

**MINUTES  
CITY OF LAUREL  
CITY COUNCIL WORKSHOP  
TUESDAY, APRIL 02, 2024**

A Council Workshop was held in Council Chambers and called to order by Mayor Dave Waggoner at 6:27 p.m. on April 2, 2024.

**COUNCIL MEMBERS PRESENT:**

<input checked="" type="checkbox"/> Tom Canape	<input checked="" type="checkbox"/> Heidi Sparks
<input checked="" type="checkbox"/> Michelle Mize	<input checked="" type="checkbox"/> Jessica Banks
<input checked="" type="checkbox"/> Casey Wheeler	<input checked="" type="checkbox"/> Irv Wilke
<input checked="" type="checkbox"/> Richard Klose	<input checked="" type="checkbox"/> Jodi Mackay

**OTHERS PRESENT:**

Brittney Harakal, Council Administrative Assistant  
Matt Wheeler, Public Works Director

**Public Input:**

There were none.

**General Items**

1. Appointment of Bryce McMurrey to the Laurel Volunteer Fire Department.

Mayor Waggoner stated that Chief Hopper will be present at next week's meeting to introduce Mr. McMurrey to the Council.

2. Appointment of Steve Hurd to the Police Commission for a three-year term ending April 30, 2027.

Mr. Hurd introduced himself to the Council and thanked them for their consideration.

**Executive Review**

3. Resolution - A Resolution Of The City Council Authorizing The City Of Laurel And The Laurel Urban Renewal Agency (Lura) To Submit A Request For Proposal For A TIF Consultant.

LURA has been discussing the direction they would like to go moving forward. In order to accomplish those goals, they would like to hire a consultant. The consultant would help create work plans and provide education on the TIF District. They recently talked to other Urban Renewal Agencies and found that Laurel was the only one who had not hired a consultant.

It was questioned what kinds of fees there would be. It was clarified that this is an expense that the TIF District would pay. LURA has been working on creating an RFP should permission be granted. There will need to be a budget amendment as the current budget does not have professional services budgeted for. They were informed that a full-time consultant is valued at upwards of 150k.

It was questioned if adding a consultant would be for next year's budget. It was clarified at this point it would be most likely for next year's budget.

Council asked for additional information on the costs associated with this request. It was clarified that LURA is asking for permission to go out for an RFP. They will not know the cost until they receive those proposals back. Once they open the RFPs, they will then come before the Council and ask for approval.

Council stated they would like to see the scope of work. Council also stated they would like to see if there are any rules regarding using TIF funds to pay for professional services. Is there a limit to the amount that can be spent. Council also requested additional information on the financials for the TIF District.

It was questioned why only \$400 was budgeted for professional services this year. It was clarified that in the past LURA did more grant management and not the actual projects themselves. There have been consultants in the past.

Council asked that this resolution be held until the April 16<sup>th</sup> Workshop when their questions could be answered.

4. Resolution - A Resolution Of The City Council Authorizing The Mayor To Execute An Independent Contractor Service Contract With True North Contracting.

Matt Wheeler, Public Works Director, stated this small service contract is to repair the various water breaks around the City now that asphalt is available.

5. Resolution - A Resolution Of The City Council Authorizing The Mayor To Execute An Independent Contractor Service Contract With River Ridge Landscaping, Co.

Matt Wheeler, Public Works Director, stated this small service contract is to install irrigation and reseed the area where the tennis courts were removed.

6. Resolution - A Resolution Of The City Council Authorizing The Mayor To Execute An Independent Contractor Service Contract With Puritan Commercial Cleaning & Services.

Mayor Waggoner stated this small service contract is to provide cleaning services three days a week at City Hall and five days a week at the FAP building. This quote was significantly less than the other quotes.

7. Resolution - A Resolution Of The City Council Authorizing The Mayor To Execute An Independent Contractor Service Contract With Ace Electric, Inc.

Matt Wheeler, Public Works Director, stated this small service contract is for the replacement of the pumps down at the Water Treatment Plant.

**Council Issues**

There were none.

**Other Items**

Park Board is on Thursday at 5:30 in the Council Chambers.

Tree Board is on Thursday at 4:30 in the Council Conference Room.

**Attendance at Upcoming Council Meeting**

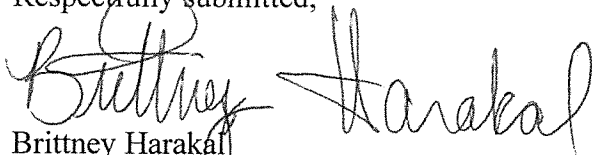
All Council Members present will be in attendance at next week's meeting.

**Announcements**

There were none.

The council workshop adjourned at 6:58 p.m.

Respectfully submitted,



Brittney Harakal  
Administrative Assistant

**NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.**