

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, October 22, 2024**

Members Present: Richard Klose, Heidi Sparks, Casey Wheeler, Michelle Mize

Others Present: Kelly Strecker, Mayor Dave Waggoner, JW Hopper

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public comment.

General Items –

1. Review and approve October 8, 2024, Budget and Finance Committee meeting minutes. Heidi Sparks moved to approve the minutes of October 8, 2024. Michelle Mize seconded the motion. With no objection, the minutes of October 8, 2024, were approved. There was no public comment or Committee discussion.
2. Review and approve purchase requisitions. JW presented a purchase requisition for wildland pants and shirts for his department in the amount of \$14,026.39. In August the Fire Department was awarded a reimbursable grant from the DNRC in the amount of \$12,500.00 with a 10% grant match. The total that will need to be spent is \$13,889.00. This money can only be allocated to special projects. The wildland pants and shirts are a qualifying project, and the grant must be completed by May 1, 2025. Michelle Mize moved to approve the purchase requisition for the wildland pants and shirts. Heidi Sparks seconded the motion. With no objection, the purchase requisition was approved. There was no public comment.
3. Review and recommend approval to Council; claims entered through October 18, 2024. Michelle Mize moved to approve the claims and check the register for claims entered through October 18, 2024. Heidi Sparks seconded the motion. With no objection, the claims and check register of October 18, 2024, were approved. There was no public comment or Committee discussion.
4. Review and approve Payroll Register for the pay period ending October 13, 2024, totaling \$255,604.17. Heidi Sparks motioned to approve the payroll register for the pay period ending October 13, 2024, totaling \$255,604.17. Michelle Mize seconded the motion. With no objection, the payroll register for October 13, 2024, was approved. There was no public comment or Committee discussion.

New Business –None

Old Business – None

Other Items –

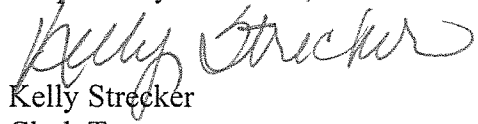
1. Review Comp/OT reports for the pay period ending October 13, 2024.
2. Mayor Update – The mayor did not have any updates.
3. Clerk/Treasurer Financial Update-Kelly stated that the auditors will be here the week of November 4th to complete the FY 24 audit. Todd Cristiano from Raftalis will be here to give a presentation on the water and wastewater rate study at November 4, 2024, council meeting. Kelly said that she has been busy getting ready for the auditors and getting the finishing touches on the rate study.

Announcements –

1. The next Budget and Finance Committee meeting will be held on November 12, 2024, at 5:30 pm.
2. Richard Klose is scheduled to review the claims for the next meeting.

Meeting Adjourned at 6:15 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kelly Strecker". The signature is written in black ink and is positioned above the printed name.

Kelly Strecker
Clerk Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.