

MINUTES
CITY OF LAUREL
Library Board

02/08/2022

06:00 PM

Laurel Public Library

COMMITTEE MEMBERS PRESENT:

X Katie Fjelstad	X Arthur Vogeles, Board Chair
X Kate Manley	Samantha Barnhart
X Nancy Schmidt, Secretary	Vacant
X Clair Killebrew – Foundation Liaison	

OTHERS PRESENT: None

1. Public Input

Citizens may address the committee regarding any item of city business not on the agenda. The duration for an individual speaking under Public Comment is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.

- a. Addressing the Board - None

2. General Items

- a. The minutes for January 2022 were presented for approval by the Library Board members. Kate motioned the minutes be approved, Katie seconded the motion. Minutes were approved.
- b. The library received a \$50 donation from Ray Wells and \$55 donation from the Tuesday Bunco group. Geralyn Stevens gave the Board a Thank You card for her commemorative stone for her garden. She also included a photo of the stone.
- c. Circulation Report - *Traffic*: up 22.3%; *circulation*: all items circulated totaled 3,950 (including 500 eBooks), book circulation was up 10.6%, media circulation was down 2.5%, eBook checkouts for this month was 14.2% of total book circulation, we circulated 855 items to partners and 185 items from other libraries; *computers*: internet use was up 44.1%, children's use was even, wi-fi use down 5.1%; *patron cards*: city patrons make up 63.9% of registered users, county 32% and out of county users make up 2%. There were 74 tech assists in January.

3. New Business

- a. The group, Celebrate Recovery, has asked for use of the Community Room. Their current meeting location is closing in May, hence the need for a new location. After discussion, it was decided that Celebrate Recovery would be allowed to meet after hours in the library.
- b. Riverstone Health has asked that we partner with them to distribute test COVID test kits. They will make about 500 kits available for area residents. One per household member can be given out without a cap on amount allowed.
- c. Darlene will be unable to clean the library for a couple of months. She fell and broke both of her wrists, requiring her to need surgery. Library staff will clean major areas until she is able to return.

4. Old Business

- a. Nancy gave an update on the hotspot program at the library. These are currently provided by the State Library under funding grants through ARPA. The sunset date on this program is looking to be December 2022. For the library to maintain the use of the hotspots it would cost us about \$40 per month/hotspot. That is not looking doable for us right now. We also have iPads and HP ProBooks available for patrons to check out but no management software to track them with. Eli has proposed that we not push the checkouts until the State Library releases them to us fully and then purchase the software needed for tracking the items.
- b. Nancy reported that she talked with Mayor Waggoner about the Board positions that will be opening. Samantha is not going to renew her position on the Board for another term so we will need a replacement starting July 1. It was decided to let Samantha finish out this term and have someone appointed beginning in July rather than try to fill out the remaining 6 months and appoint someone after that time period. The position held by Emelie Eaton will be vacated and a vacancy announced so others may apply to fill out the rest of the term which ends in 2024. If needed a meeting will be set up between Mayor Waggoner, City Attorney, and Board Chair (Arthur) to decide how to choose the next Board member.

5. Other Items

- a. The Federation meeting is scheduled for March 22, 2022 online at 4:00 pm. Anyone interested in attending may ask for the Zoom link or attend with library personnel in the Community Room.
- b. Mike and Nancy are still trying to use up their extra vacation hours. They will start to take part of the day off when time allows.
- c. Kate recommended listening to the podcast by Heather Cox Richardson concerning the current ideals on book banning in other states.

6. Announcements

- a. Next regular meeting is Tuesday, March 8, 2022 at 6:00pm in the Community Room of the Laurel Public Library.

Motion to adjourn: Kate, seconded by Katie. Meeting adjourned at 7:01 PM.

Respectfully submitted,

Nancy L Schmidt

Nancy L Schmidt
Library Director
Secretary for the Board

NOTE: This meeting is open to the public. This meeting is for information and discussion of listed agenda items.