

MINUTES OF THE CITY COUNCIL OF LAUREL

October 14, 2025

A regular meeting of the City Council of the City of Laurel, Montana, was held in the Council Chambers and called to order by Council Vice President Wilke at 6:30 p.m. on October 14, 2025.

COUNCIL MEMBERS PRESENT:

Thomas Canape	Jessica Banks
Michelle Mize	Irv Wilke
Casey Wheeler	Jodi Mackay
Richard Klose	

COUNCIL MEMBERS ABSENT:

Heidi Sparks

OTHER STAFF PRESENT:

Michele, Braukmann, Civil City Attorney (via phone)
Brittney Harakal, Administrative Assistant
Matt Wheeler, Public Works Director

Council Vice President Wilke led the Pledge of Allegiance to the American flag.

MINUTES:

Motion by Council Member Banks to approve the minutes of the regular meeting of September 23, 2025, as presented, seconded by Council Member Mize. There was no public comment or Council discussion. A vote was taken on the motion. All seven Council Members present voted aye. Motion carried 7-0.

CORRESPONDENCE:

- LURA Letter
- Fire Monthly Report - September 2025.
- Police Monthly Report - September 2025.

COUNCIL DISCLOSURE OF EX PARTE COMMUNICATIONS: None.

PUBLIC HEARING: None.

CONSENT ITEMS:

- **Claims entered through October 10, 2025.**
A complete listing of the claims and their amounts is on file in the Clerk/Treasurer's Office.
- **Approval of Payroll Register for PPE 9/28/2025 totaling \$268,385.63.**
- **Workshop Minutes of September 16, 2025.**

The Council Vice President asked if there was any separation of consent items. There was none.

Motion by Council Member Klose to approve the consent items as presented, seconded by Council Member Canape. There was no public comment or Council discussion. A vote was taken on the motion. All seven Council Members present voted aye. Motion carried 7-0.

CEREMONIAL CALENDAR: None.

REPORTS OF BOARDS AND COMMISSIONS:

- Budget/Finance Committee Minutes of September 23, 2025.
- Laurel Airport Authority Minutes of March 31, 2025.
- Laurel Airport Authority Minutes of April 15, 2025.
- Laurel Airport Authority Minutes of April 22, 2025.
- Laurel Airport Authority Minutes of May 27, 2025.
- Laurel Airport Authority Minutes of July 22, 2025.
- Laurel Airport Authority Minutes of July 30, 2025.

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- Laurel Airport Authority Minutes of August 26, 2025.
- Public Works Committee Minutes of September 15, 2025.
- Laurel Urban Renewal Agency Minutes of September 22, 2025.
- Library Board Minutes of June 10, 2025.
- Library Board Minutes of July 8, 2025.
- Library Board Minutes of August 12, 2025.
- Laurel Airport Authority Minutes of September 23, 2025.

AUDIENCE PARTICIPATION (THREE-MINUTE LIMIT): None.

SCHEDULED MATTERS:

- **Appointment of Renee Studiner to the Tree/Park Board for the remainder of a 4-year term ending December 31, 2026.**

Motion by Council Member Mize to approve the Mayor's appointment of Renee Studiner to the Tree/Park Board for the remainder of a 4-year term ending December 31, 2026, seconded by Council Member Wheeler. There was no public comment or Council discussion. A vote was taken on the motion. All seven Council Members present voted aye. Motion carried 7-0.

- **Resolution No. R25-89: A Resolution Of The City Council Authorizing The Mayor To Execute An Independent Contractor Service Contract With Donahue Roofing & Siding LLC.**

Motion by Council Member Canape to approve Resolution No. R25-89, seconded by Council Member Mize. There was no public comment.

Council questioned whether this small service contract is for roof repair or replacement. It was clarified that, when obtaining quotes, the project was shown to two vendors, with the direction to provide a quote so that the roof does not leak. One gave a quote for a repair, and the other for a replacement. The vendor that presented an entire roof replacement was offered the opportunity to quote a repair similar to Donahue. The other vendor has not resubmitted a quote.

Council questioned whether the recent resolution regarding the Water Plant's roof was a repair or replacement. It was clarified that it was for a replacement. They have done a good job on previous projects for the City.

Council questioned whether, if they were to postpone tonight's vote, the Public Works Director would be worried about the weather. It was clarified that if the Council chooses to postpone the vote, a cycle would not cause issues. However, there is no guarantee that another quote will be obtained. The Public Works Director reminded Council that the City budgeted 50k for roof repairs. At this time, a complete replacement is not an option.

Council questioned if weather conditions were a concern. It was clarified that yes, that is a concern.

The City Attorney clarified the difference between a quote and a bid. A bid is a formal process, while a quote is informal. If a purchase or project is over 80k, it must be bid. She also clarified that this resolution is explicitly written for Donahue. If the Council wants an additional quote, they would need to decline the resolution tonight.

A vote was taken on the motion. All seven Council Members present voted aye. Motion carried 7-0.

- **Resolution No. R25-90: A Resolution Of The City Council Of The City Of Laurel, Montana Authorizing The Mayor To Seek Bids For Ambulance Purchase.**

Motion by Council Member Mackay to approve Resolution No. R25-90, seconded by Council Member Mize. There was no public comment or Council discussion. A vote was taken on the motion. All seven Council Members present voted aye. Motion carried 7-0.

ITEMS REMOVED FROM THE CONSENT AGENDA: None.

COMMUNITY ANNOUNCEMENTS (ONE-MINUTE LIMIT):

Reminder, October 25, 2025, is the Spook-ghetti event at Riverside Hall from 4 to 8 p.m.

COUNCIL DISCUSSION:

The Cemetery Commission's next meeting is next Tuesday at 5:00 p.m. in the Council Conference Room.

The next Public Works Committee meeting is next Monday at 6:00 p.m. in Council Chambers.

MAYOR UPDATES: None.

UNSCHEDULED MATTERS: None.

ADJOURNMENT:

Motion by Council Member Wheeler to adjourn the Council meeting, seconded by Council Member Klose. There was no public comment or Council discussion. A vote was taken on the motion. All seven Council Members present voted aye. Motion carried 7-0.

There being no further business to come before the Council at this time, the meeting was adjourned at 6:55 p.m.


Brittney Harakal, Administrative Assistant

Approved by the Mayor and passed by the City Council of the City of Laurel, Montana, this 28th day of October 2025.


Dave Waggoner, Mayor

Attest:


Kelly Streckert, Clerk/Treasurer