

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, February 24, 2026**

Members' Present: Jessica Banks, Tom Canape, Richard Klose, Casey Wheeler

Others Present: Amber Hatton, Kelly Gauslow, Matt Wheeler

The meeting was called to order by the Committee Chair at 5:26 pm.

Public Input: There was no public comment.

General Items –

1. Review and approve February 10, 2026, Budget and Finance Committee meeting minutes. Jessica Banks moved to approve the minutes of February 10, 2026. Tom Canape seconded the motion. With no objection, the minutes of February 10, 2026, were approved. There was no public comment or committee discussion.
2. Review and approve purchase requisitions. Matt presented a purchase requisition. The purchase requisition is for a Bobcat L35 Small Articulated Loader that will mainly be used at the water plant. The bid came in as \$75,325.00. The board asked if this was budgeted for, which Matt explained we had budgeted \$100,000 for this and it came lower. Richard Klose moved to approve the purchase requisition for a Bobcat L35 Small Articulated Loader for the water plant. Tom Canape seconded the motion. With no objection, the purchase requisition was approved.
3. Review and recommend approval to Council; claims entered through February 20, 2026. Jessica Banks moved to approve the claims and check register for claims entered through February 20, 2026. Tom Canape seconded the motion. With no objection, the claims and check register of February 20, 2026, were approved. There was no public comment.
4. Review and approve Payroll Register for the pay period ending February 15, 2026, totaling \$257,037.96. Jessica Banks motioned to approve the payroll register for the pay period ending February 15, 2026, totaling \$257,037.96. Tom Canape seconded the motion. With no objection, the payroll register was approved. There was no public comment.
5. Review and approve February 2026 Monthly Financial Statement. There was an error on the agenda, and it was for January 2026 Monthly Financial Statement. Jessica Banks moved to approve January 2026 Monthly Financial Statement. Tom Canape seconded the motion. With no objection, the January 2026 Monthly Financial Statement was approved. There was no public comment.

New Business -None

Old Business – Richard Klose requested a copy of the Cemetery account report, and those reports were provided.

Other Items –

1. Review Comp/OT reports for the pay period ending February 15, 2026.
2. Mayor Update – The mayor was not present at the meeting.
3. Clerk/Treasurer Financial Update- Clerk treasurer was not present and there were no updates to report.

Announcements –

1. The next Budget and Finance Committee meeting will be held on Tuesday, March 10, 2026, at 5:30 pm.
2. Richard Klose is scheduled to review the claims for the next meeting.

Meeting Adjourned at 5:45 p.m.

Respectfully submitted,



Amber Hatton

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.