

**MINUTES  
CITY OF LAUREL  
PUBLIC WORKS COMMITTEE  
MONDAY, SEPTEMBER 21, 2020**

**Public Input:** *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

No public attended.

**General Items**

**Irv, Don, Dan, Richard and Marvin attended the meeting.**

Irv led the meeting.

Approve minutes from August 17, 2020. It was moved Dan and seconded by Richard to approve the minutes of August 17, 2020. Minutes were approved.

Emergency Call outs for the last month. Kurt informed the committee that we only had one call out and that was to turn off water at a residence on Pennsylvania and East 9<sup>th</sup> Street.

**New Business**

Septic Hauler report. Kurt reported to the committee that the city received \$10,627.48 for the month of July and \$6,183.88 for the month of August for the septic dump station at the WWTP. This brings the total to \$35,243.64 so far for the 2020 year. Kurt also reported that we are continuing to sign up new septic haulers. Dan asked if the city accepted portable toilet waste. Kurt informed the committee we do not accept that waste as it provides no beneficial use and is mostly garbage. Kurt will be giving an updated report at the end of the year on the total revenue that the City will receive for 2020.

**Old Business**

Engineering Report. Kurt went over the KLJ Engineering report which is attached. Most of the 2020 projects are wrapping up and the planning is starting for projects for 2021. Kurt talked about the EDII project and the punch list items that Knife River must complete to finish the project. Richard asked if the streets are mostly chip sealed and Kurt stated that they are finished. Dan spoke about the work that was performed and complemented the City on completing the projects. Marvin informed the committee that the new trees planted in Riverside Park are needing water. Kurt stated that they would look at the trees. The bathrooms in Riverside park were discussed and Kurt informed the committee that the City did not have enough help to keep everything open. Irv stated that the City of Billings was down over 60 positions this summer. Richard asked if the waterline to Riverside Park was going to be maintained over the winter. Irv stated that the Jaycees still have a lease until the 1<sup>st</sup> of the year. Irv indicated that it appears that the Jaycees are in the process of cleaning up their contents. It was discussed at length about the Riverside Park Campground and how the city is going to run and maintain the campground. Kurt informed the committee that plans on a new reservoir needs to start. A Community Development Clock Grant deadline is approaching. Kurt is hoping to apply for the grant for a water plan update. The committee discusses a water line

replacement under Laurmac Subdivision and how garages have been built close to or over the top of the water line. Kurt would like to reroute the waterline around this neighborhood.

**Other Items**

Dan asked about some patching that has taken place and wanted to say thanks for fixing the areas.

**Announcements**

Next Meeting is on October 19, 2020

It was moved and seconded by to adjourned the meeting at 7:20p.m.

**September 21, 2020**

**Public Works Emergency Call-outs since last meeting in August**

8-24-2020 Shut off Water at East 9<sup>th</sup> and Pennsylvania for a leak in a basement



**City of Laurel Project Status Update**  
**September 15, 2020**



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***East Downtown Infrastructure Improvements (KLJ #1804-01309)***

Reason for Project: Reconstruction and rehabilitation of streets, utilities and various other infrastructure improvements including Washington Ave., Idaho Ave. and Ohio Ave. generally bound between E. Main Street and E. 1st Street, as well as E. 1<sup>st</sup> Street generally bound between Washington Ave. and Alder Ave.

Project Scope: Preliminary engineering, design, bidding and construction.

*Current Status:*

- Project is currently being constructed
- Sewer main construction is complete
- Water main and Storm Sewer is complete
- Construction on street began May 18, 2020
- Subgrade prep and base gravel complete
- Curb and Gutter 90% Complete
- Substantial Completion Inspection September 17, 2020

***Riverside Park Campground (KLJ # 1904-00634)***

Reason for Project: New campground in Riverside Park

Project Scope: Work consists of surveying and designing a new campground within Riverside Park.

*Current Status:*

- Bid opening May 13, 2020
- Weave Consulting apparent low bidder (\$245,057.00)
- Contract Executed June 8, 2020
- Notice to Proceed July 13, 2020
- Substantial Completion Inspection September 26, 2020
- Seeding after October 1, 2020

***2020 Pavement Maintenance (KLJ #1904-01874)***

Reason for Project: This continues the City's annual pavement maintenance

Project Scope: This year's scope entails crack seal and chip seal on streets identified as having a Paser rating of 6. This excludes the MDT designated Urban Routes.

*Milestones:*

- Crack seal and overlays are complete
- Chip seal in 60 days (alloy crack seal to set)
- Substantial Completion - August 2020
- Final Completion - August 2020



- Project complete

*Current Status:* Project complete

### ***Sanitary Sewer H<sub>2</sub>S Remediation (KLJ #1804-00122)***

Reason for Project: Buildup of H<sub>2</sub>S within the WW collection system has led to deterioration of manholes and other system components.

Project Scope: Complete the design and construction administration to address H<sub>2</sub>S build-up within the system.

*Current Status:*

- KLJ preparing scope of work for alternatives.
- Construction to begin Spring 2021

### ***Data and Asset Management (KLJ # 1804-00461)***

Reason for Project: Consolidate infrastructure information

Project Scope: Assemble city infrastructure data into a single source, which can be used to track and manage assets

*Current Status:*

- Draft Atlas Maps completed

### ***Design Standards & Rules Update (KLJ # 1804-02569)***

Reason for Project: Update old standards

Project Scope: Develop a set of cohesive and concise design standards for public improvements to help facilitate reviews of new developments and ensure the public improvements are designed in the City of Laurel's best interest.

*Current Status:*

- Drafts of the all sections of the manual are complete
- Final sections of streets, water and sewer are complete

### ***Laurel Planning Services (KLJ #1804-00554)***

Reason for Project: KLJ has been retained to provide City of Laurel planning services as needed.



**City of Laurel Project Status Update**  
**September 15, 2020**



**Project Scope:** Planning services may include; subdivision, zoning, development, floodplain hazard management, miscellaneous reviews and other related work. KLJ will prepare staff reports, recommendations, and attend meetings upon request.

**Current Status:**

- **Floodplain Management** – Joint Application for improvements at Riverside Park has been approved
- **Subdivision Review – Goldberg Sporting Estates**- On hold
- **Growth Policy Update** – This project is continuing with coordination between the Laurel City Planner and KLJ. Anticipated Completion December 15, 2020

**On-Call Professional Services (KLJ #1804-00347)**

**Project Scope:** Services may include engineering, surveying, planning or government relations.

**Current Status:**

- None

**Other Notes and Information**

Other potential projects have been identified during recent conversations between City staff and KLJ. City Public Works staff and KLJ task leaders meet bi-weekly to discuss current and future projects. As these are tentative, the timing and extent of KLJ's services are TBD, unless noted otherwise.

**Anticipated FY21 Projects**

1. West Railroad Street Reconstruction- Proposal submitted
2. South Side Drainage Plan and Traffic Study
3. Water Storage Tank Recoat - 2021
4. Water System Planning
  - a. Master Plan Update (potentially update PER concurrently)
  - b. Booster station rehabilitation or replacement (task order forthcoming)
  - c. Water storage tank Preliminary Engineering Report
5. Capital Improvement Plan (CIP) assistance – pending further direction from the City.
6. Water Line/Yellowstone River Crossing
7. Sewer Main Repair of Elm Lifts station
8. WWTP Archimedes Screw Rehabilitation
9. 7<sup>th</sup> Street reconstruction from 1<sup>st</sup> Street to
10. Replace Water main located under houses in 12 Street

**Other Potential Future Projects**

1. West Side TIFF