

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, May 09, 2023**

Members Present: Richard Klose, Emelie Eaton, Heidi Sparks, Michelle Mize

Others Present: Kelly Strecker, Mayor Dave Waggoner

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public comment.

General Items –

1. Review and approved April 25, 2023, Budget and Finance Committee meeting minutes. Emelie Eaton moved to approve the minutes of April 25, 2023. Michelle Mize seconded the motion, all in favor, motion passed 4-0.
2. Review and approve purchase requisitions. Budget Finance committee approved a purchase request at the May 09, 2023, meeting to order 90-gallon residential garbage cans. This will replenish the supply of cans that have already been replaced due to damage. This is a yearly purchase. Emelie Eaton moved to approve requisition for the 90-gallon residential garbage cans. Heidi Sparks seconded the motion, all in favor, motion passed 4-0
3. Review and recommend approval to Council; claims entered through May 05, 2023. Heidi Sparks moved to approve the claims and check the register for claims entered through May 05, 2023. Michelle Mize seconded the motion, all in favor, motion passed 4-0.
4. Review and approve the April 2023 Utility Billing Adjustments, Emelie Eaton moved to approve the April 2023 Utility Billing Adjustments. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.
5. Review and approve Payroll Register for the pay period ending April 30, 2023, totaling \$232,672.19. Emelie Eaton motioned to approve the payroll register for the pay period ending April 30, 2023, totaling \$232,672.19. Michelle Mize seconded the motion, all in favor, motion passed 4-0.

New Business – Mayor stated that there will be another city surplus auction, May 9, 2023, through May 31, 2023. Some of the items that will be in the sale include squad car, utility vehicle, garbage truck, Fire ladder truck, old office partitions and E-Waste just to name a few.

Old Business – There was discussion regarding the resolution for Fire Department Meals. The committee asked to have this discussion continued to the next meeting.

Other Items –


1. Review Comp/OT reports for the pay period ending April 30, 2023.
2. Mayor Update – Mayor gave a brief update on the Splash Park construction, SE 4th St Construction project and a brief update on the BMX track engineering progress. He also stated that we will have to get busy with getting the word out about the EMS safety mill levy that will be coming up on the November ballot.
3. Clerk/Treasurer Financial Update-Kelly stated that the FY 21/22 audit was complete. She also stated that she spent a week in Bozeman at the Clerk Municipal Institute. While at the institute she attended twenty-two classes and learned a lot.

Announcements –

4. The next Budget and Finance Committee meeting will be held on May 23, 2023, at 5:30 pm.
5. Richard Klose is scheduled to review claims for the next meeting.

Meeting Adjourned at 6:28 p.m.

Respectfully submitted,



Kelly Strecker
Clerk Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.