



**MINUTES
CITY OF LAUREL
PUBLIC WORKS COMMITTEE
MONDAY, MARCH 18, 2024**

The Public Works Committee meeting was called to order at 6:00pm on Monday, March 18, 2024, by Committee Chair, Heidi Sparks.

Members Present: Heidi Sparks- Chair, Irv Wilke- Vice-Chair, Jodi Mackay, Jessica Banks, Emelie Eaton

Others Present: Matt Wheeler- Public Works Director, Dr Ron Benner- City County Planning

Public Input:

1. Matt stated the City County Planning Board has a hearing on the school zoning at the next meeting. Dr Benner wanted to understand where things are with the city and the school, going into the hearing on zoning. There are concerns with the zoning and the annexation process from the school. Council President Sparks stated that the annexation issue has not come before council yet, and the appropriate place to have the conversation on the zoning and annexation would be at a City Council Workshop/Meeting, so the entire council can be present for any conversation regarding this issue, since it will come before the council for a vote.

General Items

2. Approval of Minutes from February 26, 2024. Irv Wilke made a motion to approve the minutes. Motion was seconded by Jodi Mackay. Motion carried 5-0 to approve the minutes.
3. Emergency Call Out Report- Report attached
 - a. Sewer Main backup and a claim with the city has been filed
4. KLJ Report- Report attached
 - a. Laurel Water Tank Funding Project- KLJ is working to getting a planning grant to help fund the development of the project. Jessica asked what the letters of support are in reference to. Matt explained these are letters in support of the city going after grant funds to help with the planning of this project. Emelie asked about Love's going in, Matt stated they are moving forward with plans and looking to annex.
 - b. Splash Park Installation- The City's work on the compaction test has passed inspection. Construction company will be here Wednesday to get restarted on construction/installation. Looking to cover the tennis courts and making a grassy knoll next to the splash park for visitors. Jodi asked about gazebo covering, Matt stated it would be nice to have something like that to add additional shade on the deck area around the park.

New Business:

5. Matt stated Ryan will be at the Council Workshop to discuss West Railroad and the dollar figures from the TIF district funds. This will be a presentation and discussion for the council with a possible vote at the meeting.
6. Matt stated the Public Works Director for Yellowstone County, they will be overlaying Gold Course Road up to Saddleback Rd. There is a part in the middle of the road that is owned by the city, that will need to be down at the same time. This issue will be coming before the city council at the workshop tomorrow night. This will be a lesser cost to the city since it will be done in conjunction with the county.

Old Business:

Other Items:

7. Jodi has seen a lot of questions around the survey on lead and copper lines and what the next steps are after the survey has been completed. Matt stated this survey is to take an inventory of the lines within the city to be compliant with DEQ. The rule is by the end of this year we need to have a reasonable understanding of the lines within the city by the end of the year. If individuals can't identify the line themselves, they can call the city and someone will come to examine.

Announcements

Next Meeting will be Monday, April 15, 2024, at 6:00pm in Council Chambers

Meeting adjourned at 6:48pm

Emergency Overtime Callout List

1/1/2024

TO

6/30/2024

Maintenance Shop 406-628-4773

City Dispatch 406-628-8737

Response Code	X In Column Not accepting Overtime /NA = Not Available /Y = Responding /B=Phone Busy													
Employee Name	Telephone													
Shop Callout		1-6	1-6	1-7	1-13	1-13	1-14	1-15	1-16	28-Jan	26-Feb			
Brian Kline	406-7[REDACTED]	NA1	NA1						NA1	NA-1	NA1			
Kevin Budge	406-8[REDACTED]								9	8	7			
Jay Hatton	406-8[REDACTED]	NA2	2						NA2	NA2	NA2			
Keith Guy	406-5[REDACTED]	NA3	3						NA3	Y9	8			
Wade Spalinger	406-5[REDACTED]	NA4	4						NA4	3	NA3			
Brandon Gonzales	406-6[REDACTED]	NA5	5						NA5	4	NA4			
Aaron Fox	406-7[REDACTED]	NA6	6						NA6	5	Y9			
Troy Clifton	406-7[REDACTED]	NA7	7						NA7	6	5			
Joel Barnhardt	406-7[REDACTED]	Y8	8						Y8	7	6			
Water and Sewer Callout		1-6	1-6	1-7	1-13	1-13	1-14	1-15	1-16	1-28	1-28	2-4	2-4	3-12
Justin Baker	406-8[REDACTED]	Y4	3	na3	y4	3			3	Y3	2	NA2	1	Y4
Kevin Hoffman	406-8[REDACTED]	y3	2	na2	na2	na2			NA2	Y2	1	NA1	Y4	Y3
Daniel Nauman	406-8[REDACTED]	1	na1	na1	na1	na1			NA1	NA-1	Y4	Y4	3	2
Tom Burwell	406-8[REDACTED]	2	y4	y4	3	y4			Y4	Y4	3	NA3	2	1

Elm Lift Station 628-7773 Village Lift Station 628-5918 Dial 9 after tone to acknowledge alarm

Wastewater Treatment Plant-628-6474

Autodailer- 628-4866

Response Code	NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding													
Employee	Telephone													
Thomas Henry	406-8[REDACTED]													
Cindy Caswell	406-8[REDACTED]													
Corey Nicholson	406-8[REDACTED]													
Norman Stamper	406-8[REDACTED]													

Water Treatment Plant 628-4410

Response Code	NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding													
Employee	Telephone													
HP Nuernberger	406-8[REDACTED]													
Dylan Ceaser	406-8[REDACTED]													
Josh Sawyer	406-8[REDACTED]													
Sam Waggoner	406-8[REDACTED]													
Joe Waggoner	406-8[REDACTED]													
TJ Worbel	406-8[REDACTED]													
Daniel Waggoner	406-8[REDACTED]													

CABLE TV down Tim Johnson 698-6254

Matt Wheeler Cell# 208-1885 One Call Locate - 1-800-424-5555 (City Job # 25663)

Kurt Markegard Cell# 860-5785 Hm 208-2356 SCHESSLER 628-4221 HESTON 281-0811

NW ENERGY 1-800-896-7862 LUMPY 406-860-7890

Advanced Pump 406-586-1700 Century Link 1-800-573-1311 Shop 628-7707 Jeff 694-9097

GORDAN ACE ELECTRIC 406-860-5464 NorthwestPipe 252-0142 - Larry E. 656-2856

MDU 1-800-638-3278 / MDT 252-4138 Pace Construction 252-5559 (sewer backups)

MDT Supervisor Tom 655-7903/Kyle 446-2622 **Sanitary System Overflows call DEQ withing 24 hours at 406-444-3080**

Call Out - Date and Incident Location

1-7 Sanding Streets	1-6 Water leak	1-28 Water Break more help
1-28 Water Break Main Street	1-6 Emergency Locate	2-4 NO WATER RUSSEL
	1-13 Structure Fire	2-4 MORE HELP
	1-13 Elm Lift Station Alarm	2-26 SANDING
	1-14 H2O shut off	3-12 SEWER MAIN BACKUP
	1-15 H2O shut off	
	1-16 Emergency Locate	
	1-28 Water Break Main Street	



Laurel Water Tank Funding Project

(KLJ # 2304-01608)

Reason for Project: Existing City water Tank needs to be recoated on the inside and can't happen until City has a backup storage supply. They also have needs for upgrades to their upper pressure zones. See previously approved Water System PER and City of Laurel CIP. This project looks at funding opportunities and provides grant writing services from multiple sources

Project Scope: To research funding alternatives, create packages for submittal, and assist City in finding monies for completing the future water tank and upper pressure zone improvements for the City of Laurel

Current Status:

- Task Order Signed by City on 12/13/23
- Met with EDA to discuss Funding on 1/9/24
- Letter of Support from CHS Received
- Letter of Support from Wood's Powergrip
- We are moving forward, with Mayor's approval, to submit to EDA for funding for the Planning/Design Phase of the project.

5th to 7th Sewer Line Replacement

(KLJ # 2304-01231)

Reason for Project: Refurbishment of an 8" sewer line between 7th Avenue and 6th Avenue and a 10" sewer line between 6th Avenue and 5th Avenue in the alley way between 1st Street and Main Street in Laurel, Montana. The existing sewer line experienced several collapses last year.

Project Scope: To replace approximately 363 lineal feet of 8" and 383 lineal feet of 10" and will include the update of 3 manholes and associated surface replacement.

Current Status:

- Work Order Signed by City in September 2023
- Survey scheduled for week of October 16th, 2023
- Base Drawing created and Working on preliminary design
- Preliminary Plans and EEOC sent to City on 12.14.23
- DEQ Approval received on 2.20.24
- Project began advertising on 3/14/24 and bid open will be 3.28.24



City of Laurel Project Status Update
March 15th, 2024



Splash Park Installation

(KLJ #2204-01898)

Reason for Project: To Replace the existing pool with a splash pad recreation area.

Project Scope: To Construct a splash Pad at the site of the existing City pool.

Current Status:

- Work Order Signed by City in January 2023
- DPHHS Approved Permit on 5.25.2023
- Preconstruction Meeting held on 9.15.2023
- Construction to start on Monday 9.18.2023
- Change order sent to Contractor on 10.30.2023
- Change Order Executed on 1.02.2024
- Construction to restart midweek 3.18.2024
- Ultimate completion date of 4.28.2024

Laurel Planning Services (KLJ #1804-00554)

Reason for Project: KLJ has been retained to provide City of Laurel planning services as needed.

Project Scope: Planning services may include; subdivision, zoning, development, floodplain hazard management, miscellaneous reviews and other related work. KLJ will prepare staff reports, recommendations, and attend meetings upon request.

Current Status:

- Zoning Regulations Update.
 - Draft regulations sent to City April 11th, 2023
 - Zoning Map approved by Commission on August 16th, 2023
 - Staff Recommendation to Zoning Commission to occur on December 20th, 2023
 - Back to Planning Board Meeting on 1/17/23
 - City to publish advertisement for Public Hearing
 - Public Hearing to occur 3.26.24
- Downtown Parking Study. – On hold per City Instructions
- City-County Grown Policy Update was requested at the August 16th meeting
 - Weekly meetings occurring in October.
 - KLJ updating maps as requested by City Planner
 - Back to Planning board meeting on 1.17.24
 - Work Session occurred on 1.31.24
 - Public Hearing at Planning Board TBD
 - Public Hearing at County Commission TBD



Other Notes and Information

Other potential projects have been identified during recent conversations between City staff and KLJ. City Public Works staff and KLJ task leaders meet monthly to discuss current and future projects. As these are tentative, the timing and extent of KLJ's services are TBD, unless noted otherwise.

Anticipated FY24 Projects

1. 7th Street reconstruction – On hold until Town Pump completes renovations
2. Riverfront Park walking trail – On Hold Until further notice
3. Downtown Parking Study – To progress following zoning completion
4. Overlay of 12th Street between Valley Drive and 1st Ave. Task Order sent to City.
 - a. Harddrives is under contract to complete.
5. Bulk Water Sales Station – pushed back to 2025