

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, February 27, 2024**

Members Present: Michelle Mize, Casey Wheeler, Richard Klose, Heidi Sparks

Others Present: Kelly Strecker (via phone), Mayor David Waggoner, Brittney Harakal

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public comment.

General Items –

1. Review and approve February 13, 2024, Budget and Finance Committee meeting minutes. Michelle Mize moved to approve the minutes of February 13, 2024. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.
2. Review and approve purchase requisitions. A purchase requisition was presented to the committee for new radios at the water plant. Mayor stated that the water plant needs new radios, as the ones currently at the water plant are outdated and can no longer be updated. The cost of the new radios from In Controls is \$14,650.00. Heidi Sparks moved to approve purchase requisition for the new radios. Michelle Mize seconded the motion, all in favor, motion passed 4-0. Kelly spoke regarding the purchase requisition to Actuaries Northwest. She stated that this is for the 2024/2025 GASB75 valuation. This is the yearly cost to the city. The cost for the valuation is \$5,000.00 for FY 2024/2025 with a roll forward cost of \$2,000.00 for FY 2025/2026. The total cost of the valuation is \$7,000.00. Heidi Sparks moved to approve purchase requisition for the GASB75 valuation. Michelle Mize seconded the motion, all in favor, motion passed 4-0.
3. Review and recommend approval to Council; claims entered through February 23, 2024. Michelle Mize moved to approve the claims and check the register for claims entered through February 23, 2024. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.
4. Review and approve Payroll Register for the pay period ending February 18, 2024, totaling \$223,927.76. Heidi Sparks motioned to approve the payroll register for the pay period ending February 18, 2024, totaling \$223,927.76. Casey Wheeler seconded the motion, all in favor, motion passed 4-0.

New Business –Michelle Mize spoke briefly about future budget discussions. She stated that she has been doing some online trainings and this was brought up in the last training session.

Old Business – None

Other Items –

1. Review Comp/OT reports for the pay period ending February 18, 2024.
2. Mayor Update – The Mayor stated that the contractor for the Splash Park will be here the first week of March 10. He said Love's Truck Stop is going to annex mid-summer.

3. Clerk/Treasurer Financial Update-Kelly said that she just finished a 110-page compliance review for the transit program. The transit grant application will be submitted by the end of the week. Kelly stated that she called the MDT transit planner for the city to find out when the bus would arrive. She received an email back that stated it was going to be built in April and the city should have it in late spring, early summer.

Announcements –

4. The next Budget and Finance Committee meeting will be held on March 12, 2024, at 5:30 pm.
5. Richard Klose is scheduled to review claims for the next meeting.

Meeting Adjourned at 6:10 p.m.

Respectfully submitted,



Kelly Strecker
Clerk Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.