

**MINUTES
CITY OF LAUREL
CITY COUNCIL WORKSHOP
TUESDAY, JUNE 06, 2023**

A Council Workshop was held in Council Chambers and called to order by Mayor Dave Waggoner at 6:30 p.m. on June 6, 2023.

COUNCIL MEMBERS PRESENT:

<input checked="" type="checkbox"/> Emelie Eaton	<input checked="" type="checkbox"/> Heidi Sparks
<input checked="" type="checkbox"/> Michelle Mize	<input checked="" type="checkbox"/> Richard Herr
<input checked="" type="checkbox"/> Casey Wheeler	<input checked="" type="checkbox"/> Irv Wilke
<input checked="" type="checkbox"/> Richard Klose	<input checked="" type="checkbox"/> Jodi Mackay

OTHERS PRESENT:

Brittney Moorman, Council Administrative Assistant
Nancy Schmidt, Library Director
Corey McIlvain, Fire Captain
Kurt Markegard, Planning Director
JW Hopper, Fire Chief
Kelly Strecker, Clerk/Treasurer

Public Input:

There were none.

General Items

1. One Airport Authority Appointment for a five-year term ending June 30, 2028.

Joseph Mutchler, 2929 Arnold Palmer Drive, introduced himself to Council.

2. Three Cemetery Commission appointments for a two-year term ending June 30, 2025.

Council Member Klose stated it had been an honor to serve on the Cemetery Commission.

3. Three City/County Planning Board appointments for two-year terms ending June 30, 2025.

There was no discussion on the item. The City has only received two letters of interest. There will be one vacancy. If anyone is interested in serving on this Board, they should submit a letter of interest.

4. One Library Board Appointment for a five-year term ending June 30, 2028.

Nancy Schmidt, Library Director, spoke in favor of Katie's reappointment. She read the attached letter into the record.

5. One Police Commission Appointment for a three-year term ending April 30, 2026.

There was no discussion on the item.

6. One Public Works Committee Appointment with no term expiration.

There was no discussion on the item. The City has received no letters of interest. There will be one vacancy. Anyone interested in serving on this Board should submit a letter of interest.

7. Three Tree Board Appointments for a three-year term ending June 30, 2026.

There was no discussion on the item. The City has only received one letter of interest. There will be two vacancies. Anyone interested in serving on this Board should submit a letter of interest.

8. Appointment of Riley McIlvain to the Laurel Volunteer Fire Department.

Corey McIlvain introduced his son, Riley, to Council. Riley will be a 3rd generation firefighter.

Chief Hopper stated that serving with Corey for the past few years has been an honor. It will be an honor to have Riley on the Department as well. The Department currently has three parent/child duos serving on the Department.

Executive Review

9. Resolution - A Resolution Of The City Council Authorizing The Mayor And The Clerk-Treasurer To Open A New Banking Account For Collection Of Fees For Riverside Park.

It was questioned how much the City has collected in camping fees. It was clarified that the Clerk/Treasurer would have those numbers for next week's Council meeting. It was questioned if she could have those numbers before Park Board on Thursday. She stated that she would.

It was questioned if this was a recommendation from the Auditors. It was clarified that the credit card payments come in and muddle the bank statement. This will help keep the bank statements from getting jumbled.

This year there is a dedicated maintenance person in the Park. They have been doing a great job keeping the Park looking nice. They have also been assisting with making sure people are paying.

Someone is willing to park their camper at the Park for the summer to be the caretaker at no cost to the City. Between these people, it should ensure people are paying for their stays.

10. Resolution - A Resolution Of The City Council Authorizing The Mayor To Execute The Agreement For Provision Of Fire Services By And Between The City Of Laurel And Yellowstone Boys And Girls Ranch.

It was questioned what amounts we would be charging.

It was clarified that the Yellowstone Boys and Girls Ranch would go from \$10,912.75 to \$13,640.94. The Laurel Airport Authority would be going from \$5,296.54 to \$6,620.68.

Chief Hopper clarified that there had been a 3% annual increase to the contracts in the past. This year the increase was 25%. This is due to the increase in fuel cost and the costly repairs done to Engine 2, which responds to out-of-town calls. There is not an overabundance of calls to either the Yellowstone Boys and Girls Ranch or the Laurel Airport. Both entities have reviewed and signed the contracts.

11. Resolution - A Resolution Of The City Council Authorizing The Mayor To Execute The Agreement For Provision Of Fire Services By And Between The City Of Laurel And Laurel Airport Authority.

We discussed with the previous agenda item.

12. Resolution - A Resolution Of The City Council Authorizing One-Year Extension Of Annexation Application For A One Acre Lot Located West Of 8th Avenue Between 1st And 2nd Streets Pursuant To The City Of Laurel's Annexation Policy.

This resolution is to give the developer a year extension. Part of the annexation agreement from last August was that all infrastructure improvements needed to be made prior to annexation. Those improvements would need to be completed by August. Going into the winter, those improvements were not ready for approval this spring.

It was questioned if the Planning Director was recommending the extension. It was clarified that he was recommending the one-year extension.

13. Resolution - A Resolution Of The City Council Authorizing The Mayor To Approve An Amendment To Task Order For The Project Known As The WTP Lift Well Replacement.

This spring, there were issues with downtime on both the project down at the Water Treatment Plant and the S. 4th Street project. KLJ hired an intern to be present and ensure these projects continued progressing as expected. The intern hired has done an excellent job watching over both projects.

It was questioned if more change orders would come down the pipeline from the Water Treatment Plant project. It was clarified there would be change orders coming before Council.

Mayor Waggoner stated that the Water Treatment Plant did very well this past weekend with all the rainwater and flooding. There were no issues like last summer. The Waste Water Treatment Plant, however, did have issues.

They usually pump between 1 million gallons and 3 million gallons. The pump pegged at 10 million gallons on Friday afternoon and never stopped pumping. Staff is still assessing if we lost our bugs used to digest sewage.

Council Issues

Council asked if the City was responsible for parking for downtown businesses. It was clarified that this was correct. Recently Laurel Urban Renewal Agency discussed this topic. For now, they do not want to address parking. They want to look at inadequate infrastructure, such as uneven sidewalks or curbs due to tree roots. People who want a service will be willing to walk to your business.

Council Members noted they liked the idea of having a BBQ for constituents to get to know their Council Members.

Park Board's next meeting is Thursday at 5:30 p.m. in Council Chambers.

It was questioned if we know how much the dump station brings in monthly fees. It was clarified that currently, it is bringing in approximately \$3,500 a month in fees. Eleven customers are utilizing that service.

A Council Member noted that ACE Hardware has a very nice shade curtain. It is approximately 60 feet long and costs about \$3,500 to install. It would be an excellent addition to the splash park. It was asked that Park Board discuss the issue and bring forward a recommendation.

The City has received the first semi-load of equipment and should receive the second later this week. KLJ is working on coordinating a date for the Utah crew to begin work. The area will need to dry out a bit before work can begin.

Council asked if there was an update on the S. 4th Street Project. It was clarified that it is currently a mess, but it will be very nice once it is all done. All utilities have been installed. Once it dries out, they will begin finishing up the project. They will be focusing on rerouting the waterline into S. 5th Street. The goal is to complete the project in the first part of August.

Council thanked those who submitted letters of interest for the various Boards, Commissions, and Committees. Council also noted there were still vacancies and would love to see new faces get involved.

Mayor Waggoner stated that the new retention pond, which isn't even online yet, did hold lots of water. Public Works Department did a great job making sure drains stayed clear. Once the ditch broke, DES called the LVFD, who also did a great job helping direct traffic and monitor the flooding situation.

Mayor Waggoner also thanked the Council for how they dealt with various constituents during this flooding event. He had flooding in his own home he was dealing with.

Mayor Waggoner reminded everyone that if they want to run for Council Member, the filing deadline is June 19, 2023. Please visit the County Elections Office.

Other Items

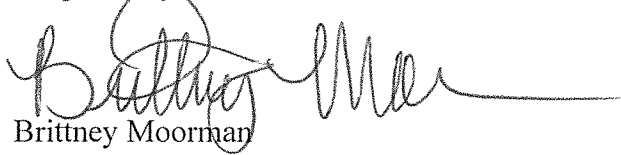
Attendance at Upcoming Council Meeting

All Council Members present will be at next week's meeting.

Announcements

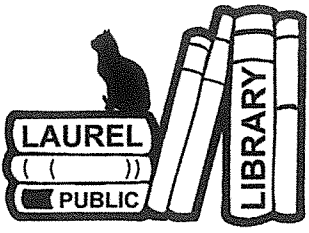
The council workshop adjourned at 7:20 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Brittney Moorman", with a long horizontal line extending to the right.

Brittney Moorman
Administrative Assistant

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.



Laurel Public Library

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June 5, 2023

Mayor Waggoner,

I would like to express my support in reappointing Katie Fjelstad to the library board for a five-year term ending June 30, 2028. Katie was appointed to fill the vacancy created when Dixie Feller passed away in 2020. Katie has spent the last 3 years advocating for the library and our younger patrons. She has been a valuable asset to the board while dealing with book challenges and budget shortfalls.

Please, reappoint Katie to her first full term as a trustee on the Laurel Public Library Board.

Thank you,

Nancy L Schmidt