

**MINUTES
CITY OF LAUREL
CITY COUNCIL WORKSHOP
TUESDAY, JANUARY 07, 2025**

A Council Workshop was held in Council Chambers and called to order by Mayor Dave Waggoner at 6:30 p.m. on January 7, 2025.

COUNCIL MEMBERS PRESENT:

<input checked="" type="checkbox"/> Tom Canape	<input checked="" type="checkbox"/> Heidi Sparks
<input checked="" type="checkbox"/> Michelle Mize	<input type="checkbox"/> Jessica Banks
<input checked="" type="checkbox"/> Casey Wheeler	<input checked="" type="checkbox"/> Irv Wilke
<input checked="" type="checkbox"/> Richard Klose	<input checked="" type="checkbox"/> Jodi Mackay

OTHERS PRESENT:

Brittney Harakal, Council Administrative Assistant
Kurt Markegard, Planning Director/Interim CAO
Kelly Strecker, Clerk/Treasurer
Forrest Sanderson, LURA Consultant
Michele Braukmann, Civil Attorney
Stan Langve, Police Chief (left at 6:36 p.m.)
Jarred Anglin, Police Captain (left at 6:36 p.m.)
Jackson Booth, Police Sergeant (left at 6:36 p.m.)
Ryland Ratcliff, Police Officer (left at 6:36 p.m.)
Susan Canape, Police Dispatcher (left at 6:36 p.m.)

Public Input:

There were none.

General Items

1. Police Chief 25 Years of Service Star Pinning.

Police Captain Anglin presented Chief Langve with his 5th star, representing 25 years of service.

2. Arbor Day 2025 Proclamation

The Arbor Day proclamation will be made next week.

3. Appointment of Tom Canape to the City/County Planning Board for the remainder of a two-year term ending June 30, 2025.

There was no discussion on this item.

Executive Review

4. Resolution - Resolution Of The City Council Authorizing The Mayor To Sign A Memorandum Of Understanding For Operation And Cost Sharing For Public Transportation Services With The Adult Resource Alliance Of Yellowstone County.

This MOU is done annually. Without The Adult Resource Alliance of Yellowstone County, there would not be a transit program.

Council noted that the primary bus is still listed as the old bus. They asked that it be updated for the new bus.

5. Resolution - A Resolution Of The City Council Approving A Transportation Coordination Plan For The City Of Laurel Transit.

This resolution is the coordination plan. It states the hours of operation, cost, etc. In general, the plan on how the City will run the transit system through town.

6. Resolution - A Resolution Of The City Council Approving A Preventative Maintenance Plan For the City Of Laurel Vans And Small Busses In Passenger Service.

The preventative maintenance plan is required and is turned in quarterly to the state.

Council noted that the tire rotation is listed as every 10k to 12k. Council noted that tire rotation should be done more frequently than that.

7. Resolution - Resolution Of Intent Of Zone Change And Zoning Map Amendment And To Set Public Hearing.

This resolution is to set the public hearing to consider a zone change from R6000 to RLMF for the property known as the Old Middle School. Council was reminded that this is a land use decision. The Planning Director briefly reviewed the timeline between the application and the item coming before the Council.

The Planning Director stated he asked Contracted Planner Forrest Sanderson to do the Lowe Test on this property as he is a taxpayer in the district and wanted to reduce any perceived bias. The Lowe Test is attached to these minutes.

8. Resolution - A Resolution Of The City Council Approving A Contract With Triple Tree Engineering To Act As A TIF Consultant.

This resolution is for the master services agreement. LURA did read through this contract and has made its recommendation to the Council.

9. Resolution - A Resolution Of The City Council Authorizing The Mayor To Execute The Task Order And All Related Documents For The On-Call Engineering By And Between The City Of Laurel And Triple Tree Engineering, Inc.

This resolution is for on-call engineering services. The max cap for each on-call task is \$5,000.

It was questioned if this is a \$5,000 cap total or if it is for each task requested. This is a \$5,000 cap per issue. Both the LURA Coordinator and the Planning Director are watching the budget closely. It will remain under the budget authority.

10. Resolution - A Resolution Of The City Council Authorizing The Mayor To Execute The Task Order And All Related Documents For The Lura Surveys And Project #1 Design, Permitting, Bidding, And Construction Administration By And Between The City Of Laurel And Triple Tree Engineering, Inc.

This task order is for the construction of street trees, lights, and sidewalks. Lights will be included if a lighting district can be put in place by this summer.

11. Resolution - A Resolution Of The City Council Authorizing The Mayor To Execute The Task Order And All Related Documents For The Lura Project #2 Conceptual Design, Probable Cost, CHS Coordination, And Funding Plan By And Between The City Of Laurel And Triple Tree Engineering, Inc.

This task order is for the next project in the pipeline it includes all the preliminary work. This is the study phase of the project. This project is budgeted for FY 26.

12. Resolution - A Resolution Of The City Council Authorizing The Mayor To Execute The Task Order And All Related Documents For The Lura On Call Grant Writing/Administration Services, And Funding Plan By And Between The City Of Laurel And Triple Tree Engineering, Inc.

This task order is for grant writing. The City is a bit late for grants this year; however looking to apply next year. Would like to be able to do the project on E. Railroad and Bernhardt through grants and supplement with TIF District funds.

Council and Staff thanked the LURA Coordinator and LURA members for their work on getting these projects moving forward.

Council Issues

There were none.

Other Items

The State Legislature is now in session. Many bills can affect the City of Laurel. The Interim CAO has been watching various bills and will testify if needed.

Attendance at Upcoming Council Meeting

All Council Members present will be in attendance at next week's meeting.

Announcements

13. Employee Recognition January to June.

Mayor Wagoner asked the Clerk/Treasurer to reach each employee or volunteer's name and years of service. See the attached years of service.

The council workshop adjourned at 7:06 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Brittney Harakal". The signature is written in black ink and is positioned above the printed name.

Brittney Harakal
Administrative Assistant

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.

Employee/Volunteer Recognition 2025 (January to June)

Name	Years of Service	Department
Stan Langve	25	Police
Kurt Markegard	20	Public Works
Kyle Bryant	20	Police
Kelly Strecker	20	City Clerk
Brenda Sell	20	Police
William Brew III	19	Police
Christopher Erb	16	Library
Jarred Anglin	10	Police
Cynthia Caswell	10	WWTP
Jodi Kinn	8	Police
Wade Spalinger	6	City Shop
Daniel Nauman	6	WTP
Ryan Sedgwick	6	Police
Wendy Wong	5	Ambulance
Haley Swan	5	Police
Michelle Patrick	4	City Clerk
Kylee Nelson	3	Police
Joseph Waggoner	3	WTP
Thomas Burell	3	City Shop
Aaron Fox	3	City Shop
Troy Clifton	3	City Shop
Kelly Gauslow	2	Clerk's
Mandi Crable	1	Ambulance
Anthony Contreraz	1	Ambulance
Dustin Hopkins	1	Ambulance
Ahmed Ghazi	1	Fire
John Collins	1	Police
Killian Mayo	1	Police

Name	Years of Service	Department
Doug Fox	29	Fire
Corey McIlvain	21	Fire
Tammy Harpster	17	Reserves
Travis Nagel	16	Fire
Bruce McGee	15	Reserves
Tom Becker	14	Reserves
Henry Fox	14	Fire
Darcy Sauter	11	Reserves
Shane Willis	9	Fire
Levi Vandersloot	9	Ambulance
Jacob Haan	8	Ambulance

Employee/Volunteer Recognition 2025 (January to June)

Armondo Hernandez	6	Fire
Steven Hiller	5	Fire
Bridger Fournier	6	Fire
Ryan Robertus	6	Fire
Boady Harper	6	Ambulance
Kently Kuntz	5	Fire
Amber Beck	5	Ambulance
Kathy Brown	4	Ambulance
Andrew Zimmerman	4	Ambulance
Travis Barchenger	3	Fire
Lorenzo Olvera	3	Fire
Jonathan Gotchall	3	Fire
Rebecca Weaver	3	Ambulance
Abigail Nagel	2	Fire
Bridger Harkins	2	Fire
Dylan Figg	2	Ambulance
Ethan Johnson	2	Ambulance
Bryce McMurrey	1	Fire
Jerry Stirm	1	Reserves