

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, January 13, 2026**

Members' Present: Jessica Banks, Tom Canape, Richard Klose, Casey Wheeler

Others Present: Kelly Strecker, David Waggoner, Kelly Gauslow

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public comment.

Chairman Richard Klose asked for nominations for the chair of this committee, Tom Canape nominated Richard Klose to remain as Chair. Casey Wheeler seconded this nomination. With no objection, Richard Klose will remain as committee chairman. There were no nominations for Vice Chair. This will be done at the next meeting held on January 27, 2026.

General Items –

1. Review and approve December 22, 2025, Budget and Finance Committee meeting minutes. Casey Wheeler moved to approve the minutes of December 22, 2025. Jessica Banks seconded the motion. With no objection, the minutes of December 22, 2025, were approved. There was no public comment or committee discussion.
2. Review and approve purchase requisitions. There were none
3. Review and recommend approval to Council; claims entered through January 9, 2026. Richard Klose moved to approve the claims and check register for claims entered through January 9, 2026. Casey Wheeler seconded the motion. With no objection, the claims and check register of January 9, 2026, were approved. There was no public comment.
4. Review and approve Payroll Register for the pay period ending December 20, 2025, totaling \$254,389.89 Tom Canape motioned to approve the payroll register for the pay period ending December 20, 2025, totaling \$254,389.89. Jessica Banks seconded the motion. With no objection, the payroll register for December 20, 2025, was approved. There was no public comment.
5. Review and approve Payroll Register for the pay period ending January 4, 2026, totaling \$286,180.77 Casey Wheeler motioned to approve the payroll register for the pay period ending January 4, 2026, totaling \$286,180.77. Richard Klose seconded the motion. With no objection, the payroll register for January 4, 2026, was approved. There was no public comment.
6. Review and approve December 2025 Utility Billing Adjustments. Tom Canape moved to approve December 2025 Utility Billing Adjustments. Jessica Banks seconded the motion. With no objection, the December Utility Billing Adjustments were approved. There was no public comment.

New Business – Richard Klose stated, that at the last Park Board meeting the repair of ceiling was brought up regarding the Lion's Building at Riverside Park. More discussion will be at a later date.

Old Business – None

Other Items –

1. Review Comp/OT reports for the pay period ending December 20, 2025.
2. Review Comp/OT reports for the pay period ending January 4, 2026.

3. Mayor Update – The mayor stated that the city is working on getting the RFP out for engineering in the next couple of weeks. The CHS raw & settled water contract will expire this year and is being reviewed by city personnel. A meeting will be set up with CHS for further discussion.
4. Clerk/Treasurer Financial Update-Kelly stated the 4th quarter, quarterly reports are complete, and she is actively working on the transit quarterly reports at this time. Kelly stated that the Altana 11-month CD matured at 4.19% and would be rolled over to a 12-month CD at 3.69%.

Announcements –

1. The next Budget and Finance Committee meeting will be held on January 27, 2026, at 5:30 pm.
2. Tom Canape is scheduled to review the claims for the next meeting.

Meeting Adjourned at 6:25 p.m.

Respectfully submitted,



Kelly Strecke

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.