

Laurel Park Board Minutes for May 1, 2025.

In attendance were Richard Klose, Irv Wilke, Tom Canape, Paul Kober, Phyllis Bromgard, Michele Mize and Jon Rutt.

Matt Wheeler was in attendance for the city.

Renee Studiner was a visitor. She has not been officially assigned to the Park Board yet.

The meeting was called to order at 5:34.

Public Comment: None

1. **Minutes from the April 3, 2025 meeting** – Phyllis moved to approve, Michelle seconded, and motion approved.

#### **New Business**

1. **Capital Improvements Projects Review** – Some discussion about the bathrooms at Billie Riddle Splash Park and Richard Klose made a motion to budget \$100,000 to be allocated in the next budget period for new bathrooms. Tom Canape seconded, and motion was approved.

#### **Old Business**

2. **Exxon/Mobil Money** – Matt recommended a sprinkler system be installed at Nutting Park. This would be the last park to need a sprinkler system. Park Board agreed.
3. **Merging with the Tree Board New Ordinance** - Reviewed ordinance with red lining from discussion with the mayor and Kurt Markegard.
4. **Other Parks** - Employees hired for the summer.
5. **Riverside Park Campground/Other items** – Code is working now for the on-line rental. 4 spots are rented now, and Greg Lapp is doing chores for his free rent.
6. **Riverside Park American Legion Building** – So far, the city has invested \$100,000 into the building and the Legion has invested an equal amount with money and donated time per Richard Klose. Now the building is being used for veterans to gather before or after memorials at the National Cemetery.
7. **Riverside Park Lead Cleanup** – Nothing to report
8. **Riverside Hall Lion's Club** – Frustration with the response from contractors to try and get some quotes for repairs. BB Gun Club installed a new front door. Lions are working on getting windows relaces and some discussion involving the ceiling repairs and the insulation. A new handle was installed on the back door.
9. **Bathrooms at Billie Riddle Splash Park** – Mid May Opening, having a Handicap and a regular Port a Pottie installed for the summer.
10. **Rod and Gun Club Building** – Nothing to report – some discussion of possible uses followed

and what to do with the mounted heads in the building.

### **Other Items**

Tuesday 7<sup>th</sup> of October will be tentatively set for Arbor Day 2025. Waiting to schedule with 4<sup>th</sup> Graders. Phyllis has a picture book on Arbor Day.

Hired Bricklayer to fix shelters

Next meeting June 5<sup>th</sup>

Meeting adjourned at 6:20

1. TREES AND BOLLIVES

4 C.C. 4-6 at large

~~any of 7~~  
max 10

(no more  
4 C.C.)

7. Cn.B

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1. Promulgate and develop proposed ordinances, rules and/or regulations that govern the general use of all city parks with consideration of public input for presentation to the city council for consideration and adoption by the city council;
2. Establish a proposed permit system to provide for an advanced reservation system for the exclusive use of a city park or city park improvement by a person or group to be administered by city staff upon approval by the city council;
3. Prepare and adopt proposed rules or regulations governing or limiting the possession or use of alcoholic beverages in city parks by any person or group of people, including establishment of a proposed permit and registration procedure for the possession or use of alcoholic beverages by any group of people to be administered and enforced by city staff and/or the city police when applicable upon approval by the city council;
4. Negotiate terms for lease agreements for city parks or other city park related improvements with current or new users, groups or clubs on the city council's behalf. When completed, the park board and tree board shall present each negotiated proposed lease agreement to the city council for approval and adoption by resolution of the city council;
5. ~~Adopt and enforce the preservation program planning, restoration, and/or introduction of trees, and shrubs in parks, on city streets, and in other public areas;~~
6. ~~When requested by the city council, consider and/or approve any city council and/or city council action, including any city council action coming from the city council;~~
7. Tree Board may maintain conduct tree inventories
- B. All park ordinances, rules, and regulations promulgated by the park board and tree board shall be adopted by the city council upon recommendation by the park board and tree board pursuant to this section. All rules, regulations, and/or ordinances adopted hereunder shall be posted in a public place at each park affected thereby or be available at the office of the city clerk-treasurer.

(Ord. 06-08 (part), 2006)

#### 12.28.060 Park hours.

- A. Except as otherwise provided herein, all city parks shall be closed from ten p.m. until six a.m. each night.
- B. No person shall remain in or upon any city park during closed hours.
- C. This section shall not apply to ~~the~~ overnight camping areas designated ~~in the city code~~.
- D. The children's playground equipment commonly known as "Kids Kingdom" at Kiwanis Park shall close at ten p.m. and reopen at six a.m.
- E. Any person violating the terms of this section shall, upon conviction, be punished as set forth in Section 12.28.100 of this code.
- F. Applicants may seek an exemption to this section when applying for an event permit at city Hall.

(Ord. 06-08 (part), 2006)

(Ord. No. 019-03, 12-10-19)

#### 12.28.065 Fees and charges.

The city council shall establish reasonable fees and/or charges for the use of the pool, parks and/or recreation areas and facilities owned by the city, by annual resolution after a public hearing.

Created: 2024-09-18 09:00:09 [EST]

(Supp. No. 22)

(Ord. 07-06 (part), 2007; Ord. 06-04 (part), 2006)

### 12.28.070 Use of tennis courts restricted.

- A. ~~Any~~ tennis courts shall be used only for the practice and playing of tennis. All other activities are prohibited on all ~~any~~ tennis courts. No person shall use or occupy any ~~any~~ tennis court or any part thereof for any purpose other than the playing or practicing of tennis.
- B. Any person violating the terms of this section shall, upon conviction, be punished by a fine not exceeding one hundred dollars.

(Ord. 06-08 (part), 2006)

*Laurel Lions' Family Park*

### 12.28.080 Use of ~~South Pond~~ restricted.

- A. The following activities are prohibited at South Pond at all times:

1. Swimming ~~any swimming shall be prohibited at South Pond at all times; and~~
2. Motorized or power boating of any kind.

- ~~South Pond shall be used only for the practice and playing of tennis. All other activities are prohibited on all tennis courts. No person shall use or occupy any tennis court or any part thereof for any purpose other than the playing or practicing of tennis.~~
- ~~Any person violating the terms of this section shall, upon conviction, be punished by a fine not exceeding one hundred dollars.~~
- ~~Any person who violates any of the terms or provisions of this section shall, upon conviction thereof, be punished in accordance with the provisions of Section 1.36.010 of this code.~~

(Ord. 06-08 (part), 2006)

## 12.28.090 Use of motor vehicles restricted.\*

- A. No person shall drive or otherwise operate any motor vehicle in any ~~city~~ park except in or upon ~~gravelled, dirt, field or paved~~ parking areas.
- B. This chapter shall not apply to ~~city~~ vehicles in the regular operation and conduct of ~~city~~ business or to construction or maintenance vehicles belonging to any contractor performing any work for the ~~city~~ in any ~~city~~ park.
- C. Users of Riverside Park, however, may operate vehicles only upon designated, defined roadways therein.
- D. Any violation of this chapter shall, upon conviction thereof, be punishable as provided in Section 1.36.010 of this code.

(Ord. 06-08 (part), 2006)

\* There were two sections numbered 16.02.020 added to the Laurel prior code.

## ~~12.28.100 Violation - Penalty~~

- ~~1. Any person violating any provision of this chapter shall be guilty of a misdemeanor and shall be punishable as provided in Section 1.36.010 of this code.~~
- ~~2. Any person violating any provision of this chapter shall be guilty of a misdemeanor and shall be punishable as provided in Section 1.36.010 of this code.~~

## 12.28.100 Tree species to be planted.

The City Board and Tree Board shall develop a list of tree species to be planted in the city. The list shall include native and non-native species, including but not limited to, the following: ~~small trees, medium trees, large trees, and trees over forty feet tall. Trees over forty feet tall shall be planted in a different part of the city. The list of prohibited trees shall be published by the Board.~~ ~~The Board shall develop a list of tree species to be planted in the city.~~

## 12.28.110 Spacing.

The spacing of trees shall be in accordance with the standards set forth in Section 12.28.100 of this chapter, and no tree may be planted closer than the following: small trees, fifteen feet; medium trees, twenty-five feet; and large trees, thirty feet. ~~except as approved by the Board.~~

(Ord. 05-1, part, 2005)

## 12.28.120 Distance from curb and sidewalk.

The distance trees may be planted from curb and sidewalk shall be in accordance with the standards set forth in Section 12.28.100 of this chapter. ~~Small trees may be planted closer to the curb and sidewalk than the following: small trees, fifteen feet; medium trees, twenty-five feet; and large trees, thirty feet.~~

Ord. 05-1 part 1, 2005.

#### 12.28.130 Distance from street corners and fireplugs.

No street tree shall be planted within thirty feet of an, street corner, measured from the point of intersection with the curb or curb line. No street tree shall be planted within ten feet of any fireplug.

Ord. 05-1 part 1, 2005.

#### 12.28.140 Utilities.

No street trees other than those species accepted by the City, Park and Tree Board may be planted under or within ten feet of an, overhead utility wire.

Ord. 05-1 part 1, 2005.

#### 12.28.150 Public tree care.

The City shall have the authority to plant, prune, maintain, and remove all plants and shrubs within the lines of all streets, alleys, avenues, lanes, squares, and public grounds, within the City limits, to insure public safety or to preserve the appearance, symmetry, or beauty of such public ground.

The City may remove or have to be removed, any tree or plant which is in a dangerous condition or which by reason of its nature, position, or growth, obstructs electric power lines, gas lines, water lines, or other public improvements, or is affected with any disease or injury, insect, or other pest. The City may remove or have to be removed, any tree or plant which is in a dangerous condition or which by reason of its nature, position, or growth, obstructs electric power lines, gas lines, water lines, or other public improvements, or is affected with any disease or injury, insect, or other pest. Any tree or plant which is in a dangerous condition or which by reason of its nature, position, or growth, obstructs electric power lines, gas lines, water lines, or other public improvements, or is affected with any disease or injury, insect, or other pest, shall be removed in accordance with Sections 12.28.100 and 12.28.110 of this chapter.

Ord. 05-1 part 1, 2005.

#### 12.28.160 Pruning standards.

All tree pruning shall conform with the standards set forth in the ANSI A300 which file 1, 2015 edition.

Ord. 05-1 part 1, 2005.

#### 12.28.170 Tree topping.

It shall be unlawful as a normal practice for any person, firm, or City department to top any street tree, park tree, or other tree on public property. Topping is defined as the severe cutting back of limbs to stubs larger than three inches in diameter within the tree crown to such a degree as to render the crown unsound, and disfigure the tree. Trees which have acquired any disease, be subjected to other damage, insect, or other pest, or which are damaged by storm, or other cause, or certain trees under utility wires or other obstructions, where other pruning practices are impracticable, may be exempted from this chapter at the determination of the City, Park and Tree Board.

Ord. 05-1 part 1, 2005.

*Not w/o approval from P&T Board*

#### 12.28.180 Pruning and corner clearance.

Every owner of any tree or changing any street or portion of any within the City shall prune the branches so that such branches shall not severely obstruct the normal view of any driver or pedestrian of any street intersection, and so that there shall be a clear space of thirteen feet above street surface or eight feet above the sidewalk surface. And every owner shall remove all dead, diseased or damaged trees or branches or decayed limbs which constitute a menace to the safety of the public. The City shall have the right to prune any tree or shrub on private property, when it interferes with the proper spread of light along the street from a street light, or interferes with visibility of any traffic, control device or sign or sign triangle at intersection.

Provided, that such near high voltage electrical conductors shall be maintained less than such conductors by the electric utility company in compliance with any applicable minimum standards.

Ord 195, 1905

#### 12.28.190 Dead or diseased tree removal on private property.

The City shall have the right to cause the removal of any dead or diseased tree on private property within the City, when such tree constitutes a hazard to life and property, or the health, growth or future which constitutes a potential threat to other trees within the City. The City shall notify the owner of such trees. Removal shall be done by, and governed by, the same expense order and date of removal or notice in the event of removal of trees to comply with said provisions. The City shall have the right to remove such trees and remove any portion of the same if such trees are dead.

Ord 195, 1905

Ask  
M.B

#### 12.28.200 Protection of trees.

In order to maintain the good interest in the community, the City shall have the right to remove trees that are removed and to protect quality trees that are endangered.

Trees of 24 inches diameter and over shall be protected by the City. The City shall have the right to remove trees that are removed and to protect quality trees that are endangered.

Ord 195, 1905

#### 12.28.210 Interference with the City Park and Tree Board.

It shall be unlawful for any person to prevent, delay, or interfere with the City of Laurel in its Park and Tree Board or in its efforts to engage in and about the planning, cultivating, and caring, pruning, and removal of any street trees, park trees, or trees of public grounds, or, in general, the chapter

Ord 195, 1905



**12.28.220 Authority of adjoining property owner to plant or care for trees on boulevard or parkways.**

Permission is given to the owner of any lot or lots, or their agent, to plant trees and properly caring for trees in the boulevard, street, and parkway ~~if a permit is obtained from the City.~~ Such trees shall in no case interfere with the full use of the street for public purposes, and no person shall plant any tree within the limits of any parkway, street, or alley in the City without having first obtained a written permit from the City.

It shall be the duty of any property owner to make request in writing to the City, stating the variety and precise location of each tree proposed to be planted. The permit shall specify location and variety of each tree.  
Ord. 05-1, part 2005

**12.28.230 Removal, cutting and injury.**

No person shall remove, cut, or damage ~~any tree~~ or in any way injure or interfere with any street or park tree without a permit from the City.

Ord. 05-1, part 2005

**12.28.240 Interference with trees by house mover, permit required.**

It shall be unlawful for any person to move any building along any street, avenue or alley in the City, in such a way as to interfere with or injure any tree or shrub in any street, avenue, alley, or public place in the City, park, and parkway. Without a written permit obtained from the City Park and Tree Board. The application for such permit, and the permit itself, shall be filed with the City Park and Tree Board to be filed in the City's records to be followed.

Ord. 05-1, part 2005

**12.28.250 Procedure for temporary removal.**

All removal of trees, and a removal of branches, in any lot, street, or alley, for any purpose shall be done under supervision of the City, at the expense of the owner of the lot, alley, or street, in accordance with the ordinance. When the removal of a tree, the owner of the lot, alley, or street, requesting the removal, shall at his own expense, shall file with the City Park and Tree Board a permit to be filed in the City's records.

Ord. 05-1, part 2005

**12.28.260 Insects and diseases—Declared nuisance.**

All insects, pests, and diseases that are injurious to fruit, shade, and ornamental trees, and shrubs, and all trees, shrubs, and ornamental plants that are infected with the health, destructive diseases, and are hereby declared to be a common nuisance.

Ord. 05-1, part 2005

**12.28.270 Spraying.**

Every person who is engaged in the business of spraying or insecticide treatment of any lot, street, or alley, or any other place, shall be required to spray any trees, shrubs, or plants which are infected with any insect or disease which is injurious to the health, destructive diseases, and are hereby declared to be a common nuisance.

pesticide known to be injurious to such fruit, shade or ornamental trees, shrubs, shall, within three days, upon written notice of the City, apply or cause the same to be sprayed in such manner and with some pesticide designated by the City. Any person failing to comply with any such notice shall be deemed guilty of a nuisance.

Ord. 05-1, part, 2005.

#### **12.28.280 Review by the City Council.**

The City Council shall have the right to review the conduct acts and procedures of the City Park and Tree Board.

Ord. 05-1, part, 2005.

#### **12.28.290 Violation—Penalty.**

1. Any person violating any provision of this chapter for which another penalty has not been specified, shall be fined not less than \$100 nor more than \$500, as provided in Section 12.28.010 of this code.
2. A person violating any ordinance rule or regulation pertaining to the use of a dog upon land, the highest designated use, other than being kept on a leash, shall be fined not less than \$100 nor more than \$500, or 6 months imprisonment, except as provided in Sub 1.

Ord. 05-1, part, 2005.