

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, February 28, 2023**

Members Present: Richard Klose, Emelie Eaton, Heidi Sparks, Michelle Mize

Others Present: Kelly Strecker, Mayor Dave Waggoner, Brent Peters

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public comment.

General Items –

1. Review and approved February 14, 2023, Budget and Finance Committee meeting minutes. Heidi Sparks moved to approve the minutes of February 14, 2023. Emelie Eaton seconded the motion, all in favor, motion passed 4-0.
2. Review and approve purchase requisitions. Budget Finance committee approved a purchase request at the February 28, 2023, meeting to replace the failing damper of the HVAC at the F.A.P. Emelie Eaton moved to approve requisition for the failing damper of the HVAC at the F.A.P. Michelle Mize seconded the motion, all in favor, motion passed 4-0. Two purchase requisitions were presented from the Fire Department. One was for fire hoses and one for turnouts for the fire department. Heidi Sparks moved to approve the purchase requisition of the Turn Outs. Emelie Eaton seconded the motion, all in favor, motion passed 4-0. Heidi Sparks moved to approve the purchase requisition of the Fire Hoses. Emelie Eaton seconded the motion, all in favor, motion passed 4-0.
3. Review and recommend approval to Council; claims entered through February 24, 2023. Michelle Mize moved to approve the claims and check register for claims entered through February 24, 2023. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.
4. Review and approve Payroll Register for the pay period ending February 19, 2023, totaling \$207,222.79. Emelie Eaton motioned to approve the payroll register for the pay period ending February 19, 2023, totaling \$207,222.79. Michelle Mize seconded the motion, all in favor, motion passed 4-0.

New Business –

Old Business – CD's. Kelly stated that she will call a few of the local banks and get CD rates and report back at the next meeting, which will be held March 14, 2023.

Other Items –

1. Review Comp/OT reports for the pay period ending February 19, 2023.
2. Mayor Update – The Mayor stated that Forestry Fuels and Fire LLC was out to Riverside Park and cut a walking path. All the trees along the edge of the park were ground up into wood chips and used for a walking path. The mayor suggested that all go look. He said that it looks very nice.
3. Clerk/Treasurer Financial Update- The auditors will be at the City the week of April 24th. Kelly stated that she also had her first zoom call with Clear Gov. She said that they are hoping to have the new budget book up and running for fiscal year 2023-2024.

Announcements –

4. The next Budget and Finance Committee meeting will be held on March 14, 2023, at 5:30 pm.
5. A new schedule for claims review was set for upcoming meetings. The schedule is as follows: Heidi Sparks March 14, Richard Klose March 28, Michelle Mize April 11, Emelie Eaton April 25, Heidi Sparks May 9, Richard Klose May 23, Michelle Mize June 13, and Emelie Eaton June 27.

Meeting 6:21 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Kelly Strecker".

Kelly Strecker
Clerk Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.