

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, June 13, 2023**

Members Present: Richard Klose, Emelie Eaton, Heidi Sparks, Michelle Mize

Others Present: Kelly Strecker, Mayor David Waggoner

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public comment.

General Items –

1. Review and approved May 23, 2023, Budget and Finance Committee meeting minutes. Emelie Eaton moved to approve the minutes of May 23, 2023. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.
2. Review and approve purchase requisitions. There were none.
3. Review and recommend approval to Council; claims entered through June 9, 2023. Michelle Mize moved to approve the claims and check the register for claims entered through June 9, 2023. Emelie Eaton seconded the motion, all in favor, motion passed 4-0.
4. Review and approve the May 2023 Utility Billing Adjustments, Emelie Eaton moved to approve the May 2023 Utility Billing Adjustments. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.
5. Review and approve Payroll Register for the pay period ending May 28, 2023, totaling \$236,482.94. Michelle Mize motioned to approve the payroll register for the pay period ending May 18, 2023, totaling \$236,482.94. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.

New Business – Richard Klose mentioned that the kiosk at the cemetery has been fully finished. He is going to talk to Dynamic Designs to see how much it would cost to put a sign up with the cemetery map outlay on it. Kelly and Richard discussed getting a binder put together that will list all burials in alphabetical order by last name.

Old Business – The mayor stated that Chief Langve is looking for a new camera system that will integrate to the already existing system they have at the police department. Once Chief Langve can get a quote he will present it at the meeting.

Other Items –

1. Review Comp/OT reports for the pay period ending May 28, 2023.
2. Mayor Update – The Mayor stated that he has nothing to report this time as he has been out of town for the past week.
3. Clerk/Treasurer Financial Update-Kelly stated that she has been working on the FY23/24 budget. She explained that she spent over 5 hours working Lyndy on the Medicare audit that needs to be complete by the end of June. Kelly said that the Montana Mobil Shredding will be at City Hall to shred several boxes of old documents.

Announcements –

4. The next Budget and Finance Committee meeting will be held on June 27, 2023, at 5:30 pm.
5. Emelie Eaton is scheduled to review claims for the next meeting.

Meeting Adjourned at 6:11 p.m.

Respectfully submitted,



Kelly Strecker
Clerk Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.