

**MINUTES
CITY OF LAUREL
CITY COUNCIL WORKSHOP
TUESDAY, APRIL 19, 2022**

A Council Workshop was held in Council Chambers and called to order by Mayor Dave Waggoner at 6:29 p.m. on April 19, 2022.

COUNCIL MEMBERS PRESENT:

<input checked="" type="checkbox"/> Emelie Eaton	<input type="checkbox"/> Heidi Sparks
<input checked="" type="checkbox"/> Michelle Mize	<input checked="" type="checkbox"/> Richard Herr
<input checked="" type="checkbox"/> Scot Stokes	<input checked="" type="checkbox"/> Irv Wilke
<input checked="" type="checkbox"/> Richard Klose	<input checked="" type="checkbox"/> Bill Mountsier

OTHERS PRESENT:

Michele Braukmann, Civil City Attorney
Kurt Markegard, Public Works Director
Ryan Welsh, KLJ
Jean Kerr, City Judge

Public Input:

There were none.

General Items

Executive Review

1. Resolution - A Resolution Of The City Council Authorizing The Mayor To Execute The Amendment To Owner-Engineer Agreement, Amendment No. 2, By And Between The City Of Laurel And KLJ Engineering, Inc.

This is an amendment for pavement maintenance to rebuild S. 4th Street. This change is for the Russel Park Changes. They hired a landscaping firm to advise on the landscaping needs of this project.

It was questioned if the trees would stay green year-round. It was clarified that the trees would stay green year-round.

It was questioned what the total increase is for this project. It was clarified that the total increase for this amendment is \$22k.

It was questioned what the road width would be. It was clarified the road width has not changed since the first public meeting.

It was questioned if this project was out to bid yet. It was clarified that the bid opening is scheduled for April 28th.

It was questioned when this project could be expected to begin. It was clarified that the lead time for materials is currently 8 to 12 weeks. Construction would not begin until late July/mid-August. There will be a winter shut down. The goal is to complete the utilities this summer. The street and sidewalks would be completed the following spring.

It was questioned if MDOT would make the intersection at 5th Ave and W. Main a temporary 4 way stop during this project.

It was questioned if the existing bathroom would be an issue. It was clarified that the bathrooms are not being touched and, therefore, will not need to be brought up to compliance.

2. Resolution - A Resolution Of The City Council Authorizing The Mayor To Execute A Memorandum Of Understanding By And Between The City Of Laurel And The City Of Laurel Library Board Of Trustees

This is an MOU between the City and the Library Board of Trustees. MMIA recently communicated that there would need to be an MOU in place for Library personnel to be insured through MMIA. LMC will need to be rewritten to reflect this MOU. The Civil City Attorney has spoken with the Library Director, and they are comfortable with this contract. There will be a tweak to section five of this MOU.

3. Resolution - A Resolution Of The City Council Authorizing The Mayor To Execute A Retention Fee Agreement By And Between The City Of Laurel And Olness & Associates, P.C.

The Civil City Attorney recommended the City engage Olness & Associates as the Finance Office transitions personnel. They would bill the City under a fee structure. This firm is very aware of budgeting issues and remains fiscally conservative.

4. Resolution - A Resolution Of The City Council Authorizing The Removal Of Former City Of Laurel Clerk/Treasurer Bethany Keeler, F/K/A Bethany Langve, From All-City Accounts And Adding Acting City Of Laurel Clerk/Treasurer Kelly Strecker To All Such Accounts.

There was no discussion.

Council Issues

5. Parking Study Update

The Public Works Director did some of the car countings for this parking study, and he conducted his count at five separate times, including bingo night at the Palace. That data has been turned over to KLJ to analyze and report to Council in the next few weeks.

Other Items

Attendance at Upcoming Council Meeting

Announcements

Cemetery Commission Wednesday, April 20, 2022, at 5:00 p.m. in Council Conference Room.

There will be an unattended veterans ceremony for veterans interned without military honors at noon tomorrow.

It was questioned when the Prosecutor's contract was due. It was further questioned if a grade would be given of the current Prosecutor. It was clarified the contract ends at the end of June. There is an RFP currently out with a due date at the end of this week. There has been some interest. Those proposals are not opened until after the deadline. Interviews will be conducted, and a recommendation will be given. The goal is to have time to have a transition period if needed.

The Audit is still ongoing. At this point, the Audit does not have formalized responses yet, and the City is working on putting together those responses. Council asked to see the Audit.

There is a spring clean-up scheduled next weekend through a local church.

On May 5th, work on Kids Kingdom will begin.

The council workshop adjourned at 7:03 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Brittney Moorman', followed by a long horizontal flourish.

Brittney Moorman
Administrative Assistant

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.