Employee Name	Telephone														
Shop Callout		1-18	2-2	2-15	2-16	2-17	3-2	3-31							
Kevin Budge	406-850-5224	NA1	Y7	Y10	9	Y10	9	8							
Jay Hatton	406 860 7525	NA2	NA1	NA1	NA1	NA1	NA1	NA1							
Keith Guy	406-850-5464	NA3	NA2	NA2	Y10	6	5	4							
Wade Spalinger	406-530-4084	NA4	NA3	NA3	2	Y7	6	5							
Brandon Gonzales	406-679-0334	NA5	Y8	7	6	NA4	Y10	9							
Aaron Fox	406-694-7456	NA6	NA4	NA4	3	Y8	7	6							
Troy Clifton	406-794-7689	NA7	NA5	NA5	4	NA2	NA2	NA2							
Joel Barnhardt	406-861-6408	Y10	Y9	8	7	Y9	8	7							
KENT KUNTZ	406-672-7570	8	Y10	9	8	NA5	4	3							
Water and Sewer Callout		1-7	1-12	1-20	1-20	1-22	1-23	2-1	2-3	2-6	2-20	3-9	3-20	4-6	
Justin Baker	406-321-0208	y1	Y4	3	2	1	Y4	3	1	NA1	NA1	NA1	y4	3	
Kevin Hoffman	406-861-7460	y2	1	Y4	3	2	1	Y4	2	NA2	Y4	3	na2	1	
Daniel Nauman	406-530-4643	y3	2	1	NA1	y4	3	2	Y3	Y4	3	2	na1	Y4	
Tom Burwell	406-850-5294	y4	3	2	Y4	3	2	1	Y4	3	2	Y4	na3	2	

Elm Lift Station 628-7773 Village Lift Station 628-5918 Dial 9 after tone to acknowledge alarm

Wastewater Treatment Plant-628-6474

Autodailer- 628-4866

Response Code	NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding														
Employee	Telephone														
Thomas Henry	406-855-0831														
Cindy Caswell	406-591-9013														
Corey Nicholson	406-351-1876														
Norman Stamper	406-633-3291														

Water Treatment Plant 628-4410

Response Code	NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding														
Employee	Telephone														
HP Nuernberger	406-696-1008														
Dylan Ceaser	406-861-6620														
Josh Sawyer	406-591-3959														
Sam Waggoner	406-696-0249														
Joe Waggoner	406-633-1879														
TJ Worbel	406-861-7948														
Daniel Waggoner	406-697-7526														

CABLE TV down Tim Johnson 698-6254

Matt Wheeler Cell# 208-1885 8 One Call Locate - 1-800-424-5555 (City Job # 25663)

Kurt Markegard Cell# 860-5785 Hm 208-2356 SCHESSLER 628-4221 HESTON 281-0811

NW ENERGY 1-800-896-7862 LUMPY 406-860-7890

Advanced Pump 406-586-1700 Century Link 1-800-573-1311 Shop 628-7707 Jeff 694-9097

GORDAN ACE ELECTRIC 406-860-5464 NorthwestPipe 252-0142 - Larry E. 656-2856

MDU 1-800-638-3278 / MDT 252-4138 Pace Construction 252-5559 (sewer backups)

MDT Supervisor Tom 655-7903/Kyle 446-2622 SanitarySystemOverflows call DEQ withing 24 hours at406-444-3080

Call Out - Date and Incident Location

1-7-25 h20 leak Washington ave	2-3 PLOWING SANDING	3-20 h20 break
1-12-25 H2O LEAK Topeka under trailer	2-6 EMERGENCY LOCATE	4-6 ELM LIFT FAIL
1-18 Sanding streets	2-15 SANDING	
1-20 Sewer Call out	2-16 SANDING	
1-20 Frozen Service Line	2-17 PLOWING	
1-22 Leak Atchison under trailer	2-20 H2O SHUTOFF EMERGENCY	
2-1-25 H2O SHUTOFF	3-2 RUN CONTAINER SITE SICK	
2-2 SANDING	3-9 H2O TURN ON	



Laurel Water Tank Funding Project

(KLJ # 2304-01608)

Reason for Project: Existing City water Tank needs to be recoated on the inside and can't happen until City has a backup storage supply. They also have needs for upgrades to their upper pressure zones. See previously approved Water System PER and City of Laurel CIP. This project looks at funding opportunities and provides grant writing services from multiple sources

Project Scope: To research funding alternatives, create packages for submittal, and assist City in finding monies for completing the future water tank and upper pressure zone improvements for the City of Laurel

Current Status:

- Task Order Signed by City on 12/13/23
- Met with EDA to discuss Funding on 1/9/24
- Letter of Support from CHS Received
- Letter of Support from Wood's Powergrip
- Submittal uploaded to EDA on 7.11.24.
- Multiple calls back/forth with EDA to clarify information including need for the project, priority for the city, provision of procurement documents, and verification of budget.
- EDA reviewed mid October and are waiting for notice of award - All grants must be awarded (or declined) and contracted/obligated by 12/31/2024.
- As of 12/13/24, EDA is still telling us they don't have an update.
- Notified of EDA denial of funding on 1/7/2025
- KLJ reviewing other opportunities for funding
- Meeting between City and KLJ reviewing denial and other funding sources on 1/16/2025
- As of January 2025 City has spent \$16,917.76 of the \$56,000 budget for funding applications.
- WWC has submitted this project for a BRIC grant
- KLJ has submitted an Application for consideration of Congressionally Directed Spending on behalf of the City on 3/26/25

5th to 7th Sewer Line Replacement

(KLJ # 2304-01231)

Reason for Project: Refurbishment of an 8" sewer line between 7th Avenue and 6th Avenue and a 10" sewer line between 6th Avenue and 5th Avenue in the alley way between 1st Street and Main Street in Laurel, Montana. The existing sewer line experienced several collapses last year.

Project Scope: To replace approximately 363 lineal feet of 8" and 383 lineal feet of 10" and



City of Laurel Project Status Update
April 14th, 2025



will include the update of 3 manholes and associated surface replacement.

Current Status:

- Work Order Signed by City in September 2023
- Survey scheduled for week of October 16th, 2023
- Base Drawing created and Working on preliminary design
- Preliminary Plans and EEOC sent to City on 12.14.23
- DEQ Approval received on 2.20.24
- Project began advertising on 3/14/24 and bid open will be 3.28.24
- Project awarded to Western Municipal Construction
- Construction started on June 10th 2024
- Sewer Line fully installed and accepted on 7/10/24
- Change Order Requested by City personal put together with cost estimate and submitted to City on 7/10/24
- City reviewed CO#1 cost and elected not to pursue
- Contractor achieved Substantial Completion on 8/1/24
- Contractor achieved Final Completion on 8/20/24
- Release of Retainage request submitted along with reconciliation Change Order
- Warranty walkthrough to occur in August of 2025

Laurel Planning Services (KLJ #1804-00554)

Reason for Project: KLJ has been retained to provide City of Laurel planning services as needed.

Project Scope: Planning services may include; subdivision, zoning, development, floodplain hazard management, miscellaneous reviews and other related work. KLJ will prepare staff reports, recommendations, and attend meetings upon request.

Current Status:

- Zoning Regulations Update.
 - Draft regulations sent to City April 11th, 2023
 - Zoning Map approved by Commission on August 16th, 2023
 - Staff Recommendation to Zoning Commission to occur on December 20th, 2023
 - Back to Planning Board Meeting on 1/17/23
 - City to publish advertisement for Public Hearing
 - To be presented at Workshop on 5/7/24
 - Adoption occurred at Council on 5/14/24
 - 2nd Reading and Public Hearing on 5/28/24.
 - Regulations adopted by Council. Minor wording and numbering corrections needed.
 - Wording and numbering corrections made and submitted to Kurt 7/3/24
 - Waiting on final comments from Kurt
- Love's Annexation
 - Annexation Application received 3/25/24



City of Laurel Project Status Update

April 14th, 2025



- Revised Package received by City on 5/2/24
 - City requested KLJ to review on 7/12/24
 - KLJ's review sent back to City on 7/18/24
 - Love's submitted design for review on 12.10.2024
 - Engineering review and comments sent back on 1.10.25
 - Love's addressing comments
 - Love's 2nd package received 2.10.25 (still awaiting updated reports)
 - Love's 2nd package reviewed and sent back on 2/21/25
 - Love's has been approved by the City on 3/20/25
 - Love's Water & Sewer Extensions were approved by DEQ on 4/10/25
- Cherry Hills 4th Filing
 - City has received notice that Cherry Hills 4th Filing is requesting a Pre-Application Meeting

Other Notes and Information

Other potential projects have been identified during recent conversations between City staff and KLJ. City Public Works staff and KLJ task leaders meet monthly to discuss current and future projects. As these are tentative, the timing and extent of KLJ's services are TBD, unless noted otherwise.

Anticipated FY24 Projects

- Bulk Water Sales Station
 - Project task order to be started in early 2025
- West 7th Street Water and Valve Replacement
 - Pushed back until Town Pump renovations are completed.