

**MINUTES
CITY OF LAUREL
CITY COUNCIL WORKSHOP
TUESDAY, JANUARY 02, 2024**

A Council Workshop was held in Council Chambers and called to order by Mayor Dave Waggoner at 6:30 p.m. on January 2, 2024.

COUNCIL MEMBERS PRESENT:

<input checked="" type="checkbox"/> Tom Canape	<input checked="" type="checkbox"/> Heidi Sparks
<input checked="" type="checkbox"/> Michelle Mize	<input checked="" type="checkbox"/> Jessica Banks
<input checked="" type="checkbox"/> Casey Wheeler	<input checked="" type="checkbox"/> Irv Wilke
<input checked="" type="checkbox"/> Richard Klose	<input checked="" type="checkbox"/> Jodi Mackay

OTHERS PRESENT:

Michele Braukmann, Civil City Attorney
Kelly Strecker, Clerk/Treasurer
Ryan Welsh, KLJ
Jessica McCartney, Union 303 President/Dispatcher
Jackson Booth, Union 303 Vice President/Sergeant
Jarred Anglin, Acting Captain
Stan Langve, Police Chief
Ryan Sedgwick, Police Officer
Haley Swan, Police Officer
Gabe Seibert, Police Officer
Ryland Ratcliff, Police Officer
Steven Baumgartner, Police Officer
Susan Canape, Dispatcher

Public Input:

Steve Krum, 249 24th Avenue North, spoke on the Growth Management Policy that is coming before the Council in the near future.

Wallace Hall, 1006 1st Avenue, spoke regarding people wanting power but not wanting infrastructure built in their backyard.

General Items

1. Nomination and appointment of Council President and Vice President.

Council Member Wilke nominated Council Member Sparks for Council President. Seconded Council Member Klose. Motion carried 7-0.

Council Member Sparks nominated Council Member Wilke for Council Vice President. Seconded by Council Member Klose. Motion carried 7-0.

2. Appointment of Council Members to Boards, Committees, and Commissions.

The Mayor made the following appointments:

- Budget/Finance Committee: Council Members Klose, Mize, Sparks, and Wheeler.
- Emergency Services Committee: Council Members Klose, Wilke, Sparks, and Mackay.
- Human Resources Committee: Council Members Sparks, Wilke, and Wheeler.
- Public Works Committee: Council Members Wilke, Banks, Mackay, and Sparks.
- Cemetery Committee: Council Members Klose and Canape.
- Park Board: Council Members Wilke, Klose, and Canape.
- Tree Board: Council Members Mize and Canape.
- Insurance Committee: Council Members Mize and Wheeler.

Executive Review

3. Resolution - A Resolution Of The City Council Authorizing The Mayor To Approve A Change Order For The Project Known As The South 4th Street Reconstruction.

Ryan Welsh, KLJ, stated this Change Order is to tie up all loose ends. When the contract was awarded, it was an estimate of the project cost. Some of those costs increased, and some of them decreased. This is the reconciliation Change Order that incorporates all those additional costs.

It was questioned if we took the lowest bid for this project. It was clarified that there were five bids for the project, and they were the lowest bidder. It was further questioned if there is a different evaluation process during the bidding process if they do not have to stick with their initial bid. It was clarified that change orders are common and accepted in large-scale construction projects for unanticipated costs.

It was questioned if the City had gone with a higher bid, would it have incurred more costs? It was clarified that there would have still been a reconciliation change order at the end of the project.

It was questioned how far outside of the budget this change order took this project. It was clarified that the engineers' estimate was \$5.2 million. The contractor's bid came in at \$4.2 million. Change order number one added \$88k to the project, and change order number two will add \$113k to the project. In total, the final cost for the project is just under \$4.4 million.

4. Resolution - Resolution Of The City Council Of Intent To Adopt An Official Schedule Of Fees And Charges For The City Of Laurel And Repealing All Previous Resolutions That Set Fees Or Charges That Conflict With The Schedule Attached Hereto Upon Its Effective Date.

Council noted an out-of-district fee for EMS. It was questioned if that fee would be billed to insurance. It was clarified that, yes, that fee would be billed to insurance, and any fees not covered by insurance would be passed to the patient. This billing structure is simplified and will make it easier for Pintler to bill and our patients to understand.

Council noted that the annexation fee is listed as \$750 but also states \$35/acre. It was questioned if an annexation was 10 acres, would the cost be \$350. It was stated that was correct.

5. Resolution - A Resolution Of The City Council Approving A Preventative Maintenance Plan For City Of Laurel Vans And Small Busses In Passenger Service.

The Clerk/Treasurer briefly reviewed why the City needs a preventative maintenance plan. The FTA requires it to continue receiving funding. This plan states how the City plans to maintain the bus.

It was questioned if the City shop can do the preventative maintenance or if it will need to be contracted out. It was clarified that the van we currently have is a Dodge/Mercedes van, and there are a lot of things that cannot be done in-house. The City has applied for a new bus and has requested a Ford; this will allow more maintenance to be done in-house.

Council Issues

6. 303 Union MOU Market Adjustment Discussion.

Jessica McCartney, 1002 Peaceful Plateau Shepard, MT, Union 303 President, has been employed by the City of Laurel for 17 years.

Jackson, Booth, 409 E. 5th Street, Union 303 Vice President and a Sergeant with the Police Department.

Both briefly reviewed the attached documents. They gave two examples of calls they have received. The first was a suspicious activity – a fireworks complaint. They were able to document 129 bullet holes. That Officer was on the scene for 27 minutes before backup could arrive. Backup was the Captain, who was called out from home. The second example was a routine traffic stop that ended up being a DUI. It took the Officer 10 minutes to subdue the suspect. Bystanders were calling 911, stating that the Officer had been punched in the face. That Officer was on the scene by themselves for 26 minutes before backup arrived. If we do not raise our wages, there is a very real possibility of having a career-ending injury or one of our Officers killed.

If they receive ten applications, one will receive a letter stating they do not meet minimum qualifications, one doesn't show up to the physical test, one doesn't show up to the written testing, and one doesn't pass the written test. That leaves five applicants going into backgrounds. That packet is 27 pages in length. It is extensive, and that is thoroughly vet the people who police our community.

It was questioned if Council Members could speak with members of the 303 Union to get their take on what is being proposed or if there is a more appropriate method. It was clarified that the most appropriate method to communicate with Union members is through their Union President. It was questioned if the dispatchers had voiced any concerns over this MOU. It was clarified that all members of the Union understand that things will look different for Officers and Dispatchers when negotiations begin.

It was questioned if they would have two people per shift after hiring these two vacant positions. It was clarified that this was correct once they returned from the academy. It was further questioned if new hires are unable to go out by themselves before they go to the academy. It was clarified that they are allowed to do this via the field training process. The State allows them one year to obtain their certification.

Wallace Hall, 1006 1st Avenue, stated that he has served on the Police Commission for the last 20 years. He currently serves as the Commission's Chair. In the last ten years, the Commission has been able to select the finest candidates. The City continues to lose them because we can't pay them.

Mike Kirschenmann, 1112 Cherry Hills Drive, stated he has served on the Police Commission for the last nine years. He served as a Laurel Reserve Officer for 20 years.

Steve Hurd, 1704 Duval Drive, stated he has served the City of Laurel for about 35 years. He started as a Parole Officer. He spoke to the safety and security issues of patrolling the streets.

Ali Mackay, 404 E. 9th Street, spoke in favor of increasing the pay for those who protect our City.

It was questioned if this proposal includes the Chief or Captain. It was clarified that the Chief and Captain are not included in the proposal. This proposal puts a \$2.20 gap between the senior most Officer and the captain's wage.

Mayor Waggoner stated that if this wage increase is granted, negotiations are going to be difficult. Union President McCartney stated that their team has always come into negotiations with very reasonable expectations.

The City Attorney has drafted the MOU but was waiting on the amount that the Council wanted to see presented to them.

It was questioned if the Clerk/Treasurer was concerned about how the budget would hold up after this fiscal year. It was clarified that budget is always a concern. We do not know how much taxes will be each year, and they run on the General Fund. The total cost of this increase is approximately \$128k. That does not account for the gap between the Chief and the Officers either.

Mayor Waggoner stated that Council Member Canape would have to abstain as his wife is a dispatcher and a member of Union 303.

Council indicated they would like to see a \$3.00 increase listed in the MOU.

7. Local Government Review/Study Commission Discussion

City Attorney Braukmann briefly reviewed the attached documents.

It was questioned whether this would be budgeted in this year's budget or next year's budget. It was clarified that it would need to be budgeted for, and it would have to come out of the General Fund.

It was questioned how often a study commission is put on the ballot. It was clarified that every ten years, it can go out to the voters, but it has never passed in Laurel.

Council asked for clarification on what is needed tonight. It was clarified that the only thing needed tonight is an indication from the Council that they are ok with a resolution being presented as 3 Study Commissioners and a mid-range budget. The resolution needs to be passed by mid-February.

It was questioned what would happen if the Council did not pass the resolution. It was clarified that the City is required to hold the primary election. What the Council has a say in is the number of commissioners on the study commission and the budget set for the Commission.

Other Items

There were none.

Attendance at Upcoming Council Meeting

All Council Members in attendance will be at next week's meeting.

Announcements

8. Employee Years of Service Recognition January to June 2024.

Mayor Waggoner recognized employee years of service.

A Council Member recently was asked what happened to the nine o'clock siren. They knew that the siren had been removed from the roof of City Hall because it was causing damage, but they would like to know if it would be put back up.

It was clarified that the siren is a holdover from the days before pagers. At this point, it would be for the nostalgia.

The Council Workshop adjourned at 7:48 p.m.

Respectfully submitted,


Brittney Harakal
Administrative Assistant

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.

OFFICER	CURRENT	\$2.50	\$3.00	\$3.50	\$4.00
115	\$34.89	\$34.89	\$34.89	\$34.89	\$34.89
105	\$26.97	\$29.47	\$29.97	\$30.47	\$30.97
106	\$28.47	\$30.97	\$31.47	\$31.97	\$32.47
114	\$29.69	\$32.19	\$32.69	\$33.19	\$33.69
112	\$29.69	\$32.19	\$32.69	\$33.19	\$33.69
118	\$28.69	\$31.19	\$31.69	\$32.19	\$32.69
110	\$26.97	\$29.47	\$29.97	\$30.47	\$30.97
101	\$38.68	\$38.68	\$38.68	\$38.86	\$38.86
119	\$25.83	\$28.33	\$28.83	\$29.33	\$29.83
120	\$24.83	\$27.33	\$27.83	\$28.33	\$28.83
107	\$26.97	\$29.47	\$29.97	\$30.47	\$30.97
116	\$25.83	\$28.33	\$28.83	\$29.33	\$29.83
117	\$24.83	\$27.33	\$27.83	\$28.33	\$28.83
VACANT	\$25.83	\$28.33	\$28.83	\$29.33	\$28.83
VACANT	\$25.83	\$28.33	\$28.83	\$29.33	\$28.83
TOTAL	\$1,441,136.95	\$1,535,801.99	\$1,554,696.13	\$1,573,776.41	\$1,590,919.91
INCREASE		\$94,665.04	\$113,832.18	\$132,639.46	\$149,782.96
TOTAL BUDGET	\$2,309,027.00				
WAGE BUDGET	\$1,585,955.00	\$50,153	\$31,258.78	\$11,223.59	(\$4,964.91)

1000 GENERAL
200 POLICE DEPARTMENT

Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (41) Comm.
410000 General Government						
410500 Financial Services						
311 Postage	3.42	7.97	0.00	0.00		-7.97 ***§
Account Total:	3.42	7.97	0.00	0.00		-7.97 ***§
Account Group Total:	3.42	7.97	0.00	0.00		-7.97 ***§
420000 Public Safety						
420100 Law Enforcement Services						
110 Salaries and Wages	64,485.91	334,838.62	1,065,505.00	1,065,505.00	730,666.38	31%
111 Overtime	6,933.38	30,878.12	88,000.00	88,000.00	57,121.88	35%
138 Vision Insurance	64.26	321.30	1,115.00	1,115.00	793.70	29%
139 Dental Insurance	614.48	2,492.04	6,450.00	6,450.00	3,957.96	39%
141 Unemployment Insurance	178.56	929.38	3,000.00	3,000.00	2,070.62	31%
142 Workers' Compensation	1,911.21	10,020.06	32,000.00	32,000.00	21,979.94	31%
143 Health Insurance	12,503.02	62,515.10	155,000.00	155,000.00	92,484.90	40%
144 Life Insurance	132.60	646.80	2,000.00	2,000.00	1,353.20	32%
145 FICA	995.40	5,189.20	13,500.00	13,500.00	8,310.80	38%
147 MPORS	7,657.03	39,453.29	130,000.00	130,000.00	90,546.71	30%
149 ST/Lt Disability	606.49	2,886.39	7,900.00	7,900.00	5,013.61	37%
194 Flex Medical	0.00	0.00	1,200.00	1,200.00	1,200.00	0%
210 Office Supplies & Materials	0.00	597.72	2,000.00	2,000.00	1,402.28	30%
220 Operating Supplies	1,502.85	15,574.22	23,000.00	23,000.00	7,425.78	68%
231 Gas, Oil, Diesel Fuel, Grease, etc.	1,216.53	8,600.24	26,000.00	26,000.00	17,399.76	33%
239 Tires/Tubes/Chains	0.00	685.12	2,500.00	2,500.00	1,814.88	27%
311 Postage	17.75	398.08	1,500.00	1,500.00	1,101.92	27%
312 Networking Fees	1,065.06	5,390.68	15,000.00	15,000.00	9,609.32	36%
316 Radio Services	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
335 Memberships & Dues	78.00	336.00	1,500.00	1,500.00	1,164.00	22%
336 Public Relations	45.00	45.00	500.00	500.00	455.00	9%
337 Advertising	0.00	1,844.95	4,500.00	4,500.00	2,655.05	41%
343 Cellular Telephone	416.42	2,081.14	5,500.00	5,500.00	3,418.86	38%
347 Towing	0.00	100.00	300.00	300.00	200.00	33%
350 Professional Services	500.00	1,000.00	1,500.00	1,500.00	500.00	67%
351 Medical, Dental, Veterinary Services	0.00	30.00	4,000.00	4,000.00	3,970.00	1%
355 Data Processing Services	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
361 Motor Vehicle Repair & Maint.	77.00	8,433.52	17,000.00	17,000.00	8,566.48	50%
362 Office Machinery & Equip. Rep. &	0.00	0.00	4,800.00	4,800.00	4,800.00	0%
370 Travel	402.43	1,694.47	10,000.00	10,000.00	8,305.53	17%
380 Training Services	1,175.00	3,127.66	22,000.00	22,000.00	18,872.34	14%
397 Contracted Services	74.61	14,311.13	19,000.00	19,000.00	4,688.87	75%
811 Liability Deductibles	0.00	0.00	972.00	972.00	972.00	0%
943 Vehicle(s)	0.00	0.00	80,000.00	80,000.00	80,000.00	0%
Account Total:	102,652.99	554,420.23	1,749,242.00	1,749,242.00	1,194,821.77	32%
420160 Communications						
110 Salaries and Wages	24,925.59	134,477.25	340,000.00	340,000.00	205,522.75	40%
111 Overtime	1,192.24	4,888.15	15,000.00	15,000.00	10,111.85	33%
138 Vision Insurance	28.56	142.80	430.00	430.00	287.20	33%
139 Dental Insurance	172.00	860.00	2,065.00	2,065.00	1,205.00	42%

12/14/23
11:25:09

CITY OF LAUREL
Budget vs. Actual for Org's Report
For the Accounting Period: 11 / 23

Page: 2 of 2
Report ID: B170

1000 GENERAL
200 POLICE DEPARTMENT

Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (41) Comm.
141 Unemployment Insurance	65.29	348.38	1,300.00	1,300.00	951.62	27%
142 Workers' Compensation	716.97	3,838.12	11,200.00	11,200.00	7,361.88	34%
143 Health Insurance	6,006.79	30,033.95	72,050.00	72,050.00	42,016.05	42%
144 Life Insurance	61.20	306.00	790.00	790.00	484.00	39%
145 FICA	1,793.13	9,637.05	26,400.00	26,400.00	16,762.95	37%
149 ST/LT Disability	241.20	1,206.04	2,700.00	2,700.00	1,493.96	45%
Account Total:	35,202.97	185,737.74	471,935.00	471,935.00	286,197.26	39%
Account Group Total:	137,855.96	740,157.97	2,221,177.00	2,221,177.00	1,481,019.03	33%
440000 Public Health						
440600 Animal Control Services						
110 Salaries and Wages	3,572.71	18,198.05	49,000.00	49,000.00	30,801.95	37%
111 Overtime	0.00	0.00	900.00	900.00	900.00	0%
138 Vision Insurance	7.14	35.70	86.00	86.00	50.30	42%
139 Dental Insurance	43.00	215.00	516.00	516.00	301.00	42%
141 Unemployment Insurance	8.94	45.53	155.00	155.00	109.47	29%
142 Workers' Compensation	99.54	507.02	1,600.00	1,600.00	1,092.98	32%
143 Health Insurance	960.79	4,803.95	11,530.00	11,530.00	6,726.05	42%
144 Life Insurance	10.20	51.00	123.00	123.00	72.00	41%
145 FICA	270.16	1,376.40	3,800.00	3,800.00	2,423.60	36%
146 PERS	0.00	0.00	4,500.00	4,500.00	4,500.00	0%
149 ST/LT Disability	32.27	161.35	340.00	340.00	178.65	47%
220 Operating Supplies	0.00	0.00	1,200.00	1,200.00	1,200.00	0%
226 Clothing and Uniforms	0.00	0.00	400.00	400.00	400.00	0%
231 Gas, Oil, Diesel Fuel, Grease, etc.	122.84	755.79	3,000.00	3,000.00	2,244.21	25%
239 Tires/Tubes/Chains	0.00	0.00	700.00	700.00	700.00	0%
316 Radio Services	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
361 Motor Vehicle Repair & Maint.	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
397 Contracted Services	416.66	2,083.30	6,000.00	6,000.00	3,916.70	35%
Account Total:	5,544.25	28,233.09	87,850.00	87,850.00	59,616.91	32%
Account Group Total:	5,544.25	28,233.09	87,850.00	87,850.00	59,616.91	32%
Organization Total:	143,403.63	768,399.03	2,309,027.00	2,309,027.00	1,540,627.97	33%
Fund Total:	143,403.63	768,399.03	2,309,027.00	2,309,027.00	1,540,627.97	33%
Grand Total:	143,403.63	768,399.03	2,309,027.00	2,309,027.00	1,540,627.97	33%

Unum Life Ins.	ST/LT Disability	Total Cost
\$ 50.40	\$ 563.76	\$ 115,167.53
\$ 50.40	\$ 533.28	\$ 93,866.92
\$ 50.40	\$ 533.28	\$ 97,823.11
\$ 50.40	\$ 587.76	\$ 104,620.36
\$ 50.40	\$ 587.76	\$ 105,939.00
\$ 50.40	\$ 490.80	\$ 96,977.55
\$ 50.40	\$ 533.28	\$ 96,816.22
\$ 50.40	\$ 924.00	\$ 123,205.00
\$ 50.40	\$ 505.92	\$ 89,479.65
\$ 50.40	\$ 510.96	\$ 87,340.72
\$ 50.40	\$ 510.96	\$ 89,978.18
\$ 50.40	\$ 510.96	\$ 89,978.18
\$ 50.40	\$ 510.96	\$ 82,930.16
\$ 50.40	\$ 510.96	\$ 79,673.66
\$ 50.40	\$ 510.96	\$ 87,340.72
<hr/>		
\$ 756.00	\$ 8,325.60	\$ 1,441,136.95

2023-2024 Fiscal Year
 Dispatch - 1000.200.420160.110

ID #	Employee	Hrs Work	Retention			Comp		23-24	
			Longevity	O/T	System	Time	Differential	Wage/Hr	Gross/Sal
48	Canape, Susan		\$ 2,790.00	\$ 1,666.00	\$ 3,432.00	\$ 277.39	\$ 833.62	\$ 26.90	\$ 64,951.01
1222	Nelson, Kylee		\$ 186.00	\$ 1,666.00	\$ 208.00	\$ 277.39	\$ 833.62	\$ 22.91	\$ 50,823.81
1501	Hust, Julie		\$ 465.00	\$ 1,666.00	\$ 312.00	\$ 277.39	\$ 833.62	\$ 24.04	\$ 53,557.21
1435	Kinn, Jodi		\$ 744.00	\$ 1,666.00	\$ 624.00	\$ 277.39	\$ 833.62	\$ 24.04	\$ 54,148.21
1158	McCartney, Jessica		\$ 1,581.00	\$ 1,666.00	\$ 2,080.00	\$ 277.39	\$ 833.62	\$ 25.40	\$ 59,270.01
1110	Sell, Brenda		\$ 1,767.00	\$ 1,666.00	\$ 2,288.00	\$ 277.39	\$ 833.62	\$ 26.40	\$ 61,744.01
			\$ 7,533.00	\$ 9,996.00	\$ 8,944.00	\$ 1,664.34	\$ 5,001.72		\$ 344,494.26
									\$ 9,996.00
									\$ 334,498.26

2023-2024 Fiscal Year
 Animal Control/Code Enforcement - 1000.200.440600.110

ID #	Employee	Hrs Work	Retention			Comp		22-23	
			Longevity	O/T	System	Time	Differential	Wage/Hr	Gross/Sal
0	Joel Sauter	2080	\$ 2,511.00	\$ 1,666.00	\$ 3,120.00	\$ 277.39	\$ 833.62	\$ 19.57	\$ 49,513.61

7720

0.0907	0.0025	0.03041	0.0765	0.0145	Dental	Vision	Flex	Health Ins	Per Year
PERS	Unemploy	W/C	FICA	Medicare	Insurance	Insurance			Life Ins.
\$ 5,891.06	\$ 162.38	\$ 1,975.16	\$ 4,968.75	\$ 941.79	\$ -	\$ -		\$ 13,200.00	\$ 72.00
\$ 4,609.72	\$ 127.06	\$ 1,545.55	\$ 3,888.02	\$ 736.95	\$ 516.00	\$ 171.36		\$ 11,529.49	\$ 72.00
\$ 4,857.64	\$ 133.89	\$ 1,628.67	\$ 4,097.13	\$ 776.58	\$ 516.00	\$ 85.68		\$ 11,529.48	\$ 72.00
\$ 4,911.24	\$ 135.37	\$ 1,646.65	\$ 4,142.34	\$ 785.15	\$ 516.00	\$ 85.68		\$ 11,529.48	\$ 72.00
\$ 5,375.79	\$ 148.18	\$ 1,802.40	\$ 4,534.16	\$ 859.42	\$ -	\$ -		\$ 13,200.00	\$ 72.00
\$ 5,600.18	\$ 154.36	\$ 1,877.64	\$ 4,723.42	\$ 895.29	\$ 516.00	\$ 85.68		\$ 11,043.60	\$ 72.00
\$ 31,245.63	\$ 861.24	\$ 10,476.07	\$ 26,353.81	\$ 4,995.17	\$ 2,064.00	\$ 428.40	\$ -	\$ 72,032.05	\$ 432.00

Less Overtime

7720

0.0907	0.0025	0.03041	0.0765	Dental	Vision	Flex	Health Ins	Per Year
PERS	Unemploy	W/C	FICA	Insurance	Insurance			Life Ins.
\$ 4,490.88	\$ 123.78	\$ 1,505.71	\$ 3,787.79	\$ 516.00	\$ 85.68	\$ -	\$ 11,529.48	\$ 72.00

Unum Life Ins.	ST/LT Disability	Total Cost
\$ 50.40	\$ 453.12	\$ 92,665.67
\$ 50.40	\$ 378.00	\$ 74,448.36
\$ 50.40	\$ 396.36	\$ 77,701.04
\$ 50.40	\$ 396.36	\$ 78,418.88
\$ 50.40	\$ 415.80	\$ 85,728.15
\$ 50.40	\$ 425.04	\$ 87,187.61
\$ 302.40	\$ 2,464.68	\$ 496,149.70

Unum Life Ins.	ST/LT Disability	Total Cost
\$ 50.40	\$ 299.76	\$ 71,975.10

250 Increase

Police 1000.200.420100.110

ID #	Employee	Longevity	O/T	Clothing	Retention System	Comp Time	23-24 Salary/Hr	Gross/Sal
1386	Anglin, Jarred Captian	\$ 930.00	\$ 6,749.65	\$ 800.00	\$ 832.00	\$ 488.60	\$ 34.89	\$ 82,371.45
1467	Baumgartner, St Patrolman	\$ 558.00	\$ 6,749.65	\$ 800.00	\$ 520.00	\$ 488.60	\$ 29.47	\$ 70,413.85
1475	Booth, Jackson Patrolman	\$ 558.00	\$ 6,749.65	\$ 800.00	\$ 520.00	\$ 488.60	\$ 30.97	\$ 73,533.85
1134	Brew, Bill DEA Detective	\$ 1,674.00	\$ 6,749.65	\$ 800.00	\$ 2,184.00	\$ 488.60	\$ 32.19	\$ 78,851.45
1108	Bryant, Kyle Detective	\$ 1,767.00	\$ 6,749.65	\$ 800.00	\$ 2,288.00	\$ 488.60	\$ 32.19	\$ 79,048.45
1427	Featherly, Joshu Patrolman	\$ 186.00	\$ 6,749.65	\$ 800.00	\$ 208.00	\$ 488.60	\$ 31.19	\$ 73,307.45
1293	Johnson, Jeremi Patrolman	\$ 1,209.00	\$ 6,749.65	\$ 800.00	\$ 1,352.00	\$ 488.60	\$ 29.47	\$ 71,896.85
1006	Langve, Stan Chief	\$ 2,232.00	\$ -	\$ 800.00	\$ 2,808.00	\$ -	\$ 38.68	\$ 86,298.56
1513	Seibert, Gabriel Patrolman	\$ 186.00	\$ 6,749.65	\$ 800.00	\$ 208.00	\$ 488.60	\$ 28.33	\$ 67,358.65
1594	Lamfrombois, N Patrolman	\$ -	\$ 6,749.65	\$ 1,200.00	\$ -	\$ 488.60	\$ 27.33	\$ 65,284.65
	Vacant Patrolman	\$ -	\$ 6,749.65	\$ 1,200.00	\$ -	\$ 488.60	\$ 28.33	\$ 67,364.65
	Vacant Patrolman	\$ -	\$ 6,749.65	\$ 1,200.00	\$ -	\$ 488.60	\$ 28.33	\$ 67,364.65
1487	Sedgwick, Ryan SRO	\$ 465.00	\$ 6,749.65	\$ 800.00	\$ 416.00	\$ 488.60	\$ 29.47	\$ 70,216.85
1512	Swan, Haley SRO	\$ 372.00	\$ 6,749.65	\$ 800.00	\$ 312.00	\$ 488.60	\$ 28.33	\$ 67,648.65
1584	Ratcliff, Ryland Patrolman	\$ -	\$ 6,749.65	\$ 1,200.00	\$ -	\$ 488.60	\$ 27.33	\$ 65,284.65
							\$ 10,137.00	\$ 94,495.10
							\$ 13,600.00	\$ 11,648.00
							\$ 6,840.40	\$ 1,086,244.66
HS SRO	\$ 56,467.48							\$ 94,495.10
MS SRO	\$ 56,636.02							\$ 991,749.56

7720

0.14410	0.0025	0.03041	0.0145	0.0765	Dental	Vision	Flex	Health Ins
MPORS	Unemploy	W/C	Medicare	FICA	Insurance	Insurance		
\$ 10,897.10	\$ 205.93	\$ 2,504.92	\$ 1,194.39	\$ 6,301.42	\$ 516.00	\$ 85.68	\$ 600.00	\$ 11,043.60
\$ 9,174.01	\$ 176.03	\$ 2,141.29	\$ 1,021.00	\$ 5,386.66	\$ 516.00	\$ 85.68		\$ 11,529.48
\$ 9,623.60	\$ 183.83	\$ 2,236.16	\$ 1,066.24	\$ 5,625.34	\$ 516.00	\$ 85.68		\$ 11,529.48
\$ 10,389.87	\$ 197.13	\$ 2,397.87	\$ 1,143.35	\$ 6,032.14	\$ 516.00	\$ 85.68		\$ 11,529.48
\$ 10,418.26	\$ 197.62	\$ 2,403.86	\$ 1,146.20	\$ 6,047.21	-	-		\$ 13,200.00
\$ 9,590.98	\$ 183.27	\$ 2,229.28	\$ 1,062.96	\$ 5,608.02	-	\$ 85.68		\$ 11,529.48
\$ 9,387.71	\$ 179.74	\$ 2,186.38	\$ 1,042.50	\$ 5,500.11	-	-		\$ 13,200.00
\$ 12,435.62	\$ 215.75	\$ 2,624.34	\$ 1,251.33	\$ 6,601.84	\$ 516.00	\$ 85.68	\$ 600.00	\$ 11,529.48
\$ 8,733.76	\$ 168.40	\$ 2,048.38	\$ 976.70	\$ 5,152.94	\$ 516.00	\$ 85.68		\$ 11,043.60
\$ 8,434.89	\$ 163.21	\$ 1,985.31	\$ 946.63	\$ 4,994.28	\$ 516.00	\$ 85.68		\$ 11,529.48
\$ 8,734.62	\$ 168.41	\$ 2,048.56	\$ 976.79	\$ 5,153.40	\$ 516.00	\$ 85.68		\$ 11,529.48
\$ 8,734.62	\$ 168.41	\$ 2,048.56	\$ 976.79	\$ 5,153.40	\$ 516.00	\$ 85.68		\$ 11,529.48
\$ 9,145.62	\$ 175.54	\$ 2,135.29	\$ 1,018.14	\$ 5,371.59	\$ 516.00	\$ 85.68		\$ 864.84
\$ 8,775.55	\$ 169.12	\$ 2,057.20	\$ 980.91	\$ 5,175.12	\$ 516.00	\$ 85.68		\$ 864.84
\$ 8,434.89	\$ 163.21	\$ 1,985.31	\$ 946.63	\$ 4,994.28	\$ 516.00	\$ 85.68		\$ 11,529.48

\$ 142,911.11 \$ 2,715.61 \$ 33,032.70 \$ 15,750.55 \$ 83,097.72 \$ 6,192.00 \$ 1,113.84 \$ 1,200.00 \$ 153,982.20

Per Year Life Ins.	Unum Life Ins.	ST/LT Disability	Total Cost
\$ 72.00	\$ 50.40	\$ 563.76	\$ 115,806.64
\$ 72.00	\$ 50.40	\$ 533.28	\$ 101,099.68
\$ 72.00	\$ 50.40	\$ 533.28	\$ 105,055.87
\$ 72.00	\$ 50.40	\$ 587.76	\$ 111,853.12
\$ 72.00	\$ 50.40	\$ 587.76	\$ 113,171.76
\$ 72.00	\$ 50.40	\$ 490.80	\$ 104,210.32
\$ 72.00	\$ 50.40	\$ 533.28	\$ 104,048.98
\$ 72.00	\$ 50.40	\$ 924.00	\$ 123,205.00
\$ 72.00	\$ 50.40	\$ 505.92	\$ 96,712.42
\$ 72.00	\$ 50.40	\$ 510.96	\$ 94,573.48
\$ 72.00	\$ 50.40	\$ 510.96	\$ 97,210.95
\$ 72.00	\$ 50.40	\$ 510.96	\$ 97,210.95
\$ 72.00	\$ 50.40	\$ 510.96	\$ 90,162.92
\$ 72.00	\$ 50.40	\$ 510.96	\$ 86,906.42
\$ 72.00	\$ 50.40	\$ 510.96	\$ 94,573.48

\$ 1,080.00 \$ 756.00 \$ 8,325.60 \$ 1,535,801.99

\$ 3.00 Increase

Police 1000.200.420100.110

ID #	Employee	Longevity	O/T	Clothing	Retention System	Comp Time	23-24 Salary/Hr	Gross/Sal					
1386	Anglin, Jarred Captian	\$ 930.00	\$ 6,860.91	\$ 800.00	\$ 832.00	\$ 488.60	\$ 34.89	\$ 82,482.71					
1467	Baumgartner, SI Patrolman	\$ 558.00	\$ 6,860.91	\$ 800.00	\$ 520.00	\$ 488.60	\$ 29.97	\$ 71,565.11					
1475	Booth, Jackson Patrolman	\$ 558.00	\$ 6,860.91	\$ 800.00	\$ 520.00	\$ 488.60	\$ 31.47	\$ 74,685.11					
1134	Brew, Bill DEA Detective	\$ 1,674.00	\$ 6,860.91	\$ 800.00	\$ 2,184.00	\$ 488.60	\$ 32.69	\$ 80,002.71					
1108	Bryant, Kyle Detective	\$ 1,767.00	\$ 6,860.91	\$ 800.00	\$ 2,288.00	\$ 488.60	\$ 32.69	\$ 80,199.71					
1427	Featherly, Josh, Patrolman	\$ 186.00	\$ 6,860.91	\$ 800.00	\$ 208.00	\$ 488.60	\$ 31.69	\$ 74,458.71					
1293	Johnson, Jeremi Patrolman	\$ 1,209.00	\$ 6,860.91	\$ 800.00	\$ 1,352.00	\$ 488.60	\$ 29.97	\$ 73,048.11					
1006	Langve, Stan Chief	\$ 2,232.00	\$ -	\$ 800.00	\$ 2,808.00	\$ -	\$ 38.68	\$ 86,298.56					
1513	Seibert, Gabriel Patrolman	\$ 186.00	\$ 6,860.91	\$ 800.00	\$ 208.00	\$ 488.60	\$ 28.83	\$ 68,509.91					
1594	Lamfrombois, N Patrolman	\$ -	\$ 6,860.91	\$ 1,200.00	\$ -	\$ 488.60	\$ 27.83	\$ 66,435.91					
	Vacant Patrolman	\$ -	\$ 6,860.91	\$ 1,200.00	\$ -	\$ 488.60	\$ 28.83	\$ 68,515.91					
	Vacant Patrolman	\$ -	\$ 6,860.91	\$ 1,200.00	\$ -	\$ 488.60	\$ 28.83	\$ 68,515.91					
1487	Sedgwick, Ryan SRO	\$ 465.00	\$ 6,860.91	\$ 800.00	\$ 416.00	\$ 488.60	\$ 29.97	\$ 71,368.11					
1512	Swan, Haley SRO	\$ 372.00	\$ 6,860.91	\$ 800.00	\$ 312.00	\$ 488.60	\$ 28.83	\$ 68,799.91					
1584	Ratcliff, Ryland Patrolman	\$ -	\$ 6,860.91	\$ 1,200.00	\$ -	\$ 488.60	\$ 27.83	\$ 66,435.91					
							\$ 10,137.00	\$ 96,052.74	\$ 13,600.00	\$ 11,648.00	\$ 6,840.40	\$ 1,101,322.30	
												\$ 96,052.74	
													\$ 1,005,269.56

HS SRO \$ 56,467.48
MS SRO \$ 56,636.02

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0.14410	0.0025	0.03041	0.0145	0.0765	Dental	Vision	Flex	Health Ins	Per Year
MPORS	Unemploy	W/C	Medicare	FICA	Insurance	Insurance		Ins	Life Ins.
\$ 10,897.10	\$ 206.21	\$ 2,508.30	\$ 1,196.00	\$ 6,309.93	\$ 516.00	\$ 85.68	\$ 600.00	\$ 11,043.60	\$ 72.00
\$ 9,323.88	\$ 178.91	\$ 2,176.29	\$ 1,037.69	\$ 5,474.73	\$ 516.00	\$ 85.68		\$ 11,529.48	\$ 72.00
\$ 9,773.47	\$ 186.71	\$ 2,271.17	\$ 1,082.93	\$ 5,713.41	\$ 516.00	\$ 85.68		\$ 11,529.48	\$ 72.00
\$ 10,539.73	\$ 200.01	\$ 2,432.88	\$ 1,160.04	\$ 6,120.21	\$ 516.00	\$ 85.68		\$ 11,529.48	\$ 72.00
\$ 10,568.12	\$ 200.50	\$ 2,438.87	\$ 1,162.90	\$ 6,135.28	-	-		\$ 13,200.00	\$ 72.00
\$ 9,740.84	\$ 186.15	\$ 2,264.29	\$ 1,079.65	\$ 5,696.09	-	\$ 85.68		\$ 11,529.48	\$ 72.00
\$ 9,537.58	\$ 182.62	\$ 2,221.39	\$ 1,059.20	\$ 5,588.18	-	-		\$ 13,200.00	\$ 72.00
\$ 12,435.62	\$ 215.75	\$ 2,624.34	\$ 1,251.33	\$ 6,601.84	\$ 516.00	\$ 85.68	\$ 600.00	\$ 11,529.48	\$ 72.00
\$ 8,883.62	\$ 171.27	\$ 2,083.39	\$ 993.39	\$ 5,241.01	\$ 516.00	\$ 85.68		\$ 11,043.60	\$ 72.00
\$ 8,584.76	\$ 166.09	\$ 2,020.32	\$ 963.32	\$ 5,082.35	\$ 516.00	\$ 85.68		\$ 11,529.48	\$ 72.00
\$ 8,884.49	\$ 171.29	\$ 2,083.57	\$ 993.48	\$ 5,241.47	\$ 516.00	\$ 85.68		\$ 11,529.48	\$ 72.00
\$ 8,884.49	\$ 171.29	\$ 2,083.57	\$ 993.48	\$ 5,241.47	\$ 516.00	\$ 85.68		\$ 11,529.48	\$ 72.00
\$ 9,295.49	\$ 178.42	\$ 2,170.30	\$ 1,034.84	\$ 5,459.66	\$ 516.00	\$ 85.68		\$ 864.84	\$ 72.00
\$ 8,925.41	\$ 172.00	\$ 2,092.21	\$ 997.60	\$ 5,263.19	\$ 516.00	\$ 85.68		\$ 864.84	\$ 72.00
\$ 8,584.76	\$ 166.09	\$ 2,020.32	\$ 963.32	\$ 5,082.35	\$ 516.00	\$ 85.68		\$ 11,529.48	\$ 72.00

\$ 144,859.34 \$ 2,753.31 \$ 33,491.21 \$ 15,969.17 \$ 84,251.16 \$ 6,192.00 \$ 1,113.84 \$ 1,200.00 \$ 153,982.20 \$ 1,080.00

Unum Life Ins.	ST/LT Disability	Total Cost
\$ 50.40	\$ 563.76	\$ 115,931.68
\$ 50.40	\$ 533.28	\$ 102,543.46
\$ 50.40	\$ 533.28	\$ 106,499.65
\$ 50.40	\$ 587.76	\$ 113,296.90
\$ 50.40	\$ 587.76	\$ 114,615.54
\$ 50.40	\$ 490.80	\$ 105,654.09
\$ 50.40	\$ 533.28	\$ 105,492.76
\$ 50.40	\$ 924.00	\$ 123,205.00
\$ 50.40	\$ 505.92	\$ 98,156.19
\$ 50.40	\$ 510.96	\$ 96,017.26
\$ 50.40	\$ 510.96	\$ 98,654.72
\$ 50.40	\$ 510.96	\$ 98,654.72
\$ 50.40	\$ 510.96	\$ 91,606.70
\$ 50.40	\$ 510.96	\$ 88,350.20
\$ 50.40	\$ 510.96	\$ 96,017.26

\$ 756.00 \$ 8,325.60 \$ 1,554,696.13

7720

0.14410 MPORS	0.0025 Unemploy	0.03041 WIC	0.0145 Medicare	0.0765 FICA	Dental Insurance	Vision Insurance	Flex	Health Ins	Per Year Life Ins.
\$ 10,897.10	\$ 206.51	\$ 2,512.04	\$ 1,197.78	\$ 6,319.34	\$ 516.00	\$ 85.68	\$ 600.00	\$ 11,043.60	\$ 72.00
\$ 9,473.74	\$ 181.82	\$ 2,211.66	\$ 1,054.56	\$ 5,563.71	\$ 516.00	\$ 85.68		\$ 11,529.48	\$ 72.00
\$ 9,923.33	\$ 189.62	\$ 2,306.54	\$ 1,099.80	\$ 5,802.39	\$ 516.00	\$ 85.68		\$ 11,529.48	\$ 72.00
\$ 10,689.60	\$ 202.91	\$ 2,468.25	\$ 1,176.90	\$ 6,209.18	\$ 516.00	\$ 85.68		\$ 11,529.48	\$ 72.00
\$ 10,717.99	\$ 203.41	\$ 2,474.24	\$ 1,179.76	\$ 6,224.25	-	-		\$ 13,200.00	\$ 72.00
\$ 9,890.71	\$ 189.05	\$ 2,299.66	\$ 1,096.52	\$ 5,785.07	-	\$ 85.68		\$ 11,529.48	\$ 72.00
\$ 9,687.44	\$ 185.53	\$ 2,256.76	\$ 1,076.06	\$ 5,677.16	-	-		\$ 13,200.00	\$ 72.00
\$ 12,435.62	\$ 215.75	\$ 2,624.34	\$ 1,251.33	\$ 6,601.84	\$ 516.00	\$ 85.68	\$ 600.00	\$ 11,529.48	\$ 72.00
\$ 9,033.48	\$ 174.18	\$ 2,118.76	\$ 1,010.26	\$ 5,329.98	\$ 516.00	\$ 85.68		\$ 11,043.60	\$ 72.00
\$ 8,734.62	\$ 169.00	\$ 2,055.69	\$ 980.19	\$ 5,171.32	\$ 516.00	\$ 85.68		\$ 11,529.48	\$ 72.00
\$ 9,034.35	\$ 174.20	\$ 2,118.94	\$ 1,010.35	\$ 5,330.44	\$ 516.00	\$ 85.68		\$ 11,529.48	\$ 72.00
\$ 9,034.35	\$ 174.20	\$ 2,118.94	\$ 1,010.35	\$ 5,330.44	\$ 516.00	\$ 85.68		\$ 11,529.48	\$ 72.00
\$ 9,445.35	\$ 181.33	\$ 2,205.67	\$ 1,051.70	\$ 5,548.64	\$ 516.00	\$ 85.68		\$ 864.84	\$ 72.00
\$ 9,075.27	\$ 174.91	\$ 2,127.57	\$ 1,014.46	\$ 5,352.17	\$ 516.00	\$ 85.68		\$ 864.84	\$ 72.00
\$ 8,734.62	\$ 169.00	\$ 2,055.69	\$ 980.19	\$ 5,171.32	\$ 516.00	\$ 85.68		\$ 11,529.48	\$ 72.00

\$ 146,807.58 \$ 2,791.41 \$ 33,954.76 \$ 16,190.20 \$ 85,417.27 \$ 6,192.00 \$ 1,113.84 \$ 1,200.00 \$ 153,982.20 \$ 1,080.00

Unum Life Ins.	ST/LT Disability	Total Cost
\$ 50.40	\$ 563.76	\$ 116,070.03
\$ 50.40	\$ 533.28	\$ 104,000.53
\$ 50.40	\$ 533.28	\$ 107,956.72
\$ 50.40	\$ 587.76	\$ 114,753.97
\$ 50.40	\$ 587.76	\$ 116,072.61
\$ 50.40	\$ 490.80	\$ 107,111.16
\$ 50.40	\$ 533.28	\$ 106,949.83
\$ 50.40	\$ 924.00	\$ 123,205.00
\$ 50.40	\$ 505.92	\$ 99,613.27
\$ 50.40	\$ 510.96	\$ 97,474.33
\$ 50.40	\$ 510.96	\$ 100,111.79
\$ 50.40	\$ 510.96	\$ 100,111.79
\$ 50.40	\$ 510.96	\$ 93,063.77
\$ 50.40	\$ 510.96	\$ 89,807.27
\$ 50.40	\$ 510.96	\$ 97,474.33
<hr/>		
\$ 756.00	\$ 8,325.60	\$ 1,573,776.41

MARKET ADJUSTMENT - DEPUTY SHERIFF / POLICE OFFICER 12-20-

AGENCY	POPULATION 2021 CENSUSES	CALLS FOR SERVICE	HOURLY RATE 1ST YEAR	RATE AFTER PROBATION
BIG HORN COUNTY	12,957	8,491	\$29.50	
HARDIN PD	3,685			
CARBON COUNTY	10,847	6,028	\$31.89	+ 5% + COLA
RED LODGE PD UNION	2,339	3,135	\$26.25	\$27.86 + 3-6% COLA
MUSSELSHELL COUNTY	4,896	3,874	\$24.27	+ COLA EVERY JULY
STILLWATER COUNTY	9,044	7,152	\$30.53	\$30.83 + COLA ON SHERIFF WG 88 – 95 %
COLUMBUS PD UNION	1,856	2,428	\$25.43	\$26.97 + 3% COLA
YELLOWSTONE COUNTY UNION	167,146	72,000	\$31.89	DEPENDANT ON CERTIFICATION S
BILLINGS PD UNION	117,445	88,513	\$30.38	+ 3% + CERTIFICATION BONUS
LAUREL PD UNION	7,180	9,851	\$24.83	+ \$1.00

AGENCY	POPULATION	START WAGE	INCREASE
P & P		\$23.08	+ 1.50

MSW PRISON	200	\$22.00	
YCDF	590 - 610	\$23.48	3 % JULY 1ST
MCS		\$21.50	.50 + 1.50



Laurel Police Department

215 W. 1st Street Laurel, Mt. 59044 • Phone 406-628-8737 • Fax 406-628-4641

2023

Printed on December 19, 2023

Code : Description	Totals	
: Agency Assist	800	800
: Alarm - Burglary	125	125
: Assault	44	44
: Burglary	14	14
: Child Abuse/Neglect	26	26
: Discharge Firearm	9	9
: Disorderly Conduct	117	117
DUI : DUI Driver	88	88
: Family Disturbance	162	162
: Fight	27	27
: Intoxicated Pedestrian	18	18
: Mental Health	43	43
: Possession of Drugs	18	18
: Prowler	1	1
: Sexual Assault	28	28
: Suicide	1	1
: Suicide - Attempt	8	8
: Suicide - Threat	40	40
: Suspicious Activity	1163	1163
: Suspicious Person	140	140
: Threats	69	69
: TRO Violation	3	3
T/S : Traffic Stop	1321	1321
: Warrant	155	155
: Welfare Check	178	178
Totals	4598	4598



Laurel Police Department

215 W. 1st Street Laurel, Mt. 59044 • Phone 406-628-8737 • Fax 406-628-4641

Total Calls 2023

Printed on December 19, 2023

Code : Description	Totals	
:	1	1
: Abandoned Vehicle	192	192
: Agency Assist	800	800
: Alarm - Burglary	125	125
: Alarm - Fire	56	56
AMB : Ambulance	1053	1053
: Animal Complaint	119	119
: Area Check	82	82
: Assault	44	44
: Barking Dog	69	69
: Burglary	14	14
: Child Abuse/Neglect	26	26
: Civil Complaint	127	127
: Code Enforcement Violation	143	143
: Community Integrated Health	6	6
: Counterfeiting	1	1
: Criminal Mischief	80	80
: Criminal Trespass	75	75
: Cruelty to Animals	26	26
: Curfew Violation	46	46
: Discharge Firearm	9	9
: Disorderly Conduct	117	117
: Dog at Large	283	283
: Dog Bite	33	33
DUI : DUI Driver	88	88
: Duplicate Call	50	50
: Family Disturbance	162	162
: Fight	27	27
FIRE : Fire or Smoke	162	162
: Fireworks	35	35
: Forgery	2	2
: Found Property	77	77
: Fraud	40	40
: Harassment	41	41
: Hit & Run	50	50
: Identity Theft	6	6
: Indecent Exposure	4	4
: Insecure Premises	21	21
: Intoxicated Pedestrian	18	18

Code : Description	Totals	
: Kidnapping	1	1
: Littering	7	7
: Loitering	27	27
: Lost or Stray Animal	157	157
: Lost Property	55	55
: Mental Health	43	43
: Missing Person	38	38
: Noise Complaint	40	40
: Order of Protection Violation	23	23
: Parking Complaint	199	199
: Possession of Alcohol	4	4
: Possession of Drugs	18	18
: Possession of Tobacco	12	12
: Privacy in Communications	15	15
: Prowler	1	1
: Public Assist	570	570
: Public Safety Complaint	99	99
: Public Works Call	137	137
: Report Not Needed	68	68
: Runaway Juvenile	27	27
: Sexual Assault	28	28
: Suicide	1	1
: Suicide - Attempt	8	8
: Suicide - Threat	40	40
: Suspicious Activity	1163	1163
: Suspicious Person	140	140
: Theft	314	314
: Threats	69	69
: Tow Call	6	6
: Traffic Accident	220	220
: Traffic Hazard	55	55
: Traffic Incident	231	231
: TRO Violation	3	3
: Truancy	5	5
T/S : Traffic Stop	1321	1321
: Unattended Death	10	10
: Unlawful Use of Motor Vehicle	1	1
: Vicious Dog	26	26
: Warrant	155	155
: Welfare Check	178	178
Totals	9825	9825



Laurel Police Department

215 W. 1st Street Laurel, Mt. 59044 • Phone 406-628-8737 • Fax 406-628-4641

Violent Crimes 2023

Printed on December 19, 2023

Statute/Offense	Totals	
45-5-201(1)(a) - Assault, Purposely Or Knowingly Causing Bodily Injury To Another	11	11
45-5-206(1)(a) - Partner Or Family Member Assault, Causing Bodily Injury To Partner Or Family Member	24	24
45-5-207 - Criminal Endangerment	2	2
45-5-212 - Assault On A Minor	1	1
45-5-213 - Assault With Weapon	9	9
45-5-215 - Strangulation of partner or family member	2	2
45-5-401 - Robbery	1	1
45-5-502(1) - Sexual Assault	1	1
45-5-502(3) - Sexual Assault - (Victim Less Than 16, Offender 3 Or More Years Older Than Victim)	2	2
45-5-503 - Sexual Intercourse Without Consent	3	3
Totals	56	56



Laurel Police Department

215 W. 1st Street Laurel, Mt. 59044 • Phone 406-628-8737 • Fax 406-628-4641

Total Calls 2022

Printed on December 19, 2023

Code : Description	Totals	
:	2	2
: Abandoned Vehicle	293	293
: Agency Assist	755	755
: Alarm - Burglary	228	228
: Alarm - Fire	62	62
AMB : Ambulance	1086	1086
: Animal Complaint	119	119
: Area Check	72	72
: Assault	44	44
: Bad Checks	2	2
: Barking Dog	36	36
: Burglary	13	13
: Child Abuse/Neglect	32	32
: Civil Complaint	140	140
: Code Enforcement Violation	27	27
: Counterfeiting	2	2
: Criminal Mischief	114	114
: Criminal Trespass	56	56
: Cruelty to Animals	64	64
: Curfew Violation	52	52
: Discharge Firearm	14	14
: Disorderly Conduct	83	83
: Dog at Large	264	264
: Dog Bite	12	12
DUI : DUI Driver	109	109
: Duplicate Call	37	37
: Family Disturbance	150	150
: Fight	20	20
FIRE : Fire or Smoke	173	173
: Fireworks	24	24
: Forgery	2	2
: Found Property	84	84
: Fraud	37	37
: Harassment	53	53
: Hit & Run	49	49
: Identity Theft	12	12
: Indecent Exposure	1	1
: Insecure Premises	21	21
: Intoxicated Pedestrian	16	16

Code : Description	Totals	
: Littering	2	2
: Loitering	31	31
: Lost or Stray Animal	175	175
: Lost Property	43	43
: Mental Health	44	44
: Missing Person	26	26
: Noise Complaint	41	41
: Open Container	1	1
: Order of Protection Violation	34	34
: Parking Complaint	210	210
: Possession of Alcohol	5	5
: Possession of Drugs	18	18
: Possession of Tobacco	13	13
: Privacy in Communications	12	12
: Prowler	5	5
: Public Assist	682	682
: Public Safety Complaint	67	67
: Public Works Call	157	157
: Report Not Needed	80	80
: Robbery	2	2
: Runaway Juvenile	21	21
: Sexual Assault	31	31
: Suicide - Attempt	5	5
: Suicide - Threat	43	43
: Suspicious Activity	823	823
: Suspicious Person	160	160
: Theft	304	304
: Threats	50	50
: Traffic Accident	201	201
: Traffic Hazard	58	58
: Traffic Incident	191	191
: TRO Violation	1	1
: Truancy	12	12
T/S : Traffic Stop	1081	1081
: Unattended Death	5	5
: Unlawful Use of Motor Vehicle	4	4
: Vicious Dog	20	20
: Warrant	172	172
: Welfare Check	157	157
Totals	9347	9347



Laurel Police Department

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Violent Crimes 2022

Printed on December 19, 2023

Statute/Offense	Totals	
45-5-201(1)(a) - Assault, Purposely Or Knowingly Causing Bodily Injury To Another	14	14
45-5-206(1)(a) - Partner Or Family Member Assault, Causing Bodily Injury To Partner Or Family Member	24	24
45-5-207 - Criminal Endangerment	5	5
45-5-213 - Assault With Weapon	5	5
45-5-215 - Strangulation of partner or family member	1	1
45-5-401 - Robbery	2	2
45-5-502(1) - Sexual Assault	3	3
45-5-502(1) - Sexual Assault - Felony	2	2
45-5-502(3) - Sexual Assault - (Victim Less Than 16, Offender 3 Or More Years Older Than Victim)	1	1
45-5-503 - Sexual Intercourse Without Consent	7	7
Totals	64	64



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2022

Printed on December 19, 2023

Code : Description	Totals	
: Agency Assist	755	755
: Alarm - Burglary	228	228
: Assault	44	44
: Burglary	13	13
: Child Abuse/Neglect	32	32
: Discharge Firearm	14	14
: Disorderly Conduct	83	83
DUI : DUI Driver	109	109
: Family Disturbance	150	150
: Fight	20	20
: Intoxicated Pedestrian	16	16
: Mental Health	44	44
: Possession of Drugs	18	18
: Prowler	5	5
: Robbery	2	2
: Sexual Assault	31	31
: Suicide - Attempt	5	5
: Suicide - Threat	43	43
: Suspicious Activity	823	823
: Suspicious Person	160	160
: Threats	50	50
: TRO Violation	1	1
T/S : Traffic Stop	1080	1080
: Warrant	172	172
: Welfare Check	157	157
Totals	4055	4055



Laurel Police Department

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2021

Printed on December 19, 2023

Code : Description	Totals	
: Agency Assist	732	732
: Alarm - Burglary	210	210
: Assault	51	51
: Burglary	25	25
: Child Abuse/Neglect	40	40
: Discharge Firearm	9	9
: Disorderly Conduct	79	79
DUI : DUI Driver	157	157
: Family Disturbance	172	172
: Fight	33	33
: Intoxicated Pedestrian	17	17
: Mental Health	106	106
: Possession of Drugs	17	17
: Prowler	1	1
: Sexual Assault	15	15
: Suicide	4	4
: Suicide - Attempt	12	12
: Suicide - Threat	47	47
: Suspicious Activity	1099	1099
: Suspicious Person	147	147
: Threats	68	68
: TRO Violation	7	7
T/S : Traffic Stop	1584	1584
: Warrant	176	176
: Welfare Check	158	158
Totals	4966	4966



Laurel Police Department

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Total Calls 2021

Printed on December 19, 2023

Code : Description	Totals	
:	2	2
: Abandoned Vehicle	230	230
: Agency Assist	732	732
: Alarm - Burglary	210	210
: Alarm - Fire	52	52
AMB : Ambulance	1043	1043
: Animal Complaint	107	107
: Area Check	69	69
: Assault	51	51
: Barking Dog	42	42
: Burglary	25	25
: Child Abuse/Neglect	40	40
: Civil Complaint	174	174
: Counterfeiting	9	9
: Criminal Mischief	76	76
: Criminal Trespass	109	109
: Cruelty to Animals	54	54
: Curfew Violation	137	137
: Discharge Firearm	9	9
: Disorderly Conduct	79	79
: Dog at Large	184	184
: Dog Bite	17	17
DUI : DUI Driver	157	157
: Duplicate Call	15	15
: Family Disturbance	172	172
: Fight	33	33
FIRE : Fire or Smoke	212	212
: Fireworks	51	51
: Forgery	1	1
: Found Property	97	97
: Fraud	39	39
: Harassment	49	49
: Hit & Run	47	47
: Identity Theft	9	9
: Indecent Exposure	1	1
: Insecure Premises	17	17
: Intoxicated Pedestrian	17	17
: Kidnapping	1	1
: Littering	7	7

Code : Description	Totals	
: Loitering	17	17
: Lost or Stray Animal	223	223
: Lost Property	53	53
: Mental Health	106	106
: Missing Person	30	30
: Noise Complaint	34	34
: Order of Protection Violation	23	23
: Parking Complaint	234	234
: Possession of Alcohol	5	5
: Possession of Drugs	17	17
: Possession of Tobacco	7	7
: Privacy in Communications	22	22
: Prowler	1	1
: Public Assist	698	698
: Public Safety Complaint	91	91
: Public Works Call	240	240
: Report Not Needed	66	66
: Runaway Juvenile	17	17
: Sexual Assault	15	15
: Suicide	4	4
: Suicide - Attempt	12	12
: Suicide - Threat	47	47
: Suspicious Activity	1099	1099
: Suspicious Person	147	147
: Theft	301	301
: Threats	68	68
: Traffic Accident	191	191
: Traffic Hazard	85	85
: Traffic Incident	186	186
: TRO Violation	7	7
: Truancy	5	5
T/S : Traffic Stop	1584	1584
: Unattended Death	11	11
: Unlawful Use of Motor Vehicle	5	5
: Vicious Dog	24	24
: Warrant	176	176
: Welfare Check	158	158
Totals	10385	10385



Laurel Police Department

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Violent Crimes 2021

Printed on December 19, 2023

Statute/Offense	Totals	
45-5-201(1)(a) - Assault, Purposely Or Knowingly Causing Bodily Injury To Another	11	11
45-5-206(1)(a) - Partner Or Family Member Assault, Causing Bodily Injury To Partner Or Family Member	39	39
45-5-207 - Criminal Endangerment	9	9
45-5-212 - Assault On A Minor	1	1
45-5-213 - Assault With Weapon	10	10
45-5-502(1) - Sexual Assault	4	4
45-5-502(1) - Sexual Assault - Felony	2	2
45-5-502(3) - Sexual Assault - (Victim Less Than 16, Offender 3 Or More Years Older Than Victim)	3	3
45-5-503 - Sexual Intercourse Without Consent	1	1
Totals	80	80



Laurel Police Department

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2020

Printed on December 19, 2023

Code : Description	Totals	
: Agency Assist	648	648
: Alarm - Burglary	164	164
: Assault	33	33
: Burglary	20	20
: Child Abuse/Neglect	26	26
: Discharge Firearm	19	19
: Disorderly Conduct	71	71
DUI : DUI Driver	127	127
: Family Disturbance	175	175
: Fight	25	25
: Intoxicated Pedestrian	14	14
: Mental Health	36	36
: Possession of Drugs	11	11
: Prowler	4	4
: Robbery	2	2
: Sexual Assault	20	20
: Suicide - Attempt	15	15
: Suicide - Threat	50	50
: Suspicious Activity	943	943
: Suspicious Person	175	175
: Threats	50	50
: TRO Violation	3	3
T/S : Traffic Stop	1463	1463
: Warrant	161	161
: Welfare Check	130	130
Totals	4385	4385



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Total Calls 2020

Printed on December 19, 2023

Code : Description	Totals	
10-15 : With Prisoner	1	1
: Abandoned Vehicle	102	102
: Agency Assist	648	648
: Alarm - Burglary	164	164
: Alarm - Fire	53	53
AMB : Ambulance	871	871
: Animal Complaint	84	84
: Area Check	66	66
: Assault	33	33
: Barking Dog	63	63
: Burglary	20	20
: Child Abuse/Neglect	26	26
: Civil Complaint	105	105
: Counterfeiting	6	6
: Criminal Mischief	93	93
: Criminal Trespass	91	91
: Cruelty to Animals	33	33
: Curfew Violation	51	51
: Discharge Firearm	19	19
: Disorderly Conduct	71	71
: Dog at Large	133	133
: Dog Bite	17	17
DUI : DUI Driver	127	127
: Duplicate Call	14	14
: Family Disturbance	175	175
: Fight	25	25
FIRE : Fire or Smoke	189	189
: Fireworks	40	40
: Forgery	6	6
: Found Property	88	88
: Fraud	32	32
: Harassment	39	39
: Hit & Run	46	46
: Identity Theft	10	10
: Indecent Exposure	1	1
: Insecure Premises	9	9
: Intoxicated Pedestrian	14	14
: Littering	5	5
: Loitering	23	23

Code : Description	Totals	
: Lost or Stray Animal	211	211
: Lost Property	50	50
: Mental Health	36	36
: Missing Person	11	11
: Noise Complaint	69	69
: Order of Protection Violation	25	25
: Parking Complaint	185	185
: Possession of Alcohol	3	3
: Possession of Drugs	11	11
: Possession of Tobacco	5	5
: Privacy in Communications	26	26
: Prowler	4	4
: Public Assist	614	614
: Public Safety Complaint	54	54
: Public Works Call	168	168
: Report Not Needed	74	74
: Robbery	2	2
: Runaway Juvenile	26	26
: Sexual Assault	20	20
: Suicide - Attempt	15	15
: Suicide - Threat	50	50
: Suspicious Activity	943	943
: Suspicious Person	175	175
: Theft	273	273
: Threats	50	50
: Traffic Accident	191	191
: Traffic Hazard	79	79
: Traffic Incident	182	182
: TRO Violation	3	3
: Truancy	8	8
T/S : Traffic Stop	1463	1463
: Unattended Death	8	8
: Unlawful Use of Motor Vehicle	1	1
: Vicious Dog	19	19
: Warrant	161	161
: Welfare Check	130	130
Totals	8938	8938



Laurel Police Department

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Violent Crimes 2020

Printed on December 19, 2023

Statute/Offense	Totals	
45-5-201(1)(a) - Assault, Purposely Or Knowingly Causing Bodily Injury To Another	5	5
45-5-206(1)(a) - Partner Or Family Member Assault, Causing Bodily Injury To Partner Or Family Member	18	18
45-5-207 - Criminal Endangerment	4	4
45-5-212 - Assault On A Minor	2	2
45-5-213 - Assault With Weapon	4	4
45-5-215 - Strangulation of partner or family member	2	2
45-5-401 - Robbery	2	2
45-5-502(1) - Sexual Assault	4	4
45-5-502(1) - Sexual Assault - Felony	8	8
45-5-503 - Sexual Intercourse Without Consent	3	3
Totals	52	52

CITY HALL
115 W. 1st. St.
PUB WORKS: 628-4796
PWD FAX: 628-2241
WATER OFFICE: 628-7431
WTR FAX: 628-2289
MAYOR: 628-8456

City of Laurel

P.O. Box 10
Laurel, Montana 59044



City Attorney's Office
DEPARTMENT

Memorandum Re Local Government Study and Related Election

TO: City of Laurel City Council and Mayor

CC: City of Laurel Clerk-Treasurer/City Council Administrative Assistant

FROM: Michele Braukmann, Laurel Civil City Attorney

DATE: 2023.12.27

RE: Information Re Local Government Study and Related Election

This Memorandum serves to provide information regarding the required Local Government Study that has to be put on the 2024 Ballot for consideration by the electorate in the City of Laurel.

What is this about, and why is it required?

Pursuant to Article XI, section 9 of the Montana Constitution and section 7-3-173, MCA, local governments, including cities and counties, must place the local government review question on the ballot if 10 years have elapsed since voters have voted on the question. In June of 2014, the local government entities of Yellowstone County had the question on the ballot. Therefore, it is once again time to adopt a resolution to place on the June primary ballot the question of establishing a study commission that includes the number of commissioners and the amount of funding. *See 7-3-173, 7-3-174, 7-3-175, MCA.*

Pursuant to the Secretary of State's guidance, the deadline to call for the local government review is on or before March 11, 2024 (*See* 7-3-173, MCA). The following is the legal information related to the study commissions and the requirement to place this on the ballot every ten years.

7-3-173. Establishment of study commissions. (1) A study commission may be established by an affirmative vote of the people. An election on the question of conducting a local government review and establishing a study commission must be held if:

(a) the governing body of the local government unit calls for an election by resolution;

(b) a petition signed by at least 15% of the electors of the local government calling for an election is submitted to the governing body; or

(c) 10 years have elapsed since the electors voted on the question of conducting a local government review and establishing a study commission.

(2) The governing body shall call for an election on the question of conducting a local government review and establishing a study commission, as required by Article XI, section 9(2), of the Montana constitution, within 1 year after the 10-year period referred to in subsection (1)(c).

7-3-174. Election dates and procedures. (1) An election on the question of establishing a study commission under 7-3-173 must be held in conjunction with a primary election held on the date established in 13-1-107.

(2) An election of study commission members under 7-3-176 must be held in conjunction with a general election held on the date established in 13-1-104.

(3) The elections must be counted, canvassed, and returned as provided in Title 13 for general elections.

(4) The election administrator shall report the results of an election conducted under 7-3-171 through 7-3-193 to the secretary of state within 15 days of the date the election results become official.

Article XI, Section 9. Voter review of local government. (1) The legislature shall, within four years of the ratification of this constitution, provide procedures requiring each local government unit or combination of units to review its structure and submit one alternative form of government to the qualified electors at the next general or special election.

(2) The legislature shall require an election in each local government to determine whether a local government will undertake a review procedure once every ten years after the first election. Approval by a majority of those voting in the decennial

general election on the question of undertaking a local government review is necessary to mandate the election of a local government study commission. Study commission members shall be elected during any regularly scheduled election in local governments mandating their election.

7-3-175. Ballot form and question. The question of conducting a local government review and establishing a study commission must be submitted to the electors in substantially the following form:

Vote for one:

FOR the review of the government of (insert name of local government) and the establishment and funding, not to exceed (insert dollar or mill amount), of a local government study commission consisting of (insert number of members) members to examine the government of (insert name of local government) and submit recommendations on the government.

AGAINST the review of the government of (insert name of local government) and the establishment and funding, not to exceed (insert dollar or mill amount), of a local government study commission consisting of (insert number of members) members to examine the government of (insert name of local government) and submit recommendations on the government.

How do we determine the budget for the Study and Commission requirements?

It is up to City Council to determine the budget, but it should be based off a recommendation made by City Staff. The following is the information I have received in communications with the Local Government Center and the Elections Office in addressing how City Council should budget this Election.

Budget Framework: See attached document (2024 VR sample budget.pdf). City Staff recommends a budget consistent with the mid-tier City size (less than 10k in population).

Number of Study Commissioners: This is addressed in 7-3-177(1), MCA where it states, “the study commission shall consist of three members unless the local governing body by resolution declares that a larger number shall be elected”. During the 2016-18 voter review cycle, 38 municipalities elected to have a study commission. Of the 38 municipalities, 34 chose to have 3 study commissioners and 4 cities chose to have 5 study commissioners. The communities who chose 5 commissioners were Conrad, Dillon, Hot Springs, and Polson. City Staff recommends 3 Commissioners, if the City of Laurel elects to have a study commission.

Consulting Support: The MSU Local Government Center is planning to provide as

much support as possible given their Center size and the number of cities and counties participating in the voter review. They will focus their efforts on providing training and technical support to study commissioners and on a limited basis provided education and context to the electorate. In addition to in person support, they are planning to develop quality online resources for both study commissioners and the public to support the review. The League may also be available for limited support and other State agencies. There may also be other resources around the state that can aid the study commission with facilitating public engagement around proposed changes.

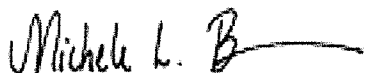
I am attaching a sample budget that was proposed by the MSU Local Government Center. I recommend a budget consistent with what other municipalities our size are being recommended.

What are the next steps?

By mid-February 2024, a Resolution needs to be placed in front of City Council to approve the ballot to be placed on the June 2024 Election cycle to ask the voters if they want to support appointing the study commission for local government review. If the voters decline to do so, then the ballot issue dies, and no further action needs to be taken. If the voters elect to do so, the study commission will be appointed, and its responsibility will be to examine the City of Laurel governance and submit recommendations to the City of Laurel. Any citizen may submit their request to be included on the commission. I will submit a proposed Resolution to City Council by mid-February of this year, in order to have City Council approve the proposed ballot language for the June 2024 election, as well as to set a budget included in the ballot.

In addition to a proposed sample budget, I am submitted materials herewith describing, in more details, the purpose of the study commission and intended format of governmental review. I will be happy to answer any questions in the upcoming City Council Meetings, during discussion, about this matter, before it is placed for consideration in front of you as a Resolution.

OFFICE OF THE CIVIL CITY ATTORNEY



Michele L. Braukmann, J.D.
CITY OF LAUREL
Civil City Attorney
civilattorney@laurel.mt.gov



Montana Secretary of State Christi Jacobsen
Elections and Government Services
2024 Local Government Review Information

Frequently Asked Questions

Q. What is the Local Government Review election?

A. Established as part of the 1972 Constitution, the Local Government Review election is to be held by each city and county government every 10 years. If your city or county government has held a Local Government Review election any time after the 2014 general election until now, you should consult with your county attorney regarding your responsibility.

Q. Where can I find the laws on the Local Government Review election?

A. The applicable laws, 7-3-171 through 7-3-193, MCA, are found at http://leg.mt.gov/bills/mca_toc/7_3_1.htm.

Q. Does the Local Government Review election apply only to city governments?

A. No, local governments have been defined to include *both* city and county governments.

Q. Is it a requirement that the governing body call for a local government review?

A. Yes. As required under 7-3-173(2), MCA, "The governing body shall call for an election, to be held on the primary election date, on the question of conducting a local government review and establishing a study commission " A governing body shall call for an election on Local Government Review by March 11, 2024.

Q. Who pays the cost of putting the local government review question on the ballot?

According to 13-1-302, MCA, each jurisdiction shall pay their proportionate cost. The county will bill the municipality for their proportionate cost, which cannot include the services of the election administrator or capital expenditures. The proportionate costs shall be only those **additional costs** incurred as a result of the political subdivision holding its election in conjunction with the primary or general election.

For uniformity purposes, those costs should be;

- any extra ballot costs,
- any extra equipment programming costs,
- any extra advertising costs, and;
- any other additional costs incurred because the municipal ballot issue appears on the primary ballot **and** the municipal local government review candidates appear on the general election ballot, if applicable.

Q. What exactly will voters be asked to decide at the June 4 Primary?

A. The ballot language is to be substantially as follows, under Section 7-3-175, MCA:

[] FOR the review of the government of (insert name of local government) and the establishment and funding, not to exceed (insert dollar or mill amount), of a local government study commission

Local Government Review Calendar

DATE	ACTION	MCA SECTION
March 11, 2024	Deadline for governing bodies to call for local government review	<u>7-3-173(2)</u>
June 4, 2024	Primary election citizens vote on whether or not they want to conduct local government review	<u>7-3-173(2)</u>
No later than June 18, 2024	Results canvassed and returned as provided in Title 13; beginning of study commission candidate filing (assuming vote is in favor of study commission)	<u>7-3-174(1)</u>
July 3, 2024	Deadline for local government review results to be delivered to the Secretary of State (within 15 days of the date that the results become official)	<u>7-3-174(2)</u>
August 12, 2024	Last day for local government review commission candidates to file declaration of nomination by 5:00 p.m. (assuming vote is in favor of study commission) **No filing fee **Nonpartisan declaration **No primary	<u>7-3-176(2)</u>
November 5, 2024	Election for study commissioners	<u>7-3-176</u>
No later than November 19, 2024	Results to be canvassed and returned as provided in Title 13	<u>7-3-174(1)</u>
December 4, 2024	Deadline for local government review results to be delivered to the Secretary of State (within 15 days of the official canvass)	<u>7-3-174(2)</u>

MONTANA'S 6TH LOCAL GOVERNMENT REVIEW – TIMELINE

Montana Code Annotated Title 7, Chapter 3, Part 1 (MCA 7-3-171 – 7-3-193)

February/March 2024

Adopt resolution to place on the ballot the question of establishing a study commission that includes number of commissioners and amount of funding not to exceed \$X,XXX (MCA 7-3-173 & 7-3-175).

June 2024

Local Government Review election on the question of establishing a study commission (MCA 7-14-173). Ballot measure passes with a majority of those voting on the question.

July-August 2024

Citizens file with county election administrator to be a study commission candidates (MCA 7-3-174). MSU Local Government Center connects with mayor/manager or chair of county commission in jurisdictions that elect to conduct a Local Government Review to provide training and support.

November 2024

Election or appointment of Study Commissioners (MCA 7-3-174 & 7-3-176). Study Commissioners take office the day the election is declared or certified (MCA 7-3-178) Ex-officio member is appointed by the governing body, must be a current elected official or employee of the local government (MCA 7-3-177).

November/December 2024

Within 10 days after taking office the Study Commission meets to organize. Date set by the presiding officer (mayor/manager or chair of board of county commission), swear in, elect temporary presiding officer until a permanent presiding officer is selected. Discuss when, where, how to meet, develop budget, decide whether to cooperate with another jurisdiction and consider consolidation or collaboration of services (MCA 7-3-179 & 7-3-180).

December 2024

MSU Local Government Center hosts study commissioner training.

December 2024 to November 2026

MSU Local Government Center, Montana Association of Counties, Montana League of Cities and Towns, etc. supports study commission with technical assistance, training and community engagement.

Study Commission reviews power, form, and plan of government. Either chooses “no change” or makes recommendation to voters by November election in 2026 (MCA 7-3-192 and 7-3-149). Within 60 days of adoption of the Local Government Review report, submits reports to appropriate agencies and publishes findings (MCA 7-3-187 through 191).

Passed and adopted by the City/Town Council of the City/Town of _____,
Montana meeting at regular session held on the _____ day of _____, 2024.

, Mayor

ATTEST:

, City/Town Clerk

*NOTE: For an alternative format see the model resolution at Attachment 2.1, Section 2.303, p. 44,
Montana Municipal Officials Handbook.*

Passed and adopted by the County Commissioners of the County of _____,
Montana meeting at regular session held on the _____ day of _____, 2024.

Presiding Officer

ATTEST:

Commissioner

Clerk and Recorder

APPROVED AS TO FORM:

Commissioner

County Attorney

Montana Local Governments with Self-Government Powers

	City or Town	Class	Population 2019	Type of Govt	Year of Incorporation	Year Adopted Self-Government Powers	Plan of Government	Charter
1	Anaconda/Deer-Lodge	2nd (Consolidated City-County)	9,131	Self	1888	1976	Comm-Ex	Yes
2	Belgrade	3rd	8,993	Self	1906	1987	Comm-Mgr	Yes
3	Billings	1st	109,550	Self	1885	1976	Comm-Mgr	Yes
4	Bozeman	1st	48,532	Self	1883	2000	Comm-Mgr	Yes
5	Bridger	Town	754	Self	1907	1976	Comm-Ex	Yes
6	Broadview	Town	188	Self	1929	1976	Comm-PO	No
7	Butte/Silver-Bow	1st (Consolidated City-County)	34,284	Self	1874	1976	Comm-Ex	Yes
8	Choteau	3rd	1,713	Self	1913	2006	Comm-Ex	Yes
9	Circle	Town	608	Self	1929	1976	Comm-Ex	Yes
10	Clyde Park	Town	325	Self	1913	1976	Comm-Ex	No
11	Colstrip	3rd	2,266	Self	1998	1998	Comm-Ex	Yes
12	Conrad	3rd	2,500	Self	1909	2006	Comm-Ex	Yes
13	Cut Bank	3rd	3,022	Self	1911	2006	Comm-Ex	Yes
14	Darby	Town	792	Self	1916	1996	Comm-Ex	Yes
15	Dillon	3rd	4,261	Self	1885	1996	Comm-Ex	Yes
16	Ennis	Town	997	Self	1956	1976	Comm-Ex	Yes
17	Fergus	County	11,221	Self	1885	1996	Comm	Yes
18	Forsyth	3rd	1,823	Self	1905	1996	Comm-Ex	Yes
19	Fort Benton	3rd	1,443	Self	1883	1996	Comm-Ex	No
20	Fort Peck	Town	240	Self	1986	1986	Comm-Ex	No
21	Fromberg	Town	462	Self	1902	1976	Comm-Ex	No
22	Glasgow	3rd	3,328	Self	1902	1976	Comm-Ex	No
23	Great Falls	1st	58,701	Self	1888	1986	Comm-Mgr	Yes
24	Havre	1st	9,715	Self	1893	2020	Comm-Ex	Yes
25	Helena	1st	32,315	Self	1867	1976	Comm-Mgr	Yes
26	Hingham	Town	118	Self	1918	1976	Comm-Ex	No
27	Laurel	3rd	6,766	Self	1908	2007	Comm-Ex	Yes
28	Lewistown	2nd	5,818	Self	1901	1996	Comm-Mgr	Yes
29	Libby	3rd	2,737	Self	1909	1989	Comm-Ex	Yes
30	Lima	Town	227	Self	1917	2006	Comm-Ex	Yes
31	Manhattan	Town	1,822	Self	1911	2006	Comm-Ex	Yes
32	Missoula	1st	74,428	Self	1883	1996	Comm-Ex	Yes
33	Neihart	Town	49	Self	1891	1976	Comm-Ex	No
34	Pinesdale	Town	985	Self	1986	1996	Town Mtg	Yes
35	Polson	3rd	5,018	Self	1910	2006	Comm-Mgr	Yes
36	Red Lodge	3rd	2,294	Self	1892	1986	Comm-Ex	Yes
37	Saco	Town	193	Self	1918	2006	Comm-Ex	Yes
38	Sunburst	Town	341	Self	1923	1976	Comm-Ex	Yes

TITLE 7. LOCAL GOVERNMENT
CHAPTER 3. ALTERNATIVE FORMS OF LOCAL GOVERNMENT

Part 2. Commission-Executive Government

7-3-113. Statutory basis for municipal council-mayor government. (1) For the purpose of determining the statutory basis of existing units of local government, each unit of local government organized under the general statutes authorizing the municipal council-mayor form of government, which does not adopt a new form, shall be governed after May 2, 1977, by the following sections:

- (a) 7-3-201;
- (b) 7-3-202(1);
- (c) 7-3-203;
- (d) 7-3-212(2);
- (e) 7-3-213(3);
- (f) 7-3-214(2);
- (g) 7-3-215(2);
- (h) 7-3-216(2);
- (i) 7-3-217(1);
- (j) 7-3-218(2);
- (k) 7-3-219(1);
- (l) 7-3-220(1);
- (m) 7-3-221(3);
- (n) 7-3-222(2);
- (o) 7-3-223(2).

(2) This form has terms of 4 years for all elected officials. The size of the commission shall be established by ordinance, but it may not exceed 20 members.

7-3-201. Commission-executive form. The commission-executive form (which may be called the council-executive, the council-mayor, or the commission-mayor form) consists of an elected commission (which may be referred to as the council) and one elected executive (who may be referred to as the mayor) who is elected at large.

7-3-202. Nature of government. The plan of government submitted to the qualified electors shall determine the powers of the local government unit by authorizing:

- (1) **general government powers;** or
- (2) self-government powers.

7-3-203. Duties of executive. The executive shall:

- (1) enforce laws, ordinances, and resolutions;
- (2) perform duties required by law, ordinance, or resolution;
- (3) administer affairs of the local government;
- (4) carry out policies established by the commission;
- (5) recommend measures to the commission;
- (6) report to the commission on the affairs and financial condition of the local government;

BOLD = Statutory basis for municipal council-mayor government. MCA 7-3-113
(The Recipe)

7-3-216. Administrative supervision and control. The executive may:

(1) exercise control and supervision of the administration of all departments and boards; or

(2) exercise control and supervision of all departments and boards to the degree authorized by ordinance of the commission.

7-3-217. Financial officer. A financial officer (who may be called the treasurer):

(1) shall be elected;

(2) shall be appointed by the executive with the consent of the council;

(3) shall be selected as provided by ordinance; or

(4) may, at the discretion of the commission, be selected as provided by ordinance.

7-3-218. Selection of commission members. The commission shall be:

(1) elected at large;

(2) elected by districts in which candidates must reside and which are apportioned by population;

(3) elected at large and nominated by a plan of nomination that may not preclude the possibility of the majority of the electors nominating candidates for the majority of the seats on the commission from persons residing in the district or districts where the majority of the electors reside; or

(4) elected by any combination of districts, in which candidates must reside and which are apportioned by population, and at large.

7-3-219. Type of election. Local government elections shall be conducted on a:

(1) partisan basis; or

(2) nonpartisan basis.

7-3-220. Presiding officer of commission. The commission must have a presiding officer who must be:

(1) elected by the members of the commission from their own number for a term established by ordinance; or

(2) selected as provided by ordinance.

7-3-221. Presiding officer of commission. The presiding officer of the commission:

(1) may vote as other members of the commission;

(2) is the executive, who may vote as the commissioners;

(3) is the executive, who shall decide all tie votes of the commission but may not have another vote (the presiding officer of the commission shall preside if the executive is absent); or

(4) is the executive but may not vote.

7-3-222. Terms of commission members. Commission members shall be elected for:

(1) concurrent terms of office; or

(2) overlapping terms of office.

Statutory Basis for Elected County Official Government

7-3-105. Plan of government. The approved plan filed with the secretary of state pursuant to subsection (3)(a) of section 14, Chapter 513, Laws of 1975, shall be the official plan and shall be a public record open to inspection of the public and judicially noticeable by all courts.

7-3-111. Statutory basis for elected county official government. (1) For the purpose of determining the statutory basis of existing units of local government after May 2, 1977, each unit of local government organized under the general statutes authorizing the elected county official form of government shall be governed by the following sections:

- (a) 7-3-401;
- (b) 7-3-402;
- (c) 7-3-412(3);
- (d) 7-3-413(1);
- (e) 7-3-414(1);
- (f) 7-3-415(2);
- (g) 7-3-416(2);
- (h) 7-3-417(2);
- (i) 7-3-418;
- (j) 7-3-432(1);
- (k) 7-3-433(1);
- (l) 7-3-434(1);
- (m) 7-3-435(1);
- (n) 7-3-436(1);
- (o) 7-3-437(1);
- (p) 7-3-438(1);
- (q) 7-3-439(1);
- (r) 7-3-440(1);
- (s) 7-3-441(1);
- (t) 7-3-442(1) if the county has elected an auditor;
- (u) 7-3-442(6) if the county has not elected an auditor.

(2) This form has terms of 4 years for all elected officials except commissioners who are elected to 6-year terms. The commission consists of three members.

TITLE 7. LOCAL GOVERNMENT CHAPTER 3. ALTERNATIVE FORMS OF LOCAL GOVERNMENT

Part 4. Commission Government

7-3-401. Commission form. The commission form consists of an elected commission (which may also be called the council) and other elected officers as provided in this part. All legislative, executive, and administrative powers and duties of the local government not specifically reserved by law or ordinance to other elected officers shall reside in the commission. The commission shall appoint the heads of departments and other employees, except for those appointed by other elected officials. Cities and towns which adopt this form may distribute by

BOLD = Statutory basis for elected county official government as outlined in MCA 7-3-111

7-3-417. Size of commission and community councils. The size of the commission, which shall be a number not less than three, shall be established when the form is adopted by the voters, and:

(1) community councils of at least three members shall be elected within each district to advise the commissioner from that district. Local governments conducting elections at large shall district according to population for the purpose of electing community councils; or

(2) community councils to advise commissioners may be authorized by ordinance.

7-3-418. Terms of elected officials. The term of office of elected officials may not exceed 4 years, except the term of office for commissioners in counties adopting the form authorized by Article XI, section 3(2), of the Montana constitution may not exceed 6 years. Terms of office shall be established when the form is adopted by the voters.

7-3-431. Additional structural suboptions for county and consolidated governments. In county and consolidated local governments, the plan of government submitted to the qualified electors shall further define the structural characteristics of the form by including one item from each of the choices listed in 7-3-432 through 7-3-442. The officers shall have the powers and duties established by ordinance. After the establishment of any office, the commission may consolidate, as provided by law, two or more of the offices.

7-3-432. Legal officer. A legal officer, who may be called the county attorney:

(1) may be elected;

(2) may be appointed by the local government commission;

(3) may be appointed by the presiding officer of the local government commission;

(4) may be selected as provided by ordinance;

(5) may at the discretion of the commission be selected as provided by ordinance; or

(6) may not be included in this form as a separate office.

7-3-433. Law enforcement officer. A law enforcement officer, who may be called the sheriff:

(1) may be elected;

(2) may be appointed by the local government commission;

(3) may be appointed by the presiding officer of the local government commission;

(4) may be selected as provided by ordinance;

(5) may at the discretion of the commission be selected as provided by ordinance; or

(6) may not be included in this form as a separate office.

7-3-434. Clerk and recorder. A clerk and recorder:

(1) may be elected;

(2) may be appointed by the local government commission;

(3) may be appointed by the presiding officer of the local government commission;

(4) may be selected as provided by ordinance;

(5) may at the discretion of the commission be selected as provided by ordinance; or

(6) may not be included in this form as a separate office.

- (5) may at the discretion of the commission be selected as provided by ordinance; or
- (6) may not be included in this form as a separate office.

7-3-441. Public administrator. A public administrator:

- (1) may be elected;**
- (2) may be appointed by the local government commission;
- (3) may be appointed by the presiding officer of the local government commission;
- (4) may be selected as provided by ordinance;
- (5) may at the discretion of the commission be selected as provided by ordinance; or
- (6) may not be included in this form as a separate office.

7-3-442. Auditor. An auditor:

- (1) may be elected;** (if the county has elected an auditor)
- (2) may be appointed by the local government commission;
- (3) may be appointed by the presiding officer of the local government commission;
- (4) may be selected as provided by ordinance;
- (5) may at the discretion of the commission be selected as provided by ordinance; or
- (6) may not be included in this form as a separate office.** (If the county has not elected an auditor.)

Attorney General's Opinions

Competitive Bidding Requirements Mandatory: A local government unit with self-government powers cannot supersede by the passage of a resolution or ordinance the competitive bidding requirements set forth in 7-5-4302. 37 A.G. Op. 175 (1978).

Self-Government Powers: Section 7-4-2503 does not apply to self-government units since it may be superseded by ordinance or resolution of the Commission and is not prohibited by 7-1-114(1)(g). 37 A.G. Op. 68 (1977).

7-1-106. Construction of self-government powers. The powers and authority of a local government unit with self-government powers shall be liberally construed. Every reasonable doubt as to the existence of a local government power or authority shall be resolved in favor of the existence of that power or authority.

History: En. 47A-7-106 by Sec. 1, Ch. 345, L. 1975; R.C.M. 1947, 47A-7-106.

7-1-111. Powers denied. A local government unit with self-government powers is prohibited from exercising the following:

- (1) any power that applies to or affects any private or civil relationship, except as an incident to the exercise of an independent self-government power;
- (2) any power that applies to or affects the provisions of 7-33-4128 or Title 39, except that subject to those provisions, it may exercise any power of a public employer with regard to its employees;
- (3) any power that applies to or affects the public school system, except that a local unit may impose an assessment reasonably related to the cost of any service or special benefit provided by the unit and shall exercise any power that it is required by law to exercise regarding the public school system;
- (4) any power that prohibits the grant or denial of a certificate of compliance or a certificate of public convenience and necessity pursuant to Title 69, chapter 12;
- (5) any power that establishes a rate or price otherwise determined by a state agency;
- (6) any power that applies to or affects any determination of the department of environmental quality with regard to any mining plan, permit, or contract;
- (7) any power that applies to or affects any determination by the department of environmental quality with regard to a certificate of compliance;
- (8) any power that defines as an offense conduct made criminal by state statute, that defines an offense as a felony, or that fixes the penalty or sentence for a misdemeanor in excess of a fine of \$500, 6 months' imprisonment, or both, except as specifically authorized by statute;
- (9) any power that applies to or affects the right to keep or bear arms;
- (10) any power that applies to or affects a public employee's pension or retirement rights as established by state law, except that a local government may establish additional pension or retirement systems;
- (11) any power that applies to or affects the standards of professional or occupational competence established pursuant to Title 37 as prerequisites to the carrying on of a profession or occupation;
- (12) except as provided in 7-3-1105, 7-3-1222, 7-21-3214, or 7-31-4110, any power that applies to or affects Title 75, chapter 7, part 1, or Title 87;
- (13) any power that applies to or affects landlords, as defined in 70-24-103, when that power is intended to license landlords or to regulate their activities with regard to tenants beyond what is provided in Title 70, chapters 24 and 25. This subsection is not intended to restrict a local government's ability to require landlords to comply with ordinances or provisions that are applicable to all other businesses or residences within the local government's jurisdiction.
- (14) subject to 7-32-4304, any power to enact ordinances prohibiting or penalizing vagrancy;
- (15) subject to 80-10-110, any power to regulate the registration, packaging, labeling, sale, storage, distribution, use, or application of commercial fertilizers or soil amendments, except that a local government may enter into a cooperative agreement with the department of agriculture concerning the use and application of commercial fertilizers or soil amendments. This subsection is not intended to prevent or restrict a local government from adopting or implementing zoning regulations or fire codes governing the physical location or siting of fertilizer manufacturing, storage, and sales facilities.

7-1-112. Powers requiring delegation. A local government with self-government powers is prohibited the exercise of the following powers unless the power is specifically delegated by law:

- (1) the power to authorize a tax on income or the sale of goods or services, except that, subject to 15-10-420, this section may not be construed to limit the authority of a local government to levy any other tax or establish the rate of any other tax;
- (2) the power to regulate private activity beyond its geographic limits;
- (3) the power to impose a duty on another unit of local government, except that nothing in this limitation affects the right of a self-government unit to enter into and enforce an agreement on interlocal cooperation;
- (4) the power to exercise any judicial function, except as an incident to the exercise of an independent self-government administrative power;
- (5) the power to regulate any form of gambling, lotteries, or gift enterprises.

History: En. 47A-7-202 by Sec. 1, Ch. 345, L. 1975; R.C.M. 1947, 47A-7-202; amd. Sec. 3, Ch. 584, L. 1999.

Attorney General Opinions:

City Authority to Enact Photo-Radar Ordinance: No state agency is given exclusive power to establish administrative rules governing speed of traffic in cities and towns, nor is the enforcement of speed regulations exclusively vested in a state agency. Therefore, the city of Billings, under its self-government charter, is not precluded by statute from enacting a photo-radar ordinance providing either for accountability on the part of the registered owner for illegal speeding by any person operating the vehicle with the owner's permission or for a permissive inference that the registered owner was the speeding violator. 45 A.G. Op. 7 (1993).

7-1-113. Consistency with state regulation required. (1) A local government with self-government powers is prohibited the exercise of any power in a manner inconsistent with state law or administrative regulation in any area affirmatively subjected by law to state regulation or control.

(2) The exercise of a power is inconsistent with state law or regulation if it establishes standards or requirements which are lower or less stringent than those imposed by state law or regulation.

(3) An area is affirmatively subjected to state control if a state agency or officer is directed to establish administrative rules governing the matter or if enforcement of standards or requirements established by statute is vested in a state officer or agency.

History: En. 47A-7-203 by Sec. 1, Ch. 345, L. 1975; R.C.M. 1947, 47A-7-203.

Attorney General Opinions:

Municipal Authority to Set Water and Sewer Service Rates -- Applicability of Human Rights Act to Setting of Water and Sewer Rates: A provision in 7-13-4304 provides that the rates for municipal water and sewer charges may be fixed in advance and must be uniform for like services in all parts of the municipality. The city of Bozeman sought to provide discounts or preferential rates to senior citizens on water and wastewater charges. The question was whether the senior rates violated the statutory requirement for uniform or equitable rates. The Attorney General held that because water and sewer ratemaking is not an area affirmatively subject to state control, a local government with self-government powers may set rates for those services without regard to the requirements of 7-13-4304. However, the Attorney General noted that age discrimination does violate Title 49, ch. 2, commonly known as the Montana Human Rights Act, that Bozeman is subject to the Act despite its status as a self-governing municipality, and that discrimination in government services is affirmatively subject to state control. Without deciding whether Bozeman's proposed ordinance would meet the standard of strict construction of reasonable grounds based on age, the Attorney General nevertheless concluded that 49-2-308 of the Act did apply to the Bozeman ordinance setting senior rates for municipal water and sewer services. 50 A.G. Op. 10 (2004).

7-1-114. Mandatory provisions. (1) A local government with self-government powers is subject to the following provisions:

- (a) all state laws providing for the incorporation or disincorporation of cities and towns, for the annexation, disannexation, or exclusion of territory from a city or town, for the creation, abandonment, or boundary alteration of counties, and for city-county consolidation;

- (b) prohibits or restricts auxiliary containers; or
- (c) imposes a fee, charge, or tax on auxiliary containers.

(3) The prohibitions in subsection (2) may not be construed to prohibit, restrict, or apply to any of the following:

- (a) a curbside recycling program;
- (b) a designated residential or commercial recycling location;
- (c) a commercial recycling program;
- (d) an ordinance that prohibits littering; or
- (e) the use of auxiliary containers on property owned by a local unit of government.

(5) As used in this section, unless the context requires otherwise, the following definitions apply:

(a) "Auxiliary container" means a bag, cup, bottle, can, device, eating or drinking utensil or tool, or other packaging, whether reusable or single use, that is:

(i) made of cloth, paper, plastic, including foamed or expanded plastic, cardboard, corrugated material, aluminum, glass, postconsumer recycled material, or similar material or substrates, including coated, laminated, or multilayer substrates; and

(ii) designed for transporting, consuming, or protecting merchandise, food, or a beverage to or from, or at, a food service, manufacturing, distribution or processing facility, or retail facility.

(b) "Local unit of government" means any county, municipality, school district, special district or other political subdivision of the state, including any agency or governing body of a local unit of government as defined by 7-4-502, or a similar unit of government of another state or nation.

History: En. Sec. 1, Ch. 220, L. 2021.

city.

Section 2.02 Qualifications for Office

Every resident of the City of Choteau who is 18 years of age or older, a citizen of Montana and a qualified elector pursuant to Article IV, Section 2 of the Montana Constitution is eligible to hold the office of council member.

Section 2.03 Composition

The City of Choteau shall have a city council of four (4) members.

Section 2.04 Term of Office

Members of the city council shall be elected for four (4) year, overlapping terms of office.

Section 2.05 Election

1. Local government elections shall be conducted on a nonpartisan basis.
2. The city shall be divided into two (2) electoral districts with two council members elected from each district. One (1) council member from each ward shall be elected every two (2) years.

Section 2.06 President of the Council

The council shall have a president who shall be elected by the members of the council from among their own number for a term established by resolution. The president of the council shall preside at council meetings when the mayor is absent, and shall vote as other members of the council.

Section 2.07 Vacancy in Office

The office of council member becomes vacant as prescribed by law.

Section 2.08 Removal from Office

A council member may be removed from office by a finding, adopted by the affirmative vote of three (3) council members, that the office has become vacant as prescribed by law, or by recall by the electors of Choteau, as prescribed by law.

Section 2.09 Filling Vacancy on Council

1. When a vacancy occurs in the office of council member, the position shall be considered open and subject to nomination and election at the next general municipal election, except the term of office shall be limited to the unexpired term of the person who originally created the vacancy.

Section 3.02 Qualifications for Office

Every resident of the City of Choteau who is 18 years of age or older, a citizen of Montana and a qualified elector pursuant to Article IV, Section 2 of the Montana Constitution is eligible to hold the office of mayor.

Section 3.03 Term of Office

The mayor shall be elected for a four (4) year term of office.

Section 3.04 Election

The mayor shall be nominated and elected at-large on a nonpartisan basis.

Section 3.05 Vacancy in Office

The office of mayor becomes vacant as prescribed by law.

Section 3.06 Removal from Office

The mayor may be removed from office by a finding, adopted by the affirmative vote of three (3) council members that the office has become vacant as prescribed by law, or by recall by the electors of the City of Choteau, as prescribed by law.

Section 3.07 Filling Vacancy in the Office of Mayor

When a vacancy occurs in the office of mayor the position shall be considered open and subject to nomination and election at the next general municipal election, except the term of office shall be limited to the unexpired term of the person originally creating the vacancy. Pending such election and qualification the council shall appoint, by the affirmative vote of three (3) council members, a person possessing the qualifications for office required by law and this Charter within 30 days of the vacancy to hold the office until the successor is elected and qualified.

Section 3.08 Powers and Duties

The mayor shall:

1. enforce laws, Charter, ordinances, and resolutions;
 2. perform the duties required by law, Charter, ordinance or resolution;
 3. administer the affairs of the city government;
 4. carry out policies established by the council;
 5. recommend measures to the council;
 6. report to the council on the affairs and financial condition of the city government;
 7. execute bonds, notes, contracts, and written obligations of the council, subject to the approval of the council;
-

ordinance. Nothing in this charter shall be construed as preventing the city council from employing in special cases on a contract basis additional or other counsel.

ARTICLE IV JUDICIAL BRANCH

Section 4.01 City Court

There shall be a city court as provided by law.

ARTICLE V DEPARTMENT STRUCTURE

Section 5.01 Organization of Departments

The organization of city departments shall be prescribed by ordinance or resolution.

ARTICLE VI GENERAL PROVISIONS

Section 6.01 Amendment of Charter

This Charter may be amended only as prescribed by law.

Section 6.02 Effective Date

This Charter shall become effective on January 1, 2006.

Section 6.03 Oath of Office

Before entering upon the duties of office, all elected city officials shall take and subscribe to the oath of office as prescribed in Article III, Section 3 of the Constitution of Montana.

Section 6.04 Severability

If any provision of this Charter is held invalid, the other provisions of this Charter shall not be affected thereby. If the application of the Charter, or any part of its provisions, to any person or circumstance is held invalid, the application of the Charter and its provisions to other persons or circumstances shall not be affected thereby.

ARTICLE VII TRANSITION PROVISIONS

Section 7.01 General Transition

Transition to this charter form of government shall be as prescribed by law. The Study

2024-2026 Montana Local Government Review

Sample Budget

	Small Community Population ~1,000	Medium Community Population ~ 10,000	Large Community Population ~ 30,000+
Training	\$3,000	\$4,000	\$5,000
Consulting	\$1,000	\$3,000	\$5,000
Resource Materials	\$500	\$1,000	\$3,000
Survey	\$500	\$2,000	\$5,000
Community Engagement	\$1,500	\$3,000	\$5,000
Advertising/Notices	\$500	\$2,000	\$3,000
Support Staff	\$6,000 (\$20/hr x 300 hrs)	\$6,000 (\$20/hr x 300 hrs)	\$10,000 (\$20/hr x 500 hrs)
Election Expenses*	\$3,000	\$8,000	\$15,000
Publication (reports, summary, etc.)	\$500	\$1,000	\$3,000
Miscellaneous	\$500	\$1,000	\$3,000
Total:	\$17,000	\$31,000	\$57,000

**Check with the local election administrator for accurate estimated cost*

This sample 2024-2026 Montana Local Government Review budget is for educational purposes only. Each jurisdiction should estimate costs based on local needs and develop a budget that reflects the expectations of the Local Government Review in that municipality or county.



Local Government Center