

motion to approve the purchase requisition from the Fire Department for the purchase of radio equipment for the new Command Truck. Scot Stokes seconded the motion, all in favor, motion passed.

4. Review and recommend approval to Council, Claims entered through 04/22/2021. The claims and check register had previously been reviewed by the Committee. The Committee asked about the purchase of a new vacuum. The Clerk/Treasurer explained the Chief of Police purchased the vacuum for Calvin. The Committee asked why we had Calvin back if we had a contract with a cleaning lady. The Clerk/Treasurer explained with all the City Staff back in the offices Calvin was recalled from him layoff, and the contract with the cleaning lady was terminated. The Committee asked how many Roomba vacuums the City had. The Clerk/Treasurer stated there were two. Once in the Finance area and one in the City Court area. She explained Calvin cannot vacuum in the Finance area during the day because it is too disruptive, so the Roomba runs every day at 6:00pm. Emelie Eaton made a motion to approve the claims entered through 04/22/2021. Richard Klose seconded the motion, all in favor, motion passed.
5. Review and approve the December 2020 Utility Billing Adjustments. There were no questions or comments. Emelie Eaton made a motion to approve the December 2020 Utility Billing Adjustments. Richard Klose seconded the motion, all in favor, motion passed.
6. Review and approve the January 2021 Utility Billing Adjustments. There were no questions or comments. Emelie Eaton made a motion to approve the January 2021 Utility Billing Adjustments. Scot Stokes seconded the motion, all in favor, motion passed.
7. Review and approve the February 2021 Utility Billing Adjustments. There were no questions or comments. Emelie Eaton made a motion to approve the February 2021 Utility Billing Adjustments. Bruce McGee seconded the motion, all in favor, motion passed.
8. Review and approve the March 2021 Utility Billing Adjustments. There were no questions or comments. Emelie Eaton made a motion to approve the March 2021 Utility Billing Adjustments. Richard Klose seconded the motion, all in favor, motion passed.
9. Review and approve Payroll Register for pay period ending 04/18/2021 totaling \$192,766.22. Emelie Eaton made a motion to recommend approval of the payroll register for pay period ending 04/18/2021 totaling \$192,766.22. Scot Stokes seconded the motion, all in favor, motion passed.

New Business – None

Old Business –

10. The Mayor stated the Meal Pay and Drill Pay resolutions were just about done and should be presented at the May 11th Budget and Finance meeting.
11. Regarding the cemetery parking lot, the Planning Director was going to get some legal descriptions.

Other Items –

12. Review the Pay Period Ending 04/18/2021 Comp/Overtime Report. The Committee reviewed the comp/overtime reports and had no questions or comments.
13. Clerk/Treasurer Update – The Clerk/Treasurer stated with the recently passed American Rescue Plan, there is a provision in it that Government Entities must pay COBRA premiums for terminated or laid off employees. The Clerk/Treasurer stated she tried to get some information regarding this provision from MMIA and Montana Leagues of Cities and Towns but has yet to receive anything. The Committee asked if the City of Laurel had anyone that would possibly have their COBR premiums paid for. The Clerk/Treasurer stated there were 3, and the City's health insurance provider would handle all the notices to those individuals.

14. Mayor Update – The Mayor stated there will be no health insurance premium increases this next fiscal year. Recently there were 19 Ambulance calls and only three had no driver. He said there were 6 calls today, with 3 calls in a row. He stated the Ambulance Director has requested sleeping quarters for the employees and he is looking into making that happen as it is a much needed for them. The staff work 24 and 16 hour shifts in the ambulance department. The Mayor stated he is working with the Police Chief to remodel the Police Department breezeway. The Committee asked if the Police Department was getting an additional officer. The Mayor stated the only additional officer was the K9 Officer, Colt.

Announcements –

- 15. The next Budget and Finance Committee meeting will be held on May 11, 2021 at 5:30pm.
- 16. Richard Klose will be reviewing the claims for the next meeting.

Respectfully submitted,



Bethany Langve
Clerk/Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.