

MINUTES
CITY OF LAUREL
Library Board
01/11/2022 06:00 PM
Laurel Public Library

COMMITTEE MEMBERS PRESENT:

X Katie Fjelstad	X Arthur Vogeles, Board Chair
X Kate Manley - via Zoom	Samantha Barnhart
X Nancy Schmidt, Secretary	Vacant
X Clair Killebrew – Foundation Liaison	

OTHERS PRESENT: None

1. **Public Input**

Citizens may address the committee regarding any item of city business not on the agenda. The duration for an individual speaking under Public Comment is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.

- a. Addressing the Board - None

2. **General Items**

- a. The minutes for December 2021 were presented for approval by the Library Board members. Kate motioned the minutes be approved, Katie seconded the motion. Minutes were approved.
- b. The library received a \$100 donation from Ray Wells and Carol Blades. Carol wanted to emphasize her appreciation of the help she received from Mike and Eli while at the library with some tech issues.
- c. **Circulation Report** - *Traffic*: up 9.98%; *circulation*: all items circulated totaled 3,332 (including 493 eBooks), book circulation was down 11.5%, media circulation was down 11.7%, eBook checkouts for this month was 16.7% of total book circulation, we circulated 607 items to partners and 127 items from other libraries; *computers*: internet use was up 44.5%, children's use was up 350%, wi-fi use up 189%; *patron cards*: city patrons make up 55.2% of registered users county 41.6% and out of county users make up 3.2%. There were 53 tech assists in December.

3. **New Business**

- a. There is still an undeclared vacancy on the library board that needs resolution by the Mayor. After discussion, it was decided that Director Schmidt would arrange a meeting with Mayor Waggoner to discuss the current vacancy and the possibility that we may have another Board member leaving at the end of June.

4. **Old Business**

- a. Based on the book challenge discussion held at the December board meeting, a letter signed by the Boar Chair was written and sent to Mr. Mathews appraising him of our decision to not ask the MSC to remove the books from the shared collection. Board members felt it was not our place to determine the validity of his claims.
- b. Jamie Jackson from CompuNet has met with Eli and Nancy about updating the cabling and hardware for the computers at the library. As soon as he has a recommendation for upgrades, he will send them to the State Library for approval. We are hoping to have results by the end of January.
- c. All of the public computers have been changed out for the new computers. Eli will finish switching staff computers in the next few weeks. When that is completed, the old computers will be cleared and given to the Veteran's program and MSU-Billings. We should have at least 7 more computers to pass along to the program.

5. Other Items

- a. The Federation meeting is scheduled for March 22, 2022 online at 4:00 pm. Anyone interested in attending may ask for the Zoom link or attend with library personnel in the Community Room.

6. Announcements

- a. Next regular meeting is Tuesday, February 8, 2022 at 6:00pm in the Community Room of the Laurel Public Library.

Motion to adjourn: Kate, seconded by Katie. Meeting adjourned at 6:51 PM.

Respectfully submitted,

Nancy L Schmidt

Nancy L Schmidt
Library Director
Secretary for the Board

NOTE: This meeting is open to the public. This meeting is for information and discussion of listed agenda items.